

## NWNC General Board SPECIAL MEETING MINUTES - JUNE 25, 2020

1. Meeting call to order
  - a. 6:07
  - b. Present: Yi Ding, Rana Sharif, Kelly Sooter, Joel Lowell, Peter Lasky, Abby Bailes, Gail Lapaz, Jennifer Krowne, Pamela Bolin, Glen
2. Comments by stakeholders on non-agenda items
3. Presidential comments
4. Discussion and motion to approve Encumbrance Request Form - Fiscal Year 2020-2021
  - a. Check with Kelly about details
  - b. Vista Print for business cards (\$95.28), C&M Printing for door hangers for outreach (\$609.00 for 5,000 and \$1,144.50 for 10,000) totaling \$1,848.78
  - c. Abby asked for the logistics of passing on the door hangers and Peter commented that the benefit of postcards is it's easier to distribute them whereas for door hangers it is hard for us to personally deliver them. Kelly added that we could hire people to deliver them and the postcard would be way more expensive and seconded Joel's comment to reserve funds for special activities. We would have about \$1,500 remaining funds. Peter suggested to get a quote on hiring people to deliver the hangers. Questions raised and comments provided about adding general items but time is sensitive (deadline is 6/30). Change item 2 to materials for outreach and add item 4 for printing and postage (\$1,900 for 5,000 postcards and item 3 will be printing materials for outreach and the amount remains the same.
  - d. Ding motioned to approve, Joel seconded, voted and unanimously approved.
5. Discussion and motion to approve 2020-2021 Annual Budget and Administrative Packet
  - a. Kelly explained about the packet and Joel asked about the unencumbered budget. Rana and Kelly explained we could always change the specifics in the budget in the future.
  - b. Peter motioned to approve, Pam seconded, voted and unanimously approved.
6. -8 Discussion and motion to approve the change of NWNCs mailbox to the United States Postal Service, The UPS Store, or Mail & Ship Hub
  - a. Glen commented that 5\*6 is the one we are getting if we continue to use Mail & Ship Hub; questions were asked about the size and quantity of the mails we usually get. Pam also commented on the stability of USPS and the benefit of USPS to forward any mail if retained. Kelly commented USPS might go away within a year.
  - b. Stakeholder Andrew Krowne commented on the arduous contract process and suggested to use the USPS in Porter Ranch and Rana shared we could do the contract process remotely. Rana also checked that we don't have a contract with Mail & Ship. Kelly suggested we could potentially get a refund.
  - c. Jennifer motioned to change it to USPS, Pam seconded. Peter suggested Large to accommodate all sizes but after Kelly suggested medium. For 12 months.

7. Discussion and possible motion from Government Affairs Committee 7:04

1. Meeting call to order

7:17

Abigail Bailes, Yi Ding, Kathleen Edwards, Jennifer Krowne, Gail Lapaz, Peter Lasky, Joel Lowell, Kelly Sooter, Rana Sharif, Glen Wilson, Pamela Bolin

2. Comments by stakeholders on non-agenda items

Abby commented on the need to budget and focus on cleaning up dumps. Tampa broken glass, cement, etc. Gail and . prioritize

3. May 28th minutes

- a. Table it to the next meeting
- b. Ding to send it to the board again

4. Presidential comments

a.

5. Committee Contact Sheet

- a. For internal use, no address

6. Northridge Beautification Foundation's NPGs

7. Authorized expenditure

a.

<https://northridgewest.org/wp-content/uploads/2020/06/NWNC-Promotional-Items-June-2020-final.pdf>

- b. Pam asked about the business cards

8. Progressive Neighborhood Council

- a. Not align ourselves to an outside organization that does not necessarily reflect our stakeholder demographics
- b. Open to receiving information (individuals can sign up as individuals)
- c. Stay neutral politically

9. EmpowerLA Monthly Profile

- a. Date, contact info,
- b. yes

10. George Floyd Declaration of Emergency Response

- a. Raquel Beltran is the new Director of DONE
- b. Kathleen commented that she opposed to any CIS and letting Raquel use us as tool for the city's agenda. If we are going to do a Town Hall we need to invite conservative voices.
- c. Abby supports the idea of having our own Town Hall to encourage different voices and suggested an ad-hoc committee. Kelly agreed.
- d. Abby asked about amount and timeline. 1,000 funding, emergency,
- e. Kathleen asked who would be the speakers and Rana commented that the ad-hoc committee would select and make the recommendation to the board and the board will decide together
- f. Yes

11. Oakridge Plaque

- a. My toddler interrupted!!

12. Goodwill Drop-off

- a. One solution would be to have a big bin but the city hasn't resolved it after a month. Rana asked for other suggestions.
- b. Gail commented that it should be a problem of Northridge East and Goodwill and Rana.

13. Meeting recording

- a. Kristina to download it and upload to YouTube
- b. Abby and Peter asked if we were obligated to do it and Rana said no. Abby commented that she wouldn't want to upload our recordings to YouTube. If we were to upload recordings to YouTube we should make them unlisted.
- c. Jennifer commented that Porter Ranch NC posted the recordings on their websites and stakeholders love the idea.
- d. Rana said we could also turn off the comments

14. Idle funds

- a. \$28 million <https://lacontroller.org/financial-reports/idle-funds>
- b. NC could tap into
- c. Kathleen commented we could use it for housing needs. Several board members agreed.

15. Censure

- a. Kelly and Kathleen supported it.
- b. Abby asked about the process and Rana said the person would be made aware and specific would be voted for.
- c. Pam asked the situation with social media. Rana clarified that agenda items need to be discussed in front of the meeting. Rana

16. 18.

- a. Outreach : approved, handouts, transition, update information, description, standing meeting, third thursday of every month.
- b. Government:

17. Stakeholders complaining about flags being vandalized

18. 8:51