

NWNC General Board Meeting - August 12th, 2025

I. CALL TO ORDER

a) Board Roll Call

Present (10):

Janis Kraft
Joel Lowell
Kathleen Edwards
Nathan Lichtman
Sam Dulys
Alanna Flax-Clark
Kevin Herzberg
Nicholas Haddad
Krystal Sims
Richard Young

Ineligible (2):

Jeff Diamond
Diana Delgado

Quorum? Yes/No

II. GENERAL PUBLIC COMMENT - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed up to 2 minute(s).

- Glenn Bailey: Valley Alliance of Neighborhood Councils meets this coming Thursday, will discuss a variety of subjects. 6:30pm via Zoom at VANC34.org, agendas will be sent out via list or sign up on the website to receive it. Recording link will be posted to the website.
- Mikkie L.: Speaking as an emergency disaster preparedness volunteer on the water situation in Porter Ranch. Be wary of artificial disasters as well as natural ones—prepare in advance with drums of water, for example.

III. ANNOUNCEMENTS - Comments from the Board Members on non-agenda items within the Board's subject matter jurisdiction

- Greg Wood: Greg has purchased a new home and will be moving out of the Northridge West area. Therefore, this is his last meeting and he is resigning effective tonight.
- Kathleen Edwards: Committee elections need to happen. VANC, LANC, BONC, as well as budget advocates.

a) September 2nd, 2025 NWNC Executive Board Meeting TBD

b) September 9th, 2025 NWNC General Board Meeting

c) DONE Training Updates for Board Members

- Diana will complete her trainings by the next GBM

d) Board members-confirmation of board emails

- No more issues

g) Congress of Neighborhood Councils is Saturday September 27th, from 8:00am to 4:30pm.

Registration is open now. The Congress Planning Committee works very hard every year to host an excellent event. It is expensive to host this event even though it is held at Los Angeles City

Hall. The Congress is also known as the NC Convention. Neighborhood Council Board Members, BONC, EmpowerLA, and City Leaders are together at City Hall. Many vendors and City Partners attend as well. It is a day to expand your knowledge about NC and City Department operations. It is enjoyable to network with NC Board members from the various regions. Although DTLA is far from the North Valley, a Saturday morning drive takes about 30 minutes.

You may wish to consider carpooling. Please register. Hope to see you there!

- Breakfast and lunch will be served, with several classes that you can register for online. Parking is paid for. Check your emails for the incoming link to register.

h) EmpowerLA Awards: Nominate your NC and other NCs for this award. The winner will be announced during lunch at the Congress of Neighborhood Councils on September 27th.

Nominations open in August.

- Link was sent out tonight with a form for nominations. You can also sign up for several different meetings that will take place. NWNC has won in the past; awards are generally given to councils as a whole, sometimes individuals. The awards are being merged into the Congress of Neighborhood Councils this year.

IV. APPROVAL OF NWNC MONTHLY GBM MINUTES FOR JULY 2025

Approved: - Abstain: - Disapprove: - Absent: -
Vote on Approval of Amended Changes:
Approved: - Abstain: - Disapprove: - Absent: -

- Minutes still need to be sent out; tabled until September meeting

V. APPROVAL OF NWNC MONTHLY EXPENDITURE REPORT (MER) FOR JULY 2025

Voting Yea (10): Janis, Joel, Kathleen, Nathan, Sam, Alanna, Kevin, Nicholas, Krystal, and Richard

Opposed (0)

Abstaining (0)

Ineligible (2): Jeff and Diana

VI. Presidential Comments

- Janis Kraft: Thanks to everyone who attended the National Night Out! It was a great outreach event for making contacts and getting to know local players. Many people already have some great ideas for committees—wishing everyone a very successful year.

VII. GOVERNMENT REPORTS

a) Public Safety LAPD Devonshire Division. (non-emergency number 1 877-ASK-LAPD)

- Mikkie L.: Overall crime is down in Devonshire, aggravated assaults by over 40% this year (meaning less than one a day on average). Robberies are down, as well, averaging three instances weekly. Some claim the new reporting system is the reason for this, but that is not true. Burglaries are at the same level as last year at this time, down to about two or three per day as opposed to around eight previously. Metropolitan Division's B Platoon is working hard to identify burglary crews. In June, Devonshire crime was down

24%. License plate detectors are also being used to identify burglary crews. Personnel dipped to 8700 in July, but hopefully the numbers will pick up. NWNK covers four basic cars: for A23, Senior Lead Officer Corral will be out for several months due to surgery. Acting Senior Lead Officer Phillip Yu will be covering his area and can be reached at 41574@lapd.online. SLO Zamora, who covers A67, is on vacation until August 25th. Officer Parker of A35 is working, but there will be no basic car meetings during August. Officer Sixton of A81 is still out for surgery, Acting SLO Daniel Douelfakar is covering and can be reached at 44052@lapd.online. Please copy devonshireslo@lapd.online when emailing the officers. Officer Douelfakar mentioned a spike in commercial burglaries, but they are confident that the suspect has been IDed. Please ask community members to take the Devonshire survey, and download the LAPD Devonshire app.

- **S.O.L.I.D.'s All You Can Eat Pasta Dinner** will be on **Friday, October 10th 5-8pm** at the Greek Orthodox Church on Plummer & Balboa. A flyer will be sent out to neighborhood councils to be posted on their websites.
- Five CarePlus cleanups in the Devonshire division, in addition to one every other Saturday—CD12 has the most cleanups in the city. Prop 36 (passed in 2024) may have been helpful to the decrease in crime.

b) CD 12 City Council Representative

- Myrka Martinez: City Council took recess in July, Councilman Lee has returned this month. Again, there are now five days of CarePlus, the only district in the city. Homelessness will not be going away soon, so Councilman Lee is committed to a balanced and effective solution. License plate data can be highly effective in assisting investigators with their cases. As for the water disruptions, everything should be fixed by now—resources have been closed as a result. The StreetSmart repair team is also working to improve infrastructure such as broken sidewalks, Councilman Lee has allocated funds for this program. Trial run in Grenada Hills had some media coverage. National Night Out had great turnout; Back To School Sendoff at Grenada Hills Rec Center also went well. Councilman Lee met with the executive officer of the school police association to coordinate ahead of back-to-school. This month, the animal shelter partnered with Telemundo and ABC4 to clear out the shelter. Dog training discounts will be available.
- DWP is providing pipe flushing bill credit for those affected by the Porter Ranch water issues, no need to boil water anymore.

c) Other Government Departments/Agencies

- N/A

d) Department of Neighborhood Empowerment

- Another training to be held on August 28th 6-8pm (Zoom) by the city attorney's office covering the Brown Act and conflicts of interests, registration was sent out today
- CIS training will be held on September 4th (Zoom)
- Budget officers training today
- Information will be sent from Vincent via email
- Congress September 27th 8am-5pm at LA City Hall
- Make sure to appoint a homelessness liaison, and if you have any questions, just let Vincent know. It is not required, but highly suggested.

- Can be a stakeholder or board member. Serves as a contact between the NC, city, and coalitions on the issue of homelessness. Represents the specific community's needs on this issue. Meetings have been held virtually as well as downtown in the comptroller's room.
 - Many neighborhood councils, around 70, have appointed a liaison.
 - Grievance panelist for formal grievances filed against neighborhood councils needs to be appointed as well (deadline: December 30th, 2025)
 - Senate Bill 707 (Brown Act modernization)
- e) Budget Advocate, budgetadvocates.org
- Glenn Bailey:
 - Departmental team organization this fiscal year
 - Two trainings have been held already, one with the CAO representative. Recordings will be posted to the website soon, as will the CAO's PowerPoint.
 - Signup launching for budget advocates
 - Meeting with the mayor's budget team by mid-September, will bring their budget memo
 - Meetings with city departments to start in late September
 - NWNC should be sure to appoint two budget representatives

VIII. NWNC COMMITTEE REPORTS

a) Executive Committee (Janis Kraft)

- No meeting last week due to National Night Out

b) Public Safety (Kathleen Edwards)

- Nothing at this time

c) Government Affairs (Greg Wood)

d) Planning and Land Use (Diana Delgado)

- Nothing at this time

e) Elections

f) Homelessness

g) Beautification

h) Budget (Joel Lowell)

- Nothing that was not in the MER

i) Outreach-(Nathan Lichtman) Recap of National Night Out board participation

- Great turnout for the council, maybe a little more than half. A lot of freebies and awesome community outreach. Many families stayed to watch the movie. Good turnout at our booth, the prize wheel was very popular and people liked our promotional items.

j) Education

IX. NEW BUSINESS

a) Discussion and selection of NWNC committee chairs and member assignments.

- Locations for meetings are pending, Janis is looking into Starbucks and the Coffee Bean at Reseda & Devonshire
- Committees will bring the decisions they want to make to the Executive Committee first for board approval

- Matador Credit Union, 9401 Reseda Blvd, Northridge, CA 91324 for public agenda postings and committee meetings
- **Public Safety:**
 - Members: Jeff Diamond, Alanna Flax-Clark
 - Chair: Kathleen Edwards
- **Government Affairs:**
 - Members: Sam Dulys, Krystal Sims
 - Chair: Richard Young
- **Planning & Land Use:**
 - Members: Sam Dulys, Krystal Sims
 - Chair: Diana Delgado
- **Elections:**
 - Members:
 - Chair: Janis Kraft
- **Homelessness:**
 - Members: Nicolas Haddad
 - Chair: Nathan Lichtman
- **Beautification:**
 - Members: Jeff Diamond, Kevin Herzberg
 - Chair: Sam Dulys
- **Budget:**
 - Members: Jeff Diamond, Kevin Herzberg
 - Chair: Joel Lowell
- **Outreach:**
 - Members: Alanna Flax-Clark, Richard Young
 - Chair: Nathan Lichtman
- **Education:**
 - Members: Alanna Flax-Clark, Nathan Lichtman
 - Chair: Krystal Sims
- **Motion to approve committee appointments:**
 - **Voting Yea (10):** Janis, Joel, Kathleen, Nathan, Sam, Alanna, Kevin, Nicholas, Krystal, and Richard
 - **Opposed (0)**
 - **Abstaining (0)**
 - **Ineligible (2):** Jeff and Diana

b) Whereas the City no longer has a contract with AppleOne for minute taking services, a motion to approve amending the 2025-2026 Admin Packet office budget line item from “AppleOne” to “Minute Taking” is proposed.

- The city no longer has a contract with AppleOne, which applies to the NCs. Changing it to “Minute Taking” would allow us to use any approved servicers. We would like to continue using Pat and Francy if possible. In September, we will decide again on who will be our note-taker.

Voting Yea (10): Janis, Joel, Kathleen, Nathan, Sam, Alanna, Kevin, Nicholas, Krystal, and Richard

Opposed (0)

Abstaining (0)

Ineligible (2): Jeff and Diana

c) Motion to establish an Ad Hoc Committee for Charter Reform to review and discuss the Los Angeles Charter and make recommendations important to our communities and NC. BONC will host listening sessions to obtain feedback. Dates for the listening sessions are to be announced.

- Will not establish an Ad Hoc Committee, Charter Reform is going to be discussed at NC meetings
- Board of Neighborhood Commissioners has established an Ad Hoc Committee with sessions for NC folks
- Budget Advocates have also established an Ad Hoc Committee; the BONC commissioner is serving as the vice-chair
- Charter Reform Commission will start issuing proposals possibly next week

d) Discuss interest in doing another Outreach event with the Museum of the San Fernando Valley in November or December 2025 possibly calling it a Winter Fest. This will include other Northridge NCs. Northridge West, Northridge East and Northridge South participated in the October 2025 Valley Art Fair and Northridge West approved a \$2466 NPG for the Museum to host the Fair. The Museum wants to expand the event for 2025.

- Kathleen says this cannot be discussed until we receive an NPG from the museum
- Glenn said that Northridge East might be able to help shoulder the cost

e) Discussion of potential venues for future in-person General Board Meetings and Committee Meetings.

- Possibly 6 in-person and 6 virtual meetings each year; Janis is going to speak with the Northridge Toyota dealership to get a quote/availability for using their space
- Janis will survey board members to gauge interest
- **Motion to table discussion:**
 - **Voting Yea (10):** Janis, Joel, Kathleen, Nathan, Sam, Alanna, Kevin, Nicholas, Krystal, and Richard
 - **Opposed (0)**
 - **Abstaining (0)**
 - **Ineligible (2):** Jeff and Diana

f) Discussion on NWNC operational assets management and needs, such as: selecting a new physical location for posting meeting agendas, selecting new storage key holders, and inventory assets management.

- Agendas posted at Matador Credit Union
- Richard Young and Janis Kraft will hold the storage keys
- No need for inventory assets management

g) Motion to create an Ad Hoc committee to consider Amendments to Bylaws-opens 8/1/25 and closes 4/1/26. The Ad Hoc Committee will review bylaws and recommend any changes/updates to NWNC Board. EmpowerLA will host a virtual session on September 11 to review the Neighborhood Councils Bylaws. It's important to have at least one representative from the Bylaws Committee from our Board to attend the session and RSVP.

- Members: Kathleen Edwards, Janis Kraft, Joel Lowell

- **Motion to create Ad Hoc committee through to next August:**
 - **Voting Yea (10):** Janis, Joel, Kathleen, Nathan, Sam, Alanna, Kevin, Nicholas, Krystal, and Richard
 - **Opposed (0)**
 - **Abstaining (0)**
 - **Ineligible (2):** Jeff and Diana

h) The Northridge West NC agrees to authorize the Northridge East NC to share its Post Office Box (located at the Granada Hills Post Office) to receive its NC mail; the NENC has agreed to pay for one-half the annual rental fee and for all of the costs of any additional keys.

- Glenn Bailey: This cannot happen like we wanted due to City Clerk interpretation, NWNC should pass a motion supporting this effort. Glenn will be challenging this to try and continue pursuing a merged PO Box
- **Amendment for motion to add "...pending approval by the City Clerk."**
 - **Voting Yea (10):** Janis, Joel, Kathleen, Nathan, Sam, Alanna, Kevin, Nicholas, Krystal, and Richard
 - **Opposed (0)**
 - **Abstaining (0)**
 - **Ineligible (2):** Jeff and Diana
- **Motion to approve the motion as amended:**
 - **Voting Yea (10):** Janis, Joel, Kathleen, Nathan, Sam, Alanna, Kevin, Nicholas, Krystal, and Richard
 - **Opposed (0)**
 - **Abstaining (0)**
 - **Ineligible (2):** Jeff and Diana

i) One Generation is asking for Northridge NCs to sponsor a Fall Senior Health Fair at the Wilkinson Senior Center on October 25, 2025 from 10am to 1pm-save the date. One Generation/Rhonda Bunnin is currently working on sponsorship levels and costs to include NC booths. Rhonda will be presenting to the board at our September 9th GBM.

- Glenn Bailey: This is OneGeneration's event that they have done for several years, and all Northridge NCs are going to be invited

j) Discuss and vote on \$4950 NPG request from Mark Ragan on behalf of Beautify LA.

- Numerous concerns from the board regarding this NPG, including local impact,
- **Motion to deny the NPG request from Mark Ragan on behalf of Beautify LA:**
 - **Voting Yea (10):** Janis, Joel, Kathleen, Nathan, Sam, Alanna, Kevin, Nicholas, Krystal, and Richard
 - **Opposed (0)**
 - **Abstaining (0)**
 - **Ineligible (2):** Jeff and Diana

k) Motion to approve a committee zoom license not to exceed \$200

- **Motion to table:**
 - **Voting Yea (10):** Janis, Joel, Kathleen, Nathan, Sam, Alanna, Kevin, Nicholas, Krystal, and Richard
 - **Opposed (0)**
 - **Abstaining (0)**
 - **Ineligible (2):** Jeff and Diana

XIII. Adjournment: Motion - (10:17pm)