Monthly Expenditure Report



Reporting Month: December 2021

Budget Fiscal Year: 2021-2022

NC Name: Northridge West Neighborhood Council

Monthly Cash Reconciliation							
Beginning Balance Total Spent Remaining Balance Outstanding Commitments Net Available							
\$36102.32	\$839.70	\$35262.62	\$0.00	\$0.00	\$35262.62		

	Monthly Cash Flow Analysis								
Budget Category	Adopted Budget	Total Spent this Month	Outstanding	Net Available					
Office		\$839.70		\$0.00					
Outreach	\$15000.00	\$0.00	\$11262.62	\$0.00	\$11262.62				
Elections		\$0.00		\$0.00					
Community Improvement Project	\$10000.00	\$0.00	\$0.00 \$10000.00		\$10000.00				
Neighborhood Purpose Grants	\$7000.00	\$0.00	\$4000.00	\$0.00	\$4000.00				
Funding Requests Unc	ler Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expenditures: \$5897.68					

	Expenditures									
#	Vendor	Date	Description	Budget Category	Sub-category	Total				
1	GOLDEN STATE STORAGENO	12/02/2021	Monthly storage fee for December 2021	General Operations Expenditure	Office	\$128.50				
2	APPLEONE EMPLOYMENT SERVICES	12/03/2021	Minute taking and reporting at monthly board meeting	General Operations Expenditure	Office	\$211.20				
3	KRISTINA J. SMITH / THE MAIL ROOM	11/30/2021	October 2021 Web Services	General Operations Expenditure	Office	\$250.00				
4	4 SMITH / THE MAIL ROOM 11/30/2021 November 2021 Web Service		General Operations Expenditure	Office	\$250.00					
	Subtotal:			· · · · · ·		\$839.70				

Outstanding Expenditures								
# Vendor Date Description Budget Category Sub-category								
	Subtotal: Outstanding							



Golden State Storage - Northridge 18832 Rayen Street Northridge, CA 91324 818-885-1611

Payment Receipt

		Date Printed	December 2, 2021
Tenant	City Of LA	Payment Date	December 2, 2021 8:38 AM
	Northridge West Neighborhood Council	Paid Thru	January 1, 2022
Address	DONE-Northridge W. Neighborhood Council	Current Balance	\$0.00
	200 N. Spring St. 20th Floor, Suite 2005	Receipt Number	71174
	Los Angeles, CA 90012	Unit Number	E91
		By	Cathy Gunderman

Date	Unit	Description	Charge	Discount	,	Tax Total	Payment	Method
12/02/21	E91	Rent 12/2-1/1	121.00	0.00	0.00	121.00	121.00	Master Card
12/02/21	E91	Protection Plan 12/2-1/1	7.50	0.00	0.00	7.50	7.50	Master Card
					Taxes		0.00	
					Paymer	nt (less tax)	128.50	
					Paymer	nt Subtotal	128.50	
					Credits	Applied	0.00	
					Refunds Applied		0.00	
					Total A Accourt	pplied to t	\$ 128.50	
						t Account Bal.	\$0.00	
					Paid By Paid Th	/ nru Date	Master Card January 1, 2	1 ****8362 2022

Transaction Type Sale

Authorization 003408 Reference 1989734840

I agree to pay the above amount according to the card issuer statement.

X_____

GSS 106



AppleOne Employment Services

P.O. Box 29048

Glendale CA 91209-9048

Tel: 818-240-8688 Email: specialbillingvms@ain1.com

TIN: 95-2580864

City of LA DONE

<u>Invoice</u>

Accounts Payable Corporate Office (Northridge West NC) Los Angeles, CA 90012

Customer No:	00950101
Site No:	0077
Period Ending:	11/03/2021
Invoice No:	S8834472
Amount Due:	\$211.20
Payment Term:	UPON RECEIPT

Contract #	Requestor	Location	Employee Name	Weekend	Invoice Date	Reg Hours	Reg Rate	OT Hours	OT Rate	Misc Hours	Misc Rate	Invoice Amount
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	10/30/2021	11/03/2021	2.75	\$25.60	0.00	\$0.00	0.00	0	\$70.40
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	11/13/2021	11/17/2021	2.50	\$25.60	0.00	\$0.00	0.00	0	\$64.00
C-132956	Lowell, Joel	Northridge West Nc	Pollock, Frances	11/20/2021	11/24/2021	3.00	\$25.60	0.00	\$0.00	0.00	0	\$76.80
Sub To	otal For :	Poll	ock, Frances			8.25		0.00		0.00		\$211.20
Grand Total In	nvoice Amount					8.25		0.00		0.00		\$211.20

Please remit payment to:

Appleone Employment Services P.O. Box 29048 Glendale, CA 91209-9048 You can now pay electronically through



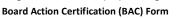
Visit www.ApplePay.com or Call (866)898-7152 for details

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program





Budget Fixed Verse: 2020-2021 Appenda term No: 16 Board Motion approve 2021-2022 budget and administrative packet Second Member Administrative packet Method of Payment: Check Instrument (GP and NPG): Board Member Administrative packet Board Members must lave the room priot to any discussion and may not turn to the room until after the vote is complete. Board Member Administration No Abstain Absent Intelligible Recursed Board Members must lave the room priot to any discussion and may not turn to the room until after the vote is complete. Intelligible Recursed Board Members must lave the room priot to any discussion and may not turn to the room until after the vote is complete. Intelligible Recursed Board Members must lave the room priot to any discussion and may not turn to the room until after the vote is complete. Intelligible Recursed Abstain Abstain Abstain Abstain Intelligible Recursed Yi Ding VP, Outreach × Interest Inte	NC Name: Northridge West	Meeting Date: 06/08/2021							
Statement (GP and NPG): NUMENT OF DEPINET FOR 1 ADD A DADA DADA DADA DADA DADA DADA	Budget Fiscal Year: 2020-2021			Agenda Item No: 16					
Vote Court Vote Court Vote Court Recused loand Members must leave the room prior to any discussion and may not return to the room and later the vote is complete. Board Members must leave the room prior to any discussion and may not return to the room and later the vote is complete. Absent Ineligible Recused Abigail Bailes President × Potor Lasky VP, Administration × J Joel Lowell Treasurer × Payman Bahman At Large #2 × </td <td></td> <td>Motion to approve</td> <td>e 2021-202</td> <td>22 budget a</td> <td>and adminis</td> <td>trative pac</td> <td>ket</td> <td></td>		Motion to approve	e 2021-202	22 budget a	and adminis	trative pac	ket		
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Abigail Bailles President × <td>Recused Board Member</td> <td>s must leave the room prio</td> <td>r to any discuss</td> <td>sion and may no</td> <td>ot return to the ro</td> <td>om until after t</td> <td>he vote is compl</td> <td>ete.</td>	Recused Board Member	s must leave the room prio	r to any discuss	sion and may no	ot return to the ro	om until after t	he vote is compl	ete.	
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Yi Ding VP, Outreach × Image: State in the start of the sta	Abigail Bailes	President	х						
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Print/Type Name: JOEI LOWEII Date 06-09/21 Date: 6/9/2021	Authorized Signature	gwall		Authorized Signature					
	Print/Type Name: Joel Lowell			Print/Type Name: Kathleen Edwards					
	Date 06-09/21			Date:	6/9/	/2021			

INVOICE

DBA The Mailroom

Kristina Smith 1840 S Gaffey St, Suite 102, San Pedro, CA 90731, UNITED STATES ksmith-mailroom@mail.com

TOTAL

Invoice No#: 163-NWNC Invoice Date: Nov 30, 2021 Reference: OCTOBER 2021 Due Date: Dec 10, 2021

BILL TO

Northridge West Neighborhood Council Joel Lowell joel.lowell@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	OCTOBER 2021 WEB SERVICES @ \$250/mo Monthly Services include: Maintenance of website: Uploading of all content (minutes, events, meeting dates, news posts, changes to current web pages), and removal of any expired content as requested by a designated NC representative. Email Blasts and Social Media Posting: Minimum of 2 email blasts per month announcing upcoming meetings, news, event flyers, etc, through Mail Chimp; Social media postings to Nextdoor, Facebook & Twitter as requested. Total flat fee per month \$250.00.	1	\$250.00	\$250.00
		Subtotal		\$250.00
		Shipping		\$0.00



\$250.00 AMOUNT DUE

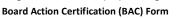
\$250.00 USD

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program





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Print/Type Name: Joel Lowell Date 06-09/21 Print/Type Name: Date: 6/9/2021	meeting was held in accordance with all	laws, policies, and procedu							
Print/Type Name: JOEI LOWEII Date 06-09/21 Date: 6/9/2021	Authorized Signature	gwall		Authorized Signature					
	Print/Type Name: Joel Lowell			Print/Type Name: Kathleen Edwards					
	Date 06-09/21			Date:	6/9/	/2021			

INVOICE

DBA The Mailroom

Kristina Smith 1840 S Gaffey St, Suite 102, San Pedro, CA 90731, UNITED STATES ksmith-mailroom@mail.com

Invoice No#: 164-NWNC Invoice Date: Nov 30, 2021 Reference: NOVEMBER 2021 Due Date: Dec 10, 2021

BILL TO

Northridge West Neighborhood Council Joel Lowell joel.lowell@gmail.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	NOVEMBER 2021 WEB SERVICES @ \$250/mo Monthly Services include: Maintenance of website: Uploading of all content (minutes, events, meeting dates, news posts, changes to current web pages), and removal of any expired content as requested by a designated NC representative. Email Blasts and Social Media Posting: Minimum of 2 email blasts per month announcing upcoming meetings, news, event flyers, etc, through Mail Chimp; Social media postings to Nextdoor, Facebook & Twitter as requested. Total flat fee per month \$250.00.	1	\$250.00	\$250.00
		Subtotal		\$250.00
		Shipping		\$0.00





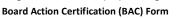


Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program





NC Name: Northridge West			Meeting Date: 06/08/2021					
-				Agenda Item No: 16				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to approve 2021-2022 budget and administrative packet							
Method of Payment: (Select One)	Check		Credit Card		🗌 Boar	d Member Reimb	ursement	
Check Check Board Member Reimbursement								
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.								
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Abigail Bailes	President	х						
Peter Lasky	VP, Administration			x				
Yi Ding	VP, Outreach	х						
Joel Lowell	Treasurer	х						
Payman Bahman	At Large #2				x			
Kathleen Edwards	Community Interest Stakeholder 2	х						
Jennifer Krowne	At Large #6	х						
Glen Wilson	At Large #1	х						
Bill Fox	At Large #9	х						
Josue Toscano	At Large #11				x			
Lucio Padilla	At Large #2	x						
Board Quorum: We, the authorized signers of the above a	Total:	8 ocil declare that	0 It the information	1 n presented on t	2 his form is accu	0 urate and comple	0 te and that a public	
meeting was held in accordance with all meeting where a quorum of the Board wa	laws, policies, and procedu							
Authorized Signature			Authorized Signature:					
Print/Type Name: Joel Lowell			Print/Type Name: Kathleen Edwards					
Date 06-09/21 Date: 6/9/2021								
NCFP 101 BAC Rev020118								