Monthly Expenditure Report



Reporting Month: September 2023 Budget Fiscal Year: 2023-2024

NC Name: Northridge West Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance	nce Total Spent Remaining Outstanding Commitments			Net Available		
\$25545.55	\$881.19	\$24664.36	\$12.03	\$0.00	\$24652.33	

Monthly Cash Flow Analysis						
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$881.19		\$12.03		
Outreach	\$16000.00	\$0.00	\$12037.39	\$0.00	\$12025.36	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$9000.00	\$0.00	\$9000.00	\$0.00	\$9000.00	
Neighborhood Purpose Grants	\$7000.00	\$0.00	\$-2982.78	\$0.00	\$-2982.78	
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$13064.20		

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	IN BADGE BUSTERS, INC	09/01/2023	Badges for new Board members. Motion to approve proposed 2023-24 budget	General Operations Expenditure	Office	\$137.64
2	GOLDEN STATE STORAG	09/02/2023	Monthly storage expense Motion to approve proposed 2023-24 budget	General Operations Expenditure	Office	\$153.50
3	PORTO'S BAKERY NORTQPS	09/12/2023	Food for Board retreat and board meeting. Motion to approve proposed 2023-24 budget	General Operations Expenditure	Office	\$281.27
4	SMART AND FINAL 420	09/12/2023	Ice and drinks for Board Retreat and Board Meeting Motion to approve proposed 2023-24 budget	General Operations Expenditure	Office	\$38.83
5	HOST RESELLER GROUP	09/29/2023	Domain Renewal - NORTHRIDGEWEST.ORG - 1 Year/s (11/07/2023 - 11/06/2024) Motion to approve proposed 2023-24 budget	General Operations Expenditure	Office	\$19.95
6	KRISTINA J. SMITH / THE MAIL ROOM	09/01/2023	August 2023 web services Motion to approve proposed 2023-24 budget	General Operations Expenditure	Office	\$250.00
	Subtotal:					\$881.19

Outstanding Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	Glen Wilson	Wilson 10/02/2023 Wilson for ice purchased for Ope		General Operations Expenditure	Office	\$12.03	
Subtotal: Outstanding					\$12.03		

Badge Busters, Inc.

21400 Ventura Blvd. Unit A Woodland Hills, CA 91364

818 340-4778

badgebusters@gmail.com www.badgebusters.com

BILL TO

Northridge West Neighborhood

Council

Janis Kraft

310-403-2239

SHIP TO

Northridge West Neighborhood

BADGE BUSTERS
- GRAPHIC RESOURCES -

Council

Janis Kraft

19548 Cardigan Drive

Northridge, Ca 91324

INVOICE#	DATE	TOTAL DUE		ENCLOSED
18227	08/28/2023	\$137.64		

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
badges	gold metal sublimated badges 3 x 1.5 magnet back 2 logos plus name and title	7	16.00	112.00T
Shipping	shipping ground	1	15.00	15.00
	Brian Morgan Zaven Atashian Larry Whitman Greg Wood Brian Cathcart Aaminah Babatunde-Bey Arshia Malek			0.00

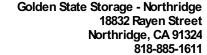
Thank you for your business. 818 340-4778 SUBTOTAL 127.00

TAX 10.64

TOTAL 137.64

\$137.64

Invoice





Payment Receipt

Tenant City Of LA

Northridge West Neighborhood Council

Address DONE-Northridge W. Neighborhood Council

200 N. Spring St. 20th Floor, Suite 2005

Los Angeles, CA 90012

Date Printed September 2, 2023

Payment Date September 2, 2023 09:32

Paid Thru October 1, 2023

Current Balance\$0.00 Receipt Number 82061 Unit Number E91

By Mark Berry

Date	Unit	Description	Charge	Discount	Tax	Total	Payment Method
09/02/23	E91	Rent 09/02-10/01	146.00	0.00	0.00	146.00	146.00 Master C
09/02/23	E91	Protection PI 09/02-10/01	7.50	0.00	0.00	7.50	7.50 Master C
					Taxes		0.00
					Payment (less tax)		153.50
					Payment Sub	ototal	153.50
					Credits Applie	ed	0.00
					Refunds App	lied	0.00
					Total Applied to Accou		\$ 153.50
					Current Acco	ount Bal	\$0.00

Paid By Master Card *****760 Paid Thru Date October 1, 2023

Transaction Type Sale

Authorization 001578 Reference p1_txn_64f36395d3feacb5975fc5a

I agree to pay the above amount according to the card issuer statement.

X _____

GSS 106

Porto's Bakery Northridge, Inc

Phone: 818.534.5210 Fax: Web: www.portosbakery.com

Porto's Bakery Northridge, Inc 19467 Nordhoff St Mon-Sun 7:00am-7:30pm Northridge CA 91324 Order Number: 440560

Date of Order: 07-Sep-23 15:07 By: Kenneth

Customer name: NorthridgeWest Neighborhood Council

Method of payment: Cash On Delivery

Bill to:

NorthridgeWest Neighborhood Counci

PN	Qnty	Description	Tax	Cat	Unit Price	Total Price	
000115	1	DZ Spinach Feta Empanada		R	13.25	13.25	
000243	1	DZ Cheese & Spicy Peppers Potato Ball	Y	R	17.49	17.49	
000256	1	DZ Potato Ball REG		R	14.99	14.99	
000259	1	DZ Cheese Roll REG		R	12.59	12.59	
000260	1	DZ Guava Strudel REG		R	12.89	12.89	
000373	18	Parisian Slice		R	3.75	67.50	
000719	2	Sandwich Feta		R	7.55	15.10	
750051	1	CM-a la carte (Sides) Maduros	Y	R	19.95	19.95	
750061	1	CM-a la carte (Sandwich) Turk/Chs Crois		R	39.50	39.50	
750064	1	CM-a la carte (Sandwich) Medianoche		R	39.50	39.50	
750070	1	CM-a la carte (Salad) Caesar		R	24.95	24.95	
		SUB-TOTAL				277.71	
		TAXABLE SUB-TOTAL				37.44	
		CA sales tax @ 9.50%				3.56	
		TOTAL				281.27	
		Less Amount Received				0.00	
		BALANCE DUE				281.27	

General Comments: Betty order

Pending payment

Contact person: Angelica Robinson Phone: 818.818.7970

Pickup at PreOrder PickUp on Tuesday, September 12, 2023 after 3:15 PM

Order #440560 Page 1 07-Sep-23 15:11

Smart & Final. Warehouse & Market. Friend & Neighbor.

Smart And Final Store 420 18555 DEVONSHIRE STREET NORTHRIDGE, CA 91324 Telephone (818) 368-6409

	n Food um Ice		5.49 TF
Bever First	age Street Water		4.49 F
Sprit	RV FOODSTAMP NONTAXAB e ular Price \$8.99		1.75* F 7.49 TF
Diet	RV FOODSTAMP TAXABLE Coke ular Price \$8.99		0.60*TF 7.49 TF
Coca	RV FOODSTAMP TAXABLE Cola Classic ular Price \$8.99		0.60*TF 7.49 TF
C	RV FOODSTAMP TAXABLE		0.60*TF
SUBTO	TAL	-	36.00
	Total # Items Solo	5	90.
Ï	6.24 @ 0.000% = 29.76 @ 9.500% =	22	0.00 2.83
TOTAL		-	38.83

Mastercard

PURCHASE \$38.83

*************7601 MC

CHIP READ

REF#: 074365 APPROVED MASTERCARD

Mode: Issuer

01102040016200002EA4000000000000000FF

38.83

Total Saved \$4.50 Item Savings 4.50

Legend

T - taxable

F - food stamp eligible * - non-discountable

0010420120923002000108

You were served by: Angel M

Date Time Store Term Opr Tran 09/12/23 03:38 PM 420 2 23021 0108

> Thank you for shopping at Smart and Final

We want to know your thoughts!
Complete our survey and
enter for a chance to win a
\$500 SMART & FINAL GIFT CARD
Visit www.smartandfinal.com/survey





Netfronts Inc PO Box 172473 Denver CO 80217

Invoice #97696

Invoice Date: 09/29/2023 Due Date: 10/01/2023

Invoiced To

Northridgewest Neighborhood Council ATTN: Joel Lowell P.O. Box 280477 Northridge, California, 91324 United States

Description	Total
Domain Renewal - NORTHRIDGEWEST.ORG - 1 Year/s (11/07/2023 - 11/06/2024) + DNS Management + Email Forwarding	\$19.95 USD
Sub Total	\$19.95 USD
Credit	\$0.00 USD
Total	\$19.95 USD

Transactions

Transaction Date	Gateway	Transaction ID	Amount
09/29/2023	Credit Card	120031546585	\$19.95 USD
		Balance	\$0.00 USD

PDF Generated on 09/29/2023

INVOICE



DBA The Mailroom

1840 S Gaffey St, Suite 102, San Pedro, CA 90731, UNITED STATES ksmith-mailroom@mail.com

Invoice No#: 573-NWNC Invoice Date: Aug 31, 2023

Reference: AUG 2023 Due Date: Sep 10, 2023 \$250.00 AMOUNT DUE

BILL TO

Northridge West Neighborhood Council Joel Lowell joel.lowell@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	AUG 2023 WEB SERVICES @ \$250/mo	1	\$250.00	\$250.00
	Monthly Services include: Maintenance of			
	website: Uploading of all content (minutes,			
	events, meeting dates, news posts, changes			
	to current web pages), and removal of any			
	expired content as requested by a designated			
	NC representative. Email Blasts and Social			
	Media Posting: Minimum of 2 email blasts per			
	month announcing upcoming meetings, news,			
	event flyers, etc, through Mail Chimp; Social			
	media postings to Nextdoor, Facebook &			
	Twitter as requested. This month included			
	work on election flyers with Outreach Chair.			
	Total flat fee per month \$250.00.			
		Subtota	al	\$250.00
		Shipping	9	\$0.00
		ТОТА	L	\$250.00 USD
		IOIA	-	4230.00 03D

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Progr Board Action Certification (BAC) Form	ram					of the state of th			
NC Name: Northridge West	Meeting Date 5/9/2023 Agenda Item No VIII.c								
Budget Fiscal Year: 2022-2023									
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to approve proposed 2023-24 budget								
Method of Payment: (Select One)	☐ Check ☐ Credit Card ☐ Board Member Reimburs								
Recused Board Member	s must leave the room prio		ote Count ussion and may no	ot return to the r	oom until after t	he vote is compl	ete.		
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused		
Abigail Bailes	President	х							
Kathleen Edwards	VP, Administration	х							
Janis Kraft	VP Outreach	х							
Sonny Liampetchakul	Secretary	х							
Joel Lowell	Treasurer	х							
Glen Wilson	At Large #1	х							
Jennifer Krowne	At Large #6	х							
Jorge Antonio Jimenez	At Large #7	х							
Angelica Robinson	At Large #10				Х				
Brian Cathcart	At Large #11	х							
Greg Wood	At Large #9	Х							
				1					
Board Quorum:	Total:	10	0	0	1	0	0		

Board Quorum:	Total:	10	0	0	1	0	0		
Authorized Signature Joel Jowall			Authorized Signature:						
Print/Type Name: Joel Lowell		Print/Type Name: Kathleen Edwards							
Date 5/12/2023			Date: 05/12/2023						
			•			NCF	P 101 BAC Rev02		
						NCF	-b Int Bac ke		