



**Northridge West Neighborhood Council**  
Joint Outreach & Communications Committee and Whole  
Board Meeting  
**3:00pm**  
Thursday, June 18th, 2020



**Outreach & Communications Committee Members**

Kelly Sooter, Chair  
Rana Sharif  
Peter Lasky

**AGENDA**

**VIRTUAL MEETING**

**Zoom ID: 935 5825 5289**

**Zoom Web Link: <https://zoom.us/j/93558255289>**

**By Telephone: Dial 669-900-9128 and enter 935 5825 5289 followed by the '#' symbol**

**VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION**

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Northridge West Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial 669-900-9128 and enter **935 5825 5289** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting

**GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed **9401 Reseda Blvd, in the clear box, to the left of the gate adjacent to the parking lot** and at our website: [northridgewest.org](http://northridgewest.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kelly Sooter at (818) 807-5109 or email: [ksooter@northridgewest.org](mailto:ksooter@northridgewest.org).

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** - The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **TWO (2)** minutes per speaker, unless adjusted by the presiding officer of the Board.



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**SERVICIOS DE TRADUCCIÓN** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte el Departamento de Empoderamiento Vecinal, al (213) 978-1551 o por correo electrónico [ncsupport@lacity.org](mailto:ncsupport@lacity.org).

**Notice to Paid Representatives** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- **9401 Reseda Blvd, in the clear box, to the left of the gate adjacent to the parking lot**
- <http://www.northridgewest.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>



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1. Welcome, Call to Order, Roll Call
2. Discussion and possible Motion to approve previous Committee Meeting Minutes.
3. General Public Comment on non-agenda items.
4. Review and discuss 2020 Outreach & Communications key objectives
5. Discuss webmaster transition plan
6. Discuss Utility Box outreach plan
7. Review disaster preparedness promotional materials for purchase
8. Discuss local business directory and support
9. New Board and Executive Board Member welcome write up for social posting
10. Discussion and recommendations for Outreach & Communications items to be on the NWNC July General Board Meeting
11. Suggestions by Board Members on non-agenda items
12. Adjournment