

APPROVED
 Northridge West Neighborhood Council (NWNC)
 General Public Board Meeting
 Tuesday, 11 June 2019
 Northridge Christian Church (NCC)
 18901 Chatsworth Street, Northridge 91326

1. Meeting Call to Order
 - President Peter Lasky called the meeting to order at 6.23PM.
2. Welcome all stakeholders and Pledge of Allegiance
 - President Peter Lasky welcomed over forty stakeholders, eleven board members, and led us in the Pledge of Allegiance.

3. Roll Call and determination of a quorum
 - A roll call was conducted indicating that there was a quorum; Peter reviewed the meeting process.

Here (11)	Pamela Bolin, Lloyd Dent, Kathleen Edwards, Alma Fernandez, Bill Fox, Jennifer Krowne, Gail Lapaz, Peter Lasky, Rana Sharif, Kelly Sooter, and Josh Toscano
Absent (1)	Glen Wilson

4. Comments by Public Officials

- Danni Wang, Communications Director for Assemblywoman Christy Smith, addressed the NWNC:
 - As per the “House of Origin” deadline, all bills have gone through the California assembly and are now with their respective senate committees.
 - Ms. Smith recently authored six bills, and wrote six other bills earlier this year. One of her bills is the Advanced Placement (AP) Examination Equity bill, which allows schools to fund AP exams for foster youth and low-income individuals.
 - Saturday, May 18, State Assembly Speaker Anthony Renden and Ms. Smith co-hosted a meeting with over sixty constituents at the Santa Clarita City Hall. Mental health, small businesses, and other topics were discussed.
 - Ms. Smith chairs the Joint Legislative Committee on Emergency Management, and sits on the following Select Committees:
 - Career Technical Education and Building a 21st Century Workforce
 - Early Childhood Development
 - Jobs and Innovation in the San Fernando Valley
 - Veteran Employment and Education
 - Youth Mental Health
 - Please reach out to Danni for anything related to state agencies, outreach, or communications assistance.
- Matt Hernandez, Public Safety Field Deputy for CD12, who advocates for the stakeholder’s behalf while interfacing with the Departments of Building, Safety, Transportation, as well as the LAFD and LAPD, spoke of the following:
 - Matt recently attended the Senior Dance on Friday evening, May 31, along with Councilman and Mrs. Greig Smith. The food and cake from Costco was delicious and a great cost savings.
 - Thursday, June 20th will be a Coffee with the Captain Event at Starbucks, 19759 Rinaldi Street beginning at 9AM. Captain Katie Burns, Commanding Officer of the LAPD’s Devonshire Division and her Senior Lead Officers (SLO) will be available for conversations pertaining to crime prevention. It is important to know that crime increases in the summer due to bored kids out of school (and other reasons).
 - Tuesday, August 6, beginning at 6PM, will be the annual National Night Out at the Northridge Recreation Center. The event will be free and open to the public. At sundown, there will be a movie shown (title TBD) provided by CD12.
- Jose Galdamez from the Department of Neighborhood Empowerment (DONE) reported the following:
 - He asked that the NWNC make certain that their funding packet is submitted to the city by Monday, July 1. Otherwise, funding will be restricted.
 - There are ten things every neighborhood council should know:

<ul style="list-style-type: none"> a. The role of a board member b. Public participation c. Rules and policies for the neighborhood council system d. Role of the Empower LA Department e. City government 101 	<ul style="list-style-type: none"> f. Running neighborhood council meetings g. Communications skills and conflict management h. Bylaws i. Parliamentary procedures j. Strategies for empowering your neighborhood
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 - The NWNC is urged to spread the word concerning the city’s annual Civic Youth Leadership Academy, to be held on six Mondays this summer at city hall. This program is designed to educate, engage, and empower young people to take active roles in their communities and speak up on issues that matter. This is open to students, ages 14 to 24. Additional information can be found on their website <http://empowerla.org/civicyouth/cyla/>

5. Comments from stakeholders on non-agenda items
- Peter mentioned that the Brown Act restricts this portion of the meeting; brief clarification is allowed, but there can be no back-and-forth discussion or questioning.
 - Glenn Bailey from the Northridge East Neighborhood Council (NENC) and the Valley Alliance of Neighborhood Councils (VANC) mentioned the following:
 - DONE was pleased with the great turnout for their recently held Leadership Academy.
 - VANC is a group that represents 34 neighborhood councils from throughout the valley; they meet on the 2nd Thursday of each month at the Sherman Oaks Hospital, 4929 Van Nuys Boulevard. The June 13th meeting will include DONE's General Manager Gracie Liu. She is leaving her current position to become the city's Assistant General Manager of Personnel, specializing in Recruitment and Outreach.
 - Thursday, November 14th, VANC will host a Planning Forum, including workshops and breakout sessions, at the CBS Studios, Studio City.
 - DONE and the City Clerk's office will host a neighborhood council wrap-up session, tentatively set for Monday, June 24th at 6.30PM at the [possibly] Balboa Sports Complex, 17015 Burbank Boulevard, Encino to discuss how they performed at the recent election. They did this a few years ago whereupon they discussed the good, bad, and ugly, as well as suggestions to make it better for the next election. DONE will handle the outreach component of the discussion and the city clerk will handle everything else. Among the topics to be discussed will be the fact that a few councils had merely 30-days for candidate filing, whereas other councils had 45-days.
 - Randy Sanchez, who has been a professional artist for over forty years, reported that he is unsatisfied with the recently installed topiary along Tampa Avenue. He does not feel that this topiary resemble horses, fears that it could take ten years to grow, and would like this fixed while still in its early stage.
 - Mikkie Loi, volunteer with the LAPD's Devonshire Division reported the following:
 - As a follow-on to Matt's comment, Thursday, June 20th at 9AM will be Coffee with the Captain at Starbucks, 19759 Rinaldi Street.
 - LAPD/Devonshire has multiple ways to connect with them via social media, including Facebook, Twitter, and the new easily downloadable LAPD Devonshire app for one's smart phone.
 - Mikkie is also coordinating the Tuesday, August 6, National Night Out. She recently sent an email to the NWNC requesting that if they are interested in participating, to please let her know by the end of June. Peter immediately replied that the NWNC is definitely interested in participating. Mikkie will coordinate chairs and a canopy for the NWNC (and other neighborhood councils in attendance), and added that this is a great opportunity for attendees to meet their local LAPD officers.
 - Patricia LoPresti from the Friends of Oakridge reported the following:
 - September 2009, the city purchased the property, including the Oakridge Estate Park site, as well as the adjoining mansion previously occupied by Barbara Stanwyck and Jack Oakie.
 - The Friends of Oakridge look forward to installing a \$4,730 bronze plaque. This was acquired from \$2,500 funds from the NWNC and the NENC. Prior to installation, the Parks and Recreation Department must review and approve this plaque; this may take six-months.
 - Pat then read the proposed wording for the plaque, beginning with "Dedicated to the citizens of Los Angeles ..." and including a reference to Marwyck Ranch, the Zeppo Marx and Barbara Stanwyck jointly-owned horse property at this site, as well as the nearby horse sculptures.
6. Guest speaker, Ken Craft from Hope of the Valley Rescue Mission
- North Hills resident Ken Craft thanked the NWNC and reported that he started the Hope of the Valley Rescue Mission ten years ago. Prior to that, Ken ran the San Fernando Valley Rescue Mission.
 - Every year, the Hope of the Valley provides for the following:

Nutritious Meals	244,000
Medical and Mental Health Referrals	750
Nights of Safe Shelter	48,200
Showers	91,650
Enrolled Homeless Individuals	1,800
People Placed in Permanent Housing	152
 - They recently acquired the following facilities:
 - An administrative facility in Pacoima with twenty offices to assist the homeless.
 - A \$4.3m recuperative care facility in Mission Hills for people who leave a hospital yet do not have a home to return to.
 - A 144-bed shelter (with a kitchen) in Pacoima. Previously shelters were limited to 30-beds.
 - In August, they hope to open a 48-bed facility. In the winter, they will open a 50-bed cold-weather shelter in the Antelope Valley.
 - They hope to acquire a \$2.3m 15,000 square foot facility in North Hollywood to house a hundred individuals. They recently reviewed a potential industrially zoned M2 property, yet they will need to bring in electricity, sprinklers, etc. which may exceed their budget.

- A main source of funding for Hope of the Valley is via their three thrift stores in Simi Valley, Santa Clarita, and Granada Hills. They look forward to opening a fourth shop in Palmdale.
- Saturday, August 24th, the Hope of the Valley Rescue Mission will hold their 10th Anniversary Celebration at the Bishop Alemany Alumni Hall. This event will honor one of the nuns whose extensive recycling efforts raises funds to provide dinners at the cold weather shelters.
- Thanksgiving morning, November 28th, the Hope of the Valley looks forward to hosting over 4,000 people for their annual Drumstick Dash along Lankershim Boulevard in the North Hollywood Art’s District. This event has out-grown its previous location at the CBS Studios
- With the city’s homeless population increasing by 12%, and Ventura County seeing a 30% increase, California must create affordable housing. Ken mentioned that when they open a new shelter, it is frequently full within a day.
- A stakeholder mentioned that previously, homeless people would congregate around auto repair shops. Now, he has a great many campers in his residential community. This is similar to the broken window syndrome, whereupon one camper shows up, and then more and more campers appear. He asked what we can do about all these excessive campers.
- Ken mentioned that safe parking and interim housing facilities might be a solution.
- Gail added that Northridge has the “elite homeless” who reside in cars and campers rather than living on the streets. Cars must be registered and insured to be in a safe parking zone from 7PM to 7AM.
- There are currently over 300-families who reside in motels along San Fernando Road and Sepulveda Boulevard.
- Rana asked how can we get people to see that they can be part of the solution. Sometimes, you are dealing with mental illness and substance abuse that requires professional help.

7. Presidential comments

- Peter thanked Pam for stepping up as president this past year. Being the president of a neighborhood council is not an easy job, as one does not always receive support from CD12, DONE, stakeholders, and fellow board members. However, Pam and Peter had successful tenures with getting multiple projects completed, including street repaving.

8. Recommendation and Demonstration of a Sound System by Dave Brown, (sound event professional and North Hills West Secretary). Discussion and Motion to create a funding line of up to \$3,000 to purchase a sound system.

- Dave showed three 5-gallon tote boxes (measuring 12x16x 8”) that held his entire sound system.
- His [preferable] hard-wired microphone has a little on/off switch which can withstand a drop to a concrete floor. Jennifer recommended having a microphone stand for the NWNC speakers and guests. David suggested having one dedicated area for the speakers.
- Dave provided a \$1,130 quote to the board. This includes spare cables and a minimum one-year warranty; some of the parts will have a three-year warranty. He will also provide training on the 15-minute set-up of the new system.
- Rana asked if blue tooth is available with this system; an inexpensive blue-tooth system will cost less than \$100.
- Peter recommended tabling this [up to] \$3,000 funding line until July.

9. Discussion and Motion to approve spending up to \$600 for new business cards and badges for board Officers, and new board members

- Kelly reviewed multiple proposals for this merchandise, and decided to go with a local vendor, Minuteman Press.
- Pam Bolin made a motion to approve this expenditure; Rana Sharif seconded this motion and it passed.

Here (10)	Bolin, Dent, Edwards, Fernandez, Fox, Krowne, Lapaz, Lasky, Sharif, and Sooter
Abstain (1)	Toscano

10. Discussion and motion to approve recommendations by the Executive Committee for the Appointment of Committee Chairs and Members, per Article VII, Section 3 B. and C

- Peter reviewed the following committee membership:

Budget and Finance	Glen Wilson*, Kelly Sooter, and Josh Toscano
Beautification	Glen Wilson*, Kelly Sooter, Kathleen Edwards, Andrea Alvarado**, Don Larson**, Debbie Penman**, Brian Reff**, and Chris Williams**
Outreach	Rana Sharif *, Alma Fernandez, and Kelly Sooter
Planning, Land Use, and Zoning (PLUZ)	Lloyd Dent*, Jennifer Krowne, and Josh Toscano
Education	Jennifer Krowne*, Alma Fernandez, and Rana Sharif
Homelessness	Alma Fernandez*, Jennifer Krowne, Gail Lapaz, and Gisela Tarifa**
Public Safety	Bill Fox*, Pam Bolin, and Josh Toscano
Bylaws and Standing Rules	Glen Wilson*, Kathleen Edwards, and Peter Lasky
Elections	Pam Bolin*, Peter Lasky, and Glen Wilson
	* Committee Chair
	** Stakeholder

- Pam Bolin made a motion to approve this committee roster; Rana Sharif seconded this motion and it passed unanimously.

11. Committee Reports, by newly elected Committee Chairs

- Bill mentioned that the Public Safety Committee will meet with the SLOs and Commanding officers to work closely with the LAPD and LAFD.

- Pam mentioned that there will not be much action as there will not be another election for two years.
- Lloyd mentioned that he will meet with the new PLUZ committee members, Jennifer and Josh. As they learn of Conditional Use Permits (CUP) from the city, they will try to get the applicants to meet with the PLUZ so that the NWNC can support their application(s).
- Rana mentioned that the Outreach Committee will hold their first meeting at noon on Tuesday, June 18th at the Art Room of the Northridge Recreation Center. The Chatsworth Neighborhood Council and Porter Ranch Neighborhood Council (PRNC) may host town halls for the two CD12 run-off candidates (John Lee and Loraine Lundquist). Perhaps the NWNC may partner with the PRNC.
- Jennifer will spend the summer working on a plan to reach out to the area schools for better communication on behalf of the Education Committee.

12. Discussion and motion to pass a NC Funding Program 2019-20 Administrative Packet including

- Completed Annual Budget for the 2019-20 Fiscal Year
 - NC Funding Program Acknowledgements & Agreements and
 - Information pertaining to meeting space (Northridge Christian Church), storage facility (Golden State Storage), Post Office Box (Mail Box World) and website services (Moore Business Results), as applicable
- Regretfully, Glen Wilson was unable to attend tonight's meeting. However, this budget was approved during an Executive Committee meeting.
 - The \$10,000 for the Tampa medians is purposely vague as it could go towards topiary, landscaping, or whatever the NWNC chooses. This is shown as a Community Improvement Projects (CIP); however, it could become a Neighborhood Purpose Grant (NPG).

		Category	Totals
		Minute Taker (12 x \$167)	\$ 2,000
		Mail Box Rental	260
		Meeting Food and Drink (12 x \$150)	1,800
		Board Retreat	400
		Advertising in the Valley Voice (12 x \$130)	1,560
Office/ Operational		Website, Wendy Moore (12 x \$200)	2,400
		Other Website Expenses	100
		Host Reseller Group	25
		2 Co.com ISD Software	100
		Sound System for Meetings	3,000
		Golden State Storage (12 x \$120)	1,440
		Other Expenses	3,915
		VANC November - JCS Catering	250
		VANC March - JCS Catering	250
		CPR/1 st Aid Training	1,200
		Outreach Equipment or Items	1,000
Outreach		NWNC Mixer	500
		Congress of Neighborhood Councils	750
		Neighborhood Council Awards Dinner	500
		Neighborhood Council Budget Advocates	250
		Other Events	1,000
NPG			9,000
		Beautification	300
CIP		Tampa Median Enhancement	10,000
		Total	\$42,000
			\$42,000

- Bill Fox made a motion to approve the 2019-20 Administrative Packet including the funding program and budget; Alma Fernandez seconded this motion and it passed.

Here (9)	Dent, Edwards, Fernandez, Fox, Krowne, Lapaz, Lasky, Sharif, and Sooter
Abstain (2)	Bolin and Toscano

13. Discussion and motion to appoint two NWNC Budget Representatives: Josue Toscano and Rana Sharif

- Gail Lapaz made a motion to approve the appointment of Josue Toscano and Rana Sharif as the new Budget Representatives; Kelly Sooter seconded this motion and it passed unanimously.

14. Approval of the May 14th Minutes

- There was a concern that at some point during the minutes, Pam was referred to as "President" rather than "former President". This was corrected offline.
- Kelly Sooter made a motion to approve the May Minutes; Gail Lapaz seconded this motion and it passed unanimously.

15. Discussion and motion to approve the May Monthly Expenses

- This agenda item was tabled in Glen Wilson's absence.

16. Reports by Liaisons and NC Budget Advocate Reports

- Dave from the Neighborhood Council Emergency Preparedness Alliance mentioned that they meet on the 4th Saturday of each month at the Northridge Valley Library, 16244 Nordhoff Street (occasionally they also meet in Santa Monica or downtown). The alliance is working to improve the framework for the neighborhood council emergency plan.
- Gail attended a very good meeting of the West Valley Neighborhood Alliance on Homelessness in early June. This may be their last meeting until September, at which time they may host a job fair.
- As a budget advocate, Glenn Bailey urged new board members to familiarize themselves with the liaisons; many of these positions do not require neighborhood council board membership.
- In addition, he reported that Diedra Greenaway has resigned as a budget advocate and there is now a vacancy representing the northwest valley. The new advocate may be elected on Saturday, June 29th at the annual Budget Day at city hall. The city requests that you RSVP for this event so they may prepare a nametag for you and have plenty of delicious food. Per a recent announcement, all budget advocates have had their current terms extended through 2020. In addition, per the advocate's recently amended by-laws, budget representatives stay in position until they resign or are replaced.

17. Comments by board members

- Pam reminded everyone to vote for CD12 on August 13; this run-off will be between Lorraine Lundquist and John Lee.
- Kathleen asked about the protocol for the business cards.
- Lloyd mentioned that he recently met with Mr. Ken Craft while he was working on a shelter for homeless teenagers; he was very impressed with everything that they were doing.
- Lloyd was uncertain if the PLUZ (Lloyd, Jennifer, and Josh) would meet this month. In addition, the PLUZ requires a meeting space; perhaps they could meet where the Executive Committee meets?
- Peter revealed that the LA Bureau of Street Services has reached out to the NWNC regarding potholes. Tuesday, July 16 is the deadline to submit a request; work will be performed at the end of July. Kelly and Rana will coordinate this activity.
- Jennifer requested announcements of other committee meetings.
- Gail mentioned that the NWNC needs more items with the NWNC logo. She provided Rana with a Costco brochure of sample items.
- Gail was also concerned about when the NWNC would vote on the microphones; this will be determined at the next executive committee meeting.
- Rana thanked Glen Wilson for all that he did during the Salute to Recreation Festival, June 1 and 2, at the Northridge Park.

18. Adjournment

- Bill Fox made a motion to adjourn the meeting at 8.15PM; Rana Sharif seconded this motion and it passed unanimously.