



NEIGHBORHOOD COUNCIL FUNDING PROGRAM NEIGHBORHOOD PURPOSES GRANTS - APPLICANT INSTRUCTIONS

Dear Prospective Applicants:

The Neighborhood Purposes Grant (NPG) process provides Neighborhood Councils with greater opportunity to benefit their communities while supporting and building partnerships with local organizations such as yours. Eligible organizations include 501(c)(3) non-profits as well as public schools. (Please note that grants cannot be issued to religious organizations or to private schools.)

Is your Neighborhood Council in good standing with the Funding Program?

Only Neighborhood Councils in good standing with the Funding Program will be eligible to participate in the NPG process. Good standing is interpreted to mean the following:

- Neighborhood Council must have a current Fiscal Year budget on file with the Funding Program;
- Neighborhood Council cannot be delinquent with its Monthly Expenditure Reports submissions to the Funding Program (please refer to the Funding Program Policies and Procedures for more information); and
- Neighborhood Council must have an eligible Treasurer and 2nd Signer in the Board.

Does it Benefit the Community?

Any grant issued by a Neighborhood Council must be for a public purpose: in short, how will the grant help the community? Please refer to the document entitled, *“What is a Public Benefit?”* of the application for Neighborhood Purposes Grant for more information.

Conflict of Interest Laws Apply

The State and local conflict of interest laws that currently apply to the Neighborhood Council Funding Program also apply in the consideration of Neighborhood Purposes Grant requests.

If there is a potential conflict of interest concern identified due to an affiliation with an NPG applicant, Neighborhood Council board members with the potential conflict **must contact** and consult with the Office of the City Attorney, Neighborhood Council Advice Division before engaging or participating in any matters related to the NPG application. Please refer to the document entitled, *“State and City Conflicts of Interest Laws: Information for Neighborhood Council Boards and Committees”* of the application for Neighborhood Purposes Grant and/or the Neighborhood Council’s Field Project Coordinator, or Neighborhood Empowerment Advocate (NEA), for more information.



Application Process

The following is **required** from **all organizations/entities** seeking an NPG from a Neighborhood Council:

- ☐ **NPG Application**, completed and signed
- ☐ **Project Budget** on a separate sheet if the space provided on application form is not sufficient
- ☐ **Non-Profits 501(c)(3)**
 - ☐ Submit: IRS Letter of Determination
 - ☐ Submit: Status verification from the [California Secretary of State](#) and/or [Department of Justice](#). Printout and/or screenshots accepted for status verification.
- ☐ **Public Schools**
 - ☐ Submit: Letter on official school letterhead, signed by the school Principal

Applicants must submit the above-mentioned items to the respective Neighborhood Council for consideration. The Neighborhood Council will evaluate all grant applications in a Brown Act public meeting, deciding whether to approve the proposed grant. If the application is approved, it must then be forwarded to the Funding Program within 45 days of approval. Board-approved applications submitted to the Funding Program after 45 days will not be accepted for processing and the Board would need to place the application on a Board meeting agenda again for reconsideration. Once approved, and if all documents are in compliance, the Funding Program will process a check to the grant recipient.

Grants Up to \$5,000.00

Through the Neighborhood Purposes Grant, Neighborhood Councils have the legal authority to issue grants of public funds in amounts up to \$5,000.00 without a written contract.

Grants over \$5,000.00

Grants for amounts \$5,000.01 and over will require further review for City contract considerations in coordination with the Office of the City Clerk so as to meet City contracting standards. Neighborhood Councils do not have the legal authority to enter into unilateral contracts.

Project Completion Follow Up

Applicants must provide a Project Completion Report (attached in this package and available online) at the conclusion of the proposed project funded by the grant. The Report form must be submitted to the NC within 60 days after completion of the NPG project/activity. This will help to inform the Neighborhood Council of the successes and challenges of the project. The Report will also assist the Neighborhood Council in their consideration of future grant requests.

Apply Now!

If you meet the criteria as explained above, fill out the NPG application and submit it to your local Neighborhood Council. You can search your Neighborhood Council by address following the link provided: <https://neighborhoodempowerment.lacity.gov/city-map/>.

If you have any questions please contact the Office of the City Clerk, Neighborhood Council Funding Program at (213) 978-1058 or toll free at 3-1-1 or by email at clerk.ncfunding@lacity.org.

NEIGHBORHOOD PURPOSES GRANT - WHAT IS A PUBLIC BENEFIT?

A Neighborhood Purposes Grant (NPG) must provide a clear benefit to the community. An NPG activity should build community, enhance the neighborhood, and be open, accessible, and free to the general public. Projects may encompass a wide range and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

The Office of the City Clerk, Neighborhood Council Funding Program has the final discretion to determine whether or not the proposed project can be funded per applicable City standards.

A project may be submitted that is part of a larger project, but if so, consider carefully whether it can be completed independently of the larger project and regardless of whether other funding needs to be secured. Additional sources of funding must be disclosed under Question 8 of the application.

Considerations:

- The **budget** is realistic and supported with documentation
- The organization or individual is **capable** of completing the project
- The **work plan** is detailed, specific, and feasible
- The project is **supported** by the community
- The **number** of stakeholders that will benefit from this project
- The project implementation process will **build community**
- The complete project will **enhance the community**
- **Credibility.** Is your organization's status current with the Federal IRS Office and the State of California? Does your organization know what it wants to accomplish? What evidence proves that the organization is currently achieving its goals? What kind of reputation does the group enjoy within the community and beyond?
- **Capability.** What skills does the organization's staff and/or board bring to the project? Are they relevant to the project's aims? Has your organization succeeded in similar endeavors of equal size and scale to what you are now proposing?
- **Feasibility.** The Neighborhood Council must determine whether the proposal is advancing a worthwhile project built upon a good idea that can be successfully implemented. Is the budget allocated sufficiently to execute the various tasks and strategies described in the proposal? Can your organization provide estimates and invoices for the project?

- **Importance.** Should it be done? Is the project significant? Is there evidence that the proposal will trigger action or work that the community wants? Will it make a difference in the community it purports to aid or resolve the issue it addresses?

Factors to Consider

- Is this a capital improvement project?
 - It should be on public property within the Neighborhood Council's boundaries or provide a clear benefit to its stakeholders, within the City boundaries.
 - There must be coordination with appropriate agencies to secure required additional documentation such as permits, authorizations, or agreements, if deemed necessary (i.e., Cultural Affairs, Dept. of Transportation, Street Services, Rec & Parks, public schools, etc.).
- Is this for program services (i.e. after school program, graffiti removal, etc.)?
 - The applicant must create a fair selection process to establish participants.
- Is this for equipment and supplies?
 - Purchases for schools or 501(c)(3) organizations need to ultimately benefit the local community.
 - Administrative costs of the organization or admission fees cannot be funded through a Neighborhood Purposes Grant.
- Is this for an event?
 - Events must be open, accessible, free of charge, and advertised to the general public
 - Discuss appropriate liability issues
- Are there issues of potential conflict of interest that need to be addressed?
 - If any issues may exist or are perceived, it is strongly advised that Board Members affected consult with the Office of the City Attorney before action is taken on the grant request.
- How many Neighborhood Councils have you applied to within the last 18 months?
 - Grants requested from multiple Neighborhood Councils must be disclosed under Question 7 of the application.
- Failure to submit a Project Completion Report Form may affect the Neighborhood Councils' consideration of future NPG requests from your organization.

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



Office of the
CityClerk

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. **Any potential conflicts of interest indicated in Section IV of this application must be addressed with the Office of the City Attorney, Neighborhood Council Advice Division prior to the Neighborhood Council board's vote and consideration of the grant.** Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Northridge West Neighborhood Council

SECTION I- APPLICANT INFORMATION

1a) Friends of the Northridge Library 95-3760185 California 7/1/1984
Organization Name *Federal I.D. # (EIN)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) Northridge Branch Library 9051 Darby Ave Northridge CA 91325
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Mailing Address (if different) *City* *State* *Zip Code*

1d) APPLICANT POINT OF CONTACT:

Meredith Boyle (818) 886-3640 friends.nrlibrary@gmail.com
Name *Phone* *Email*

2) Type of Organization- Please select one:

- ☐ Public School (*not to include private schools*) **Attach Signed letter on School Letterhead** or ☒ 501(c)(3) Non-Profit (*other than religious institutions*) **Attach the IRS Determination Letter and status verification from the State of California** (see "Application Process" under the Applicant Instructions.)

3) Are you applying as a fiscal sponsor for another organization? ☐ **No** ☒ **Yes**

If yes, please provide:

Northridge Branch Library Northridge CA 91324
Name / Address of Affiliated Organization *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

This grant will enable the purchase of a Kodo Spectrum Light Lab for the Children's Section of the Northridge Library. The purpose of the Lab is to support STEM learning and encourage children to think like little scientists as they experiment with light and shadow, color combinations, and magical properties of reflection and refraction

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

The addition of the Kodo Spectrum Light Lab will directly benefit the library's children's section by providing an interactive, sensory-rich learning environment that fosters curiosity and exploration. Sensory light tables are proven tools for supporting early childhood development, including visual perception, focus, and scientific inquiry through play. Introducing this specialized equipment will create a more engaging destination for young families, helping the library remain a vital community hub for early literacy and collaborative learning. This table will serve as a foundational piece for future children's programming and daily engagement.

SECTION III - PROJECT BUDGET OUTLINE

Please provide a detailed Project Budget Outline below. You may also provide a Project Budget Outline on a separate sheet if necessary or requested. **(Note: Administrative costs of the organization or admission fees cannot be funded through a Neighborhood Purposes Grant.)**

6) Project Expenses	Requested of NC	Total Projected Cost
Spectrum Light Lab	\$2,300.00	\$2,300.00
Shipping with inside delivery, appt	\$751.00	\$751.00
Estimated Taxes	\$224.25	\$224.25
	\$	\$
	\$	\$
	\$	\$

7a) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project within the last 18 months?

☐ No

☒ Yes

If Yes, please describe below:

Neighborhood Council(s)	Date Submitted to NC	Amount Requested	Amount Awarded
Northridge South Neighborhood Co	9/14/2026	\$1,600.00	\$?
		\$	\$
		\$	\$

7b) Have you (applicant) applied to any other Neighborhood Councils requesting funds for **any** project within the last 18 months?

☐ No ☒ Yes

If Yes, please describe below:

Neighborhood Council(s)	Date Submitted to NC	Amount Requested	Amount Awarded
Northridge East Neighborhood Council	1/14/2026	\$1,500.00	\$1,500.00
		\$	\$
		\$	\$

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs)

☐ No ☒ Yes

If Yes, please describe below:

Source of Funding	Amount	Total Projected Cost
Northridge South Neighborhood Council	\$1,600.00	3,275.25
	\$	
	\$	

9) What is the TOTAL amount of the grant funding requested with this application: \$^{1,600.00}

10a) Start date: 09/15/2026

10b) Date Funds Required: 10/31/2026

10c) Expected Completion Date*: 12/31/2026

After completion of the project, the applicant **must submit a Project Completion Report to the Neighborhood Council to update the Board of your project successes and challenges and for consideration of future grant requests.*

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

12) If Yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☒ No ☐ Yes

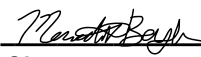
If Yes, provide the date you made the request to the board member. _____

***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, participates in the discussion and voting of this NPG, or signs the Board Action Certification Form (BAC), the NC Funding Program may deny the payment of this grant in its entirety.)**

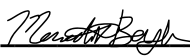
SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit?," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Meredith Boyle	President		09/16/2026
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Meredith Boyle	Secretary		09/16/2026
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

*** If a current NC Board Member holds any board position or is employed in the organization, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form.**

**Neighborhood Council Funding Program
Project Completion Report Form**



Office of the
CityClerk

To be filled-out and submitted to the Neighborhood Council once the Neighborhood Purposes Grant project/activity is completed.

Awarding Neighborhood Council: _____

Applicant Name: _____

Grant Amount: \$ _____ Date Granted: _____

Did you receive funding from any other Neighborhood Council(s) for this project?

☐ No

☐ Yes

If Yes, please list below:

Neighborhood Council: _____ Grant Amount: \$ _____ Date Granted: _____

Neighborhood Council: _____ Grant Amount: \$ _____ Date Granted: _____

Neighborhood Council: _____ Grant Amount: \$ _____ Date Granted: _____

Please answer the following questions regarding the grant funding referred to above. Attach additional pages if necessary.

1. Please provide a summary of the overall project for which funding was granted.

2. Please provide a summary of how the project built community, enhanced the neighborhood, and served a public benefit.

3. In an effort to improve our grant-making, we welcome any additional comments you wish to make regarding our grant application process and post-grant reporting process.

4. Please provide pictures of the project, including any before and after images if applicable.

Submitted by

Date

E-mail

Phone



Amy Sanders <amy.sanders@kodokids.com>

Kodo quote #D8463

1 message

Kodo Kids <order@kodokids.com>
To: amy.sanders@kodokids.com

Tue, Sep 1, 2026 at 3:17 PM



#D8463

Complete your purchase

Thank you for your quote request. Please see your quote below. Please note that pricing is good until 12/31/26. If you would like to place this order, please click the "Complete your Purchase" link and proceed through checkout.

[Complete your purchase](#)

or [Visit our store](#)

Order summary



Spectrum Light Lab × 1 @ \$2,300.00 ea.
SKU: 102042

\$2,300.00

Subtotal	\$2,300.00
Shipping	\$751.00
Estimated taxes	\$224.25

Total	\$3,275.25 USD
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Customer information

Shipping address

Friends of the Northridge Library
[9051 Darby Ave](#)
[Northridge CA 91325](#)
[United States](#)

Billing address

Friends of the Northridge Library
[9051 Darby Ave](#)
[Northridge CA 91325](#)
[United States](#)

Shipping method

Shipping, Inside Delivery, Appt
requested
\$751.00

If you have any questions, reply to this email or contact us at quotes@kodokids.com.



SPECTRUM LIGHT LAB

PART #102042 | PRODUCT GUIDE

FROM THE KODO CLASSROOM

Before offering the Spectrum Light Lab to children, we suggest taking some time to explore it with other adults in your center, school, library or program. Become familiar with the controls and play with mixing color and intensity. Use it in a darkened space, in one that is fully lit, and one in which natural light can be adjusted with a curtain or screen. Add a few baskets or bins nearby with some materials such as transparent builders. Ordinary transparent cups or bowls are enough to get started. Once all the adults have had ample time for discovery, it's time to introduce the Spectrum Light Lab to children.

Spectrum Light Lab Functional Overview:

The *circular* light panel is made with Red, Green and Blue (RGB) LED's. LED's are Diodes, an electrical component which will last thousands of hours. In other words there are no bulbs to replace!

The three knobs control the intensity of the colors R, G and B. As children turn and adjust the colors up or down they gain an intuitive understanding of the basic, but important concept of using a knob as a control interface. You will notice the precision of their movements will increase as they have time to explore. Adults can reinforce this with color matching games. "What color combinations will make turquoise? Purple? Peach? " As the R,G and B colors are combined and mixed, the result is a new color.

The *rectangular* panel is made with White LED's. The switch for it is under the cabinet top. See page 4 of this guide for more information and images about controls and functions.

Important

*For best visual intensity position away from direct sunlight and bright overhead lighting. Use a standard **110 outlet**.*

An on/off switch located under the cabinet base controls power to the rectangular white panel and the circular color light panel. When in use, the rectangular white panel will always be on. To turn off the circular color panel the rotate the dials completely to the left.

The light panels are made of a high impact resistant plastic, which does and will scratch. Use the screen protectors.

To clean, simply wipe with a damp cloth. We recommend you inspect occasionally for imperfections caused from use. Do not sit, stand, or climb on the Spectrum Light Lab.



Contents

- Fully Assembled Spectrum Light Lab
- Suction Cup (for screen protector)
- Screen Protector
- Power Cord



Questions to Foster Children's Research

- What makes light?
- What colors can you combine to make ____ color?
- What color do you think _____ and _____ would make?
- How do you think the light will change if we add some paper or fabric?
- How do we make the light appear brighter or more intense?
- Why do some materials seem to change color (or appear, or disappear) when we change the combination of colors?
- What are you curious about?

Questions to Foster Engagement

- What kinds of materials can be used to construct on top of the Spectrum Light Lab?
- What will the white/colored light do to change your structure?
- What happens when you overlap transparent materials?
- What happens when natural materials like leaves or feathers are combined with light?
- What changes or improvements to your design are needed?
- How did you solve that problem?

Key Vocabulary

- **Light:** the natural brightness that comes from the sun, fire, and electrical devices, that makes things visible.
- **Shadow:** an area of darkness produced by a material coming between rays of light and a surface.
- **Transparent:** objects or materials that allow light to pass through so that objects behind can be *clearly* seen.
- **Translucent:** objects or materials that allow light to pass through so that objects behind can be seen, though *not clearly*.
- **Opaque:** objects or materials that do not allow light to pass through.
- **Hue:** a degree (lightness, darkness, intensity, strength) of a color.
- **Brightness:** the quality of producing or reflecting light.
- **Glow:** a steady or continuous radiance of light.
- **Spectrum:** the set of colors formed when a beam of light is separated.
- **Rainbow:** an arch of colors visible when both rain is falling and the sun is shining.

Instructional Opportunities:

Central Literature

Reading with children provides critical background knowledge to help students make connections to new learning experiences. Central literature inspires a sense of wonder and encourages children to ask questions and to learn more about a topic. The following titles are suggested examples of literature which could provide rich background knowledge to coincide with the introduction of the **Spectrum Light Lab**:

3-5 Years Old

- *Moonbear's Shadow* by Frank Asch
- *Oscar and the Moth: A Book About Light and Dark* by Geoff Waring

5-8 Years Old

- *Light: Shadows, Mirrors, and Rainbows* by Natalie M. Rosinsky
- *Light Is All Around Us* by Wendy Pfeffer

8-12 Years Old

- *Who was Thomas Alva Edison?* by Margaret Frith
- *Light and Color* by Peter D. Riley

CURRICULUM CONNECTIONS

Early Literacy

- Children connect content from books to applied practice
- Development of new vocabulary (light, hue, transparent, translucent)
- Opportunities to write and record ideas in letters, words, numbers, and pictures about experiences with light and color

Early Mathematics

- Children practice addition, subtraction, measurement, data collection, and data interpretation when creating colors with the various light output generated by turning the knobs incrementally
- Children build understanding of measurement, physical attributes, patterns
- Opportunities to practice comparisons of attributes and observations (light, dark, transparent, translucent)
- Authentic problem solving opportunities

Science

- Opportunities to build cause and effect understanding
- Children gain understanding of properties of light
- Children make predictions, collect data, and analyze results
- Children may write and record predictions and results in letters, words, numbers, symbols, and pictures

Social-Emotional

- Opportunities abound to work collaboratively with other children
- Opportunity to practice expressing ideas to others and listening to ideas of others
- Children work on managing emotions, such as frustration, and work through trial and error processes

Language Development

- Play with light and color encourages verbal expression of ideas
- Opportunities to model and practice active listening
- Opportunities to introduce new vocabulary and encourage children to use new vocabulary with peers
- Inquiry-based explorations encourage questions and communication of ideas

Physical Development

- Children practice fine motor skills while turning knobs to manipulate light
- Children practice fine motor skills while writing or drawing as it relates to the Light Lab experiences
- Children actively practice applications of spatial vocabulary (under, on, below)

Social Studies

- Practice making and following rules
- Opportunities to listen, take turns, and collaborate to reach shared goal

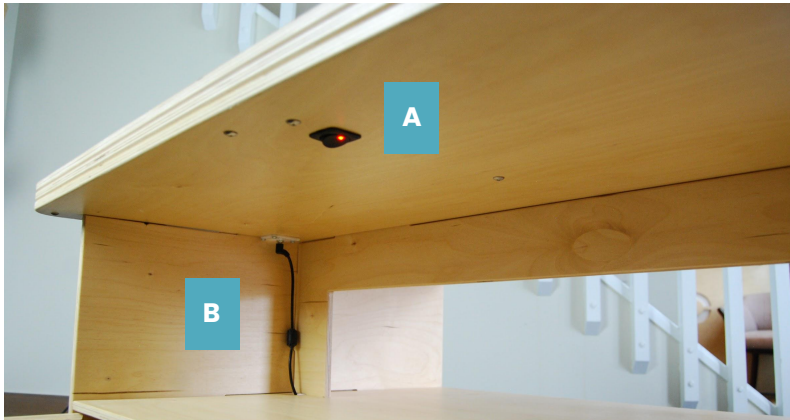
Creative Arts

- Naturalistic opportunity for community helper, artist, scientist, x-ray technician, engineer and associated dramatic play roles
- Opportunities to encourage artistic depictions of ideas and worldly connections

Technology

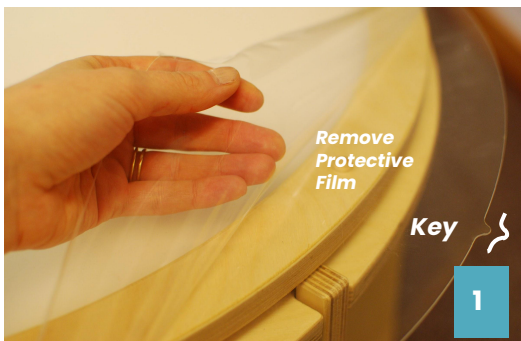
- Use digital cameras, tablets, and calculators to collect and analyze data
- Discuss how different technologies are used in different occupations
- Opportunities to discuss the Light Lab panel as a form of Technology

Controls and Functions

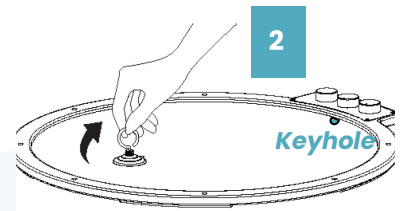


- A.** An on/off switch located under the cabinet base controls power to the rectangular white panel and the circular color light panel. When in use, the rectangular white panel will always be on.
- B.** The electrical cord drops down through a channel built into the cabinet shelf.
- C.** Three control knobs located on the top of the cabinet base control the circular color panel.

Screen Protector Installation



First, peel the clear protective film from both sides of your Screen Protector. Locate the "key" (Figure 1), then locate the keyhole opening on the inside of the wooden Light Panel rim (Figure 2). Slide the key into the keyhole and gently press the Screen Protector into place. Only use one Screen Protector at a time on your Light Lab. To remove your Screen Protector, use the Suction Cup to press down on it near the rim opposite from the control switch and lift (Figure 2).



See
The
Video

Additional Accessories Available From Kodo

- Light Lab Rainbow Pegboard
- Harlekino
- Rainbow Pegs Pack
- X-ray Sets
- Loose Parts Color Mix



Study Topics of Interest

Use the Spectrum Light Lab to support your curriculum.

The Earth and Sky

Natural and Manmade Light

Rainbows

Color Mixing

Internal Revenue Service
District Director

Department of the Treasury

P. O. Box 2508
Cincinnati, OH 45201

Date: JAN 10 1998

Friends of the Northridge Library
9051 Darby Ave
Northridge, CA 91324

Person to Contact:
D. A. Downing
Telephone Number:
513-241-5199
Fax Number:
513-684-5936
Federal Identification Number:
95-3760185

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in July 1984, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Friends of the Northridge Library
95-3760185

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

Please direct any questions to the person identified in the letterhead above.

This letter affirms your organization's exempt status.

Sincerely,



C. Ashley Bullard
District Director



BA20260555556



STATE OF CALIFORNIA
Office of the Secretary of State
STATEMENT OF INFORMATION
CA NONPROFIT CORPORATION

California Secretary of State
1500 11th Street
Sacramento, California 95814
(916) 657-5448

For Office Use Only

-FILED-

File No.: BA20260555556

Date Filed: 3/10/2026

Entity Details

Corporation Name FRIENDS OF THE NORTHRIDGE LIBRARY
Entity No. 1127627
Formed In CALIFORNIA

Street Address of California Principal Office of Corporation

Street Address of California Office 9051 DARBY AVENUE
NORTHRIDGE, CA 91325-2743

Mailing Address of Corporation

Mailing Address 9051 DARBY AVENUE
NORTHRIDGE, CA 91325-2743
Attention NORTHRIDGE BRANCH LIBRARY

Officers

Officer Name	Officer Address	Position(s)
KAYE L SERGEANT	9051 DARBY AVENUE NORTHRIDGE, CA 91325	Chief Financial Officer
Meredith Boyle	9051 DARBY AVE NORTHRIDGE, CA 91325-2743	Chief Executive Officer, Secretary

☒ The entity's bylaws allow the CEO (President) to be the Secretary or CFO (Treasurer).

Additional Officers

Officer Name	Officer Address	Position	Stated Position
None Entered			

Agent for Service of Process

Agent Name Kaye L Sergeant
Agent Address 9051 DARBY AVE
NORTHRIDGE, CA 91325

Email Notifications

Opt-in Email Notifications No, I do NOT want to receive entity notifications via email. I prefer notifications by USPS mail.

Electronic Signature

☒ By signing, I affirm that the information herein is true and correct and that I am authorized by California law to sign.

Kaye L Sergeant

Signature

03/10/2026

Date

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