

**Northridge West Neighborhood Council (NWNC)**  
**General Public Board Meeting**  
**Tuesday, 12 May 2020**  
**Via Zoom**

1. Meeting Call to Order, Pledge of Allegiance, Roll Call, and Determination of a Quorum
  - Vice President Rana Sharif called the meeting to order at 6.34PM, welcomed 29 attendees, including eleven board members, and led us in the Pledge of Allegiance. As this meeting was via Zoom, the meeting had attendees rather than stakeholders.
  - A quorum was declared via the following roll call:  
Here (11) Abigail Bailes, Pamela Bolin, Kathleen Edwards, Bill Fox, Jennifer Krowne, Gail Lapaz, Peter Lasky, Rana Sharif, Kelly Sooter, Josue Toscano, and Glen Wilson
  
2. Comments by Public Officials
  - Jose Galdamez from the Department of Neighborhood Empowerment (DONE) reported the following:
    - DONE has been working on protocols this past month, especially regarding Roberts Rules of Order and how to conduct virtual meetings. Additional resources are on the empowerLA.org website, including sample agendas, recommended Zoom settings, etc.
    - The deadline for by-laws amendments has been extended to Friday, June 5<sup>th</sup>.
    - The following deadlines have been established for FY financial issues:
      - Wednesday, May 20 The last day for FY19/20 event approval forms. This is no longer an issue as so much as been cancelled.
      - Monday, June 1 Last day for check payment requests
      - Saturday, June 20 This is the last day to use the NWNC bank card
    - Board members should visit the Cornerstone portal to ensure that their training status is still active (training is valid for two years). This is especially important for the Code of Conduct training.
    - Glenn Bailey mentioned that, per the action by the city council last week, neighborhood councils could encumber funds through June. It is unknown if this will be handled by DONE or the city clerk. Jose replied that they are awaiting a reply from the city clerk's office.
  
  - Danni Wang from Assemblywoman Christy Smith's office mentioned a few items:
    - The website [COVID19.ca.gov](https://www.covid19.ca.gov) is a great website for all things COVID related.
    - The state is working on the reimbursement of the school's expenditures.
    - The state legislature last met on Monday, May 4<sup>th</sup>. Danni reviewed a few of Ms. Smith's proposed assembly bills that she hopes to bring before the legislature this year:
      - 1837 Provides schools with resources and support during emergencies, school shootings, and natural disasters.
      - 2379 Creates an annual tax exemption holiday for certain emergency supplies.
      - 2614 Addresses challenges with evacuating horses and other large domestic animals in wildfires and other emergencies.
      - 2802 Supports new teachers, growing the next generation of educators.
      - 3238 Helps foster youth and non-minor dependents to enroll in CalFresh benefits.
    - All of Ms. Smith's town halls are recorded and available on Facebook.
    - Ms. Smith, along with State Senator Herzberg, is working to make certain California has sufficient PPE, including supplies for law enforcement.

- If anyone needs help navigating the complicated EDD issues, please call or email their office at 661-286-1565.
  - Andrew Krowne mentioned that per the federal CARES act, the tax law has been altered to allow for small businesses to use Net Operating Losses (NOL) at a five-year carry-back. This will help with tax refunds for small businesses, etc. However, California has not gotten on board with this. Danni did not have an immediate response.
  - Glenn Bailey added that Governor Newsom might announce a revised state budget on Monday, May 20.
- Matt Hernandez, Public Safety Field Deputy for CD12/Councilman John Lee, who advocates for the stakeholder's behalf while interfacing with the Departments of Building, Safety, Transportation, as well as the LAFD and LAPD, spoke of the following:
    - Mr. Lee is in constant communication with Mayor Garcetti's office as we restart the economy. Mayor Garcetti may announce the city's reopening plans by the end of the month. Malls may soon open for curbside pick-up. The County's Safe at Home program has been extended through July.
    - In lieu of the annual Citrus Sunday, people are welcome to visit the CD12 office at 9207 Oakdale Avenue to donate their fruit, 10AM to noon, through May. This fruit is donated to the following charities:
 

Freedom Church of Chatsworth	Police Activity League Supports (PALS) Center
Korean Church in Granada Hills	San Fernando Valley Rescue Mission
    - CD12 has conducted several grocery store giveaways, including gift cards.
    - Friday, May 15, Councilman Lee and his staff will host a food giveaway at the PALS Center at 8721 Wilbur Avenue, 9AM to Noon. People may start lining up at 8AM.
    - As there are fewer cars on the road, some people believe it is okay to speed. The valley's traffic division has increased their enforcement of speeding tickets, including sixty recent citations at one time in Porter Ranch. There may soon be another sting operation, yet Matt was not at liberty to further discuss that.
- Tara Vahdani, School Engagement and Data Specialist for LAUSD Board Director Scott Schmerelson, addressed the NWNC:
    - LAUSD has over sixty grab-and-go food pick-up locations. The nearest location is at Chatsworth High School, 10027 Lurline Avenue. They also distribute toys and sporting equipment.
    - A mental health hotline has been established at 213-241-3840.
    - Students may call 213-443-1300 for help with the acquisition of a wifi hotspot; the LAUSD hopes that all students are connected by the end of May.
    - Summer school will open on Wednesday, June 24<sup>th</sup> (with enrollment on Monday, May 19<sup>th</sup>). Children who enroll in summer school will continue to acquire credits. This activity will be useful, as most students will be unable to attend camp or acquire a summer job (as they usually would).
    - LAUSD schools will open on Tuesday, August 18<sup>th</sup>. In the meantime, PBS offers a variety of programs. Their schedule is posted at [PBSsocial.org/education/at-home-learning](https://PBSsocial.org/education/at-home-learning) and updated every Sunday evening.
    - Thursday, May 14<sup>th</sup> at 3PM (4.30PM in Spanish), the LAUSD will host a virtual Parent Workshop dealing with connecting during the quarantine.

- Earlier today, Supervisor Schmerelson and Secretary of State Alex Padilla hosted a virtual High School Civic Engagement event, including a discussion on voter registration and education.
  - Abby asked that since the state’s education budget is determined by attendance, would the recent absences affect the budget? The state will not penalize the school districts for their closures. The federal government may reimbursement the LAUSD for the cost of meal reimbursement.
3. Updates by Devonshire Area Community-Police Advisory Board
- Mikkie Loi from the LAPD Devonshire Police Advisory Board mentioned the following:
    - Devonshire Station’s front desk remains closed; they have no idea when it will reopen.
    - All Basic Car/Neighborhood Watch Meetings have been cancelled until further notice.
    - Sadly, this quarantine has seen an increase in domestic violence as well as burglary from vehicles. Please do not leave valuables in your cars.
    - Please do not leave donations outside the Goodwill Center at 10170 Reseda Boulevard; items are being rummaged through and it is very unsanitary.
4. Motion to confirm the appointment of Mr. Joel Lowell to fill vacant At-Large 8 seat
- Joel is retired, having previously worked in market research and data analysis. He has lived in Northridge since 1999, and was recruited by his neighbor Gail Lapaz.
  - Pam suggested that Joel could participate in outreach activities.
  - Abby asked about the vetting process for NWNC candidates; Jose replied that the NWNC merely verifies a candidate’s stakeholder qualifications (residence, work site, etc.).
  - Kathleen asked what Joel could bring to the NWNC and what he would like to do. Joel was not yet certain, as that would depend upon the need.
  - Kelly mentioned that the city controller’s office distributes a very statistical report; perhaps Joel [with his background in data analysis] could review that data and drill it down for the NWNC. Joel replied that he would be interested in that.
  - Peter added that the NWNC is fortunate to have current board member Gail recommend Joel.
  - Peter Lasky made a motion to support this agenda item; Rana Sharif seconded this motion and it passed.  
Aye (10) Bolin, Edwards, Fox, Krowne, Lapaz, Lasky, Sharif, Sooter, Toscano, and Wilson  
Abstain (1) Bailes
5. Motion to confirm the appointment of Ms. Yi Ding (“Ding”) to fill vacant At-Large 4 seat
- Ding, a faculty member at CSUN, is involved with the on-campus community engagement program. She organizes events and teaches the students how to research. She is a stakeholder as she has resided within the NWNC boundaries since 2017.
  - In response to Kathleen’s question, Ding could participate in outreach activities, as she is involved in multiple public events.
  - Bill Fox made a motion to support this agenda item; Kelly Sooter seconded this motion and it passed.  
Aye (9) Bolin, Fox, Krowne, Lapaz, Lasky, Sharif, Sooter, Toscano, and Wilson  
Abstain (2) Bailes and Edwards
  - Jose administered the oath of office to Joel and Ding.
  - Glenn Bailey added that new board members are eligible to vote on non-financial issues this evening; they have sixty-days to complete their mandatory training.

6. Discussion and update regarding Budget

- Kelly reviewed the amended budget, including:

Category	Original Budget	Revised May Budget	Difference
Office	\$17,000	\$13,810	\$3,190
Outreach	5,700	5,550	150
Community Improvement Projects (CIP)	10,300	6,770	3,530
Neighborhood Purpose Grants (NPG)	9,000	5,000	4,000
<b>Total</b>	<b>\$42,000</b>	<b>\$31,130</b>	<b>\$10,870</b>

- The NWNC may have a surplus of \$13,650. There is a potential for the ability to rollover \$10k. Glenn Bailey added that Mayor Garcetti’s 2020-21 budget proposal could recommend \$32k per neighborhood council (this could go lower).
- The Neighborhood Purpose Grants (NPG) for the Nobel Middle School’s Tovey Run, the Granada Hills Charter High School’s (GHCHS) Robotics team and other NPGs were removed from the budget. Two Valley Alliance of Neighborhood Councils (VANC) events (in October and March) were also cancelled, resulting in a money saving.
- Peter thanked the Budget Committee for their diligent work.

7. Discussion and update from Board related to COVID-19 efforts

- Gail coordinated with area seamstresses and Joann’s Fabric (who donated ten-bolts of fabric) for their mask efforts. These masks and groceries were distributed in front of Dave and Busters at the Northridge Fashion Center.

8. Discussion and possible actions to approve Emergency authorized by DONE to LA Parks Foundation (\$1,000), Hope of the Valley (\$500), San Fernando Rescue Mission (\$500), CombineLA (\$500) by NWNC President

LA Parks Foundation	\$1,000
Hope of the Valley	500
San Fernando Rescue Mission	500
CombineLA	500
<b>Total</b>	<b>\$2,500</b>

- Peter Lasky made a motion to support this agenda item; Gail Lapaz seconded this motion and it passed.

Aye (10) Bailes, Edwards, Fox, Krowne, Lapaz, Lasky, Sharif, Sooter, Toscano, and Wilson

Absent (1) Bolin

Ineligible (2) Ding and Lowell

9. Discussion and motion to approve an NPG of \$1,000 to San Fernando Rescue Mission (501c3) towards the organization’s ongoing food bank and pop-up food pantry efforts operating out of the Northridge Fashion Center

- This agenda item was tabled, per request of the San Fernando Valley Rescue Mission.

10. Discussion and motion to approve an NPG of \$500 to the West Valley YMCA (501c3) towards the organization’s shower program, childcare efforts, and pop-up food pantry for school children and their families

- The YMCA is not a shelter, but they are providing showers for the homeless, childcare for first responders, and a pop-up food pantry.

- Kathleen Edwards made a motion to support this agenda item; Kelly Sooter seconded this motion and it passed.

Aye (9) Bailes, Edwards, Fox, Krowne, Lasky, Sharif, Sooter, Toscano, and Wilson

Abstain (2) Bolin and Lapaz

Ineligible (2) Ding and Lowell

11. Discussion and motion to approve an NPG of \$1,500 to the Hope of the Valley (501c3) towards the organization's ongoing efforts to provide food, bedding, clothing to the unhoused currently sheltered at Northridge Park Recreation Center

- Gail added that Hope of the Valley has five locations that will benefit from this NPG.
- Gail Lapaz made a motion to support this agenda item; Pam Bolin seconded this motion and it passed.

Aye (11) Bailes, Bolin, Edwards, Fox, Krowne, Lapaz, Lasky, Sharif, Sooter, Toscano, and Wilson

Ineligible (2) Ding and Lowell

12. Discussion and motion to approve a funding expenditure of up to \$550 for NWNC Board Member polo shirts

- In response to Pam's question, the polo shirts will be from a local vendor on Eton Avenue, Chatsworth. The shirts will cost \$25, plus a one-time set-up fee. This is the only vendor who replied to Kelly's requests.
- Kathleen requested sample sizes prior to purchase. Jennifer replied that this vendor would probably provide the manufacturer's dimensions for each shirt.
- It was suggested that this be tabled until the vendor can provide the actual shirts. However, the NWNC currently has the money in this fiscal year, whereas the money may not be available in FY2020-21.
- Rana Sharif made a motion to support this agenda item; Gail Lapaz seconded this motion and it passed.

Aye (11) Bailes, Bolin, Edwards, Fox, Krowne, Lapaz, Lasky, Sharif, Sooter, Toscano, and Wilson

Ineligible (2) Ding and Lowell

13. Discussion and motion to approve a funding expenditure of up to \$400 for NWNC Board Member business cards, badges and office supplies

- Gail added that these [optional] business cards would be for the new board members.
- Gail Lapaz made a motion to support this agenda item; Pam Bolin seconded this motion and it passed.

Aye (11) Bailes, Bolin, Edwards, Fox, Krowne, Lapaz, Lasky, Sharif, Sooter, Toscano, and Wilson

Ineligible (2) Ding and Lowell

14. Discussion and motion to approve an NPG of \$1,000 towards the Southern California Preparedness Foundation (SCPF) (501c3) towards the Valley Disaster Preparedness Fair and related efforts. The Valley Disaster Preparedness Fair is tentatively scheduled for October 10, 2020

- Authorizing this at this time permits the money to come from this current fiscal year. If the event is cancelled, the NWNC will probably receive a refund. Otherwise, it may go to the following year's event.
- In response to Abby's question, the NWNC will have a booth at this fair (as it has had in previous years).
- Kelly added that part of these fees go towards paying for some of the distributed material. If the event is cancelled, those items (such as N95 masks) will be used at a future event.

- Pam was not familiar with the SCPF; Jose replied that they have hosted this event for many years. Before the SCPF was created, the NWNC had to go to a grocery store and purchase the food. This foundation enables better organization funds for this annual event.
- The NWNC is the fourth or fifth neighborhood councils to contribute to this event. Previously, a council had to vote on this during the fiscal year of the event.
- Gail Lapaz made a motion to support this agenda item; Pam Bolin seconded this motion and it passed.

Aye (11) Bailes, Bolin, Edwards, Fox, Krowne, Lapaz, Lasky, Sharif, Sooter, Toscano, and Wilson  
 Ineligible (2) Ding and Lowell

15. Discussion and motion to recommend Webmaster

- Peter thanked Rana and Kelly for all their work on coming up with the documented standards required for this project.
- Kelly mentioned that they originally went out to four webmaster vendors; this was narrowed down to two. Both vendors (Moore Business Results and The Mail Room) offer the requested flat rate and are available for a testing trial period.

(a) Moore Business Results

- Wendy Moore has worked with the NWNC for six years and she looks forward to working with Kelly and the NWNC board for additional training.
- Pam mentioned that Wendy has charged \$200/month for just under two hours; this rate and hours was established in 2016. Wendy’s current rate is \$115/hour and her most recent proposal is for \$400/month, which equates to just over 3.5 hours. Pam asked what would happen if and when Wendy exceeded her 3.5 hours. This should be okay, as the NWNC will present a united front to Wendy, submitting merely one request to update the website, rather than multiple “urgencies”.
- Kelly added that she does the outreach activities via Next Door, Rana handles the Facebook account, and Wendy handles the website. This results in clear cohesion, with everyone reporting the identical information.

(b) The Mail Room

- Kristina Smith previously took minutes for a few neighborhood councils. She now maintains the websites for eighteen neighborhood councils, including Atwater Village, Chatsworth, Lincoln Heights, Northridge South, and Silver Lake. She charges a flat rate, so that she does not need to keep track of her time.
- The Mail Room is open on Saturdays and Kristina works seven days a week. When needed, her son and husband are very handy computer resources.

- An oral vote for webmaster was conducted, and The Mail Room was chosen.

Moore (3)	Edwards, Toscano, and Wilson
Mail Room (6)	Bailes, Bolin, Fox, Krowne, Lapaz, and Lasky
Abstain (2)	Sharif and Sooter
Ineligible (2)	Ding and Lowell

16. Presidential Comments

- Peter mentioned a Chinese curse: “May you live in interesting times”, and highlighted the following topics that have been addressed by the NWNC this past year:

CERT training	Proposed Metro BRT routes
---------------	---------------------------

New voting procedures    Real estate demographics

- This past year, the NWNC financially supported the following:  
 GHCHS Robotics                                      Northridge Hospital Center for Assault Treatment Services (CATS)  
 Nobel Middle School’s Tovey Run    YMCA food basket program, etc.
- For many years, the NWNC considered getting a speaker system, and this year it finally happened.
- Thanks especially to the standing Rules and By-Laws Committee, as well as the Public Land Use and Zoning (PLUZ) Committee (especially the signage for the Plaza di Northridge parking area).
- Kathleen and the Public Safety Committee noticed that work orders in the Public Works Office (PWO) were marked “completed” when they were still in process. This issue was resolved after it was brought before the PWO.
- Thanks also for the emergency donations in support of the following COVID -19 charities:
 

LA Parks Foundation	\$1,000
Hope of the Valley	500
San Fernando Rescue Mission	500
CombineLA	500
Total	\$2,500
- Thanks also to Joann’s Fabric Store for donating ten bolts of fabric and the local seamstresses who generated 250 masks.
- This past year, the NWNC’s email list has increased by 12% and the meeting attendance has seen an 87% increase.

17. Board officer elections to fill the President, Vice President of Administration, Vice President of Outreach and Communication, Treasurer and Secretary positions. The election will be conducted by DONE

PRESIDENT

- Gail Lapaz nominated Rana Sharif; Peter Lasky seconded the nomination. Rana accepted.
- Pam Bolin nominated Peter Lasky, who immediately declined.
- Rana reported that she is humbled, honored, and hoped to be of service to the board.
- Gail added that these past three months, Rana and Kelly have worked tirelessly day and night.
- Rana was unanimously elected as the new President of the NWNC.

VICE PRESIDENT, ADMINISTRATION

- Kathleen Edwards nominated Abigail Bailes; Kelly Sooter seconded the nomination. Abby accepted and was unanimously elected.

VICE PRESIDENT, OUTREACH and COMMUNICATIONS

- Rana Sharif nominated Kelly Sooter; Gail Lapaz seconded the nomination. Kelly accepted and was unanimously elected.

SECRETARY

- Rana Sharif nominated Gail Lapaz, who immediately declined.
- Pam Bolin nominated Jennifer Krowne, who immediately declined.
- Rana Sharif nominated Li Ding; Kelly Sooter seconded the nomination. Ding accepted after a brief review of the job description.

TREASURER

- Josue Toscano nominated Kelly Sooter, but she is ineligible as she is already Vice President, Outreach and Communications.
- Glen Wilson nominated himself, as he has been treasurer for a number of years and the job is not as difficult as it used to be.

- Rana Sharif nominated Joel Lowell; Gail Lapaz seconded the nomination. Joel accepted the nomination.
- Pam asked about Joel’s history with finances. As president of the Southern California Marketing Association, Joel inherited a debt because the previous office manager had absconded with funds. Within a year, he led the financial revival of the company. He has also held similar positions with other non-profits.
- Peter added that this is a great opportunity for the NWNC to grow, have leadership, and take the council in new directions, rather than having the same people at the top for a number of years.
- Glenn Bailey suggested having this treasurer take position effective July 1, so that it will not affect the current budget submittal.
- Pam Bolin made a motion for this treasurer position to become effective July 1 (rather than immediately); Abigail Bailes seconded this motion and it passed.  
Aye (9) Bailes, Bolin, Ding, Edwards, Fox, Krowne, Lowell, Toscano, and Wilson  
No (4) Lapaz, Lasky, Sharif, and Sooter
- Peter asked if there was any way that Joel could take the mandatory financial training ASAP. Jose mentioned that he would reach out to the city clerk’s funding office to handle that with immediate one-on-one training.
- Peter mentioned that when he was the 2<sup>nd</sup> signer/credit card holder (as Kelly is now), he had to take the same financial training as the treasurer. Glenn Bailey agreed with Peter.
- An oral vote between Treasurer candidates Joel and Glen was conducted and Joel was elected as the new treasurer.

Joel (11) Bailes, Ding, Edwards, Fox, Krowne, Lapaz, Lasky, Lowell, Sharif, Sooter, and Toscano  
Glen (2) Bolin and Wilson

#### 18. Public Comments

- Glenn Bailey mentioned that the COVID-19 could have an impact on LADWP rates. He suggested that the NWNC participate in a virtual town hall meeting in Northridge, along with the Northridge East (NENC) and Northridge South Neighborhood Councils. A representative of the LADWP could also be in attendance. The NWNC may receive an invitation from the NENC for this. However, there will be no cost, as the virtual town hall will be promoted electronically.
- David Messa, Public Affairs Manager for the SoCal Gas mentioned that their branch offices are closed. As they are an essential provider, there will be no service disconnection retroactive to January. They are waiving any late fees for small businesses; there are already no late fees for residences.
- Andrew Krowne, a member of the Aliso Canyon Community Advisory Group (CAG) reported that the area’s fence line monitoring was taken off-line the previous evening. Someone held a monitor, and it was seven-times as strong as would be advised.
- Joel added that the television news mentioned “red tide”. However, red tide would have affected areas closer to the ocean, such as the south and west sides of the valley.
- Andrew added that during last October’s Saddleridge Fire, a source ignited within SoCal Gas’s Aliso Canyon facility. Although there is no vegetation (to serve as fuel) in the area, the fire burned for three days. It is believed that it was gas that burned. SoCal Gas has repeatedly denied having anything to do with this, yet theirs is the only gas storage facility in that area.

#### 19. Discussion to and motion to approve the March 12, 2020 General Board Meeting Minutes

- Kelly Sooter made a motion to support this agenda item; Peter Lasky seconded this motion and it passed.



Aye (10) Bailes, Edwards, Krowne, Lapaz, Lasky, Lowell, Sharif, Sooter, Toscano, and Wilson  
Abstain (3) Bolin, Ding, and Fox

20. Discussion and motion to approve the March 2020 Monthly Expense Report (MER)

- Kelly Sooter made a motion to support this agenda item; Peter Lasky seconded this motion and it passed.

Aye (10) Bailes, Bolin, Edwards, Krowne, Lapaz, Lasky, Sharif, Sooter, Toscano, and Wilson  
Abstain (1) Fox  
Ineligible (2) Ding and Lowell

21. Discussion and motion to approve the April 2020 MER

- Kelly Sooter made a motion to support this agenda item; Pam Bolin seconded this motion and it passed.

Aye (11) Bailes, Bolin, Edwards, Fox, Krowne, Lapaz, Lasky, Sharif, Sooter, Toscano, and Wilson  
Ineligible (2) Ding and Lowell

22. Report by Budget Advocate

- Glenn Bailey reported that this was a great meeting and added that these Zoom meetings usually take longer than regular meetings.
- The annual Budget Day, scheduled for Saturday, June 20<sup>th</sup>, has been postponed for at least three months. Instead, the following weekend of June 27<sup>th</sup> and 28<sup>th</sup>, the advocates will host virtual meetings, including breakout sessions, for all board members and advocates. At 1PM on Saturday, June 27<sup>th</sup>, the three Region 2 (northwest valley) advocates (Brian Allen, Glenn Bailey, and Garry Fordyce) will host a one-hour virtual meeting to elect new advocates for the area.
- Thursday, May 21, the city council will deliberate Mayor Garcetti's recommendation that the neighborhood councils receive a \$32k annual budget and be allowed to rollover \$10k. The city's budget must be approved by the city council by Monday, June 1.

23. Report by Committees

OUTREACH

- Rana mentioned that they had a great year, and the committee is in very good hands with Kelly.

GOVERNMENT AFFAIRS

- Abby looks forward to the first meeting in June.

PUBLIC SAFETY

- Kathleen hopes to continue to support the stakeholders and community with street cleaning and addressing speeding issues.

HOMELESSNESS

- Gail reported that they would have a virtual town hall meeting with Community Health Director Dr. Richard Feuer on Saturday, May 16<sup>th</sup> at 11AM.
- Sunday, May 17, the West Valley Alliance on Homelessness will meet at 3PM.

EDUCATION

- Jennifer had no news to report.
- Gail asked why Nobel Middle School was not involved with the food distribution program. It was determined that the school board purposely chose schools within lower income areas.

BUDGET and FINANCE

- Glen had no news to report.

ELECTIONS

- Pam had no news to report.

- It is unknown if there will be neighborhood council elections during the next FY2020-21.

#### BEAUTIFICATION

- Kelly reported that the utility box's art project contract with the "11:11 A Creative Collective" has been signed and is with the city clerk's office. In light of COVID-19, they may change the theme to "who are the real heroes".

#### 24. Announcements by Board members

- Kathleen would like to nominate Gail Lapaz as "Senior of the Year". Gail thanked Kathleen, but she would prefer that we do something very special for our stakeholders, especially the seamstresses who did such a great job sewing all the masks.
- Between now and the next NWNC board meeting (scheduled for Tuesday, June 9<sup>th</sup>), Rana would like to check the pulse of the committees. Merely three board members can serve on a committee. In addition, the NWNC needs someone for the PLUZ Committee.
- Pam reported that she received a fraudulent call from someone pretending to be with the LADWP, telling her that her bill must be paid ASAP. Pam immediately hung up on them, which is exactly what folks should do upon receiving such fake calls.

#### 25. Adjournment

- Rana Sharif made a motion to adjourn the meeting at 10.37PM.