

“Unity in Our Community”



Northridge West
Neighborhood Council
Joint Beautification Committee and
Whole NWNC Board Meeting Minutes

Monday Sept. 23, 2019 from 6:30PM to 8:30PM
Craft Room - Northridge Recreation Center
18300 Lemarsh St, Northridge CA 91324

Executive Officers

Peter Lasky, President

Alma Fernandez, VP of Administration

Rana Sharif, VP of Outreach & Communication

Kelly Sooter, Secretary

Glen Wilson, Treasurer

Board Members

Pamela Bolin, Gail Lapaz

Lloyd Dent, Bill Fox

Jennifer Krowne, Josue Toscano

Kathleen Edwards, Abigail Bailes

This meeting is noticed as Joint Board Meeting out of an abundance of caution with the Brown Act. The purpose is for these committees to meet and make recommendation to the full Board.

LEGALLY REQUIRED OFFICIAL POSTING: Please do not remove until AFTER above date and time.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived or additionally restricted by the presiding officer of the Board.

The NWNC Agenda is posted for public review at, 9401 Reseda Blvd, in the clear box, to the left of the gate adjacent to the parking lot & posted on NWNC website www.northridgewest.org

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In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, at our website by clicking on the following link: www.northridgewest.org or at the scheduled meeting. If you need a copy of any record related to an item on the agenda, please contact Peter Lasky (via) email plasky@northridgewest.org

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1. Meeting Call to Order at 6:35. Roll Call: Glen Wilson, Peter Lasky, Kelly Sooter, Bill Fox, Abby Bailes, Gail Lapaz, Brian Reff, Chris Sales (NBF), Jason Hector (PRNC), Jeremie McFee (Pacific Outdoor Living)
2. Public Comments on non-agenda items: None
3. Updates on NWNC Project List for NBF / Don Larson on three approved NPGs:
 - A. \$3k for NBF's Clean Streets/Clean Starts Program dated April, 2018: \$3k grant for building and landscape materials for purpose of cleaning & improving areas to be determined modeled after Northridge Great Street project. Grant money will be used for 6-week program designed for 7 people.
 - Per Chris Sales, Don has covered Reseda from Nordhoff to 118 freeway. Reseda has always been the focal point for work as it connects the 3 Northridge Councils.
 - Chris recommends we look on Facebook to get updates on NBF / Don's work.
 - Per Jason, PRNC funded CSCS \$5k for 2 cycles each of 6 weeks. Don had approximately 5 people per cycle to work. PRNC requested specific work be done during the clean-up days.
 - ⇒ Peter requested Chris provide documentation of 2018 NPG: either photos or other documentation.
 - ⇒ Brian reminded Chris that NPG language states that "Upon completion, applicant must submit a follow up form to the Neighborhood Council and Department of NC" which has not been done.
 - ⇒ Chris asked that NWNC put in writing specific work being requested with approximate dates recognizing we will need to be somewhat flexible given Don's schedule.
 - B. \$4k for NBF for maintaining the Tampa Median, dated May, 2019. Maintenance includes weeding, trimming and shaping the topiary and fixing and repairing the sprinkler system if needed and for additional topiary to be installed if permits are obtained.
 - Per Peter, Don had said that he wanted to be responsible for getting permits for future topiaries.
 - ⇒ The Board requested an update to the changes Don agreed to on the existing topiaries dated July 23, 2019
 - ⇒ The Board would like to understand what steps Don is taking to secure permits for future topiaries.
 - ⇒ The Beautification Committee needs to determine if there will be additional topiaries for the Tampa median. If yes, a recommendation will be needed to

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determine if the topiary frames are purchased or built by Don. Regardless, Don would install them per the terms of the NPG.

- Per Chris, if we decide that we don't want to move forward with topiaries, then the money should either be refunded or reallocated to another project.
 - ⇒ Peter requested Chris ask Don to confirm in writing that he is willing to refund / reallocate if we don't move forward.
 - Peter requested that Don come back with a recommendation of what the next topiary would be. He has the money, the materials – he should make the presentation.
 - Per Chris, Don has been able to manipulate the city to do things that we would not normally get done.
- C. \$5k NPG for NBF Clean Street, Clean Starts program dated May 3, 2019. \$5k grant for a 6-week program on cleaning and improving in areas to be determined with funds going to NBF. SFV homeless folks receive gift cards for roughly 3 hours of work. The program runs three hours a week/twice a week for group of 6-10 people.
- ⇒ NWNC Beautification Committee will come back with specific asks for 2019 NPG of \$5k for NBF.(see below)
4. Update on Clean Street ideas
- KS walked through a variety of ideas including Adopt A Street, Neighborhood Watch volunteer style program, reach out to schools and other organizations to assist as well as better utilizing West Valley Alliance and NBF /Don Larson to routinely clean streets
 - Per Jason, PRNC has seen success working with the various agencies including Bureau of Street Services, Bureau of Street Lighting, and West Valley Alliance in maintaining sidewalks, trees and parkways.
 - Bureau of Street Lighting: Advocate for resources to come to neighborhood
 - File violations with 311 and put in street cleaning (Rinaldi to Sesnon on Tampa)
5. Updates on NWNC Operation Clean Ups: Next date is Thursday, September 26, 2019 at Tampa and Devonshire.
6. Update on Tampa Median landscaping options
- Pacific Outdoor Living:** Jeremie McAfee from Pacific presented a landscape concept for the Tampa median where the topiaries are located:

- Would require the City to add mulching
- Approximately 62 plants total

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- 3-month warranty for plants to take root
- 1-year warranty on labor and parts
- Cost approx. \$4800 depending on plant selection
- Potential problem with gophers who eat into the drip line
- Try to get trees taken care of before adding any additional landscape

American Heritage

- Golden Lantana and Agave Regelinna (Per Jeremy, the Lantana gets big, bushy and woody over time.)
- 1 irrigation value, drip irrigation (Per Jeremy, he believes we need 2 lines for length of space)
- Total 56 plants: 31 + 25 agave + mulching
- Cost \$3,424
- 3-month plant warranty + 1-year parts warranty

7. Utility Art Box Program update

- PRNC supporting Utility Box art project with \$4k. Jason Hector is working with CD 12 to get matching funds.
- They are working with Dave Moon at CSUN and 11:11 ACC who did the Chatsworth Utility Boxes (\$1200 / box). Link to 11:11 ACC work: <https://www.streetboxart.com/>
- Conceptually, the art will tie back to neighborhood where the boxes are located. I.e. fire station, wildlife, etc
- Councilman David Ryu, CD 4, has created a Utility Box Art program for his district where they have painted over 30 utility boxes in the North Hollywood, Hollywood area. http://davidryu.lacity.org/utility_box_art_program
- Could we get Spectrum to cover a story (they like to do behind the scenes vs finished)
- Per Brian, we should make sure that there is an outreach element to the program both in “funded by NWNC” as well as community outreach communication about the project
- Abby asked about open lot East side on Wilbur below 118 freeway. (Who owns?)
- Per Brian, stakeholders want to see things throughout parts of NWNC and not just Tampa

8. Other potential Beautification projects: No other projects were discussed

9. Tree trimming status update, if any: None

10. Highlights from Debra Scott, Bureau of Street Services presentation at the General Board Meeting: Did not cover

11. Discussion and approve NWNC Beautification Committee Aug. 26, 2019 minutes: *Need to approve in next Beautification Meeting.*

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12. Discussion and recommends for Beautification items to be on NWNC Oct. 8, 2019 general agenda
- ⇒ Bill motioned and Peter seconded the motion to provide NBF / Don Larson with the following work request for the \$5k NPG
 - Cleaning of sidewalks and gutters for major streets within the NWNC boundary to include Reseda, Wilbur, Tampa, Corbin, Nordoff, Plummer, Lassen, Devonshire and Chatsworth St. Work will include trim overhanging trees and plants on walls; clean up leaves, pine needles, trash and other debris on sidewalks and gutters; weeding and spraying for weeds along walls and sidewalks. Work must be completed by May, 2020. NBF to provide dates work will take place and notify NWNC committee members so that they can attend and participate. NBF will provide proper documentation of completed work via time-stamped pictures.

 - ⇒ Bill motioned and Brian seconded the motion to allocate up to \$5k for Public Art. Every project should have “Brought to you by Northridge West Neighborhood Council.”
 - If Board approves, need robust outreach plan to support

 - ⇒ Report sidewalk weed abatement issues to West Valley Alliance more consistently (KS)

 - ⇒ Contact Bureau of Street Lighting to trim trees on Wilbur and Tampa (KS)

 - ⇒ Contact Bureau of Street Services for LAMC 56.08 homeowner violations. Kelly and Gail agreed to work on and improve the DID YOU KNOW 56.08 Letter to HOMEOWNERS.

 - ⇒ Agreed to table Tampa median landscaping and additional topiaries

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- ⇒ Bill motioned and Peter seconded to review list of work requested by NWNC for the 2019 \$5k NPG to NBF / Don Larson at the next board meeting:
- Work includes: Cleaning of sidewalks and gutters for major streets within the NWNC boundary to include Reseda, Wilbur, Tampa, Corbin, Nordhoff, Plummer, Lassen, Devonshire and Chatsworth St. Work will include trim overhanging trees and plants on walls; clean up leaves, pine needles, trash and other debris on sidewalks and gutters; weeding and spraying for weeds along walls and sidewalks. Work must be completed by May, 2020. NBF to provide dates work will take place and notify NWNC committee members so that they can attend and participate. NBF will provide proper documentation of completed work via time-stamped pictures.

13. Adjournment at 8:35pm