

Monthly Expenditure Report



Reporting Month: October 2025

Budget Fiscal Year: 2025-2026

NC Name: Northridge West
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$21747.94	\$1534.18	\$20213.76	\$2500.00	\$0.00	\$17713.76

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$12500.00	\$334.18	\$8916.15	\$0.00	\$8916.15
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2500.00	\$0.00	\$2500.00	\$0.00	\$2500.00
Neighborhood Purpose Grants	\$10000.00	\$1200.00	\$8300.00	\$2500.00	\$5800.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$3749.67	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY GOLDEN STATE STORA	10/02/2025	Monthly Storage charge Motion to approve 2025-26 Admin package and budget	General Operations Expenditure	Office	\$165.50
2	MAILCHIMP	10/09/2025	Monthly Mailchimp Email charge Motion to approve 2025-26 Admin package and budget	General Operations Expenditure	Office	\$45.00
3	The Museum of San Fernando Valley	10/03/2025	Motion to approve \$1200 for the revised NPG for The Museum of The San Fernando Valley Art Fair scheduled for Sunday, November 9th at The Museum of the San Fernando Valley and Rancho del C...	Neighborhood Purpose Grants		\$1200.00
4	City of Los Angeles - Department of Neighborhood Empowerment	09/30/2025	Zoom License Motion to approve 2025-26 Admin package and budget	General Operations Expenditure	Office	\$123.68
Subtotal:						\$1534.18

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	North Valley Family YMCA - 2018	10/27/2025	Motion to approve NPG of \$2,500 for YMCA Thanksgiving baskets	Neighborhood Purpose Grants		\$2500.00
Subtotal: Outstanding						\$2500.00

Payment Receipt

Tenant City Of LA
 Northridge West Neighborhood Council
Address DONE-Northridge W. Neighborhood Council
 200 N. Spring St. 20th Floor, Suite 2005
 Los Angeles, CA 90012

Date Printed October 2, 2025
Payment Date October 2, 2025 8:41 AM
Paid Thru November 1, 2025
Current Balance \$0.00
Receipt Number 94315
Unit Number E91
By Alexander Rome

Date	Unit	Description	Charge	Discount	Tax	Total	Payment Method	
10/02/25	E91	Rent 10/2-11/1	158.00	0.00	0.00	158.00	158.00 Master C.	
10/02/25	E91	Protection Plan 10/2-11/1	7.50	0.00	0.00	7.50	7.50 Master C.	
							Taxes	0.00
							Payment (less tax)	165.50
							Payment Subtotal	165.50
							Credits Applied	0.00
							Refunds Applied	0.00
							Total Applied to Account	\$ 165.50
							Current Account Bal.	\$0.00
							Paid By	Master Card ****76
							Paid Thru Date	November 1, 2025

Transaction Type Sale

Authorization 08484Z
 Reference p1_txn_68de9d0cef99b2b1ceb2c89

I agree to pay the above amount according to the card issuer statement.

X _____



Mailchimp Receipt MC25118887

Issued to

Northridge West Neighborhood Council
Northridge West Neighborhood Council
info@northridgewest.org
Office phone:818-534-1797 x1
18543 Devonshire St # 437 Northridge, CA 91324-1308

Issued by

Mailchimp
c/o The Rocket Science Group, LLC
405 N. Angier Ave. NE, Atlanta, GA 30308
USA
www.mailchimp.com
Tax ID: US EIN 58-2554149

Details

Order# 25118887
Date Paid: October 08, 2025 11:29 PM Los Angeles

Billing statement

Essentials plan	\$45.00
2,500 contacts	

Paid via Mast ending in 7601 which expires 12/2026 on October 09, 2025	\$45.00
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Balance as of October 09, 2025	\$0.00
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[Looking for our W-9?](#)

If a refund is required, it will be issued in the purchase currency for the amount of the original charge.

[Looking for our United States Residency Certificate?](#)

Sales Tax was not applied to this purchase.



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**City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program**

Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A “Project Completion Report” template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: ___/___/___ 10b) Date Funds Required: ___/___/___ 10c) Expected Completion Date: ___/___/___
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - **REQUIRED***

 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED***

 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **OCT 06 2008**

THE MUSEUM OF THE SAN FERNANDO
VALLEY
21031 VENTURA BLVD STE 419
WOODLAND HILLS, CA 91364

Employer Identification Number:
26-1292402
DIN:
17053240343028
Contact Person: KIM NGUYEN ID# 31525
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
February 25, 2005
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

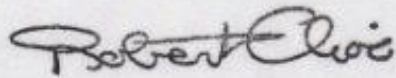
Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

THE MUSEUM OF THE SAN FERNANDO

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, prominent "R" and "C".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC

CITY OF LOS ANGELES

BOARD OF NEIGHBORHOOD COMMISSIONERS

JOY ATKINSON
PRESIDENT

LEONARD SHAFFER
VICE PRESIDENT

DEBBIE WEHBE
MAGGIE QUIROZ
KEREN WATERS
RANDELL ERVING
DOUGLAS EPPERHART

Email: commission@empowerla.org

CALIFORNIA



KAREN BASS
MAYOR

NEIGHBORHOOD COUNCILS
EMPOWER LA
Department of
NEIGHBORHOOD EMPOWERMENT

20th FLOOR, CITY HALL
200 NORTH SPRING STREET
LOS ANGELES, CA 90012

TELEPHONE (213) 978-1551
TOLL-FREE 3-1-1
FAX: (213) 978-1751
E-MAIL: EmpowerLA@lacity.org

CARMEN CHANG
GENERAL MANAGER

ERICK MUÑOZ
COMMISSION EXECUTIVE ASSISTANT

www.EmpowerLA.org

DATE: September 24, 2025

2025-2026 ZOOM LICENSE REIMBURSEMENTS **Northridge West Neighborhood Council**

INVOICE # 26-084

9401 Reseda Blvd. Suite 200,, Los Angeles, California 91324

Jorge Antonio Jimenez, President, jorge.Council@gmail.com

Joel Lowell, Treasurer, jlowell.nwnc@gmail.com

DUE DATE: October 24, 2025

Qty	Item Description	Unit Price	Amount
1	Commodity Code 4316: Software-Zoom Enterprise. Start date 09/15/2025 End date: 05/05/2026	\$89.56	\$89.56
1	Commodity Code 4316: Software-Zoom Audio Start date 09/15/2025 End date: 05/05/2026	\$34.12	\$34.12
Total Cost			\$123.68

Please make Checks Payable to:

City of Los Angeles - Department of Neighborhood Empowerment

200 N. Spring Street, Suite 2005

Los Angeles, CA 90012

Check Memo line should read: Your NC Name, Zoom License 25-26

