### **Monthly Expenditure Report**



Reporting Month: February 2023 Budget Fiscal Year: 2022-2023

NC Name: Northridge West Neighborhood Council

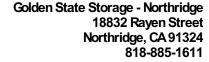
Monthly Cash Reconciliation									
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available				
\$27933.96	\$1088.74	\$26845.22	\$181.89	\$0.00	\$26663.33				

		Monthly Cash Fl	ow Analysis			
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available	
Office		\$603.10		\$181.89		
Outreach	\$27000.00	\$485.64	\$15459.58	\$0.00	\$15277.69	
Elections		\$0.00		\$0.00		
Community Improvement Project	\$4000.00	\$0.00	\$4000.00	\$0.00	\$4000.00	
Neighborhood Purpose Grants	\$11000.00	\$0.00	\$7000.00	\$0.00	\$7000.00	
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expenditures: \$14451.68		

			Expenditures			
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOLDEN STATE STORAGENO	02/02/2023	Monthly storage fee. Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$135.50
2	PAYPAL ALLAMERICAN	02/25/2023	Deposit for Ice Cream Social and election information Motion to approve Election Outreach Event and Ice Cream Social featuring NWNC's NPG recipients, GHC High School Jazz Ensemble and drumline, and other community groups May 20,, 2023 from 12-4 PM and spend up to \$6,000 on vendor, outreach, permits and other costs.	General Operations Expenditure	Outreach	\$100.00
3	APPLEONE EMPLOYMENT SERVICES	02/03/2023	Monthly charge for minute taking and reporting at meetings. Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$128.00
4	4IMPRINT, INC.	02/03/2023	Motion to purchase up to \$2,000 to purchase NWNC outreach items.	General Operations Expenditure	Outreach	\$385.64

5	KRISTINA J. SMITH / THE MAIL ROOM	02/03/2023	Monthly fee for Web Services Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$250.00	
6	APPLEONE EMPLOYMENT SERVICES	02/08/2023	Minute taking and reporting for November 2022 Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$89.60	
	Subtotal:						

Outstanding Expenditures										
#	Vendor	Date	Description	<b>Budget Category</b>	Sub-category	Total				
1	City of Los Angeles Department of Neighborhood Empowerment	02/22/2023	Motion to approve up to \$54 for NWNC's additional Zoom license.	General Operations Expenditure	Office	\$53.89				
2	APPLEONE EMPLOYMENT SERVICES	03/03/2023	Monthly charge for taking minutes and reporting. Motion to approve Budget and Admin Packet for 2022-2023 Fiscal Year.	General Operations Expenditure	Office	\$128.00				
	Subtotal: Outstanding	g				\$181.89				





### **Payment Receipt**

Tenant City Of LA

Northridge West Neighborhood Council

Address DONE-Northridge W. Neighborhood Council Paid Thru

200 N. Spring St. 20th Floor, Suite 2005

Los Angeles, CA 90012

**Date Printed** February 2, 2023

Payment Date February 2, 2023 9:13 AM

Paid Thru March 1, 2023

Current Balance\$0.00 Receipt Number 78518 Unit Number E91

By Alexander Rome

Date	Unit	Description	Charge	Discount	Tax	Total	Payment Method		
02/02/23	E91	Rent 2/2-3/1	128.00	0.00	0.00	128.00	128.00 Master Card		
02/02/23	E91	Protection Plan a	7.50	0.00	0.00	7.50	7.50 Master Card		
					Taxes		0.00		
					Payment (less	s tax)	135.50		
					Payment Subtotal 135.50				
					Credits Applie	d	0.00		
					Refunds Appli	ed	0.00		
					Total Applied t	o Accou	\$ 135.50		
					Current Accou	ınt Bal.	\$0.00		
					Paid By	ľ	Master Card ****8362		
					Paid Thru Dat	e M	∕larch 1, 2023		

Transaction Type Sale

Authorization 007891 Reference 2095563426

I agree to pay the above amount according to the card issuer statement.

X \_\_\_\_\_

**GSS 106** 



Joel Lowell < joel.lowell@gmail.com>

#### Your PayPal receipt

2 messages

**service@paypal.com** <service@paypal.com> To: Joel Lowell <joel.lowell@gmail.com>

Sat, Feb 25, 2023 at 4:56 PM

Hello, Joel Lowell



# You paid \$100.00 USD to All American Softy Inc

Create an account with PayPal and activate Return Shipping on Us. Limitations apply.

Activate PayPal Now

#### Your purchase details

**Your Transaction ID:**9RM476601T6552001

Merchant Transaction ID:
2FM895155W574634T

Purchase Date: February 25, 2023

Payment to: All American Softy Inc allamericansofty@yahoo.com Payment from: Joel Lowell

**Invoice ID:** 13727

Quantity

Item All American Softy Deposit

ID Number
Price \$100.00 USD

Subtotal \$100.00 USD

Total

\$100.00 USD

You paid using: Mastercard x-9768

This credit card transaction will appear on your statement as PAYPAL \*ALLAMERICAN.

Activate PayPal Now



Help & Contact | Security | Apps









PayPal is committed to preventing fraudulent emails. Emails from PayPal will always contain your full name. Learn to identify phishing

Please don't reply to this email. To get in touch with us, click Help & Contact.

PayPal Customer Service can be reached at 888-221-1161.

Not sure why you received this email? Learn more

Copyright © 1999-2023 PayPal, Inc. All rights reserved. PayPal is located at 2211 N. First St., San Jose, CA 95131.

PayPal RT000398:en\_US(en-US):1.3.0:f5129541235a2

Joel Lowell <joel.lowell@gmail.com>
To: Abby Bailes <abbybailes@gmail.com>

Sat, Feb 25, 2023 at 5:40 PM

Fyi...

[Quoted text hidden]



P.O. Box 29048

Tel: 818-240-8688

TIN: 95-2580864

Glendale CA 91209-9048

City of LA DONE

Accounts Payable
Corporate Office (Northridge West NC)
Los Angeles, CA 90012

5.00

0.00

**Invoice** 

\$128.00

Customer No: 00950101 Site No: 0077

Period Ending: 01/14/2023 Invoice No: \$9383373 Amount Due: \$128.00

Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Invoice Amount
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	01/14/2023	01/18/2023	5.00	\$25.60	0.00	\$0.00	0.00	0	\$128.00
Sub	Total For :	Poll	ock, Frances			5.00		0.00		0.00		\$128.00

#### Please remit payment to:

**Grand Total Invoice Amount** 

**AppleOne Employment Services** 

Email: specialbillingvms@ain1.com

Appleone Employment Services P.O. Box 29048 Glendale, CA 91209-9048

You can now pay electronically through

0.00

S ApplePay

Visit www.ApplePay.com or Call (866)898-7152 for details

Date: 2/2/2023 6:05 Page 1 of 1

Office of the City Clerk							
Administrative Services Division						Set Josephes	Service Control of the Control of th
Neighborhood Council (NC) Funding Prog	ram					city of	
Board Action Certification (BAC) Form						Chy Ch	DI ADED 118
NC Name: Northridge West			Meeting Date	6/14/22			
Budget Fiscal Year: 2021-2022			Agenda Item N	lo VIII.a			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Packet for 2022-2	023 Fiscal Year.					
Method of Payment: (Select One)		☐ Credit Card		□ Boar	d Member Reimb	ursement	
Recused Board Member	Check		ete Count ession and may no	ot return to the re	oom until after t	the vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Abigail Bailes	President	х					
Kathleen Edwards	VP, Administration	х					
Sonny Liampetchakul	Secretary	Х					
Joel Lowell	Treasurer	Х				+	
Glen Wilson	At Large #1	х				1	
Lucio Padilla	At Large #2				X		
Janis Kraft	At Large #5	х				+	
Jennifer Krowne	At Large #6	х				+	
Jorge Antonio Jimenez	At Large #7	х					
Angelica Robinson	At Large #10	х				1	
Brian Cathcart	At Large #11	х					

Authorized Signature Journal	Authorized Signature:
Print/Type Name: Joel Lowell	Print/Type Name: Kathleen Edwards
Date 6/15/22	Date: 06/15/2022

0

Total:

10

Board Quorum:

0

0



101 Commerce St PO Box 320 Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746 Free Fax: 800-355-5043

**Main Address** 

JANIS KRAFT NORTHRIDGE WEST NEIGHBORHOOD COUNCIL 200 N SPRING ST STE 224 JOEL LOWELL LOS ANGELES, CA 90012-3238 **Invoice Address** 

Janis Kraft Northridge West Neighborhood Council % JOEL LOWELL 200 N SPRING ST ROOM 224 LOS ANGELAS CA 90012 USA **Shipping Address** 

Janis Kraft 19548 Cardigan Dr Northridge, CA 91324-1674 USA

Tel: 3104032239

**Order Number:** 23534941

Order Date: August 29 2022

Account No: 5645732 Reference No:

41 Questions Call: Jackie Butler

**Phone:** 877-446-7746 Ext. 8658

**Fax:** 800-355-5043

**Email:** jbutler@4imprint.com

Item 10	em 10-Piece Crayon Set		ural, Natural				
Qty	Item #	Description		Unit \$	Price \$	Total \$	
250	162306	10-Piece Crayon Set		0.9900	247.50	247.50	
1	Coupon	Coupon Code		-28.7500	-28.75	-28.75	
1	Set-Up Charge	Set-Up Charge		40.0000	40.00	40.00	
		Freight			102.31	102.31	
					Tax	24.58	
						385.64	

#### **Artwork Instructions**

Product Color (Base, Trim): Natural, Natural

Imprint Location: Front Imprint Colors: Black

Grand Total 385.64



101 Commerce St PO Box 320 Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746 Free Fax: 800-355-5043

**Order Number:** 23534941

Order Date: August 29 2022

**Account No.:** 5645732

Questions Call: Jackie Butler

**Phone:** 877-446-7746 Ext. 8658

Fax: 800-355-5043
Email: jbutler@4imprint.com

### Thank You! We appreciate your business. Any overruns you may have received are yours with our compliments.

- · If paying by credit card, please contact your customer service representative with your credit card details.
- · To ensure proper credit to your account, please quote "23534941/5645732" on your check or remittance.
- · If you are not satisfied with your order, please call 1-800-300-0764. All claims must be made within 5 days of receipt.
- · Any questions regarding your invoice? Please call 1-800-982-8979. Our terms are Net 30.
- · Please make checks payable to 4imprint

**4imprint Federal ID #39-1837105.** A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

Please visit our website - www.4imprint.comTo review our privacy policy please visit https://www.4imprint.com/info/privacy

### Please Remit to: 4imprint, Inc. 25303 Network Place Chicago, IL 60673-1253

#### Shipment Details

Shipment to	Qty	Item #	Estimated Ship Date	Carrier, service	Delivery Date	Freight
Address as above.	250	162306	Sep 02 2022	UPS 3 Day Select (Parcel)	Sep 08 2022	102.31

Office of the City Clerk						- (1	
Administrative Services Division						of angeles	
Neighborhood Council (NC) Funding Prog Board Action Certification (BAC) Form	ram					The The	
NC Name: Northridge West			Meeting Date	8/09/22			
Budget Fiscal Year: 2022-2023			Agenda Item N	o IX.d			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to purchase up to	rchase NWNC out	reach items.				
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Boar	d Member Reimb	ursement
Recused Board Member	s must leave the room pric		te Count ssion and may no	t return to the ro	oom until after t	he vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Abigail Bailes	President	Х					
Kathleen Edwards	VP, Administration	Х					
Janis Kraft	VP Outreach	х					
Sonny Liampetchakul	Secretary	х					
Joel Lowell	Treasurer	х					
Glen Wilson	At Large #1	х					
Jennifer Krowne	At Large #6	х					
Jorge Antonio Jimenez	At Large #7	х					
Angelica Robinson	At Large #10	х					
Brian Cathcart	At Large #11	х					
Board Quorum:	Total:	10	0	0	0	0	0

Board Quorum:	Total:	10	0	0	0	0	0		
Authorized Signature	gwall		Authorized Signa	ature:	Kerken	الماسي	erdo		
Print/Type Name: Joel Lowell	Authorized Signature:  Print/Type Name: Kathleen Edwards								
Date 8/10/22			Date: 08/10/2022						
						NCF	FP 101 BAC Rev0201		

## **INVOICE**



### **DBA The Mailroom**

1840 S Gaffey St, Suite 102, San Pedro, CA 90731, UNITED STATES ksmith-mailroom@mail.com

Invoice No#: 432-NWNC
Invoice Date: Feb 2, 2023
Reference: JANUARY 2023
Due Date: Feb 12, 2023

\$250.00 AMOUNT DUE

### **BILL TO**

Northridge West Neighborhood Council Joel Lowell joel.lowell@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	JAN 2023 WEB SERVICES @ \$250/mo	1	\$250.00	\$250.00
	Monthly Services include: Maintenance of			
	website: Uploading of all content (minutes,			
	events, meeting dates, news posts, changes			
	to current web pages), and removal of any			
	expired content as requested by a designated			
	NC representative. Email Blasts and Social			
	Media Posting: Minimum of 2 email blasts per			
	month announcing upcoming meetings, news,			
	event flyers, etc, through Mail Chimp; Social			
	media postings to Nextdoor, Facebook &			
	Twitter as requested. This month included			
	work on election flyers with Outreach Chair.			
	Total flat fee per month \$250.00.			
		Subtot	al	\$250.00
		Shippir	19	\$0.00
		TOTA	<b>L</b>	\$250.00 USD

Office of the City Clerk							
Administrative Services Division						Set Josephes	Service Control of the Control of th
Neighborhood Council (NC) Funding Prog	ram					city of	
Board Action Certification (BAC) Form						Chy Ch	DI ADED 118
NC Name: Northridge West			Meeting Date	6/14/22			
Budget Fiscal Year: 2021-2022			Agenda Item N	lo VIII.a			
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to approve Budge	t and Admin I	Packet for 2022-2	023 Fiscal Year.			
Method of Payment: (Select One)	☐ Check		☐ Credit Card		□ Boar	d Member Reimb	ursement
Recused Board Member	s must leave the room prior		ete Count ession and may no	ot return to the re	oom until after t	the vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Abigail Bailes	President	х					
Kathleen Edwards	VP, Administration	х					
Sonny Liampetchakul	Secretary	Х					
Joel Lowell	Treasurer	Х				+	
Glen Wilson	At Large #1	Х				1	
Lucio Padilla	At Large #2				X		
Janis Kraft	At Large #5	х				+	
Jennifer Krowne	At Large #6	х				+	
Jorge Antonio Jimenez	At Large #7	х					
Angelica Robinson	At Large #10	х				1	
Brian Cathcart	At Large #11	х					

Authorized Signature Journal	Authorized Signature:
Print/Type Name: Joel Lowell	Print/Type Name: Kathleen Edwards
Date 6/15/22	Date: 06/15/2022

0

Total:

10

Board Quorum:

0

0



P.O. Box 29048

Tel: 818-240-8688

TIN: 95-2580864

Glendale CA 91209-9048

City of LA DONE

3.50

0.00

Accounts Payable
Corporate Office (Northridge West NC)
Los Angeles, CA 90012

**Invoice** 

\$89.60

Customer No: 00950101 Site No: 0077

Period Ending: 11/12/2022 Invoice No: \$9304321 Amount Due: \$89.60

Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Invoice Amount
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	11/12/2022	11/16/2022	1.50	\$25.60	0.00	\$0.00	0.00	0	\$38.40
C-132956	Lowell, Joel	Northridge West No	Pollock, Frances	11/19/2022	11/23/2022	2.00	\$25.60	0.00	\$0.00	0.00	0	\$51.20

Grand Total Invoice Amount 3.50 0.00 0.00 \$89.60

Pollock, Frances

#### Please remit payment to:

Sub Total For :

**AppleOne Employment Services** 

Email: specialbillingvms@ain1.com

Appleone Employment Services P.O. Box 29048 Glendale, CA 91209-9048 You can now pay electronically through

0.00



Visit www.ApplePay.com or Call (866)898-7152 for details

Date: 12/1/2022 2:26 Page 1 of 1

Office of the City Clerk							
Administrative Services Division						of argeles (	CO 1005 ALGO
Neighborhood Council (NC) Funding Prog	ram					city of,	
Board Action Certification (BAC) Form						Thy Cl	DINDED US
NC Name: Northridge West			Meeting Date	6/14/22			
Budget Fiscal Year: 2021-2022			Agenda Item N				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to approve Budge	t and Admin	Packet for 2022-2	023 Fiscal Year.			
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Boar	d Member Reimb	oursement
Recused Board Member	s must leave the room prior		ote Count ession and may no	ot return to the re	oom until after t	the vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Abigail Bailes	President	Х					
Kathleen Edwards	VP, Administration	Х					
Sonny Liampetchakul	Secretary	х					
Joel Lowell	Treasurer	х					
Glen Wilson	At Large #1	х					
Lucio Padilla	At Large #2				Х		
Janis Kraft	At Large #5	х					
Jennifer Krowne	At Large #6	х					
Jorge Antonio Jimenez	At Large #7	х					
Angelica Robinson	At Large #10	Х					
Brian Cathcart	At Large #11	х					

Authorized Signature Journal	Authorized Signature:
Print/Type Name: Joel Lowell	Print/Type Name: Kathleen Edwards
Date 6/15/22	Date: 06/15/2022

0

Total:

10

Board Quorum:

0

0