

Monthly Expenditure Report



Reporting Month: June 2021

Budget Fiscal Year: 2020-2021

NC Name: Northridge West
Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$16278.96 | \$6121.79 | \$10157.17 | \$0.00 | \$0.00 | \$10157.17 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|-----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$17660.00 | \$1421.79 | \$-2537.94 | \$0.00 | \$-2537.94 |
| Outreach | | \$0.00 | | \$0.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$21862.00 | \$4700.00 | \$17162.00 | \$0.00 | \$17162.00 |
| Neighborhood Purpose Grants | \$6000.00 | \$0.00 | \$1000.00 | \$0.00 | \$1000.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$23776.15 | |

| Expenditures | | | | | | |
|--------------|-----------------------------------|------------|---|--------------------------------|--------------|----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | GOLDEN STATE STORAGE | 06/02/2021 | Monthly Storage fee | General Operations Expenditure | Office | \$128.50 |
| 2 | PAYPAL INFOBADGEBU | 06/16/2021 | Name badges for new board members | General Operations Expenditure | Office | \$118.59 |
| 3 | VISTAPR VistaPrint.com | 06/18/2021 | Business cards for new board Members | General Operations Expenditure | Office | \$18.62 |
| 4 | VISTAPR VistaPrint.com | 06/18/2021 | Motion to spend up to \$500 for Business cards and name tags | General Operations Expenditure | Office | \$1.22 |
| 5 | VISTAPR VistaPrint.com | 06/18/2021 | Business card for Board Members. Note \$95.28 is from encumbered finds. | General Operations Expenditure | Office | \$154.86 |
| 6 | KRISTINA J. SMITH / THE MAIL ROOM | 06/01/2021 | Web hosting services for March 2021 | General Operations Expenditure | Office | \$250.00 |
| 7 | KRISTINA J. SMITH / THE MAIL ROOM | 06/01/2021 | Web hosting services for April and May 2021 | General Operations Expenditure | Office | \$500.00 |
| 8 | KRISTINA J. SMITH / THE MAIL ROOM | 06/01/2021 | Web hosting services for June 2021 | General Operations Expenditure | Office | \$250.00 |

| | | | | | | |
|------------------|-----------------------|------------|---|-------------------------------|--|------------------|
| 9 | YOUR WAY TREE SERVICE | 06/03/2021 | Motion to spend up to \$5,000 to hire Your Way Tree Trimming to trim trees, remove dead trees, and grind roots in the Northridge West neighborhoods | Community Improvement Project | | \$4700.00 |
| Subtotal: | | | | | | \$6121.79 |

| Outstanding Expenditures | | | | | | |
|------------------------------|--------|------|-------------|-----------------|--------------|---------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| Subtotal: Outstanding | | | | | | \$0.00 |

Payment Receipt

Tenant City Of LA
Northridge West Neighborhood Council
Address DONE-Northridge W. Neighborhood Council
200 N. Spring St. 20th Floor, Suite 2005
Los Angeles, CA 90012

Date Printed June 2, 2021
Payment Date June 2, 2021 8:09 AM
Paid Thru July 1, 2021
Current Balance \$0.00
Receipt Number 67899
Unit Number E91
By Alexander Rome

| Date | Unit | Description | Charge | Discount | Tax | Total | Payment Method |
|----------|------|-------------------|--------|----------|------|--------|--------------------|
| 06/02/21 | E91 | Rent 6/2-7/1 | 121.00 | 0.00 | 0.00 | 121.00 | 121.00 Master Card |
| 06/02/21 | E91 | Protection Plan a | 7.50 | 0.00 | 0.00 | 7.50 | 7.50 Master Card |

Taxes 0.00
Payment (less tax) 128.50
Payment Subtotal 128.50
Credits Applied 0.00
Refunds Applied 0.00
Total Applied to Account \$ 128.50

Current Account Bal. \$0.00
Paid By Master Card *****8362
Paid Thru Date July 1, 2021

Transaction Type Sale
Authorization 004948
Reference 1898928143

I agree to pay the above amount according to the card issuer statement.

x _____



Joel Lowell <joel.lowell@gmail.com>

Fwd: [Badge Busters Print and Trophy Shop]: New order #1181

1 message

Abby Bailes <abbybailes@gmail.com>
To: Joel Lowell <joel.lowell@gmail.com>

Thu, Jun 17, 2021 at 11:24 AM

Here is an itemized receipt for the name badges
Abby Bailes

----- Forwarded message -----

From: badgebusters@gmail.com <badgebusters@gmail.com>
Date: Thu, Jun 17, 2021 at 11:23 AM
Subject: Fwd: [Badge Busters Print and Trophy Shop]: New order #1181
To: <abbybailes@gmail.com>

Badge Busters is open.
Mon-Thurs 9-4 * Friday 10-2
21400 Ventura Blvd. Unit C
818 340-4778
badgebusters.com
We are observing social distancing guidelines.
Stay safe and we will get through this together.

----- Forwarded message -----

From: **AWordPressSite** <badgebusters@gmail.com>
Date: Wed, Jun 16, 2021 at 6:32 PM
Subject: [Badge Busters Print and Trophy Shop]: New order #1181
To: <badgebusters@gmail.com>

New Order: #1181

You've received the following order from Joel Lowell:

[Order #1181] (June 17, 2021)

| Product | Quantity | Price |
|---------|----------|-------|
| | | |

| Product | Quantity | Price |
|--|----------|---------|
| <p>Full Color Name Badge (#full color name badge)</p> <p>Badge Size (\$0.50): 1.5 by 3 inch full color</p> <p>Badge Attachment (\$1.00): Magnet Back for Badge</p> <p>Upload Logo: https://badgebusters.com/wp-content/uploads/product_addons_uploads/0f452fa863d0654d0c69e324ca556070/City-and-NWNC-Logos.docx</p> <p>What Text Would You Like On the Product?: Lucio Padilla Board Member</p> | 1 | \$16.50 |
| <p>Full Color Name Badge (#full color name badge)</p> <p>Badge Size (\$0.50): 1.5 by 3 inch full color</p> <p>Badge Attachment (\$1.00): Magnet Back for Badge</p> <p>Upload Logo: https://badgebusters.com/wp-content/uploads/product_addons_uploads/0f452fa863d0654d0c69e324ca556070/City-and-NWNC-Logos-1.docx</p> <p>What Text Would You Like On the Product?: Sonny Liampetchakul Board Member</p> | 1 | \$16.50 |

| Product | Quantity | Price |
|--|----------|---------|
| <p>Full Color Name Badge (#full color name badge)</p> <p>Badge Size (\$0.50): 1.5 by 3 inch full color</p> <p>Badge Attachment (\$1.00): Magnet Back for Badge</p> <p>Upload Logo: https://badgebusters.com/wp-content/uploads/product_addons_uploads/0f452fa863d0654d0c69e324ca556070/City-and-NWNC-Logos-2.docx</p> <p>What Text Would You Like On the Product?: Janis Kraft Board Member</p> | 1 | \$16.50 |
| <p>Full Color Name Badge (#full color name badge)</p> <p>Badge Size (\$0.50): 1.5 by 3 inch full color</p> <p>Badge Attachment (\$1.00): Magnet Back for Badge</p> <p>Upload Logo: https://badgebusters.com/wp-content/uploads/product_addons_uploads/0f452fa863d0654d0c69e324ca556070/City-and-NWNC-Logos-3.docx</p> <p>What Text Would You Like On the Product?: Jorge Antonio Jimenez Board Member</p> | 1 | \$16.50 |

| Product | Quantity | Price |
|--|----------|-----------------------|
| <p>Full Color Name Badge (#full color name badge)</p> <p>Badge Size (\$0.50): 1.5 by 3 inch full color</p> <p>Badge Attachment (\$1.00): Magnet Back for Badge</p> <p>Upload Logo: https://badgebusters.com/wp-content/uploads/product_addons_uploads/0f452fa863d0654d0c69e324ca556070/City-and-NWNC-Logos-4.docx</p> <p>What Text Would You Like On the Product?: Angelica Robinson Board Member</p> | 1 | \$16.50 |
| <p>Full Color Name Badge (#full color name badge)</p> <p>Badge Size (\$0.50): 1.5 by 3 inch full color</p> <p>Badge Attachment (\$1.00): Magnet Back for Badge</p> <p>Upload Logo: https://badgebusters.com/wp-content/uploads/product_addons_uploads/0f452fa863d0654d0c69e324ca556070/City-and-NWNC-Logos-5.docx</p> <p>What Text Would You Like On the Product?: Brian Cathcart Board Member</p> | 1 | \$16.50 |
| Subtotal: | | \$99.00 |
| Shipping: | | \$10.18 via Flat rate |
| Tax: | | \$9.41 |

| Product | Quantity | Price |
|------------------------|----------|---|
| Payment method: | | PayPal |
| Total: | | \$118.59 |
| Note: | | Hi Donna, We want to order the style that we have used in the past when Kelly made the order. The City logo on the top left, the Northridge West logo on the top right side, Name larger and centered, the title "Board Member" smaller and centered at the bottom. Please call me if you have any questions Abby Bailes 818 357- 6481 |

Billing address**Shipping address**

Joel Lowell
Northridge West Neighborhood Council
200 N Spring Street
Room 224
Los Angeles, CA 90012
818438 7799
joel.lowell@gmail.com

Abby Bailes
19249 LUDLOW ST
PORTER RANCH, CA 91326-2367

Congratulations on the sale.



Joel Lowell <joel.lowell@gmail.com>

Your Vistaprint Order Is Confirmed

3 messages

Vistaprint <vistaprint@tm.vistaprint.com>
Reply-To: Vistaprint <noreply@vistaprint.com>
To: joel.lowell@gmail.com

Thu, Jun 17, 2021 at 11:51 PM

Your Vistaprint Order Confirmation



[Add Vistaprint to your address book](#)

My Account: 8191-0920-5826

THANK YOU FOR YOUR ORDER Your Order Number: **9BK12-L6A41-2L2** • [Track It](#)

Hi Joel,

Here are your order details:

Order Date: **6/18/2021**
Delivery Option (*): **Standard**

You can expect to receive items in your order by:
Business card - standard matte June 30

Payment Type : Mastercard

Order Summary



[Edit Your Design](#)

Business cards - standard matte

Qty: 100

Base Price \$17.00

Item Total **\$17.00**

Merchandise: \$17.00
Shipping Charges: FREE
Sales Tax: \$1.62
Total: \$18.62

Sold By

Vistaprint Netherlands BV
[Hudsonweg 8](#)
Venlo, The Netherlands 5928LW

Shipping To:

Abby Bailes
Northridge West NC
19249 LUDLOW ST

PORTER RANCH CA 91326
US

Edit Shipping Address

(Address cannot be updated after your order has printed.)

Billed To:

Joel Lowell
Northridge West NC
200 N. Spring St.
Room 224
Los Angeles CA 90012
US

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Offers expire 7/13/2021. at 11:59 PM (PT).

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Vistaprint, a Cimpress Company | [170 Data Drive](#) | [Waltham, MA 02451](#)

PCI 8289104 PCO 912726 T 62

Vistaprint <vistaprint@tm.vistaprint.com>
Reply-To: Vistaprint <noreply@vistaprint.com>
To: joel.lowell@gmail.com

Fri, Jun 18, 2021 at 12:27 AM

Your Vistaprint Order Confirmation



[Add Vistaprint to your address book](#)

My Account: 8191-0920-5826

THANK YOU FOR YOUR ORDER Your Order Number: **VV522-L6A19-1U4** • [Track It](#)

Hi Joel,

Here are your order details:

Order Date: **6/18/2021**
Delivery Option (*): **Standard**

You can expect to receive items in your order by:

Business card - standard matte June 30
 Business card - standard matte June 30
 Business card - standard matte June 30
 Business card - standard matte June 30
 Business card - standard matte June 30
 Business card - standard matte June 30
 Business card - standard matte June 30

Payment Type : Mastercard

Order Summary



[Edit Your Design](#)

Business cards - standard matte

Sonny

Qty: 250

Base Price

\$18.49

Item Total

\$18.49



[Edit Your Design](#)

Business cards - standard matte

Lucio

Qty: 250

Base Price

\$18.49

Item Total

\$18.49



[Edit Your Design](#)

Business cards - standard matte

Jorge

Qty: 250

Base Price

\$18.49

Item Total

\$18.49



[Edit Your Design](#)

Business cards - standard matte

Abby

Qty: 250

Base Price

\$18.49

Item Total

\$18.49



[Edit Your Design](#)

Business cards - standard matte

Janis

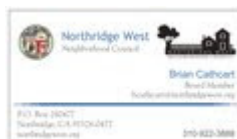
Qty: 250

Base Price

\$18.49

Item Total

\$18.49



[Edit Your Design](#)

Business cards - standard matte

Brian Cathcart

Qty: 250

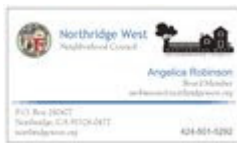
Base Price

\$18.49

Item Total

\$18.49

Business cards - standard matte



[Edit Your Design](#)

Angelica
Qty: 250

Base Price

\$18.49

Item Total

\$18.49

Merchandise: \$129.43
 Shipping Charges: \$11.99
 Sales Tax: \$13.44
Total: \$154.86

Sold By

Vistaprint Netherlands BV
[Hudsonweg 8](#)
 Venlo, The Netherlands 5928LW

Shipping To:

Abby Bailes
 Northridge West NC
 19249 LUDLOW ST
 PORTER RANCH CA 91326
 US

Billed To:

Joel Lowell
 Northridge West NC
 200 N. Spring St.
 Room 224
 Los Angeles CA 90012
 US

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PCI 8289104 PCO 912726 T 62

Vistaprint <vistaprint@tm.vistaprint.com>
 Reply-To: Vistaprint <noreply@vistaprint.com>
 To: joel.lowell@gmail.com

Fri, Jun 18, 2021 at 12:43 AM

Your Vistaprint Order Confirmation


[Add Vistaprint to your address book](#)

My Account: 8191-0920-5826

THANK YOU FOR YOUR ORDER

Your Order Number: **10G22-L6A50-2M9** • [Track It](#)

Hi Joel,

Here are your order details:

Order Date: **6/18/2021**
 Delivery Option (*): **Standard**

You can expect to receive items in your order by:
 Business card - standard matte June 30

Order Summary
[Edit Your Design](#)
Business cards - standard matte

Edited-Brian Cathcart
 Qty: 250

| | |
|------------|---------|
| Base Price | \$18.49 |
|------------|---------|

| | |
|------------|----------------|
| Item Total | \$20.21 |
|------------|----------------|

| | |
|-------------------|-------------|
| Merchandise: | \$20.21 |
| Shipping Charges: | FREE |
| Sales Tax: | \$1.92 |
| Total: | FREE |

Sold By

Vistaprint Netherlands BV
[Hudsonweg 8](#)
 Venlo, The Netherlands 5928LW

Shipping To:

Abby Bailes
 Northridge West NC
 19249 LUDLOW ST
 PORTER RANCH CA 91326
 US

Edit Shipping Address

(Address cannot be updated after your order has printed.)

Billed To:

Joel Lowell
 Northridge West NC

200 N. Spring St.
Room 224
Los Angeles CA 90012
US

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PCI 8289104 PCO 912726 T 62



Joel Lowell <joel.lowell@gmail.com>

Re: Credit card Charge \$1.22 for Northridge West

1 message

Kathya Romero <kathya.romero@lacity.org>
To: Paola Posada <paola.posada@lacity.org>
Cc: Joel Lowell <joel.lowell@gmail.com>

Wed, Jul 7, 2021 at 1:42 PM

Hello Joel,

Please upload a copy of this email where you are explaining what the Vendor said. This will take place of the receipt for now. Thank you for your time and consideration on this matter. Have a great day.

Best,

Kathya Romero
Accounting Clerk
Office of the City Clerk
Administrative Services Division
Neighborhood Council Funding Program
[200 N. Spring Street](#)
[Los Angeles, CA 90012](#)

Office | (213) 978-1671
General Email: Clerk.Ncfunding@lacity.org
Website: clerk.lacity.org

On Wed, Jul 7, 2021 at 12:43 PM Paola Posada <paola.posada@lacity.org> wrote:

Hello Joel,

Thank you for your email. I have copied the accounting representative to this email to further assist you in this matter. Kathya, should the NC dispute the charge with the vendor? Any help would be greatly appreciated.

Thanks,

On Tue, Jul 6, 2021 at 3:18 PM Joel Lowell <joel.lowell@gmail.com> wrote:

Hi Paola,

I called and asked for a receipt and they said they could not provide one. I think they may have undercharged an order and were trying to make up the difference....but they could not provide an explanation.

Joel A. Lowell

On Tue, Jul 6, 2021 at 2:24 PM Paola Posada <paola.posada@lacity.org> wrote:

Hello Joel,

There a reason why the vendor is not providing a receipt? Please advise.

Thank you,

On Tue, Jul 6, 2021 at 1:37 PM Joel Lowell <joel.lowell@gmail.com> wrote:

Hi Paola,

There is a charge of \$1.22 from VistaPrint, They are not able to provide a receipt for this. I cannot generate an MER until this is resolved. How can we resolve this?

Thank you,
Joel A. Lowell

--

Paola Posada | NC Funding Representative

City of Los Angeles | Office of the City Clerk | NC Funding Program

City Hall | 200 N. Main Street | Ste. 224 | Los Angeles | CA 90012

Tel: **213.978.1058** | General Email: cityclerk.funding@lacity.org

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Paola Posada | NC Funding Representative

City of Los Angeles | Office of the City Clerk | NC Funding Program

City Hall | 200 N. Main Street | Ste. 224 | Los Angeles | CA 90012

Tel: **213.978.1058** | General Email: cityclerk.funding@lacity.org

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 <https://www.facebook.com/LACityClerk/>    



My Account / Order History / **Order Details**

Account # 8191-0920-5826

Order Details | Order # VV522-L6A19-1U4

Order Date: 6/18/2021 3:26 AM

Estimated Date of Arrival: 6/30/2021

Order Status: **Processing**

Shipping Address

Abby Bailes
19249 LUDLOW ST
PORTER RANCH, CA 91326
United States of America
8183576481
Northridge West NC

Billing Address

Joel Lowell
200 N. Spring St.
Room 224
Los Angeles, CA 90012
United States of America
8184387799
Northridge West NC

Delivery Speed

Standard

Payment Information



****8362
Exp. 8/2023

Order Total

| | |
|---|-----------------|
| Product Total | \$129.43 |
| Shipping & Processing Standard - Est. Arrival Jun 30 | \$11.99 |
| Sales Tax | \$13.44 |
| You Paid: | \$154.86 |

7 Item(s)

Reorder

Cancel Items

Res



Business cards - standard matte

Sonny

Status: **Shipped**

Track: [1Z3948A0YW25568891](#)

Qty 250

| | |
|---------------------|----------------|
| Base Price | \$18.49 |
| Item Total * | \$18.49 |



Business cards - standard matte

Lucio

Status: **Shipped**
Track: [1Z3948A0YW25568891](#)

Qty 250

Base Price \$18.49

Item Total * **\$18.49**



Business cards - standard matte

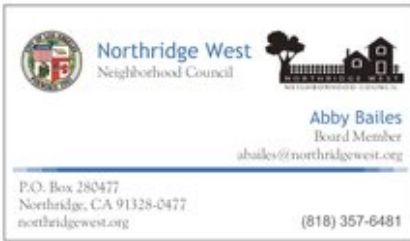
Jorge

Status: **Shipped**
Track: [1Z3948A0YW25568891](#)

Qty 250

Base Price \$18.49

Item Total * **\$18.49**



Business cards - standard matte

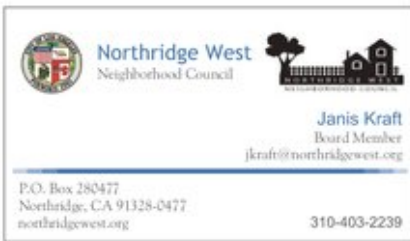
Abby

Status: **Shipped**
Track: [1Z3948A0YW25568891](#)

Qty 250

Base Price \$18.49

Item Total * **\$18.49**



Business cards - standard matte

Janis

Status: **Shipped**
Track: [1Z3948A0YW25568891](#)

Qty 250

Base Price \$18.49

Item Total * **\$18.49**



Business cards - standard matte

Brian Cathcart

Status: **Cancelled**

Qty 250

| | |
|------------|---------|
| Base Price | \$18.49 |
|------------|---------|

| | |
|--------------|----------------|
| Item Total * | \$18.49 |
|--------------|----------------|



Business cards - standard matte

Angelica

Status: **Shipped**

Track: [1Z3948A0YW25568891](#)

Qty 250

| | |
|------------|---------|
| Base Price | \$18.49 |
|------------|---------|

| | |
|--------------|----------------|
| Item Total * | \$18.49 |
|--------------|----------------|

*State sales tax is required on this item.



INVOICE

DBA The Mailroom

Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

ksmith-mailroom@mail.com

Invoice #: 053-NWNC
Invoice date: Apr 22, 2021
Reference: MAR 2021
Due date: May 2, 2021

Amount due:
\$250.00

Bill To:

Northridge West Neighborhood Council
Joel Lowell

joel.lowell@gmail.com

| Description | Quantity | Price | Amount |
|--|----------|--------------|---------------------|
| MAR 2021 WEB SERVICES @ \$250/mo Monthly Services include: Maintenance of website: Uploading of all content (minutes, events, meeting dates, news posts, changes to current web pages), and removal of any expired content as requested by a designated NC representative. Email Blasts and Social Media Posting: Minimum of 2 email blasts per month announcing upcoming meetings, news, event flyers, etc, through Mail Chimp; Social media postings to Nextdoor, Facebook & Twitter as requested. Total flat fee per month \$250.00. | 1 | \$250.00 | \$250.00 |
| | | Subtotal | \$250.00 |
| | | Shipping | \$0.00 |
| | | Total | \$250.00 USD |

INVOICE



Invoice #: 066-NWNC
Invoice Date: May 28, 2021
Reference: APRIL-MAY
2021
Due date: Jun 7, 2021

DBA The Mailroom

Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

ksmith-mailroom@mail.com

Amount due:
\$500.00

Bill To:

Northridge West Neighborhood Council
Joel Lowell

joel.lowell@gmail.com

| Description | Quantity | Price | Amount |
|--|----------|----------|----------|
| APR-MAY 2021 WEB SERVICES @ \$250/mo Monthly Services include: Maintenance of website: Uploading of all content (minutes, events, meeting dates, news posts, changes to current web pages), and removal of any expired content as requested by a designated NC representative. Email Blasts and Social Media Posting: Minimum of 2 email blasts per month announcing upcoming meetings, news, event flyers, etc, through Mail Chimp; Social media postings to Nextdoor, Facebook & Twitter as requested. Total flat fee per month \$250.00. | 2 | \$250.00 | \$500.00 |

| | |
|-------------------|---------------------|
| Subtotal | \$500.00 |
| Discount (\$0.00) | \$0.00 |
| Shipping | \$0.00 |
| Total | \$500.00 USD |

INVOICE



Invoice #: 068-NWNC
Invoice Date: May 29, 2021
Reference: JUNE 2021
Due date: Jun 8, 2021

DBA The Mailroom

Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

ksmith-mailroom@mail.com

Amount due:
\$250.00

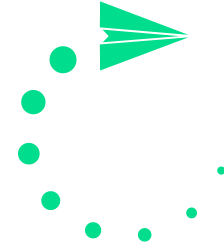
Bill To:

Northridge West Neighborhood Council
Joel Lowell

joel.lowell@gmail.com

| Description | Quantity | Price | Amount |
|---|----------|----------|----------|
| JUNE 2021 WEB SERVICES @ \$250/mo Monthly Services include: Maintenance of website: Uploading of all content (minutes, events, meeting dates, news posts, changes to current web pages), and removal of any expired content as requested by a designated NC representative. Email Blasts and Social Media Posting: Minimum of 2 email blasts per month announcing upcoming meetings, news, event flyers, etc, through Mail Chimp; Social media postings to Nextdoor, Facebook & Twitter as requested. Total flat fee per month \$250.00. | 1 | \$250.00 | \$250.00 |

| | |
|-------------------|---------------------|
| Subtotal | \$250.00 |
| Discount (\$0.00) | \$0.00 |
| Shipping | \$0.00 |
| Total | \$250.00 USD |



INVOICE

Your Way Tree Service, Inc.

Invoice 1005323

\$4,700.00

Due today

Your Way Tree Service, Inc.

Invoice 1005323

Bill to:

Northridge Wear Neighborhood Council Aaron :
Peter

10467 Des Moines Ave
Porter Ranch, CA, 91326

peterdlasky@aol.com

(818) 687-0123

Date: May 22, 2021

Terms: Same day

Due date: May 22, 2021

[Download invoice PDF](#)

| Description / Qty / Rate | Amount |
|---|-------------------|
| Clinton show details | \$0.00 |
| Median parkway. Remove small tree near German and Tunney | \$100.00 |
| Just passed Atlantic. Remove stump. Large grinder. In median | \$100.00 |
| ***hold Chatsworth 4x left side 3 right side. Tampa and Wilbur. for pines. Remove deadwood. 7x\$325 | \$0.00 |
| ***hold Chatsworth and Melvin 2 stump right side 2x\$100 | \$0.00 |
| Median. Oak trees. 15 oaks deadwood only. 1 dead remove with stump. Will need a lane closure permit for one of Tampa. Price includes lane closure for traffic control | \$4,500.00 |
| **** hold On chatsworth 6 stumps between Tampa and Wilbur 6x\$100 | \$0.00 |
| *** hold Chatsworth and Melvin 5 pines. Top and remove deadwood 5x\$300 | \$0.00 |
| Work to be done within two weeks of final approval from board | \$0.00 |
| Subtotal | \$4,700.00 |
| Total | \$4,700.00 |

| | |
|--------------------|-------------------|
| Balance Due | \$4,700.00 |
|--------------------|-------------------|

English (United States) 

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City of Los Angeles
DEPARTMENT OF PUBLIC WORKS
BUREAU OF STREET SERVICES
URBAN FORESTRY DIVISION
1149 S. BROADWAY, SUITE 400, LOS ANGELES 90015
(213) 847-3077



PERMIT TO PRUNE STREET TREES

(Oak Trees)

Permission is hereby granted to:

Date: 6/2/2021

Permit No.: 1-1967710921

Expiration Date: 7/17/2021

Jesse Montoya

12318 Branford Street

Sun Valley, CA - 91352

to prune 15 Oak trees in the public right-of-way at the following location:

10467 N DES MOINES AVE

LA, CA - 91326

This permit is valid for Oak trees only.

Oak trees shall only be trimmed to remove dead, diseased, or damaged limbs and to ensure free passage of vehicle and pedestrian traffic upon streets and sidewalks by following the minimum clearances:

1. 13 feet 6 inches over that portion of state highway or major street improved, designed, or ordinarily used for vehicular traffic;
2. 11 feet over that portion of local streets improved, designed, or ordinarily used for vehicular traffic;
3. 9 feet over the sidewalk and parkway area of all streets.

Special specifications for Oak tree trimming:

1. All trees should be pruned in accordance with current industry standards (International Society of Arboriculture or ANZI A300).
2. Coast Live Oak (*Quercus agrifolia*) trees shall only be trimmed during the months of June through October. Valley Oak (*Quercus lobata*) trees shall only be trimmed during the months of November through February.
3. The property owner shall ensure that the tree-trimming contractor is fully insured and licensed to perform all aspects of tree trimming work.
4. Oak tree trimming shall be limited to the removal of dead wood and the correction of potentially hazardous conditions, as evaluated by a certified arborist. Excessive pruning is harmful to Oak trees.
5. Before and after trimming each Oak tree, all tools used for trimming must be disinfected by dipping them into a solution of one (1) Part liquid Sodium Hydrochloride (5% household bleach) to nine (9) parts of water.
6. Climbing spurs shall not be permitted on live trees at any time.
7. Vines that are growing on trees shall be removed without injuring the trees.
8. All debris generated upon completion of the tree trimming must immediately be disposed of properly at the permittee's expense. Debris must not be allowed to obstruct the sidewalk or parkway. You may contact Sanitation at (800) 773-2489 to schedule a free once-a-year pickup.

Los Angeles Municipal Code 62.163 - 62.176

