

Monthly Expenditure Report



Reporting Month: May 2023

Budget Fiscal Year: 2022-2023

**NC Name: Northridge West
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$25413.70	\$5635.52	\$19778.18	\$5213.57	\$0.00	\$14564.61

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27000.00	\$1171.38	\$8392.54	\$213.89	\$8178.65
Outreach		\$4464.14		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$11000.00	\$0.00	\$11000.00	\$4999.68	\$6000.32
Neighborhood Purpose Grants	\$4000.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$16971.94	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOLDEN STATE STORAGENO	05/02/2023	Monthly Storage Feed Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$153.50
2	PORTO'S BAKERY NORTQPS	05/09/2023	Snacks for board Meeting Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$126.10
3	SMART AND FINAL 420	05/09/2023	Water for Board meeting Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$12.25
4	SMART AND FINAL 420	05/09/2023	Snacks for Board Meeting Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$104.33
5	VONS #2078	05/09/2023	Motion to approve Election Outreach Event and Ice Cream Social featuring NWNC's NPG recipients, GHC High School Jazz Ensemble and drumline, and other community groups May 20,, 2023 from 12-4 PM and spend up to \$6,000 on vendor, outreach, permits and other costs.	General Operations Expenditure	Outreach	\$339.94

6	AMZN MKTP US 410XK0WZ3	05/17/2023	Motion to approve Election Outreach Event and Ice Cream Social featuring NWNC's NPG recipients, GHC High School Jazz Ensemble and drumline, and other community groups May 20,, 2023 from 12-4 PM and spend up to \$6,000 on vendor, outreach, permits and other costs.	General Operations Expenditure	Outreach	\$25.69
7	AMZN MKTP US 833KU9WE3	05/18/2023	Materials for craft booth at Ice Cream Social Motion to approve Election Outreach Event and Ice Cream Social featuring NWNC's NPG recipients, GHC High School Jazz Ensemble and drumline, and other community groups May 20,, 2023 from 12-4 PM and spend up to \$6,000 on vendor, outreach, permits and other costs.	General Operations Expenditure	Outreach	\$78.44
8	SMART AND FINAL 420	05/20/2023	Water Ice and Chips for Ice Cream Social. Motion to approve Election Outreach Event and Ice Cream Social featuring NWNC's NPG recipients, GHC High School Jazz Ensemble and drumline, and other community groups May 20,, 2023 from 12-4 PM and spend up to \$6,000 on vendor, outreach, permits and other costs.	General Operations Expenditure	Outreach	\$92.55
9	VONS #2078	05/20/2023	Water & Ice for Ice Cream Social Motion to approve Election Outreach Event and Ice Cream Social featuring NWNC's NPG recipients, GHC High School Jazz Ensemble and drumline, and other community groups May 20,, 2023 from 12-4 PM and spend up to \$6,000 on vendor, outreach, permits and other costs.	General Operations Expenditure	Outreach	\$22.13
10	KRISTINA J. SMITH / THE MAIL ROOM	05/04/2023	Monthly Web services charge for March 2023 Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$250.00
11	KRISTINA J. SMITH / THE MAIL ROOM	05/04/2023	Monthly web Services fee for April 2023 Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$250.00
12	C&M Printing	05/09/2023	Motion to spend \$4,809.80 with CM Printing for Election Outreach candidate and application mailer/newsletter.	General Operations Expenditure	Outreach	\$87.60
13	APPLEONE EMPLOYMENT SERVICES	05/05/2023	Minute taking and reporting at monthly board meeting. Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$275.20

Payment Receipt

Tenant City Of LA
Northridge West Neighborhood Council
Address DONE-Northridge W. Neighborhood Council
200 N. Spring St. 20th Floor, Suite 2005
Los Angeles, CA 90012

Date Printed May 2, 2023
Payment Date May 2, 2023 09:27
Paid Thru June 1, 2023
Current Balance \$0.00
Receipt Number 799993
Unit Number E91
By Mark Berry

Date	Unit	Description	Charge	Discount	Tax	Total	Payment Method
05/02/23	E91	Rent 05/02-06/01	146.00	0.00	0.00	146.00	146.00 Master C.
05/02/23	E91	Protection PI 05/02-06/01	7.50	0.00	0.00	7.50	7.50 Master C.

Taxes	0.00
Payment (less tax)	153.50
Payment Subtotal	153.50
Credits Applied	0.00
Refunds Applied	0.00
Total Applied to Account	\$ 153.50

Current Account Bal. \$0.00
Paid By Master Card *****976
Paid Thru Date June 1, 2023

Transaction Type Sale

Authorization 028216
Reference 2110572367

I agree to pay the above amount according to the card issuer statement.

x _____

Porto's Bakery & Cafe
19467 Nordhoff St
Northridge, CA 91324
(818) 534-5210
www.portosbakery.com

67 PreOrder

Chk 2495 439037 Gst 0
May09'23 04:56AM

PRE ORDER

1 dz cheese rolls	11.49
1 dz croqueta de pollo	13.99
1 dz cheese/pepper -potato ball	16.49
1 dz meat pie	13.99
1 dz potato ball	13.99
15 parisian @ 3.55	53.25
ind	
PREPAY	126.10

9037

NG ***

THANK YOU FOR VISITI

Smart & Final. &
Warehouse & Market. Friend & Neighbor.

Smart And Final
Store 420
18555 DEVONSHIRE STREET
NORTHRIDGE, CA 91324
Telephone (818) 368-6409

Frozen Food
Premium Ice 5.49 TF

Beverage
First Street Water 4.49 F
CRV FOODSTAMP NONTAXAB 1.75* F

SUBTOTAL 11.73

Total # Items Sold 2

6.24 @ 0.000% = 0.00
-T 5.49 @ 9.500% = 0.52

TOTAL 12.25
Mastercard 12.25

PURCHASE \$12.25
*****9768 MC
CHIP READ
REF#: 059634 APPROVED
MASTERCARD
Mode: Issuer
IAD:
011020400162000053E3000000000000FF

Legend

T - taxable
F - food stamp eligible
* - non-discountable

0010420090523004000418



You were served by:
Evelyn

Date Time Store Term Opr Tran
05/09/23 05:30 PM 420 4 40034 0418

Thank you for shopping at
Smart and Final

We want to know your thoughts!
Complete our survey and enter to win
1 of 5

\$100 SMART & FINAL GIFT CARDS
Visit www.smartandfinal.com/survey
within 7 days of this shop
thank you!

Now Hiring!
Visit www.smartandfinal.com/careers

One Trip
&
That's It

Smart & Final. &
Warehouse & Market. Friend & Neighbor.

Smart And Final
Store 420
18555 DEVONSHIRE STREET
NORTHRIDGE, CA 91324
Telephone (818) 368-6409

Grocery

Frito Lay Flavor Mix Va	10.99	F
Regular Price \$11.99		
Frito Lay Flavor Mix Va	10.99	F
Regular Price \$11.99		
Bold MP	10.99	F
Regular Price \$11.99		
Frito Lay Classic Mix V	10.99	F
Regular Price \$11.99		

Non-Foods

Sun Harvest Biodegradab	8.49	T
Sun Harvest Biodegradab	8.49	T
First Street Heavy Duty	6.99	T
First Street Heavy Duty	6.99	T
First Street White Lunc	4.99	T

Beverage

Diet Coke	8.99	TF
CRV FOODSTAMP TAXABLE	0.60	*TF
Coca Cola Classic	8.99	TF
CRV FOODSTAMP TAXABLE	0.60	*TF

SUBTOTAL 99.09

Total # Items Sold 11

T	55.13 @ 9.500% =	5.24
	43.96 @ 0.000% =	0.00

TOTAL	104.33
Mastercard	104.33

PURCHASE \$104.33
*****9768 MC
CHIP READ
REF#: 044584 APPROVED
MASTERCARD
Mode: Issuer
IAD:
0110204001620000C3E6000000000000FF

Total Saved	\$4.00
Item Savings	4.00

Legend

T - taxable
F - food stamp eligible
* - non-discountable

0010420090523001000222



You were served by:
Rochelly

Date	Time	Store	Term	Opr	Tran
05/09/23	11:06 AM	420	1	40030	0222

Thank you for shopping at
Smart and Final

We want to know your thoughts!
Complete our survey and enter to win

VONS

Store 2078 Dir William Cloonan
Main: (818) 349-2494
9119 Reseda Blvd.
Northridge CA 91324

DELI

PRETZEL SLIDER TRY	64.99 S
PRETZEL SLIDER TRY	64.99 S
HOAGIE SNWCH TRAY	49.99 S
HOAGIE SNWCH TRAY	49.99 S
CROISSANT TRAY	54.99 S
CROISSANT TRAY	54.99 S

TAX	0.00
**** BALANCE	339.94

Credit Purchase 05/09/23 10:35
CARD # *****9768
REF: 973538497680 AUTH: 00045113

PAYMENT AMOUNT	339.94
----------------	--------

AL MASTERCARD
AID A0000000041010
TVR 0000008000
TSI E800

Mastercard	339.94
------------	--------

CHANGE	0.00
TOTAL NUMBER OF ITEMS SOLD =	6
05/09/23 10:35 2078 2 12 1273	

POINTS EARNED TODAY
Base Points 339
Total 339

Points Towards Next Reward 74 of 100
REWARDS AVAILABLE 4

YOUR CASHIER TODAY WAS LISA



00207800200122305091035

Thank you for shopping Vons!
For VONS FOR U questions call
877-276-9637 or Vons.com/foru

**Details for Order #112-8408566-8078621**[Print this page for your records.](#)**Order Placed:** May 17, 2023**Amazon.com order number:** 112-8408566-8078621**Order Total:** \$25.69**Not Yet Shipped****Items Ordered****Price**

2 of: *NITOPUPU 100Pcs 8mm Natural Smooth Green Agate Beads Round Loose Gemstone Stone Beads for Jewelry Making with Crystal Stretch Cord* \$8.99

Sold by: NITOPUPU ([seller profile](#))

Condition: New

1 of: *BEADNOVA Natural White Howlite Beads Natural Crystal Beads Stone Gemstone Round Loose Energy Healing Beads with Free Crystal Stretch Cord for Jewelry Making (8mm, 45-48pcs)* \$5.49

Sold by: Beadnova ([seller profile](#))

Condition: New

Shipping Address:

Jorge A Jimenez
10540 MELVIN AVE
NORTHRIDGE, CA 91326-2258
United States

Shipping Speed:

Standard Shipping

Payment information**Payment Method:**

MasterCard | Last digits: 9768

Item(s) Subtotal: \$23.47

Shipping & Handling: \$0.00

Total before tax: \$23.47

Estimated tax to be collected: \$2.22

Grand Total: \$25.69

Billing address

Joel Lowell
200 N SPRING ST STE 224
LOS ANGELES, CA 90012-3238
United States

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2023, Amazon.com, Inc. or its affiliates



Details for Order #112-0899694-7551410

[Print this page for your records.](#)

Order Placed: May 17, 2023

Amazon.com order number: 112-0899694-7551410

Order Total: \$78.44

Not Yet Shipped

Items Ordered

Price

1 of: *Beads for Jewelry Making Bulk, Crystal Beads Bracelet Making kit Mixed 300pcs Healing Bead Rock Loose Nature Stone Gemstone for DIY Bracelet Necklace Essential Oil*
Sold by: QIHE ([seller profile](#))

\$14.99

Condition: New

2 of: *7 Chakra Natural Stone Beads Mixed 100pcs 8mm Round Genuine Real Stone Beading Loose Gemstone Amethyse Color DIY Smooth Beads for Bracelet Necklace Earrings Jewelry Making (7 Chakra Stone, 8mm)*

\$13.49

Sold by: Cmidy Direct ([seller profile](#))

Condition: New

2 of: *Natural Stone Beads 100pcs 8mm India Agate Round Genuine Real Stone Beading Loose Gemstone Hole Size 1mm DIY Charm Smooth Beads for Bracelet Necklace Earrings Jewelry Making (India Agate)*

\$11.69

Sold by: Cmidy Direct ([seller profile](#))

Condition: New

1 of: *0.6mm Elastic Bracelet String Cord Clear Stretch Bead Cord for Jewelry Making Necklace Bracelet Beading Thread with (328Ft) with Beaded Needle and Scissors*

\$6.29

Sold by: TIANMAO ([seller profile](#))

Condition: New

Shipping Address:

Jorge A Jimenez
10540 MELVIN AVE
NORTHRIDGE, CA 91326-2258
United States

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

MasterCard | Last digits: 9768

Item(s) Subtotal: \$71.64

Shipping & Handling: \$0.00

Billing address

Joel Lowell
200 N SPRING ST STE 224
LOS ANGELES, CA 90012-3238
United States

Total before tax: \$71.64

Estimated tax to be collected: \$6.80

Grand Total: \$78.44

To view the status of your order, return to [Order Summary](#).

Smart & Final. &
Warehouse & Market. Friend & Neighbor.

Smart And Final
Store 420
18555 DEVONSHIRE STREET
NORTHRIDGE, CA 91324
Telephone (818) 368-6409

Frozen Food

Premium Ice 3 @ 5.49 16.47 TF

Grocery

Frito Lay 50ct Classic 19.99 F
Frito Lay 50ct Classic 19.99 F

Non-Foods

First Street Half Steam 1.09 T
Lysol Wipes Lemon & Lim 4.49 T
Regular Price \$6.49

Beverage

First Street Water 3.99 F
Regular Price \$4.49
CRV FOODSTAMP NONTAXAB 1.75* F
First Street Water 3.99 F
Regular Price \$4.49
CRV FOODSTAMP NONTAXAB 1.75* F
First Street Water 3.99 F
Regular Price \$4.49
CRV FOODSTAMP NONTAXAB 1.75* F
First Street Water 3.99 F
Regular Price \$4.49
CRV FOODSTAMP NONTAXAB 1.75* F

Misc

Blank Single Roll Ticke 4.99 T

SUBTOTAL 89.98

Total # Items Sold 12

T 27.04 @ 9.500% = 2.57
62.94 @ 0.000% = 0.00

TOTAL 92.55
Mastercard 92.55

PURCHASE \$92.55
*****9768 MC
CHIP READ
REF#: 013952 APPROVED
MASTERCARD
Mode: Issuer
IAD:
01102040016200002AB10000000000000FF

Total Saved \$4.00
Item Savings 4.00

Legend

T - taxable
F - food stamp eligible
* - non-discountable

0010420200523001000166
|||||

You were served by:
Alexander

Date Time Store Term Opr Tran

VONS

Store 2078 Dir William Cloonan
Main: (818) 349-2494
9119 Reseda Blvd.
Northridge CA 91324

GROCERY

3 QTY SIG WTR PU	11.97 S
CRV SFTDK 24PK NTX	3.60 S

REFRIG/FROZEN

ARTIC GLACIER ICE	5.99 B
-------------------	--------

TAX	0.57
**** BALANCE	22.13

Credit Purchase 05/20/23 10:44
CARD # *****9768
REF: 544454497680 AUTH: 00014129

PAYMENT AMOUNT	22.13
----------------	-------

AL MASTERCARD
AID A0000000041010
TVR 0000008000
TSI E800

Mastercard	22.13
------------	-------

CHANGE	0.00
TOTAL NUMBER OF ITEMS SOLD =	7
05/20/23 10:44 2078 2 49 3726	

Rewards Expiring 05/31/23 1
REWARDS AVAILABLE 5

POINTS EARNED TODAY
Base Points 17
Total 17

Points Towards Next Reward 99 of 100

YOUR CASHIER TODAY WAS MIMI



00207800200492305201044

Thank you for shopping Vons!
For VONS FOR U questions call
877-276-9637 or Vons.com/foru



INVOICE

DBA The Mailroom

1840 S Gaffey St, Suite 102, San Pedro, CA
90731, UNITED STATES
ksmith-mailroom@mail.com

Invoice No#: 490-NWNC

Invoice Date: May 3, 2023

Reference: MARCH 2023

Due Date: May 13, 2023

\$250.00

AMOUNT DUE

BILL TO
Northridge West Neighborhood Council
Joel Lowell
joel.lowell@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	MAR 2023 WEB SERVICES @ \$250/mo Monthly Services include: Maintenance of website: Uploading of all content (minutes, events, meeting dates, news posts, changes to current web pages), and removal of any expired content as requested by a designated NC representative. Email Blasts and Social Media Posting: Minimum of 2 email blasts per month announcing upcoming meetings, news, event flyers, etc, through Mail Chimp; Social media postings to Nextdoor, Facebook & Twitter as requested. This month included work on election flyers with Outreach Chair. Total flat fee per month \$250.00.	1	\$250.00	\$250.00
Subtotal				\$250.00
Shipping				\$0.00
TOTAL				\$250.00 USD

INVOICE



DBA The Mailroom

1840 S Gaffey St, Suite 102, San Pedro, CA
90731, UNITED STATES
ksmith-mailroom@mail.com

Invoice No#: 491-NWNC

Invoice Date: May 3, 2023

Reference: APRIL 2023

Due Date: May 13, 2023

\$250.00
AMOUNT DUE

BILL TO

Northridge West Neighborhood Council
Joel Lowell
joel.lowell@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	APR 2023 WEB SERVICES @ \$250/mo Monthly Services include: Maintenance of website: Uploading of all content (minutes, events, meeting dates, news posts, changes to current web pages), and removal of any expired content as requested by a designated NC representative. Email Blasts and Social Media Posting: Minimum of 2 email blasts per month announcing upcoming meetings, news, event flyers, etc, through Mail Chimp; Social media postings to Nextdoor, Facebook & Twitter as requested. This month included work on election flyers with Outreach Chair. Total flat fee per month \$250.00.	1	\$250.00	\$250.00
Subtotal				\$250.00
Shipping				\$0.00
TOTAL				\$250.00 USD



10034 COMMERCE AVE., TUJUNGA , CA 91042
P.O. Box 4005 • Glendale, CA 91222
(818) 353-7135 • (818) 500-7009 • fax (818) 353-8135
www.cmprintmail.com

INVOICE

No. **23737**

Date 4/30/23

Customer P.O. No.

SOLD TO

Northridge West NC
9401 Reseda Blvd., Ste 200
Northridge CA 91324

QUANTITY	DESCRIPTION	AMOUNT
1	Banner: 4 x 8 - Ice Cream Social	80.00
Sales Rep: Cindy Taken by: Cindy Account Type: Charge		SUB 80.00
Ship Via: Mail Wanted: Fri 5/5 Banner - 4 x 8		TAX 7.60
		SHIPPING
		TOTAL 87.60

TERMS: Net Cash

CHARGE ACCOUNTS: This is your only invoice! Our terms are **NET 10 DAYS**. Your account is past due if any invoices have not been paid within 10 days of invoice date. Further charges will not be permitted if any invoice is past due. Late charges will be assessed monthly at a rate of 2% on balances 30 days and older until invoice including late charges are paid in full. Title to all printing aids passes prior to use.

THANK YOU FOR CHOOSING C&M PRINTING.

FAST, FRIENDLY & AFFORDABLE QUALITY PRINTING, COPYING & MAILING

- Legal Copying
- Color Copies
- Computer Checks & Forms
- EDDM
- Labels/Stickers
- Brochures
- Envelopes
- Direct Mailing
- Promo Items
- Newsletters
- Stationery
- Business Cards
- Programs
- Banners
- Posters

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Northridge West

Meeting Date 2/14/2022

Budget Fiscal Year: 2022-2023

Agenda Item No VIII.e

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve Election Outreach Event and Ice Cream Social featuring NWNC's NPG recipients, GHC High School Jazz Ensemble and drumline, and other community groups May 20,, 2023 from 12-4 PM and spend up to \$6,000 on vendor, outreach, permits and other costs.

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Abigail Bailes	President	X					
Kathleen Edwards	VP, Administration	X					
Janis Kraft	VP Outreach	X					
Sonny Liampetchakul	Secretary	X					
Joel Lowell	Treasurer	X					
Glen Wilson	At Large #1	X					
Jennifer Krowne	At Large #6				X		
Jorge Antonio Jimenez	At Large #7				X		
Angelica Robinson	At Large #10	X					
Brian Cathcart	At Large #11	X					
Greg Wood	At Large #9	X					
Board Quorum:	Total:	9	0	0	2	0	0

Authorized Signature

Authorized Signature:

Print/Type Name: Joel Lowell

Print/Type Name: Kathleen Edwards

Date 2/16/2022

Date: 2/16/2023



AppleOne

AppleOne Employment Services

P.O. Box 29048

Glendale CA 91209-9048

Tel: 818-240-8688

Email: specialbillingvms@ain1.com

TIN: 95-2580864

City of LA DONE

Accounts Payable

Corporate Office (Northridge West NC)

Los Angeles, CA 90012

Invoice

Customer No: 00950101

Site No: 0077

Period Ending: 04/15/2023

Invoice No: S9482692

Amount Due: \$275.20

Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Invoice Amount
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	04/15/2023	04/19/2023	3.00	\$25.60	0.00	\$0.00	0.00	0	\$76.80
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	04/01/2023	04/05/2023	4.25	\$25.60	0.00	\$0.00	0.00	0	\$108.80
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	04/22/2023	04/26/2023	3.50	\$25.60	0.00	\$0.00	0.00	0	\$89.60
Sub Total For :		Pollock, Frances				10.75		0.00		0.00		\$275.20
Grand Total Invoice Amount						10.75		0.00		0.00		\$275.20

Please remit payment to:

Appleone Employment Services

P.O. Box 29048

Glendale, CA 91209-9048

You can now pay electronically through

 ApplePay

Visit www.ApplePay.com or Call (866)898-7152 for details



10034 COMMERCE AVE., TUJUNGA , CA 91042
P.O. Box 4005 • Glendale, CA 91222
(818) 353-7135 • (818) 500-7009 • fax (818) 353-8135
www.cmprintmail.com

INVOICE

No. **23713**

Date 4/17/23

Customer P.O. No.

SOLD TO

Northridge West NC
9401 Reseda Blvd., Ste 200
Northridge CA 91324

QUANTITY	DESCRIPTION	AMOUNT
8,249	Printing NWNC Postcard - 8.5 x 5.5", Matte cover weight	1,095.62
8,249	Mailing Services: Addressing, Tray & Band Letters, drop at USPS	494.94
8,249	Postage	2,227.23
Mail Date: 5/2/23 Sales Rep: Cindy Taken by: Cindy Account Type: Charge		
Ship Via: Mail Wanted: Tue 5/2 Postcard, Mailing & Postage		
SUB		3,817.79
TAX		
SHIPPING		
TOTAL		3,817.79

TERMS: Net Cash

CHARGE ACCOUNTS: This is your only invoice! Our terms are **NET 10 DAYS**. Your account is past due if any invoices have not been paid within 10 days of invoice date. Further charges will not be permitted if any invoice is past due. Late charges will be assessed monthly at a rate of 2% on balances 30 days and older until invoice including late charges are paid in full. Title to all printing aids passes prior to use.

THANK YOU FOR CHOOSING C&M PRINTING.

FAST, FRIENDLY & AFFORDABLE QUALITY PRINTING, COPYING & MAILING

- Legal Copying
- Color Copies
- Computer Checks & Forms
- EDDM
- Labels/Stickers
- Brochures
- Envelopes
- Direct Mailing
- Promo Items
- Newsletters
- Stationery
- Business Cards
- Programs
- Banners
- Posters

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Northridge West

Meeting Date 3/14/2023

Budget Fiscal Year: 2022-2023

Agenda Item No X.b

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to spend \$4,809.80 with CM Printing for Election Outreach candidate and application mailer/newsletter.

Method of Payment: (Select One)

☐ Check☐ Credit Card☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Abigail Bailes	President	X					
Kathleen Edwards	VP, Administration	X					
Janis Kraft	VP Outreach	X					
Sonny Liampetchakul	Secretary	X					
Joel Lowell	Treasurer	X					
Glen Wilson	At Large #1	X					
Jennifer Krowne	At Large #6	X					
Jorge Antonio Jimenez	At Large #7	X					
Angelica Robinson	At Large #10				X		
Brian Cathcart	At Large #11				X		
Greg Wood	At Large #9	X					
Board Quorum:	Total:	9	0	0	2	0	0

Authorized Signature

Authorized Signature:

Print/Type Name: Joel Lowell

Print/Type Name: Kathleen Edwards

Date 3/16/23

Date:

03/16/2023