

“Unity in Our Community”



Northridge West Neighborhood Council Joint Executive Committee & Whole Board Meeting Minutes Tuesday, February 25, 2020 at 7:00 p.m. Craft Room - Northridge Recreation Center 18300 Lemarsh St, Northridge CA 91324

Executive Officers

Peter Lasky, President
VP of Administration

Rana Sharif, VP of Outreach & Communication

Kelly Souter, Secretary
Glen Wilson, Treasurer

Board Members

Pamela Bolin, Gail Lapaz

Lloyd Dent, Bill Fox

Jennifer Krowne, Josue Toscano

Kathleen Edwards, Abigail Bailes

Note: NWNC maybe sound recording the NWNC meeting as back up information for NWNC minutes. The NWNC maybe serving refreshments.

LEGALLY REQUIRED OFFICIAL POSTING: Please do not remove until AFTER above date and time.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived or additionally restricted by the presiding officer of the Board.

The NWNC Agenda is posted for public review at, 9401 Reseda Blvd, in the clear box, to the left of the gate adjacent to the parking lot & posted on NWNC website www.northridgewest.org

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In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, at our website by clicking on the following link: www.northridgewest.org or at the scheduled meeting. If you need a copy of any record related to an item on the agenda, please contact Peter Lasky (via) email plasky@northridgewest.org

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1. Meeting called to order at 7:02. Meeting attendees included board members Peter Lasky, Kelly Sooter, Gail Lapaz, Glen Wilson (7:15) and stakeholder Jasmine Dowlatshahi.
2. Comments by Stakeholders on Non-Agenda Items within the jurisdiction of the committee: None
3. Presidential Comments: None
4. Approval of January, 2019 Joint Executive Committee Meeting and Whole Board Meeting Minutes: PL motioned and KS seconded to approve the minutes. Minutes unanimously approved (PL, KS, GL).
5. Treasurers Report and discussion of the possible need to revise the budget
 - GW said that he needs to enter the last 3 NPG's into the funding system: CATS, Nobel Tovey Run and Granada Charter Robotics. PL asked that this be done soon.
 - KS provided a Budget tracking spreadsheet to review year to date (YTD) spend, projected full year (FY) spend, remaining available funds. (spreadsheet attached) Highlights are:
 - YTD spend \$17k
 - Projected FY spend \$36k (removed Outreach of CPR & Equip)
 - o Ongoing monthly Office Expenses
 - o Approved \$5k for Utility box
 - Unallocated remaining funds \$9k
 - o \$1k Office
 - o \$3k Outreach (includes CPR & Equip)
 - o \$4.6k CIP
 - NOTE: NPG budget line item of \$9k has \$500 remaining. Any future NPG approvals would need to come from another budget line item.
 - PL requested GW provide an updated budget for the March General Board Meeting for the board to review and approve any needed changes.
6. Discussion of recommendations from the Outreach and Communication Committee for future speakers.
 - March = CERT speaker Patrick Hall / Glenn Dollar (KBE point)
 - April = Vector Control speaker Diane Guterrez (KS point)
 - May = Public Works speaker tbd (PL working with Kevin James office)
 - GL recommended having someone to speak about the Coronavirus. KS to look into.
 - PL mentioned having a speaker on CA building regulations and the impact it has had on low income / homeless population. PL to follow up.
7. Discussion of the Budget Advocates White Paper CF-2200600 to be included in March GBM.
8. Presentation by Jasmine Dowlatshahi for the Salute to Recreation requesting approval of an NPG for \$2500.
 - Ms. Dowlatshahi presented the NPG request for \$2,500. The event will be similar to previous years *without* the fireworks show.
 - She has received NPG approval from NENC (\$2,500) and NSNC (\$1,500).
 - The event has been taking place since 1982 and draws approximately 50k people from the SFV.
 - Participation includes NWNC logo on all materials + booth for the weekend (includes table, chairs, pop-up, etc)
 - NWNC approved \$2,000 NPG for this event in 2019

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9. Discussion and possible recommendation of the Beautification Committee to approve hiring a contractor to make alterations to the Tampa Median Topiary Frames, and other Beautification Committee recommendations, and ideas.
 - The Beautification Committee discussed possible next steps. (Notes issued separately from Beautification Committee Meeting Minutes Feb 27th).
10. Possible recommendations from the Bylaws Committee
 - Bylaws Committee Meeting Feb 20th reviewed GW recommendation and stakeholder Andrew Krowne recommendations.
 - KBE to provide additional comments related more to grammar / cleaning up the doc.
 - The Bylaws Committee Meeting did not review the recommended Standing Rules Ad Hoc notes.
 - A final Bylaws recommendation will be made at the March GBM for review and approval by the board.
11. CD 12 Town Hall Recap - General observations included
 - + Good support from more NC's. (8 of 10)
 - + There were a couple hundred stakeholders at the Town Hall
 - + The candidates covered a wide variety of well-thought out questions provided by RS and the NC Town Hall committee
 - + The moderator did a very good job
 - + The event ran smoothly: room & stage set up, check in, etc)
 - - The 3-day weekend may have impacted attendance (expectations were 300-400 vs 100-200)
 - - There were a LOT of snacks. Moving forward this could be cut back dramatically. (Good news is we were able to return a lot. Total NWNC spend was \$70. Very cheap for an event of this scope) PL commented that he does not think the NCs need to provide food / snacks at these kind of events.
 - - There was a lot more planning / work on RS part due to more NC participation
12. Discussion of presenting a recognition award for Distinguished Service Award, to local stakeholders or Groups by presenting them a certificate honoring their contributions. (Tabled)
13. Discussion of suggestions for the March General Board Meeting Agenda
 - Lazy Dog PLUZ
 - Bylaws
 - Webmaster next steps
14. Suggestions by Board Members on non-agenda items
 - KS presented an update on NWNC Outreach and website needs as well as webmaster vendor bids. The EC agreed to add to the March GBM.
 - KS provided bids to repair the 2 weed wackers the group uses for monthly clean up. This will be added to the March GBM
 - GL asked about getting NWNC shirts for new members / women sized shirts. KS to explore
 - KS reviewed the LA City request for tree planting (discussed at the Beautification Committee Meeting / Minutes)
15. Adjourned at 9:02

See budget attachment