

# Monthly Expenditure Report



Reporting Month: February 2025

Budget Fiscal Year: 2024-2025

NC Name: Northridge West  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$18070.31	\$5126.42	\$12943.89	\$750.00	\$0.00	\$12193.89

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$19500.00	\$415.50	\$8806.03	\$250.00	\$8556.03
Outreach		\$45.00		\$0.00	
Elections		\$4665.92		\$0.00	
Community Improvement Project	\$2500.00	\$0.00	\$2500.00	\$0.00	\$2500.00
Neighborhood Purpose Grants	\$16603.85	\$0.00	\$1637.85	\$500.00	\$1137.85
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$20533.55	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY GOLDEN STATE STORA	02/02/2025	Monthly Storage expense Motion to Approve FY 2024-25 budget and administrative packet.	General Operations Expenditure	Office	\$165.50
2	MAILCHIMP	02/09/2025	Motion to approve \$45 monthly expenditure for Mailchimp e-mail newsletter distribution services to support Northridge West Neighborhood Council outreach efforts.	General Operations Expenditure	Outreach	\$45.00
3	IN PEACOCK PRINT LLC	02/10/2025	Motion to approve up to \$5,000 in outreach funds for election postcards	General Operations Expenditure	Elections	\$4665.92
4	KRISTINA J. SMITH / THE MAIL ROOM	01/28/2025	December 2024 Web Services Motion to Approve FY 2024-25 budget and administrative packet.	General Operations Expenditure	Office	\$250.00
<b>Subtotal:</b>						<b>\$5126.42</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	KRISTINA J. SMITH / THE MAIL ROOM	02/12/2025	Monthly Web services Motion to Approve FY 2024-25 budget and administrative packet.	General Operations Expenditure	Office	\$250.00

2	Canoga Park Senior Citizens' Club	02/28/2025	Motion to approve e NPG funding of \$500 in an NPG submission by Canoga Park Senior Citizens' Club to support the Salute to Recreation Senior Dance being held on May 16, 2025 at the...	Neighborhood Purpose Grants		\$500.00
<b>Subtotal: Outstanding</b>						<b>\$750.00</b>

## Payment Receipt

**Tenant** City Of LA  
 Northridge West Neighborhood Council  
**Address** DONE-Northridge W. Neighborhood Council  
 200 N. Spring St. 20th Floor, Suite 2005  
 Los Angeles, CA 90012

**Date Printed** February 2, 2025  
**Payment Date** February 2, 2025 9:15 AM  
**Paid Thru** March 1, 2025  
**Current Balance** \$0.00  
**Receipt Number** 90349  
**Unit Number** E91  
**By** Alexander Rome

Date	Unit	Description	Charge	Discount	Tax	Total	Payment Method	
02/02/25	E91	Rent 2/2-3/1	158.00	0.00	0.00	158.00	158.00 Master C.	
02/02/25	E91	Protection Plan a 2/2-3/1	7.50	0.00	0.00	7.50	7.50 Master C.	
							Taxes	0.00
							Payment (less tax)	165.50
							Payment Subtotal	165.50
							Credits Applied	0.00
							Refunds Applied	0.00
							Total Applied to Account	\$ 165.50
							Current Account Bal.	\$0.00
							Paid By	Master Card *****76
							Paid Thru Date	March 1, 2025

Transaction Type Sale

Authorization 039847  
 Reference p1\_txn\_679fa848081caec1b36da1a

I agree to pay the above amount according to the card issuer statement.

X \_\_\_\_\_



# Mailchimp Receipt MC23803627

## Issued to

Northridge West Neighborhood Council  
info@northridgewest.org  
Office phone:  
18543 Devonshire St # 437 Northridge, CA 91324-1308

## Issued by

Mailchimp  
c/o The Rocket Science Group, LLC  
675 Ponce de Leon Ave NE  
Suite 5000  
Atlanta, GA 30308  
[www.mailchimp.com](http://www.mailchimp.com)  
Tax ID: US EIN 58-2554149

## Details

Order# 23803627  
Date Paid: February 08, 2025 10:29 PM Los Angeles

## Billing statement

Essentials plan	\$45.00
2,500 contacts	

Paid via Mast ending in 6857 which expires 11/2027 on February 09, 2025	\$45.00
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Balance as of February 09, 2025	\$0.00
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If a refund is required, it will be issued in the purchase currency for the amount of the original charge.

Sales Tax was not applied to this purchase.

[Looking for our W-9?](#)

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# INVOICE

**Peacock Print LLC**  
19360 Rinaldi St, Unit 392  
Porter Ranch, CA 91326

mary@peacockprintco.com  
+1 (562) 732-2625  
www.marythepainter.com



**PEACOCK PRINT CO.**

**Bill to**  
Janis Kraft  
Northridge West NC  
200 N. Spring St.  
Suite 224  
Los Angeles, CA 90012

**Ship to**  
Janis Kraft  
Northridge West NC  
200 N. Spring St.  
Suite 224  
Los Angeles, CA 90012

**Shipping info**  
Ship date: 02/13/2025

**Invoice details**  
Invoice no.: 2739  
Terms: Net 7  
Invoice date: 02/06/2025  
Due date: 02/13/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	02/06/2025	<b>Mailing List</b>	Saturation List Based on NWNC Boundaries Residential only	1	\$149.00	\$149.00
2.	02/06/2025	<b>Business Printing</b>	5.5 x 8.5 Election Postcards 14 pt. Coated Cover Full color - 2 sides UV Gloss on Front only Includes: addressing, ink jet indicia, sort, tray, tie, deliver to Post Office	8806	\$0.1322962	\$1,165.00
3.	02/06/2025	<b>Postage</b>	USPS Postage as entered Standard Class	8806	\$0.3519191	\$3,099.00
4.	02/06/2025	<b>Digital Printing</b>	100 Postcards - no addresses	1	\$45.00	\$45.00
5.	02/06/2025	<b>Service Fee</b>	surcharge on postage	1	\$92.97	\$92.97

Subtotal \$4,550.97

Sales tax \$114.95

**Total \$4,665.92**

## Ways to pay



Thank you.  
Zelle transfers can be sent to 562-732-2625  
I also take credit card payments, ACH payments





Payment receipt

# You paid \$4,665.92

to Peacock Print LLC on 2/10/2025

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Invoice no.	2739
Invoice amount	\$4,665.92
<b>Total</b>	<b>\$4,665.92</b>

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Status	Paid
Payment method	Credit Card
Authorization ID	MS0259662072

Thank you



**Peacock Print LLC**

+15627322625

[www.marythepainter.com](http://www.marythepainter.com) | [mary@peacockprintco.com](mailto:mary@peacockprintco.com)  
19360 Rinaldi St, Unit 392, Porter Ranch, CA 91326

No additional transfer fees or taxes apply.

Intuit Payments Inc (IPI) processes payments as an agent of the business. Payments processed by IPI constitutes payment to the business and satisfies your obligation to pay the business, including in connection with any dispute or case, in law or equity. Money movement services are provided by IPI pursuant to IPI's licenses (NMLS #1098819, <https://www.intuit.com/legal/licenses/payment-licenses>). IPI is located at 2700 Coast Avenue, Mountain View, CA 94043, 1-888-536-4801.



# INVOICE



**The Mailroom**

1840 S Gaffey St, Suite 102, San Pedro, CA  
90731, UNITED STATES  
ksmith-mailroom@mail.com

**Invoice No#:** 911-NWNC

**Invoice Date:** Jan 23, 2025

**Reference:** DEC 2024

**Due Date:** Feb 2, 2025

**\$250.00**  
**AMOUNT DUE**

## BILL TO

Northridge West Neighborhood Council  
Joel Lowell  
joel.lowell@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	DECEMBER 2024 WEB SERVICES @ \$250/mo Services include: Uploading of all website content (minutes, events, meeting dates, news posts, changes to web pages), and removal of expired content. Email Blasts & Social Media Posting announcing upcoming meetings, news, event flyers, etc, through Mail Chimp; Social media postings to Nextdoor, Facebook & Twitter as requested. Total flat fee per month \$250.00.	1	\$250.00	\$250.00
			Subtotal	\$250.00
			Shipping	\$0.00
			<b>TOTAL</b>	<b>\$250.00 USD</b>

