APPROVED

Northridge West Neighborhood Council (NWNC) General Public Board Meeting Tuesday, 10 September 2019 Northridge Christian Church 18901 Chatsworth Street, Northridge 91326

- 1. Meeting Call to Order
 - President Peter Lasky called the meeting to order at 6.21PM.
- 2. Welcome to all stakeholders and Pledge of Allegiance
 - Peter welcomed over thirty-four stakeholders, [eventually] twelve board members, and led us in the Pledge of Allegiance,
- 3. Roll Cal, and Determination of a Quorum
 - A quorum was declared via the following roll call:

Here (12)	Abigail Bailes, Pamela Bolin, Lloyd Dent, Kathleen Edwards,
	Alma Fernandez, Bill Fox, Jennifer Krowne, Peter Lasky,
	Rana Sharif, Kelly Sooter, Josh Toscano, and Glen Wilson
Absent (1)	Gail Lapaz

- 4. Comments by Public Officials
 - Matt Hernandez, Public Safety Field Deputy for CD12/Councilman John Lee, who advocates for the stakeholder's behalf while interfacing with the Departments of Building, Safety, Transportation, as well as the LAFD and LAPD, spoke of the following:
 - Our new Councilman Lee has much planned and is getting the ball rolling in city council;
 Matt will report as legislation comes in.
 - The LAPD's Devonshire Division has experienced a great deal of theft from vehicles.
 Fourteen vehicles were burglarized in early September; ten were via unlocked vehicles.
 Please be especially careful if you reside on one of our busy streets, such as Tampa or Wilbur Avenue. Thieves may focus around the mall during the upcoming holiday season.
 - Some asked about the street vendors. In the 1990s, a police officer could cite an ADA violation (a federal offense). Parking on the sidewalk remains a street violation, but [at this time] there is no citable municipal code.
 - o Kathleen Edwards mentioned a gizmo on Amazon [for approximately \$200] that can unlock late model Toyotas and Hondas; these are easily accessible to thieves.
 - Former principal and teacher, now LAUSD board member, Scott Schmerelson for district 3 [covering Chatsworth to Studio City] addressed the NWNC:
 - o Scott filled in for Robert Jackson who was feeling under the weather.
 - o In addition to fire drills, the schools must now conduct active shooter drills each semester. Parents must now sign off that their guns are locked and put away. Otherwise, if their kid brings a gun to school, the parents are arrested and their kid(s) will be expelled.
 - California is one of the worst for spending per student. Philadelphia spends an extra \$10k per student per year. A stakeholder asked if it was education or the kids that are not sufficient valued. It was a bit of both. In addition, Los Angeles does not receive extra funds for special education.

- If a student is verbally abusive to their teacher, they can be sent to the school administrator's office. However, the student can no longer be expelled for such willful defiance.
- Jose Galdamez from the Department of Neighborhood Empowerment (DONE) reported the following:
 - o Monday, September 16th, Raquel Beltran will start as the new General Manager of DONE.
 - A city council committee asked the city attorney to draft a standard voting age of 16-years of all neighborhood council elections.
 - DONE sent a notice to all neighborhood council presidents and outreach directors regarding the Canva graphic design tool. All councils may set up their own accounts and use the installed templates to create flyers, etc.
 - Saturday, September 28th, 7.45AM to 4.30PM will be the annual Congress of Neighborhood Councils at City Hall where attendees will learn how the city operates. This event features guest speakers from throughout the city. Breakfast, lunch, and free parking will be provided. Interested board members and stakeholders are urged to register at NCCongressLA.com.
 - Saturday, October 12th will be the annual Valley Disaster Preparedness Fair in the northwest corner of the Northridge Fashion Center (near the Pacific Theatres). Please register in advance at https://www.valleydisasterfair.com
 - o Inventory reports for FY2018-19 and FY2019-20 should be reviewed, agendized, approved, and submitted by December 1.
 - A representative from NWNC may pick up their election material from the May 4th election at the Erwin Piper Technical Center, 555 Ramirez Street, Los Angeles.
- 5. Metro Bus Rapid Transit (BRT) presentation by Save San Fernando Valley (SSFV)
 - Jay Beeber, Executive Director of SSFV, reported that this new BRT could remove two [or more] lanes of traffic from Nordhoff Street. It may also change the zoning regulations and allow for high-rise residential buildings adjacent to single-family homes.
 - Key supports of this BRT are CSUN and State Senator Robert Hertzberg.
 - This BRT [as part of Measure M] could cost \$418m, while Metro ridership is currently down 21%.
 - CSUN sells 1,500 Metro transit vouchers to their 40,000 students, which is merely 3.75% of the student population.
 - Jay read a list of guestions that could not be answered by Metro.
 - Joe Kozul added that Metro stated that 44% of the students said they would take buses if they
 were safer and more comfortable. Joe also presented the following statistics comparing CSUN
 with UCLA.

University	Bus Riders	Students	
UCLA	6,200	42,000	
CSUN	1,500	40,000	

- The proposed BRT route would be from North Hollywood to Chatsworth crossing the 405 at Parthenia Street, then go north on either Haskell or Woodley Avenue to Nordhoff Street.
- A stakeholder from Haskell Avenue objects to this resulting traffic increase.
- Pam asked if John Lee's opposition to BRT makes a difference; Jay replied that John's support for SSFV makes a big difference.
- Kathleen asked why Metro does not consider having extra buses. Jay replied that is exactly what he would like; this would cost considerably less than \$418m. He added that many of the new red buses receive signal priority and do not take away any extra lanes.

- 6. Comments from stakeholders on non-agenda items
 - Stakeholder Rick Bieber has lived along Nordhoff Street for many years. As he usually sees merely 25-people on an 80-passenger bus, he urges everyone to not support the BRT or the road diets (as shown along Wilbur Avenue).
 - Stakeholder Steve Slutzah, vice president of the Sherwood Forest HOA, mentioned that they recently voted unanimously against the BRT. One of his neighbors is a transportation engineer, and feels this is a bad idea. Metro has reported that ridership along Nordhoff Street is "robust"; however, they cannot define the word. He added that the North Hills and Northridge South Neighborhood Councils have voted against this proposed BRT.
 - Stakeholder Donald Cressy has lived in Northridge since 1959 and hopes that the NWNC votes on a Community Impact Statement concerning the BRT.
 - Glenn Bailey urged everyone to make a report about sidewalk vending, and please be very specific about the time. An investigator recently visited Reseda Boulevard to investigate the multiple food vendors. However, he visited at 3.30PM, prior to when the vendors establish their service.
 - On behalf of the Valley Alliance of Neighborhood Councils (VANC), Glenn reported that Raquel Beltran, DONE's new general manager, may attend the October 10th meeting (their monthly meetings are held on the 2nd Thursday). The November 14th meeting will be the bi-annual planning forum at the CBS Studios, Studio City.
 - Mikkie Loi, volunteer with LAPD's Devonshire Community Relations group reminded everyone that the annual Supporters of Law Enforcement in Devonshire (SOLID) pasta dinner will be held Friday evening, October 11th at St. Nicholas Greek Orthodox Church, 17037 Plummer Street. Proceeds go towards the things that the city does not provide our police, such as holsters, etc. Mikkie also urged folks to download the LAPD Devonshire App for their smart phones; this includes links to the senior lead officers, notices of basic car meetings, etc.
 - Treasurer Jason Hector from the Porter Ranch Neighborhood Council (PRNC) reported that they are working on a public arts project, including painting traffic control boxes. The PRNC has approved funding and is working with area non-profits as well as the CSUN Arts Department.
 - Jason also mentioned that the PRNC is working on the trees of their Tampa Avenue median. Perhaps the NWNC could fund tree trimming or write a letter to the city's Bureau of Street Lighting or the Bureau of Street Services? Peter replied that CD12 might work this tree issue that was postponed from 2018 (due to insufficient funds). Jason added that the LADWP is working on their facility along Tampa Avenue, just south of the 118. They are expanding their 4x4' tree wells to accommodate 4x8' tree wells.
 - Jason also mentioned that the PRNC would support the local YMCA and serve food at their September 21st clean up event.

7. Presidential comments

- Peter urged everyone to attend the Congress of Neighborhood Councils on Saturday, September 28th, beginning at 7.45AM at City Hall. This event features guest speakers from throughout the city. Interested board members and stakeholders are urged to register at NCCongressLA.com and carpool from Northridge.
- One of the goals of FY2019/20 is scheduling additional committee meetings. Peter looks forward to enhanced involvement from board members and stakeholders and offered to assist wherever necessary.
- Peter also expressed concern regarding the pending Neighborhood Purpose Grant (NPG) for Northridge Beautification; we need to be specific about what they can do for us (as the last board was).

- 8. Discussion and Motion to approve an NPG of the YMCA for Thanksgiving Baskets for needy families within our area. The application is requesting \$2,500; the Education Committee has recommended an amount of up to \$1,000.
 - Please see the minutes for special meeting 2.
- 9. Discussion and Motion to approve the NPG requested by the Granada Hills Street Faire. The committee has not approved or recommended an amount for the NPG as they still have questions that are unresolved.
 - Please see the minutes for special meeting 2.
- 10. Discussion and Motion to approve the NPG of the City of Angels Community Choir. The grant will support scholarships for underprivileged children, some of whom live within our boundaries and the activities of the Choir. The committee has approved the full amount requested of \$300.
 - This agenda item was tabled. The Education Committee's agenda was insufficient per the Brown Act, as it did not give stakeholders adequate notice to review this NPG.

11. Committee Reports

. Committee Reports		
Education	Jennifer apologized for missing the City of Angels Community Choir NPG.	
Beautification	Glen mentioned that they would meet on Monday, September 23rd.	
Outreach	Rana mentioned that they would meet at 4.30PM on Monday, September 23 rd .	
Land Use	Lloyd stated that there are no scheduled meetings as there are no upcoming Conditional Use Permit applications.	
Public Safety	Kathleen mentioned that they look forward to meeting with Councilman Lee, Jessie Strobel (who has been very helpful about local parks), and Jason Hector, as well as working with the Homelessness and Outreach Committees. Perhaps NWNC can host a town hall to discuss homelessness? Bill urged Kathleen to be in contact with Colin Crews from CD12 to discuss homelessness solutions. Stakeholders have reported the following concerns to Kathleen: Three inoperative light poles near the intersection of Devonshire Street and Wilbur Avenue Sidewalk clean up along Chatsworth Street Park entrances have inadequate signage Homeless campsite (including fires and vandalism) near the railroad tracks at the intersection of Corbin Avenue and Nordhoff Way (behind Rosie's BBQ)	

- 12. Reports by Liaisons and NC Budget Advocate Reports
 - Glenn Bailey reported that homelessness liaisons (for the entire city) will meet downtown on Monday, September 23rd.
 - Glenn added that the Budget Advocates recently met with Mayor Garcetti and split up the 36 advocates so that individual advocates handle specific city departments. Glenn is on the advocate's team that works closely with the LAPD, street services, parks, and transportation.
- 13. Discussion and Motion for NWNC to have a booth at the Disaster Preparedness Fair
 - Bill Fox made a motion for the NWNC to have a booth at the October 12th Valley Disaster
 Preparedness Fair; Jennifer Krowne seconded this motion and it passed unanimously.

- 14. Report and review of the Board Retreat
 - The Board met for their annual retreat on Sunday, August 25th at the Macaroni Grill. They discussed goals and key priorities for FY2019-20 and reviewed the budget to ensure it is aligned with NWNC's goals and priorities. They also discussed tools to provide better visibility and transparency to the budget.
 - The board then broke into committee teams to identify goals and create committee descriptions and missions to include in the NWNC website
 - They also discussed process issues, including

NPG approvals

Board and meeting etiquette

Tools to help better plan

Streamlining of processes

- The retreat's discussions also included adding a Government Affairs Committee, subject to board approval.
- They agreed on the next steps to activate an operational plan and additional steps to help the NWNC's successes.
- 15. Discussion and Motion to approve the purchase of a meeting recorder, a funding line of \$100, funds to come from the Operations Budget.
 - This recorder will help the meeting attendees with clarity.
 - Jason added that the PRNC has a video recorder, posts their meetings on YouTube, and receives over 1,000 hits.
 - Abigail Bailes made a motion to support this expenditure; Rana Sharif seconded this motion and it passed

Aye (10)	Bailes, Dent, Edwards, Fox, Krowne, Lasky, Sharif, Sooter, Toscano, and Wilson
Abstain (1)	Fernandez
Absent (2)	Bolin and Lapaz

- 16. Discussion and Motion to approve the creation of the Government Affairs Committee to be chaired by Abigail Bailes, with Rana Sharif and Jennifer Krowne as Committee Members. The committee will report on local, state and federal actions and policies as they could or will affect our community and the board.
 - Peter Lasky made a motion to create this Government Affairs Committee; Rana Sharif seconded this motion and it passed unanimously.
- 17. Discussion and Motion to approve Kelly Sooter as the Credit Card Holder, replacing Glen Wilson as recommended by LA City Clerk Neighborhood Council Funding Division, as a best practice to not have the treasurer be the card holder
 - Rana Sharif made a motion to support this agenda item; Bill Fox seconded this motion and it passed unanimously.
 - Bill Fox made a motion to amend the previous vote by making Kelly Sooter the primary credit card holder, with Glen Wilson as the secondary credit card holder; Rana Sharif seconded this motion and it passed

Aye (9)	Edwards, Fernandez, Fox, Krowne, Lasky, Sharif, Sooter, Toscano, and Wilson
Abstain (2)	Bailes and Dent
Absent (2)	Bolin and Lapaz

18. Discussion and Motion to approve a revised Budget 2019-20 with the addition of 2018-19 rollover funds.

■ This year, the city will allow neighborhood councils to roll over up to \$10k of unused funds from the previous fiscal year. The NWNC will roll over \$2,780.84 of unused funds. Treasurer Glen recommends rolling this over to the Outreach account

Previously Approved Budgeted Amount for Outreach \$5,700.00

Roll Over 2,780.84

New Budgeted Amount for Outreach \$8,480.84

- Jason recommends putting money towards the NPG account for artwork and street improvement projects (such as tree trimming).
- Bill Fox made a motion to approve the revised budget with the roll over going towards outreach;
 Glen Wilson seconded this motion and it passed

Aye (9)	Bailes, Dent, Edwards, Fox, Krowne, Lasky, Sooter, Toscano, and Wilson
Abstain (2)	Fernandez and Sharif
Absent (2)	Bolin and Lapaz

19. Discussion and motion to approve the August Monthly Expenses Report (MER)

 Abigail Bailes made a motion to approve the August MER; Bill Fox seconded this motion and it passed unanimously.

Date	Vendor	Category	Amount
August 10	ICDsoft	General Operations	\$ 96.00
August 12	Foreign Transaction Fee	General Operations	.86
August 13	Pizza Hut	General Operations	123.47
August 16	Wendy Moore/Moore Business Results	General Operations	200.00
August 23	Office Depot	General Operations	22.32
August 23	Office Depot	General Operations	15.11
August 26	Romanos	General Operations	334.11
		Total	\$791.87

20. Approval of the August 13th Minutes

 Abigail Bailes made a motion to approve the August 13th minutes; Bill Fox seconded this motion and it passed

Aye (10)	Bailes, Dent, Edwards, Fernandez, Fox, Krowne, Lasky, Sharif, Toscano, and Wilson
Abstain (1)	Sooter
Absent (2)	Bolin and Lapaz

21. Comments by board members

- Glen mentioned that the Finance Committee will meet during the first week of October.
- Glen also showed a plaque that he was recently awarded for fifteen years of service to the NWNC
- Lloyd mentioned that the east side of [the recently repaved] Corbin Avenue, between Lassen and Plummer Streets, is being torn up again.

22. Adjournment

 At 9.12PM, Peter Lasky made a motion to adjourn; Rana Sharif seconded this motion and it passed unanimously.

APPROVED

Northridge West Neighborhood Council (NWNC) Special Board Meeting #1 Tuesday, 10 September 2019 Northridge Christian Church 18901 Chatsworth Street, Northridge 91326

- 1. Meeting Call to Order and Attendance
 - President Peter Lasky called the meeting to order at 6.46PM, welcomed over thirty stakeholders, eleven board members, and determined that a quorum was present via the following roll call:

Here (11)	Abigail Bailes, Pamela Bolin, Lloyd Dent, Kathleen Edwards, Alma Fernandez,
	Bill Fox, Peter Lasky, Rana Sharif, Kelly Sooter, Josh Toscano, and Glen Wilson
Absent (2)	Jennifer Krowne and Gail Lapaz

2. Public Comments

- No one had any public comment for this special meeting
- 3. Guest Speaker: Debra Scott, Bureau of Street Services (BSS), Senior Investigator, Enforcement
 - Debra works out of the CD3 offices of Councilman Blumenfield in Reseda. Her office provides guidelines to limit the city's liability, enforces infractions, administrative citations, and coordinates street closures for special events, such as filming.
 - Peter met Debra five years ago while discussing complaints that plants had overgrown onto a neighbor's property.
 - LA Municipal Code/Ordinance 56.08 changed in 2013 to prevent homeowner's vegetation from overgrowing and obstructing passage within a 9' height of sidewalks and streets. The city attorney has advised the BSS to not write citations at this time, but the fines could be as follows:

 1^{st} violation \$50 2^{nd} violation 100 3^{rd} violation 150

- Last year, California legalized street vending. However, vendors must be a certain distance from the curbs, fire hydrants, etc. Vending is also prohibited within 500' of LA Live, Dodger Stadium, and Universal Studios.
- A stakeholder mentioned that a parkway tree fell and has blocked the sidewalk. Debra offered to take down the address and will research this issue.
- Glenn Bailey wondered if someone could send a reminder notification informing people that they are responsible for the upkeep of the parkway in front of their homes. As a district investigator in charge of the west valley, Debra previously sent out a Community Enhancement Letter informing folks of their responsibility. A concerned citizen could create a service request by contacting 311 and mention that vegetation is overgrown or a tree is blocking the sidewalk.
- Glenn Bailey also expressed concern about sidewalk vending, especially the many food vendors along Reseda Boulevard between Lassen Street and Roscoe Boulevard, and mentioned that violations will not be enforced until January 2020. Debra could send an investigator to visit sidewalk-blocking vendors.
- A stakeholder recommended raising business taxes via a new classification, with the funds directed towards vending enforcement.

- Another stakeholder expressed concern that the enforcers work during the day, and the vendors
 are out in the evening. Debra mentioned that she works from 5.30PM to 2AM, and that she has
 staff members work all night.
- Kathleen reminded everyone that the city's street maintenance department is responsible for clearing dead vegetation from a street; please contact 311 for this clearing. A service request form, with an area to upload photographs, is also available at Debra's website https://streetsla.lacity.org.
- Matt Hernandez added that Matthew Viaceda (?), the street maintenance liaison with the West Valley Alliance, works closely with CD12 to keep the sidewalks clean. Peter Lasky mentioned that the West Valley Alliance has done much more work these past six months than they have previously done.

4. Adjournment

Peter adjourned this special meeting at 7.15PM.

APPROVED

Northridge West Neighborhood Council (NWNC) Special Board Meeting #2 Tuesday, 10 September 2019 Northridge Christian Church 18901 Chatsworth Street, Northridge 91326

- 1. Meeting Call to Order and Attendance
 - President Peter Lasky called the meeting to order, welcomed over thirty stakeholders, twelve board members, and determined that a quorum was present via the following roll call:

Here (12)	Abigail Bailes, Pamela Bolin, Lloyd Dent, Kathleen Edwards,
	Alma Fernandez, Bill Fox, Jennifer Krowne, Peter Lasky, Rana
	Sharif, Kelly Sooter, Josh Toscano, and Glen Wilson
Absent (1)	Gail Lapaz

2. Public Comments

- No one had any public comment for this special meeting
- 3. Discussion and Motion to approve a Neighborhood Purpose Grant (NPG) of the YMCA for Thanksgiving Baskets for needy families within our area. The application is requesting \$2,500; the Education Committee has recommended an amount of up to \$1,000.
 - Jane Stanton, Executive Director of the North Valley YMCA, reported that they have received NWNC support for these Thanksgiving food baskets since 2006.
 - The YMCA connects with the principals of the area's schools to learn of the community's neediest families. The YMCA then provides each school with 55 food baskets for distribution to the valley's 3,600 needy families.
 - Overall, the YMCA will collect \$50k for these 3,600 food baskets. The cloth bags [or baskets] and fresh
 produce are donated. The \$50k will go towards frozen turkeys, canned vegetables, gravy, and
 cranberry relish.
 - Three area corporations have already pledged \$5k each.
 - Abigail asked why the YMCA comes to neighborhood councils for donations rather than requesting that their membership provide charitable donations. The YMCA membership contributes and volunteers to assembly these gift baskets. Jane also publicizes donation requests [and recruits packaging volunteers] via social media and press releases.
 - The Granada Hills South and the Northridge South Neighborhood Councils have already donated \$2,500 each. The Northridge East Neighborhood Council donated \$1,000. The PRNC has not yet donated to the Thanksgiving baskets, but they donated \$550 to the upcoming YMCA-sponsored clean up.
 - Each of the gift baskets will have a letter listing the donors who contributed \$50 or more. The NWNC may add a letter to the gift baskets that are distributed to the four public schools within the NWNC's boundaries.
 - Stakeholder Brian mentioned that the NWNC donated \$1,500 last year. As we are seeing an increase in homelessness, he urged the NWNC to increase their donation.
 - Pam Bolin made a motion for the NWNC to donate \$2,500 for the YMCA Thanksgiving baskets; Bill Fox seconded this motion and it passed unanimously.
 - Abigail Bailes made a motion to amend this donated amount to \$1,000; Kelly Sooter seconded this motion that was defeated

Aye (3) Bailes, Krowne, and Lasky		Bailes, Krowne, and Lasky	
	No (9)	Bolin, Dent, Edwards, Fernandez, Fox, Sharif, Sooter, Toscano, and Wilson	
	Absent (1)	Lapaz	

 Kathleen Edwards made a motion to amend the contribution to \$1,500; Rana Sharif seconded this motion and it passed

	
Aye (11)	Bolin, Dent, Edwards, Fernandez, Fox, Krowne,
	Lasky, Sharif, Sooter, Toscano, and Wilson
No (1)	Bailes
Absent (1)	Lapaz

- Rana Sharif made a motion to approve the NPG for \$1,500; Lloyd Dent seconded this motion and it passed unanimously.
- 4. Discussion and Motion to approve the NPG requested by the Granada Hills Street Faire (GHSF). The committee has not approved or recommended an amount for the NPG as it still has questions that are unresolved.
 - Granada Hills Chamber of Commerce 1st Vice President Larry Fleck spoke on behalf of the 20th Annual [and biggest] GHSF, to be held Saturday, October 4th from 10AM until 5PM. Four city blocks along Chatsworth Street will be closed for this free event that promises to be a lot of fun. The kid's fun zone will be twice its normal size. In addition, there will be arts and crafts events, vendors, pet adoptions, a pet zone (for people who bring their pets), etc.
 - The bulk of the money to host this event came from CD12 and County Supervisor Kathryn Barger. Kelly reported that each of the 150 vendors will donate \$250, which equates to \$37,500. The Granada Hills Community Foundation (GHCF) will also raise money from the car show entrants.
 - This is the first year that the GHCF has reached out to the Northridge neighborhood councils. The Northridge East Neighborhood Council rejected their funding request. The Granada Hills North Neighborhood Council postponed their voting on this funding request until their October meeting, which will be merely a few days before the actual event.
 - In exchange for a donation, the NWNC logo will be included on banners, social media, and publicized throughout the event.
 - Glenn Bailey mentioned that the GHCF's NPG application was incomplete. Rana showed a sample letter that accompanied another NPG application that the GHCF should include when requesting this donation.
 - Peter Lasky asked that the GHCF attach the 503c letter from the Franchise Tax Board. Abigail mentioned that a follow-up copy of the NPG application from the GHCF included the 503c letter. However, a stakeholder mentioned that the California attorney general's website shows the GHCF's address along Chatsworth Street, but the town is Palm Springs (rather than Granada Hills).
 - Kelly Sooter asked if the Granada Hills Street Fair generated a profit given they receive funds for vendor booths (150 vendors @ \$250 each = \$37,500); car show entrance fees (\$30 each), Oktoberfest fees, NPGs from Granada Hills North and South (\$5k) and sponsorships from Staples, Hamer Toyota, and others. It is great that the Chamber is able to hold such a big and successful event, but Kelly does not think that the NWNC should provide funds to support what appears to be a financially successful event.
 - Rana Sharif made a motion to support the GHSF; Lloyd Dent seconded this motion and it passed and then was immediately amended.
 - Abigail Bailes made a motion to amend the GHSF support motion to donate \$1,000; Bill Fox seconded this motion and it passed

Aye (9)	Bailes, Bolin, Dent, Edwards, Fernandez, Fox, Lasky, Sharif, and Wilson
No (3)	Krowne, Sooter, and Toscano
Absent (1)	Lapaz

5. Adjournment

Peter adjourned this special meeting at 8.36PM.