

“Unity in Our Community”



Northridge West Neighborhood Council

Joint Executive & Whole Board Meeting Minutes

Tuesday, Sept. 24, 2019 at 7:15 p.m.

Craft Room - Northridge Recreation Center

18300 Lemarsh St, Northridge CA 91324

Executive Officers

Peter Lasky, President

Alma Fernandez, VP of Administration

Rana Sharif, VP of Outreach & Communication

Kelly Sooter, Secretary

Glen Wilson, Treasurer

Board Members

Pamela Bolin, Gail Lapaz

Lloyd Dent, Bill Fox

Jennifer Krowne, Josue Toscano

Kathleen Edwards, Abigail Bailes

Note: NWNC may be sound recording the NWNC meeting as back up information for NWNC minutes. The NWNC may be serving refreshments.

LEGALLY REQUIRED OFFICIAL POSTING: Please do not remove until AFTER above date and time.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived or additionally restricted by the presiding officer of the Board.

The NWNC Agenda is posted for public review at, 9401 Reseda Blvd, in the clear box, to the left of the gate adjacent to the parking lot & posted on NWNC website www.northridgewest.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting Northridge West NC @ 818-697-0639, or email us at <http://www.northridgewest.org>

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, at our website by clicking on the following link: www.northridgewest.org or at the scheduled meeting. If you need a copy of any record related to an item on the agenda, please contact Peter Lasky (via) email plasky@northridgewest.org

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1. Meeting Called to Order at 7:23. Roll Call: Peter Lasky, Rana Sharif, Kelly Sooter, Glen Wilson, and Abby Bailes
2. Comments by Stakeholders on Non-Agenda Items within the jurisdiction of the committee: None
3. Presidential Comments
 - a. Pleased with progress Committees are making and acknowledged work Rana and Kelly have been doing.
 - b. Peter felt that the last General Board meeting was one of our better meetings – more about stakeholders and less about ourselves.
 - c. Peter mentioned that the Beautification Committee voted to add a motion for \$5,000 for Public Art for the next GBM.
 - d. Kathleen put together a very good Public Safety Committee agenda but had to postpone due to illness.
 - e. Abby held a very successful first Government Affairs meeting; smooth & polished. She put together a template of how to write and publish Agendas
 - ⇒ Rana requested Abby send so that she can post on our website
 - f. Peter asked about doing some kind of stakeholder survey to get input on a variety of topics including Beautification priorities (sidewalk weed abatement, public art and Tampa median landscaping) as well as other priority interests that the board could be focused on.
 - ⇒ Rana will work on putting together a draft survey.
 - g. Peter mentioned that at the last GBM there was a report of bullying of a Board Member. This will not be tolerated.
 - h. Peter asked if we could focus time on reoccurring annual programs that have been financially supported in the past at the next Ex Board meeting or O&C meeting.
4. Motion to approve August 2019 Joint Executive Committee Minutes by Rana Sharif and seconded by Kelly Sooter: unanimously approved (Peter Lasky, Rana Sharif, Kelly Sooter and Glen Wilson)
5. Suggestion for Guest Speakers for General Board Meetings for November and beyond:
 - a. Kelly provided a 12-month speaker proposal for consideration. We agreed to pursue speakers on a 3-month timeframe to allow for proper confirmation and vetting. Next steps: Reach out to Peter Lynn, Ex Director of LAHSA (KS); John Lee (BF) and Albert Melena (RS). Full speaker list attached.
6. Treasurers Report, Status of Premiums Inventory Count and Potential October Spending for NPG's and Outreach:
 - a. Motion for a funding line of up to \$2,000 to use for premiums such as tote bags, pens, flashlights, water bottles, and reusable straws. Premiums are to support Board key priorities

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and include messaging for NWNC logo and tagline. Rana Sharif motioned and Peter Lasky seconded the motion which was unanimously approved (Peter Lasky, Rana Sharif, Kelly Sooter, Glen Wilson, and Abby Bailes.

7. Discussion of recommendations from committees for inclusion on the October Meeting Agenda:
 - a. Motion by the Government Affairs Committee to make Abby Bailes both a CIS signer and or filer.
 - b. Motion to add Bill Fox to the Government Affairs Committee.
 - c. Motion to approve spending up to \$5,000 for public art
 - d. Motion to provide NBF with specific work request for the \$5,000 NPG dated May, 2019. Work includes: Cleaning of sidewalks and gutters for major streets within the NWNC boundary to include Reseda, Wilbur, Tampa, Corbin, Nordoff, Plummer, Lassen, Devonshire and Chatsworth St. Work will include trim overhanging trees and plants on walls; clean up leaves, pine needles, trash and other debris on sidewalks and gutters; weeding and spraying for weeds along walls and sidewalks. Work must be completed by May, 2020. NBF to provide dates work will take place and notify NWNC committee members so that they can attend and participate. NBF will provide proper documentation of completed work via time-stamped pictures.
 - ⇒ Beautification Committee to work with NBF, CD 12 and West Valley Alliance to develop comprehensive cleaning calendar for 2019-2020.
 - ⇒ Kelly will work with West Valley Alliance to report weed abatement requests
 - ⇒ Kelly will contact LA City regarding broken Tampa wall
 - ⇒ Kelly will contact LA City regarding tree trimming / potential lighting hazards
 - ⇒ Kelly to work with Gail to create LAMC 56.08 homeowner violation flyer. Gail will also work with Bureau of Street Services to report violations
8. Discussion of suggestions for the October General Board Meeting Agenda (20 minutes)
 - a. Approval of Operational Plan. The operational plan will be distributed to the board and posted on the website prior to the meeting. An abbreviated version of the plan will be reviewed at the GBM with reference to the full plan availability online.
9. Rana to provide Glen with recommendation for Voice Activated Recorder to purchase. Glen to purchase prior to the October GBM.
10. Suggestions by Board Members on non-agenda items: Abby asked if we could provide some kind of thank you to Northridge Christian Church and Northridge Recreation Center for letting us use their facilities and staying late to accommodate us.
11. Adjournment at 8:30