Monthly Expenditure Report



Reporting Month: November 2020 Budget Fiscal Year: 2020-2021

NC Name: Northridge West Neighborhood Council

Monthly Cash Reconciliation								
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available			
\$39463.95	\$489.70	\$38974.25	\$0.00	\$0.00	\$38974.25			

Monthly Cash Flow Analysis									
Budget Category	Adopted Budget Total Spent this Unspent Bud Month Balance		Unspent Budget Balance	Outstanding	Net Available				
Office		\$489.70		\$0.00					
Outreach	\$20160.00	\$0.00	\$13579.14	\$0.00	\$13579.14				
Elections		\$0.00		\$0.00					
Community Improvement Project	\$4800.00	\$0.00	\$4800.00	\$0.00	\$4800.00				
Neighborhood Purpose Grants	\$7040.00	\$0.00	\$7040.00	\$0.00	\$7040.00				
Funding Requests Und	der Review: \$0.00	Encumbra	nces: \$0.00	Previous Expenditures: \$6091.16					

Expenditures									
#	Vendor	Date	Description	Budget Category	Sub-category	Total			
1	GOLDEN STATE STORAGENO	11/02/2020	Monthly invoice for storage	General Operations Expenditure	Office	\$124.50			
2	KRISTINA J. SMITH / THE MAIL ROOM	10/19/2020	SEPTEMBER 2020 WEB SERVICES from Kristina Smith DBA The Mailroom	General Operations Expenditure	Office	\$250.00			
3	APPLEONE EMPLOYMENT SERVICES	11/04/2020	Monthly AppleOne billing for Meeting minutes	General Operations Expenditure	Office	\$115.20			
	Subtotal:		•			\$489.70			

Outstanding Expenditures								
#	Vendor	Date	Description	Sub-category	Total			
	Subtotal: Outstanding	g				\$0.00		





Payment Receipt

Tenant City Of LA

Northridge West Neighborhood Council

Address DONE-Northridge W. Neighborhood Council Paid Thru

200 N. Spring St. 20th Floor, Suite 2005

Los Angeles, CA 90012

Date Printed November 4, 2020

Payment Date November 2, 2020 7:49 AM

Paid Thru December 1, 2020

Current Balance\$0.00 Receipt Number64266 Unit Number E91

By Mike Wilson

Date	Unit	Description	Charge	Discount	Tax	Total	Payment Method
11/02/20	E91	Rent 11/2-12/1	117.00	0.00	0.00	117.00	117.00 Master Card
11/02/20	E91	Protection Plan 11	7.50	0.00	0.00	7.50	7.50 Master Card
					Taxes		0.00
					Payment (les	s tax)	124.50
					Payment Subtotal		124.50
					Credits Applie	ed	0.00
					Refunds Appl	ied	0.00
					Total Applied	to Accou	\$ 124.50
				Current Account Bal. \$0.00		\$0.00	
				Paid By Master Card **		Master Card *****8362	
					Paid Thru Da	te [December 1, 2020

Transaction Type Sale Authorization 067928 Reference 1797492008

I agree to pay the above amount according to the card issuer statement.

X

GSS 106



DBA The Mailroom

Kristina Smith 1840 S Gaffey St Suite 102 San Pedro, CA 90731 United States

ksmith-mailroom@mail.com

INVOICE

Invoice #: 1022-NWNC
Invoice date: Oct 19, 2020

Reference: SEPT 2020 services

Due date: Oct 29, 2020

Amount due: **\$250.00**

Bill To:

Northridge West Neighborhood Council Joel Lowell

joel.lowell@gmail.com

Description	Quantity	Price	Amount
SEPTEMBER 2020 WEB SERVICES @ \$250/mo Monthly Services include: Maintenance of website: Uploading of all content (minutes, events, meeting dates, news posts, changes to current web pages), and removal of any expired content as requested by a designated NC representative. Email Blasts and Social Media Posting: Minimum of 2 email blasts per month announcing upcoming meetings, news, event flyers, etc, through Mail Chimp; Social media postings to Nextdoor, Facebook & Twitter as requested. Total flat fee per month \$250.00.	1	\$250.00	\$250.00
		Subtotal	\$250.00
		Shipping	\$0.00
		Total	\$250.00 USD

Office of the City Clerk						6,00000	
Administrative Services Division						gara ((CONT.)
Neighborhood Council (NC) Funding Progr	am						
Board Action Certification (BAC) Form						26.74	
NC Name: Northridge West Neighbor	hood Council		Meeting Date:	June 25th, 20	20		
Budget Fiscal Year: 2019-2020 Board Motion and/or Public Benefit	I		Agenda Item N				
Statement (CIP and NPG):	V. Discussion	and motio	n to appro	ve the 202	20-2021 A	nnual Budo	get and
	Administrative	Packet.					
Method of Payment: (Select One)	☐ Check		☐ Credit Card		☐ Board	d Member Reimb	ursement
Recused Board Members	s must leave the room pr		e Count sion and may no	t return to the r	oom until after t	the vote is compl	ete.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Glen Wilson	At Large 1	X					
Kelly Sooter	At Large 2	X	¥				
Gail Lapaz	At Large 3	X					
Yi Ding	At Large 4	Х					
Rana Sharif	At Large 5	Х					
Jennifer Krowne	At Large 6	Х					
Peter Lasky	At Large 7	Х					
Joel Lowell	At Large 8	X					
Pam Bolin	At Large 10	Х					
Abby Bailes	Comunity Interest Stakeholder 1	Х					
	× × × × × × × × × × × × × × × × × × ×						
oard Quorum:	Total:						
Ve, the authorized signers of the above n		ncil, declare tha	t the information	presented on t	his form is accu	rate and comple	te, and that a public
neeting was held in accordance with all la neeting where a quorum of the Board was	aws, policies, and proced	ures. The above	was approved b	y the Neighborh	nood Council Bo	ard, at a Brown	Act compliant public
uthorized Signature	Authorized Signature:						
rint/Type Name:	L LOWELL		Print/Type Nam	e: Rana	Sharif		
ate: 6 -3 c	0-20		Date:	06/30/2	2020	***************************************	
6 30 20			06/30/2020				



City of LA DONE

Invoice

\$115.20

Accounts Payable

200 N. Spring St. Room 2005 Los Angeles, CA 90012 Customer 00950101 Site No: 0077 Period 10/17/2020

Invoice No: S8434334 Amount Due: \$115.20

Payment UPON RECEIPT

AppleOne Employment P.O. Box 29048 Glendale CA 91209-9048 Tel: 818-240-8688

Email:

TIN 95-2580864

Contract #	Requestor		Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	MIsc Rate	Amount
C-132956	Lowell, Joel		Northridge West Nc	Pollock, Frances	10/17/2020	10/21/2020	4.50	\$25.60	0.00	\$0.00	0.00	\$0.00	\$115.20
Sub Total	For:	S8434	1334				4.50		0.00		0.00		\$115.20

4.50

0.00

Please remit payment to:

Grand Total Invoice Amount

Appleone Employment Services P.O. Box 29048 Glendale, CA 91209-9048

You can now pay electronically through

0.00

S ApplePay

Visit www.ApplePay.com or Call (866)898-7152 for details

Date: 11/2/2020 1:57 Page 1 of 1

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6 30 20			06/30/2020				