Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Northridge Neighborhood Council West

SECTION I- APPLICANT INFORMATION

1a)

The Museum of the San Fernando Valley	26-1292402	CA	2005
Organization Name	*Federal I.D. # (EIN#)*	*State of Incorporation*	*Date of 501(c)(3) Status (if applicable)*

1b)

18904 NORDHOFF AV	Northridge	CA	91324
Organization Mailing Address	*City*	*State*	*Zip Code*

1c)

Business Address (If different)	*City*	*State*	*Zip Code*

1d) ***PRIMARY CONTACT INFORMATION:***

Sandy Chukhadarian	8184814290	sandychukhadariran@gmail.com
Name	*Phone*	*Email*

2) Type of Organization- Please select one:

☐ Public School *(not to include private schools)* **Attach Signed letter on School Letterhead**

or

☑ 501(c)(3) Non-Profit *(other than religious institutions)* **Attach IRS Determination Letter**

3)

Name / Address of Affiliated Organization (if applicable)	*City*	*State*	*Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

On November 1, 2025, The Museum of the San Fernando Valley will host the 2nd Annual Valley Arts Fair, a community event dedicated to promoting and celebrating San Fernando Valley artists by providing them with a vibrant and historic venue to showcase and sell their work. The fair will feature an artist-directed mural created on-site, as well as hands-on art workshops for children, adults, and seniors, offering opportunities for the public to learn, appreciate, and create art alongside local artists. As an all-volunteer 501(c)(3) non-profit, the Museum is proud to present this fair as part of its mission to give a central voice to all Valley cultures. Through the Public Art Initiative (PAI), launched in 2012, the Museum continues to highlight and share the richness of Valley art with the broader community.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

By inviting the Valley artist community at large to our historic open space and offering them space with tables, chairs and other items in which to display and/or sell their art to the public, we give artists, the public and local businesses who often participate in our events, an opportunity to share our Valley's diversity, artistic culture and communal spirit with their neighbors that creates lasting impressions and connections. This bond has the opportunity to bring Valley natives, Valley businesses and Valley artists together to begin to collaborate on projects that can continue to upgrade Northridge as well as our Valley region as a whole and make us ready for the 2028 Olympics. The logos of the Northridge NC West, East and South wil be prominently displayed on all marketing material such as banners, flyers, website, and social media accounts to say The Museum of the San Fernando Vallley hosts the 2nd Annual Valley Art Fair in collaboration with Northridge NC Council West, South and East.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)

Personnel Related Expenses	Requested of NC	Total Projected Cost
SEE ATTACHED BUDGET SHEET (for complete 6a section)	$	$900
	$	$
	$	$

6b)

Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
SEE ATTACHED BUDGET SHEET (for complete 6b section)	$	$2700
	$	$
	$	$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

❑ No ☑ Yes **If Yes, please list names of NCs:** Northridge NC East, Northridge NC South

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ❑ No ☑ Yes **If Yes, please describe:**

Source of Funding	Amount	Total Projected Cost
Northridge Neighbhorhood Council West	$1,200	$3,600
Northridge Neighbhorhood Council South	$1,200	$3,600
Northridge Neighbhorhood Council East	$1,200	$3,600

9) What is the TOTAL amount of the grant funding requested with this application: $ $1,200.00

10a) Start date: 9 /15 /2025 **10b) Date Funds Required:** 10 /10 /2025 **10c) Expected Completion Date:** 11 /01 /2025

(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☑ No ❑ Yes **If Yes, please describe below:**

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

❑ Yes ☑ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

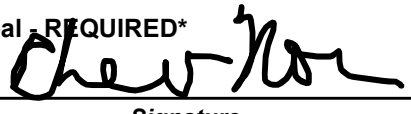
SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Michel Stevens	President		8-26-2025
PRINT Name	*Title*	*Signature*	*Date*

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Cheri Norum	Secretary		8-26-2025
PRINT Name	*Title*	*Signature*	*Date*

*** If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form**

The Museum of the San Fernando Valley's NPG Continuing Response

SECTION III – PROJECT BUDGET OUTLINE
Continuing Response to Question 6 (a) and 6 (b)

As a continuation of The Museum of the San Fernando Valley's budget response to Question 6(a) and 6(b), we submit the following additional itemized costs to support our NPG request:

Personnel Related Expenses 6(a)	**Requested on NC**	**Total Project Cost 6a**
2 acoustical musicians 2x$150	$300.00	
2 art workshop artists 2x$150	$300.00	
2 laborers, setting up, break down grounds, artistic areas, audio equip etc	$300.00	
Total from Item 6a		$900.00
Non-Personnel Related Expenses 6(b)	**Requested on NC**	**Total Project Cost 6b**
- 300 childrens / senior citizen art workshop matrials: brushes, paint, plaster of paris (molds), small canvasses,	$250.00	
- Printing and creation of Marketing flyers, Banners, Local Newspaper ads and Placement, and Social Media/Facebook Ad pushes. Printed flyers for for both NC's and Museum to distribute and place in appropriate public and press vehicles. All NC logos included in designs & marketing	$650.00	
.- 500 8oz mini bottles Arrowhead water per package of 12 [42]. Because the Faire is held outside in the center of the hot Valley and a great number of our visitors are seniors and children, we offer free water to prevent dehydration to our visitors.	$200.00	
- **Artist Spaces and Chair and Table rentals:** 8' spaces that include 75 chairs, 35 8ft x 30 in Rectangular Banquet Tables	$850.00	
- Venue rental space (Saturday, Nov 1st, 2025) Rancho Cordillera Del Norte, 18904 Nordhoff St, Northridge, CA 91324	$750.00	
Total from item 6b from this supplemental sheet		$2700.00
Grand total from 6a and 6b		**$3,600.00**
TOTAL 6b REQUEST FROM NC: West	$1200.00	**$3,600.00**
TOTAL 6b REQUEST FROM NC: East	$1200.00	**$3,600.00**
TOTAL 6b REQUEST FROM NC: South	$1200.00	**$3,600.00**

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 06 2008

THE MUSEUM OF THE SAN FERNANDO VALLEY
21031 VENTURA BLVD STE 419
WOODLAND HILLS, CA 91364

Employer Identification Number:
26-1292402
DLN:
17053240343028
Contact Person:
KIM NGUYEN ID# 31525
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
February 25, 2005
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,

Robert Choi

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosures: Publication 4221-PC