

**Northridge West Neighborhood Council (NWNC)**  
**General Public Board Meeting**  
**Tuesday, 9 June 2020**  
**Via Zoom**

1. Meeting Call to Order, Pledge of Allegiance, Roll Call, and Determination of a Quorum
  - President Rana Sharif called the meeting to order at 6.16PM, welcomed sixteen attendees, twelve board members, and led us in the Pledge of Allegiance. As this meeting was via Zoom, the meeting had attendees rather than stakeholders.
  - A quorum was declared via the following roll call:
    - Here (12) Abigail Bailes, Pamela Bolin, Yi Ding, Kathleen Edwards, Jennifer Krowne, Gail Lapaz, Joel Lowell, Peter Lasky, Rana Sharif, Kelly Sooter, Josue Toscano, and Glen Wilson
    - Absent (1) Fox
  
2. Comments by Congressman Brad Sherman
  - Congressman Sherman was unable to join us this evening but he looks forward to attending a future meeting.
  
3. Public Officials
  - Jose Galdamez from the Department of Neighborhood Empowerment (DONE) reported the following:
    - Monday, July 27, beginning at 6PM, DONE will sponsor “Robert Rules of Order Made Simple” online training.
    - The following deadlines have been established for FY financial issues:
      - Monday, June 15 Last day for check payment requests
      - Saturday, June 20 This is the last day to use the PRNC bank card
      - Tuesday, June 30 Last day to apply for encumbrances
    - The city’s 28 DONE employees have been asked to reduce their work-hours by 20%. Most are currently also classified as Disaster Service Workers (DSW).
  
  - Danni Wang from Assemblywoman Christy Smith’s office reviewed a few of Ms. Smith’s assembly bills:
    - 1837 Provides schools with resources and support during emergencies, school shootings, and natural disasters. This is on its way to the assembly floor, but the current support is not as advanced as they would like.
    - 3267 Has advanced from the assembly floor to the senate. This bill would require the Office of Emergency Services (OES) to coordinate with representatives when they update the State Emergency Plan, and would require the OES to complete an after-action report within 180 days of a declared disaster.
    - Danni and her team are also available for any assistance with EDD, DMV, extending the paycheck protection program (currently before the US Senate), COVID-19, etc. Please visit their website at <https://a38.asmdc.org>, email or call their office at 661-286-1565. The website [COVID19.ca.gov](https://www.COVID19.ca.gov) is also a great website for all things COVID related.
  
  - Jonathan Coto, Field Deputy for CD12/Councilman John Lee, spoke of the following:

- Eric Moody leads CD12's business reopening team; they are compiling a list of what businesses are allowed to open and those that must remain closed. For additional support or questions, please call their office at 818-882-1212.
  - A very generous philanthropist (who wishes to remain anonymous) has worked alongside CD12 to facilitate over \$300k in no interest small business loans via an Angel Fund. The first check was distributed to San Carlo Italian Deli, 10178 Mason Avenue, Chatsworth. For additional information, please call Lauren at their office.
  - Council President Nury Martinez and Mayor Garcetti recently spoke of LAPD budget cuts. Councilman Lee opposes any LAPD's budget cuts. He also condemns any brutality, believing any such officers should be disciplined to the fullest extent of the law.
  - Peter added that the Angel Fund is a great idea; is that unique to CD12? Or are other council districts doing this? Jonathan replied that CD12 is the first in LA to do this, but municipalities in New York have reached out to CD12 for guidance on setting up a similar program.
  - Gail remains concerned that Mr. Lee did not mention the homeless in his recent newsletter. Jonathan will put Gail in touch with Colin Crews from CD12.
  - Andrew Krowne asked about the left-turn arrow at Rinaldi Street and Wilbur Avenue. The light poles have been lying on the adjacent dirt for several weeks. Jonathan has no update, but he will refer this issue to CD12's Transportation Coordinator, Erik Moody.
  - Someone asked for advice on what a resident can do, or what city department to contact, regarding a neighbor who has overgrown vegetation. 311 does not seem to be a source. Jonathan replied that if a tree is leaning against a structure, perhaps the Department of Building and Safety could get involved. Andrew Krowne mentioned that his street has many dying trees, as well as overgrown trees leaning against a neighbor's house. Jonathan recommended that Andrew send photographs to CD12. Abby mentioned that neighbors could trim any branches that come into the adjoining yard. However, there could be a concern if the trimmed tree died.
- Tara Vahdani, School Engagement and Data Specialist for LAUSD Board Director Scott Schmerelson, addressed the NWNC:
    - Congratulations to all 5<sup>th</sup>, 8<sup>th</sup>, and 12<sup>th</sup> graders. You may hear horns honking in the next few weeks due to graduation parades.
    - LAUSD's food pick-up program at Chatsworth High School, 10027 Lurline Avenue, will continue through the summer.
    - Tuesday, June 16<sup>th</sup> at 3PM via Facebook Live (4.30PM in Spanish), Mr. Schmerelson will host a workshop "Prevention Matters: What Parents Need to Know", to help parents and caregivers understand the dangers of youth alcohol, drug, and tobacco misuse, especially during the pandemic. Parents will learn how to identify products and devices targeted at their kids.
    - In lieu of fencing, the Nobel Middle School will soon install cameras throughout their campus. It is unknown where those photographs will be stored.
    - Abby mentioned that she recently received a survey from the LAUSD. As she has four children in the LAUSD system, will parents be able to see the results of the survey? And when will we know what schools will look like? Tara replied that such school issues come from Governor Newsom. There may be a mix of in-person and online education beginning in August.
    - Tara added that Mr. Schmerelson does not have a stance regarding the school police; she encourages everyone to continue to reach out to them regarding this security issue.

4. Comments by Senior Lead Officers (SLO)
  - LAPD is on tactical alert and unable to attend tonight's meeting.
  
5. Comments by Stakeholders
  - Although SoCal Gas is under no authority to listen to the stakeholders, Andrew Krowne urged the board to take a position of non-support until they release a list of chemicals to which the stakeholders may be exposed.
  
6. Presidential Comments
  - Rana thanked everyone for being here, thanks to the new board, and special thanks for the outgoing board. As this is a very precarious time with civil unrest, etc. she urged everyone to be courteous to all.
  
7. Update from the Devonshire Area Community-Police Advisory Board
  - Mikkie Loi from the LAPD Devonshire Police Advisory Board mentioned that all Basic Car/ Neighborhood Watch Meetings have been cancelled until further notice. Please monitor social media and/or keep in touch with your SLO for future meetings.
  - From April to May, the LAPD has seen the following statistics:
 

Property Crimes	Down a Little Bit
Robbery	Up 18%
Violent Crimes	Up 48%
Aggravated Assault	Up 78%
  - There has been an increase in stolen license plates. CD12 recently hosted an anti-theft license plate screw give-away program at the Chatsworth Training Station, however, all available screws were given away within 90-minutes. Councilman Lee hopes to sponsor another such event very soon.
  
8. Discussion and presentation regarding the proposed development of Porto's Bakery (City Planning Case: ZA-2019-5427- CU-ZV-WDI) at 19467 West Nordhoff Street
  - Stacey Brenner, from Brenner Consulting Group and George Villas, assistant to owner Raul Porto, mentioned that they have already appeared before the city's Building and Safety Department, and a determination letter may be coming very soon.
  - Porto's is requesting an exemption, as this business will have people there 24-hours/day. Four cleaners will work from 9.30PM to 2AM and four bakers will begin work at 2AM. At any given time, there will be four to forty employees onsite.
  - Another requested exemption is regarding parking; they are requesting a waiver of the dedication requirement. As the mall has more than 1m square feet, and Porto's will have 24,150 square feet, Porto's will not be responsible for refinishing the parking lot (where there is more than adequate parking space). They will occupy the space Sears Auto Service vacated six months ago.
  - Porto's is a community-based family-owned bakery/restaurant, in business since 1976. This will be their 6<sup>th</sup> establishment, and the first in the city of LA. Porto's has received multiple accolades from dignitaries for their facilities in Glendale, Downey, Burbank, West Covina, and Buena Park.
  - All baking will be onsite at this new business. No alcohol will be served or available.
  - They hope to get the building permits by this summer and open in a year (after nine-months of construction); regretfully, they will be unable to open by December 2020.

- Kathleen asked if they would have a community room; Stacey replied that there will be a large basement with offices where they could meet, but that was not part of the proposed project. However, the meeting facilities must be fully accessible.
9. Discussion and presentation regarding the conversion of a portion of the vacant Sears building into a Gold’s Gym (City Planning Case: ZA-2020-1841-ZV-CU-WDI). Hearing is scheduled for July 13<sup>th</sup>. The applicant is requesting the following entitlements:
- a. A Variance pursuant to LAMC Section 12.27 to provide relief from LAMC Section 12.16 A.2(p) to allow a gym use in the C4 zone;
  - b. A Variance pursuant to LAMC Section 12.27 to waive additional parking otherwise required per 12.21 A.4(c)(2);
  - c. A Conditional Use Permit pursuant to LAMC 12.24 W.27 to allow the gym to operate between the hours of 4:30AM to midnight Monday through Friday and 7AM to 9PM on weekends.
    - Chris Robertson, from Robertson Planning, already filed paperwork and provided the NWNC with several diagrams and photographs of the proposed site plan.
    - The lower level will be a standard fitness facility. The entrance will be from the street level, with a stairwell to the main gym.
    - The three requested variances (as referenced above) request the following:
 

Gym	Which is usually not permitted in a C4 zone
Additional Parking	The 1m square foot Northridge Fashion Center already has sufficient parking.
Additional Hours	Zoning states that businesses at this commercial corner can only operate from 7AM to 11PM. As this is a fitness facility, they would like to open at 4.30AM, and stay open until midnight (Monday through Friday).
    - Pam wanted to make certain that Gold’s will adhere to all pandemic-related safety measures; Chris replied that they would exceed all standards.
    - Kathleen wondered if there would be an exclusivity clause. There may be a similar fitness center going into the nearby Plaza di Northridge, but they are separate owners.
10. Discussion and presentation regarding SoCal Gas’s upcoming pipeline maintenance project. The project’s location is on Chatsworth Street, between Wilbur and Reseda Avenues
- Public Affairs Manager David Meza and Project Engineer Juan from SoCal Gas addressed the NWNC.
  - This upcoming pipeline maintenance project [via robotic inspection] beneath Chatsworth Street (between Wilbur Avenue and Reseda Boulevard) must be performed every seven years. The disruption will be from late September/early October, with inspection by early November, and completion by mid-November. The inspection will take 72-hours. Chatsworth Street’s westbound traffic may need to be restricted, but driveways will not be impacted.
  - Pam wondered about the excavation’s depth; the ends would be 15’, the middle portion will be 7’ deep.
  - Rana expressed concern about opening pipelines; Juan replied that the pipelines are steel, able to withstand a great deal of pressure.
  - Peter Lasky asked about the physical dimensions of the pipe and if there has ever been an accident or explosion. David replied that the pipe’s diameter is 3’ pipe, and there has never been an accident or explosion.
  - Stakeholder Helen Attai from Granada Hills reported that [last summer] SoCal Gas did a six-week inspection along her street. However, she received no notice. During that time, a few members

of her family and guests became sick and tolerated an awful smell. In addition, this was not a 3' pipe, a car could fit through those pipes.

- Stakeholder Patty Glueck was concerned about safeguards. She wanted to make certain that residents who reside within 500' would be notified. This will also affect traffic and the nearby Beckford Avenue Elementary School.
- Andrew Krowne requested that SoCal Gas expand beyond the 500' notice area, to perhaps 1,000' or 2,500'.

11. Discussion and presentation regarding SoCal Gas's proposed Above Ground Facility (AGF) located adjacent to Wilbur Avenue and Chatsworth Street. The proposed facilities consist of line break cabinet, SCADA cabinet, antenna pole, Vault Vent, and electrical meter cabinet.

- This agenda issue was tabled.

12. Discussion and presentation regarding the Census 2020 Initiative from the Office of Mayor Garcetti

- Alfonso Ruiz-Delgado from Mayor Garcetti's Office of Budget and Innovation addressed the NWNC.
- The census's self-response period has been extended through October 2020. The service-based enumeration and homelessness count has been extended indefinitely (previously, this was through April 1<sup>st</sup>).
- To complete the census online, please visit [my2020census.gov](http://my2020census.gov) or call 844-330-2020 (844-468-2020 in Spanish)
- To volunteer for the census, please visit [bit.ly/censusphonebank](http://bit.ly/censusphonebank); those who speak a foreign language [especially Korean or Russian] are highly desirable. If anyone is looking for a job, the census is hiring.
- Pam suggested that we add this link (especially about getting a job) to our NWNC website.
- Wednesday, June 17<sup>th</sup> will be the national day of action via a census caravan. Please contact the census office if you require any marketing material, such as door-hangers, posters, signs, etc.
- There is an online map reviewing city districts and their rate of completion. Once you have completed your census, you may remind everyone by posting on your social media account.

13. Discussion and review of NWNC Reference Handbook

- a. Recommendations to Committees on Neighborhood Purpose Grant (NPG) Review Process
  - Kelly reviewed the NWNC NPG Review Processes, including holding recipients accountable.
  - The NPG funded project should be completed sixty-days after receiving NWNC NPG funding. Joel added that if an organization is reluctant to prove that they adequately used the funds, their application should not be accepted by the NWNC for the next year or two.
  - Pam mentioned that years ago, when she was treasurer, the NWNC provided printers to the Noble Middle School. She traced all printers to confirm that they purchased what they said they would purchase. A similar audit tracing was done for NPG funding to the Boy Scouts.
  - Kathleen asked if NPG requestors should attach their most recent 990/503C3 form; attaching the form would be a very good idea, but is not required. Glenn Bailey added that when these tasks were coordinated by DONE (before the city clerk handled this task), words on the NPG form stated that the 990/503C3 was mandatory.
  - Ding recommended that the requestor provide the fully completed form prior to an NWNC meeting.

14. Discussion and recommendation for COVID-19 Support – Local and Small Business Project

- This task will support local small businesses by printing their names on a business card so residents could have this as an easy reference tool.
- Pam added that it is important that we use and support all local businesses, rather than going to big chains that are outside our community.
- Kathleen added that social media would be to a very useful tool on this project.

15. Discussion and update regarding the Utility Box Project

- Kelly mentioned that a check has gone to the “11:11 A Creative Collective” for the Utility Art Box Project. 11:11 is now recruiting as many artists as possible, with a submission deadline of Friday, July 10<sup>th</sup>. Preference will be granted to San Fernando Valley artists.
- The theme will be Connection. The NWNC will guide the artists to what we want, with the proposed artwork reviewed by the board.
- Kelly will work with Jennifer and Ding from the Education Committee to get this information posted to the area schools and CSUN. Jennifer liked the idea of school involvement, but the NWNC cannot do anything until schools reopen in August. Perhaps the planned utility box across from Nobel Middle School could be postponed a few months?
- Kelly will also get all the utility box information posted on the NWNC website.
- Pam mentioned that when the NWNC pledges to spend such money, it frequently must be spent within the fiscal year, or within a few months of acquiring the money. Otherwise, if it is delayed six-months, then the NWNC must file for an extension.
- Kathleen and Gail suggested that a few homeless individuals could also be involved in this art project.

16. Update from Andrew Krowne, NWNC liaison to the Aliso Canyon Disaster Health Study, Community Advisory Group (CAG)

- Andrew reported that the originally scheduled Town Hall for Saturday, June 27<sup>th</sup> has been postponed indefinitely. The Public Health Department could not get the promotional material in time to do all the necessary outreach.

17. Update regarding NWNC’s request for City Clerk’s review and oversight regarding previously submitted NPG by Northridge Beautification Foundation. (Letter submitted to City Attorney and City Clerk)

- Earlier this week, a letter was sent from DONE to the city attorney and city clerk regarding three NPGs for the Northridge Beautification Foundation. This letter is currently under review. After a reply is sent to the Beautification Foundation, the foundation will have two weeks to reply.

18. Discussion and approval of Committee Assignments

Committee	Chair	Board Member 1	Board Member 2
Beautification	Edwards	Lasky	Sooter
Budget	Lowell	Lasky	Toscano
Bylaws, Standing, Grievance	Toscano	Edwards	Wilson
Education	Ding	Bailes	Krowne
Election	Wilson	Bolin	Toscano
Homelessness	Lapaz	Sooter	Fox
Government Affairs	Bailes	Ding	Fox
Community Outreach	Sooter	Sharif	Lasky

Planning Land Use and Zoning (PLUZ)	Bolin	Lowell	Krowne
Public Safety	Edwards	Lapaz	Bailes

- Abby asked if stakeholders can automatically carry-over. Jose responded that the response is in the NWNC by-laws.
- Kelly Sooter made a motion to support these committee assignments; Abby Bailes seconded this motion, and it passed unanimously.
- Andrew Krowne volunteered to serve as a stakeholder for the PLUZ Committee.
- Rana Sharif made a motion to add stakeholder Andrew Krowne to the PLUZ Committee; Pam Bolin seconded this motion, and it passed.

Aye (11) Bailes, Bolin, Ding, Edwards, Lapaz, Lasky, Lowell, Sharif, Sooter, Toscano, and Wilson

Abstain (1) Krowne

Absent (1) Fox

19. Discussion and motion to approve Gail Lapaz as NWNC liaison for the West Valley Neighborhood Alliance on Homelessness
  - Many liaisons for the West Valley Neighborhood Alliance on Homelessness are disheartened as many desirable events (job fairs, etc.) have been cancelled. There is a concern that this group may dissolve due to inactivity, yet hands are tied. Gail will keep us updated.
  - Kelly Sooter made a motion to support this agenda item; Pam Bolin seconded this motion, and it passed unanimously.
  
20. Discussion and motion to approve Peter Lasky as Budget Advocate Representative
  - Although the NWNC could have a second Budget Advocate Representative, no one volunteered.
  - Gail Lapaz made a motion to support this agenda item; Kathleen Edwards seconded this motion, and it passed unanimously.
  
21. Discussion and motion to approve Kelly Sooter as NWNC liaison for Northridge Vision
  - Per Glenn Bailey, we could also have a second liaison for Northridge Vision, but no one volunteered.
  - Pam Bolin made a motion to support this agenda item; Joel Lowell seconded this motion, and it passed unanimously.
  
22. Discussion and motion to approve Glen Wilson as NWNC liaison for the Valley Alliance of Neighborhood Councils (VANC)
  - Pam Bolin made a motion to support this agenda item; Joel Lowell seconded this motion, and it passed unanimously.
  
23. Discussion and motion to approve Joel Lowell as first signer and Rana Sharif as second signer
  - As treasurer, Joel Lowell is automatically the first signer; this motion is for Rana to serve as the second signer. Joel will sign-off on the finance packet to make this official.
  - Pam Bolin made a motion to support Rana Sharif serving as the second signer; Joel Lowell seconded this motion, and it passed unanimously.
  
24. Discussion and motion to approve Joel Lowell as first cardholder and Kelly Sooter as second cardholder
  - Pam Bolin made a motion to support this agenda item; Joel Lowell seconded this motion, and it passed unanimously.

25. Discussion and motion to approve the 2020-21 Budget.
  - Glen added that there should be more words on this motion, rather than simply “approve the 2020-21 Budget”.
  - This was tabled [possibly until a special meeting] as the budget was not available.
  
26. Discussion and motion to approve new mailbox assignment to Mail and Ship Hub (18017 Chatsworth Street, Granada Hills) due to closure of current mailbox as of May 23<sup>rd</sup>
  - The NWNC will need to complete a US Post Office change of address form due to the recent closure of Mail Box World.
  - Jose clarified that it is okay to have a mailbox that is not within the NWNC boundaries.
  - Jennifer wondered if the NWNC could take a mailbox at the US Postal Facility. This US Post Office at 9534 Reseda Boulevard may close in July 2021.
  - Glenn Bailey suggested the UPS facility at 9227 Reseda Boulevard; perhaps we can get on a waiting list. Brian Allen commented that UPS facilities can be a great deal more money for a box than comparable sites, such as the Mail and Ship Hub.
  - Kelly suggested getting out of the new contract after merely a month.
  - Peter Lasky made a motion to support the new mailbox assignment at Mail and Ship Hub, 18017 Chatsworth Street, Granada Hills; Pam Bolin seconded this motion, yet it was unanimously rejected.
  
27. Discussion and motion to approve an expenditure of \$1,000 to San Fernando Rescue Mission (501c3) towards the organization’s ongoing food bank and pop-up food pantry efforts operating out of the Northridge Fashion Center. This would come out of Outreach expenses
  - Pam and the board recommended tabling this agenda item, as this food distribution event has not occurred recently, and it may no longer happen. No vote was necessary.
  
28. Discussion and motion to approve funding of \$250 per month for The Mailroom as NWNC’s Webmaster
  - Kelly originally budgeted \$290, allowing \$250 for the webmaster and \$40 for Mail Chimp. However, webmaster Kristina Smith (who starts July 1) said it was all-inclusive (including the Mail Chimp expenditure) for \$250/month.
  - Pam Bolin made a motion to support this agenda item; Kelly Sooter seconded this motion, and it passed unanimously.
  
29. Discussion and motion to approve a funding expenditure of up to \$2,700 for office supplies and incidentals
  - These incidentals include printer ink cartridges, office supplies, door hangers (which could come from the Outreach account), the possibility that the NWNC may purchase hardware, etc.
  - They also considered hand sanitizer (which is currently backordered) and other giveaways for outreach events (such as the October 10<sup>th</sup> Valley Disaster Preparedness Fair).
  - Rana Sharif made a motion to support this agenda item; Kathleen Edwards seconded this motion, and it passed unanimously.
  
30. Discussion to and motion to approve the May 12, 2020 General Board Meeting Minutes
  - Kelly Sooter made a motion to support this agenda item; Gail Lapaz seconded this motion, and it passed unanimously.
  
31. Discussion and motion to approve the May 2020 Monthly Expense Report (MER)

<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Sub-Category</b>	<b>Amount</b>
April 30	Will Kalman/ Combine. la	Donations for production of PPE Face Shields; emergency funds approved by DONE	Outreach	\$500
May 6	Wendy Moore/Moore Business Results	Communications Services for April	Office	200
May 21	Mail and Ship Hub	Mail Box expense from May 21, 2020 to February 20, 2021 for new mailbox at Mail and Ship Hub, 18017 Chatsworth Street, Granada Hills. Previously used Mail Box World went out of business.	Office	126
			<b>Total</b>	<b>\$826</b>

- Peter Lasky made a motion to support this MER; Pam Bolin seconded this motion, and it passed unanimously.

32. Discussion and motion to request from the Los Angeles County and the City of Los Angeles that they use any and all methods at their disposal to obtain from SoCal Gas the full list of chemicals, emitted from the Aliso Canyon Gas Storage Facility during the SS-25 blowout, well kill attempts, ongoing operation, and from subsequent leaks. NWNC requests that the list be made available and accessible to community and stakeholders. NWNC believes this information is critical and needs to be provided to all parties of the Los Angeles County Department of Public Health Aliso Canyon Health Study to ensure a thorough, accurate and science-based health study is conducted and so that our stakeholders have every chance to learn what health issues they may be faced with surrounding this historic disaster.

- a. Letter of support signed by members of the Community Advisory Group (CAG)
  - Patty Glueck sits on the CAG, and is Coronavirus susceptible; a list of the chemicals is mandatory for her continued good health.
  - Craig Galanti, also a CAG member and Porter Ranch neighbor, stated that we must have these facts and list of chemicals. Your treatment could be impacted if you cannot state what chemicals you have been near.
  - Andrew Krowne spoke as the chief architect of this chemical list request, which was unanimously passed by the CAG. The Granada Hills South Neighborhood Council (GHSNC) unanimously passed this motion the previous week. The Porter Ranch and Granada Hills North Neighborhood Councils are expected to pass this motion later this week.
  - Abby questioned the phrase “any and all methods at their disposal to obtain from SoCal Gas the full list of chemicals”. Why didn’t the NWNC request a subpoena? The CAG purposely left it open so the NWNC would have the option of requesting the use of the city and county’s subpoena powers to acquire this list of chemicals from SoCal Gas.
  - Peter Lasky made a motion to support this agenda item, including the full use of the city and county’s subpoena power; Abby Bailes seconded this motion, and it passed.

Aye (11) Bailes, Ding, Edwards, Krowne, Lapaz, Lasky, Lowell, Sharif, Sooter, Toscano, and Wilson  
 Abstain (1) Bolin  
 Absent (1) Fox

33. Discussion and motion to support Council File 17-0046-S2, The Los Angeles Justice Fund 2020 with attached Community Impact Statement (CIS)

- Attorney Shiu-Ming Cheer from the National Immigration Law Center (NILC) addressed the NWNC.
- Since 2016, Ms. Cheer and the NILC have worked on a campaign to address this immigration issue. The NILC provides a life-saving legal safety net by supporting legal defense attorneys representing Angelenos facing deportation and separation from their homes and families. When arrested, oftentimes the Immigration and Customs Enforcement agency will become involved, the parents are deported, and their children go into foster care. However, the people arrested have averaged fourteen years in the USA.
- Kathleen mentioned that this is the first time she has seen this document. As this is a CIS, she felt that this should go through a committee and NWNC should have additional input from stakeholders. Rana clarified that the NWNC Executive Leadership was not sidestepping protocol. Rana became aware of this issue via the GHSNC.
- Carlos Amador from the GHSNC mentioned that he brought this up before his neighborhood council where it was overwhelmingly supported.
- Pam asked if this issue was time sensitive. It is slightly time sensitive, but it may be able to wait until July. Pam asked that Carlos and Shiu-Ming supply as much information as possible. However, the NWNC already has access to all the online information regarding Council File 17-0046-S2.
- Kathleen Edwards made a motion to table this agenda item and move it to the Government Affairs Committee for further discussion; Abby Bailes seconded this motion, and it passed unanimously.

34. Discussion and motion to approve Standing Rules

- The following sections will be amended to reflect the suggested NWNC Standing Rules:

Section 1	Officers of the Board
Section 2	Duties of the President Office of the Vice President of Administration Office of the Vice President of Outreach and Communication Office of the Secretary Office of the Treasurer Board Members NPG Process and Procedure Meetings Agenda Setting
Section 3	Committee Meeting Role of Liaisons Document Control and Retention Finances

- Rana Sharif made a motion to approve the proposed Standing Rules; Joel Lowell seconded this motion, and it passed.

Aye (11) Bailes, Ding, Edwards, Krowne, Lapaz, Lasky, Lowell, Sharif, Sooter, Toscano, and Wilson  
Abstain (1) Bolin  
Absent (1) Fox

35. Report by Budget Advocate

- Budget Advocate Glenn Bailey addressed the NWNC:

- The annual Budget Day, scheduled for Saturday, June 20<sup>th</sup>, has been postponed for at least three months. Instead, the following weekend of June 27<sup>th</sup> and 28<sup>th</sup>, the advocates will host virtual meetings, including breakout sessions, for all board members and advocates. At 1PM on Saturday, June 27<sup>th</sup>, the three Region 2 (northwest valley) advocates (Brian Allen, Glenn Bailey, and Garry Fordyce) will host a 90-minute virtual Zoom meeting to elect new advocates for the area. Glenn Bailey added that details of how to join the June 27<sup>th</sup> meeting are posted on the budget advocates website ncbala.com; please be certain to click on regions 1 and 2 for the North Valley.
- Previously, Rana and Josue were NWNC budget representatives. At this time, Peter is a budget representative; as president, Rana can also serve as one of the NWNC budget representatives.

### 36. Report by Committees

- Abby mentioned that, due to a scheduling conflict, the Government Affairs Committee can no longer meet on the 3<sup>rd</sup> Wednesday; these meetings will be rescheduled.
- Kathleen, on behalf of the Public Safety Committee, remarked at how well the LAPD and community liaisons are doing. She wished they had better communications with their captain.
- On behalf of the Beautification Committee, Kathleen mentioned that they have been researching binding, drought tolerant, non-poisonous plants that could work with the Tampa Avenue topiary.
- On behalf of the Homelessness Committee, Gail said that [since residents are now permitted to leave their rooms] she took thirty masks to an assisted care facility. Gail wondered what Councilman Lee would do when many unhoused individuals are released from temporary homeless shelters.
- Kelly will rebuild the online budget packet. Glen Wilson added that the Election Committee may require \$4k from the budget for the 2021 NWNC election

### 37. Announcements by Board members

- Gail mentioned that she would like an NWNC board member roster, including telephone numbers, email addresses, etc. of the fellow board members.
- Kathleen thanked Ding and Kelly for their work on the board and committee minutes.
- Glen asked when the special meeting would transpire. Peter suggested having the special meeting immediately before or after the executive committee meeting.
- Pam added that all mandatory neighborhood council board-training deadlines have been extended from June 30<sup>th</sup> to September 30<sup>th</sup>.

### 38. Adjournment

- Rana Sharif made a motion to adjourn the meeting at 11.14PM; Gail Lapaz seconded this motion, and it passed unanimously.