



Northridge West Neighborhood Council
Joint Outreach & Communications Committee and
Whole Board Meeting Minutes
3:00pm
Thursday, August 20th, 2020



Outreach & Communications Committee Members

Kelly Sooter, Chair
Rana Sharif
Peter Lasky

AGENDA

VIRTUAL MEETING

Zoom ID: 935 5825 5289

Zoom Web Link: <https://zoom.us/j/93558255289>

By Telephone: Dial 669-900-9128 and enter 935 5825 5289 followed by the '#' symbol

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Northridge West Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial 669-900-9128 and enter **935 5825 5289** and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting

GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed **9401 Reseda Blvd, in the clear box, to the left of the gate adjacent to the parking lot** and at our website: northridgewest.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Kelly Sooter at (818) 807-5109 or email: ksooter@northridgewest.org.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS - The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **TWO (2)** minutes per speaker, unless adjusted by the presiding officer of the Board.



Northridge West Neighborhood Council
Joint Outreach & Communications Committee and
Whole Board Meeting Minutes
Thursday, June 18, 2020



SERVICIOS DE TRADUCCIÓN - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte el Departamento de Empoderamiento Vecinal, al (213) 978-1551 o por correo electrónico ncsupport@lacity.org.

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- **9401 Reseda Blvd, in the clear box, to the left of the gate adjacent to the parking lot**
- <http://www.northridgewest.org>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>



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Whole Board **Meeting Minutes**
Thursday, August 20th, 2020



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VIRTUAL MEETING

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1. Welcome, Call to Order, Roll Call
 - The meeting was called to order at 3:00pm with Kelly Sooter, Rana Shariff, Peter Lasky and Miron Kalaydjian. Yi Ding joined the call approximately 3:30pm.
2. Discussion and possible motion to approve July Committee Meeting Minutes.
 - Rana Shariff motioned and Peter Lasky seconded approval of the July meeting minutes. The motion was unanimously approved. (3 Yes)
3. General Public Comment on non-agenda items. No Public comments.
4. Update on Education Outreach program – hand sanitizer / postcard.
 - Kelly Sooter updated the committee on the Education Committee project:
 - 1200 packages (hand sanitizer, postcard & parent survey) were distributed to Beckford and Topeka over the past week.
 - Abby received a sample pack in her son's take home materials, confirming the materials were being properly handed out to students and parents
 - The team is planning to make an additional 1200 packages for Nobel and Callahan distribution at a later point in time – potentially back to school in September.
5. Review potential upcoming outreach and communication needs for NWNC Committees.
 - Kelly Sooter mentioned a potential upcoming WVNAH Unhoused Town Hall for early September that Gail Lapaz is working on. They would need our support for Outreach as well as identifying potential families to speak on the panel. The overall goal of the town hall is to hear directly from those in need to identify possible solutions for the homeless and unsheltered.
 - The Education Committee is working on a joint NC School Board District 3 Town Hall to hear from candidates Scott Schmerelson and Marilyn Koziatek. The Town Hall is currently planned for September 30th at 7:00pm for 90 minutes. All NC's have been contacted and are in the process of



putting it on their GBM agendas for review and approval. Next Steps:

- › Finalize moderator and Town Hall structure
- › Determine how to collect questions from NCs / stakeholders
- › Create a SAVE THE DATE flyer / other outreach materials. (Kelly Sooter provided Ding with a draft comp.)
- › Rana Shariff will help Yi Ding with completing the Event Form.

6. Discussion regarding August GBM topics from Los Angeles Neighborhood Council Coalition (NWNC Neighborhood Council) that were tabled including item x: AB-2054 Emergency services and item xi. To create a new Council File to provide transparency for the reallocated \$150M that was defunded from the Los Angeles Police Department.

- The team reviewed the two GBM agenda items with no specific next steps.

7. Discussion and recommendations for Outreach & Communications items to be on the NWNC Sept General Board Meeting. NONE

8. Suggestions by Board Members on non-agenda items

- Kelly Sooter reviewed a number of website items to provide direction to Kristina, the webmaster.
- Peter Lasky mentioned that he followed up with the Ethics Commission to ask a few questions post the GBM. He confirmed that approval of the IX motion would not interfere with the FBI investigation. Additionally, any stakeholder or NC can send in a request to the Ethics Committee to review. The Ethics Committee will not reply to the request, nor will they update the person(s) who submitted an inquiry. They decide what / if they will pursue and publish their findings when they come to a conclusion.

9. Adjournment: The meeting was adjourned at 3:52pm