



Northridge West Neighborhood Council
Joint Executive Committee and Whole Board Meeting
7:30 pm
Thursday, May 28, 2020



Executive Officers

Rana Sharif, President
Abigail Bailes, VP of Administration
Kelly Sooter, VP of Outreach and Communication
Yi Ding, Secretary
Joel Lowell, Treasurer

Board Members

Pamela Bolin, Kathleen Edwards,
Bill Fox, Jennifer Krowne,
Gail Lapaz, Peter Lasky,
Josue Toscano, Glen Wilson

AGENDA
VIRTUAL MEETING

Zoom ID: 943 4058 8273

Zoom Web Link: <https://zoom.us/j/94340588273>

By Telephone: Dial 669-900-9128 and enter 943 4058 8273 followed by the '#' symbol

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Northridge West Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial **669-900-9128** and enter **943 4058 8273** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCSupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed **9401 Reseda Blvd, in the clear box, to the left of the gate adjacent to the parking lot** and at our website: northridgewest.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Peter Lasky at (818) 697-0639 or email: plasky@northridgewest.org.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **TWO (2)** minutes per speaker, unless adjusted by the presiding officer of the Board.



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SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte el Departamento de Empoderamiento Vecinal, al (213) 978-1551 o por correo electrónico ncsupport@lacity.org.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- **9401 Reseda Blvd, in the clear box, to the left of the gate adjacent to the parking lot**
- <http://www.northridgewest.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>



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Agenda

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- I. Meeting call to order
- II. Comments by stakeholders on non-agenda items
- III. Presidential Comments
- IV. Discussion and recommendations regarding **non-business items** for consideration for the **June General Board**

Meeting:

- A. Discussion and review of **Executive Committee Roles and Responsibilities**
- B. Discussion and review **NWNC Reference Handbook**
- C. Discussion and recommendation for COVID-19 Support
 1. Small Business Directory Project
- D. Discussion and update regarding the **Utility Box Project**.
- E. Discussion and update regarding Porto's Department of City Planning Application (**ZA-2019-5427-CU-ZV-WDI**) Hearing (possible action item)
- F. Update from **Andrew Krowne**, NWNC liaison to the Aliso Canyon Disaster Health Study, **Community Advisory Group (CAG)**.
- G. Update regarding the **Tampa Median** project and recent feedback from City Clerk's office.
- V. Discussion and recommendations regarding **business items** for consideration for at the **June General Board**

Meeting:

- A. Review and approval of **Committee Assignments**.
- B. Discussion and motion to approve **Gail Lapaz** as NWNC liaison for the **West Valley Alliance**.
- C. Discussion and motion to approve Kelly Sooter as NWNC liaison for **Vision**.
- D. Discussion and recommendation for a liaison for the **[Valley Alliance of Neighborhood Councils](#)** (VANC).
- E. Discussion and motion to approve **Peter Lasky** as first Budget Representative.
- F. Discussion and recommendation for second Budget Representative.
- G. Discussion and motion to approve **Rana Sharif** as first signer and **Joel Lowell** as second signer.
- H. Discussion and motion to approve **Joel Lowell** as first cardholder and **Kelly Sooter** as second cardholder.
- I. Discussion and motion to approve new mailbox assignment to **Mail and Ship Hub** (18017 Chatsworth St, Granada Hills, CA 91344) due to closure of current mailbox as of May 23, 2020.
- J. Discussion and approval of the **2019-2020 Budget**.



- K. Discussion and approval of the **2020-2021 Budget**.
- L. Discussion and motion to approve a funding expenditure **\$1000** to **San Fernando Valley Rescue Mission** (501c3) towards the organization's ongoing food bank, pop-up food pantry efforts, and incidentals. This would come out of Outreach expenses.
- M. Discussion and motion to approve **Standing Rules**.
- N. Discussion and motion to approve a funding expenditure of **\$240 per month** for **The Mailroom** as NWNC's Webmaster effective July 1, 2020.
- O. Discussion to and motion to approve the May 12, 2020 **GBM Minutes**.
- P. Discussion and motion to approve the **May 2020 Monthly Expense Report** (pending posting).
- VI. Additional recommendations regarding the **June General Board Meeting**.
- VII. Recommendations by board members on non-agenda items.
- VIII. Adjournment