

Monthly Expenditure Report



Reporting Month: April 2022

Budget Fiscal Year: 2021-2022

NC Name: Northridge West
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29474.85	\$657.80	\$28817.05	\$621.60	\$4104.50	\$24090.95

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$15000.00	\$646.90	\$8317.05	\$621.60	\$7695.45
Outreach		\$10.90		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$10000.00	\$0.00	\$10000.00	\$0.00	\$10000.00
Neighborhood Purpose Grants	\$7000.00	\$0.00	\$500.00	\$0.00	\$500.00
Funding Requests Under Review: \$4104.50		Encumbrances: \$0.00		Previous Expenditures: \$12525.15	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOLDEN STATE STORAGE	04/02/2022	Monthly storage Fee for April 2022	General Operations Expenditure	Office	\$128.50
2	APPLEONE EMPLOYMENT SERVICES	03/29/2022	Minute taking at board meeting for January 2022	General Operations Expenditure	Office	\$211.20
3	Kathleen Edwards	02/16/2022	Reimburse Kathleen Edwards for personal purchase of balloons for Ice Cream Social Event approval Code NWNC 2021-001	General Operations Expenditure	Outreach	\$10.90
4	APPLEONE EMPLOYMENT SERVICES	04/08/2022	Minute taking and reporting at monthly board meetings	General Operations Expenditure	Office	\$307.20
Subtotal:						\$657.80

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	KRISTINA J. SMITH / THE MAIL ROOM	05/04/2022	Monthly web services for March	General Operations Expenditure	Office	\$250.00
2	KRISTINA J. SMITH / THE MAIL ROOM	05/04/2022	April 2022 Web Services	General Operations Expenditure	Office	\$250.00

3	APPLEONE EMPLOYMENT SERVICES	05/04/2022	Minute taking and reporting an meetings	General Operations Expenditure	Office	\$121.60
	Subtotal: Outstanding					\$621.60

Payment Receipt

Tenant City Of LA
Northridge West Neighborhood Council
Address DONE-Northridge W. Neighborhood Council
200 N. Spring St. 20th Floor, Suite 2005
Los Angeles, CA 90012

Date Printed April 2, 2022
Payment Date April 2, 2022 7:59 AM
Paid Thru May 1, 2022
Current Balance \$0.00
Receipt Number 73295
Unit Number E91
By Alexander Rome

Date	Unit	Description	Charge	Discount	Tax	Total	Payment Method
04/02/22	E91	Rent 4/2-5/1	121.00	0.00	0.00	121.00	121.00 Master Card
04/02/22	E91	Protection Plan a	7.50	0.00	0.00	7.50	7.50 Master Card

Taxes 0.00
Payment (less tax) 128.50
Payment Subtotal 128.50
Credits Applied 0.00
Refunds Applied 0.00
Total Applied to Account \$ 128.50

Current Account Bal. \$0.00
Paid By Master Card *****8362
Paid Thru Date May 1, 2022

Transaction Type Sale

Authorization 097643
Reference 2034555449

I agree to pay the above amount according to the card issuer statement.

X _____



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P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email: specialbillingvms@ain1.com

TIN: 95-2580864

City of LA DONE

Accounts Payable
Corporate Office (Northridge West NC)
Los Angeles, CA 90012

Invoice

Customer No: 00950101
Site No: 0077
Period Ending: 01/08/2022
Invoice No: S8915797
Amount Due: \$211.20
Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Invoice Amount
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	01/08/2022	01/12/2022	3.00	\$25.60	0.00	\$0.00	0.00	0	\$76.80
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	01/15/2022	01/19/2022	2.25	\$25.60	0.00	\$0.00	0.00	0	\$57.60
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	01/22/2022	01/26/2022	3.00	\$25.60	0.00	\$0.00	0.00	0	\$76.80
Sub Total For :						8.25		0.00		0.00		\$211.20
Grand Total Invoice Amount						8.25		0.00		0.00		\$211.20

Please remit payment to:

Appleone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

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Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Northridge West

Meeting Date: 06/08/2021

Budget Fiscal Year: 2020-2021

Agenda Item No: 16

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve 2021-2022 budget and administrative packet

Method of Payment: (Select One)

☒ Check

☐ Credit Card

☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Abigail Bailes	President	x					
Peter Lasky	VP, Administration			x			
Yi Ding	VP, Outreach	x					
Joel Lowell	Treasurer	x					
Payman Bahman	At Large #2				x		
Kathleen Edwards	Community Interest Stakeholder 2	x					
Jennifer Krowne	At Large #6	x					
Glen Wilson	At Large #1	x					
Bill Fox	At Large #9	x					
Josue Toscano	At Large #11				x		
Lucio Padilla	At Large #2	x					
Board Quorum:	Total:	8	0	1	2	0	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Authorized Signature:

Print/Type Name: Joel Lowell

Print/Type Name: Kathleen Edwards

Date 06-09/21

Date: 6/9/2021



Store 1671 Dir Bob Fujishige
Main:(818) 341-7151
20440 Devonshire St.
Chatsworth CA 91311

FLORAL

BALLOON	9.95 T
TAX	0.95
**** BALANCE	10.90

Debit Purchase 01/22/22 12:53
CARD # *****0906 PRIMARY
TOTAL TRANSACTION AMOUNT: 10.90
CASH BACK AMOUNT: 0.00
REF: 465336109060 AUTH: 00282826

AL Debit
AID A0000000042203
TVR 8000048000
TSI 6800

Debit 10.90

CHANGE 0.00
TOTAL NUMBER OF ITEMS SOLD = 1
01/22/22 12:53 1671 38 7 9144

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YOUR CASHIER TODAY WAS Joseph



00167103800072201221253
Thank you for shopping Vons!
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877-276-9637 or Vons.com/foru

Board Action Certification (BAC) Form



Agenda Item No VII a.2

Motion to reimburse Kathleen Edwards for purchase of balloons for the Ice Cream Social Event in the amount of \$10.90..	
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X Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

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02/14/2022

Board Action Certification (BAC) Form



Agenda Item No: IV

Motion to approve up to \$2,000 for a NWNC Ice Cream Social Outreach Event at Oakridge Park in January 2022. Funds will be used to provide food and supplies for this event.	
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☐ Board Member Reimbursement

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Abigail Bailes	President	X						
Kathleen Edwards	VP, Administration	X						
Yi Ding	VP, Outreach & Communications	X						
Sonny Liampetchakul	At Secretary	X						
Joel Lowell	Treasurer	X						
Glen Wilson	At Large #1				X			
Lucio Padilla	At Large #2				X			
Janis Kraft	At Large #5				X			
Jennifer Krowne	At Large #6	X						
Jorge Antonio Jimenez	At Large #7	X						
Bill Fox	At Large #9				X			
Angelica Robinson	At Large #10				X			
Brian Cathcart	At Large #11	X						
Board Quorum:	Total:	8	0	0	3	0	0	

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Joel Lowell

Signature: Stephen Edwards

Print/Type Name: Kathleen Edwards

Date: 12/2/2021



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Site No: 0077
Period Ending: 02/26/2022
Invoice No: S8993527
Amount Due: \$307.20
Payment Term: UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Invoice Amount
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	02/26/2022	03/02/2022	6.50	\$25.60	0.00	\$0.00	0.00	0	\$166.40
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	03/12/2022	03/16/2022	5.50	\$25.60	0.00	\$0.00	0.00	0	\$140.80
Sub Total For :						Pollock, Frances	12.00	0.00	0.00	0.00		\$307.20
Grand Total Invoice Amount							12.00	0.00	0.00	0.00		\$307.20

Please remit payment to:

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Glendale, CA 91209-9048

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Yi Ding	VP, Outreach	x					
Joel Lowell	Treasurer	x					
Payman Bahman	At Large #2				x		
Kathleen Edwards	Community Interest Stakeholder 2	x					
Jennifer Krowne	At Large #6	x					
Glen Wilson	At Large #1	x					
Bill Fox	At Large #9	x					
Josue Toscano	At Large #11				x		
Lucio Padilla	At Large #2	x					
Board Quorum:	Total:	8	0	1	2	0	0

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Authorized Signature

Authorized Signature:

Print/Type Name: Joel Lowell

Print/Type Name: Kathleen Edwards

Date 06-09/21

Date: 6/9/2021