

Background Information for NWNC and Northridge Beautification Foundation NPG's

NPG #1 Dated May 1, 2018 for \$3,000 (attachment 1)

April 10th, 2018 General Board Meeting Minutes (attachment 2. https://northridgewest.org/wp-content/uploads/docs/Minutes_2018-04-10.pdf) reflect the following:

#8. Discussion and motion to approve a recommendation by the Education Committee of an NPG for \$3,000 for the Northridge Beautification Foundation for the purpose of cleaning and improving areas to be determined by the board such as Devonshire Street, Tampa Avenue, or other busy and highly visible through fares in our boundaries.

- Don Larson would like to focus on Reseda Boulevard, from Nordhoff to Devonshire Streets.
- Stakeholder Peter Wei asked for the budget breakdown.

Expense	Totals
- Each worker receives \$5.00 Breakfast	
- \$25.00 Vons Gift Card	
- \$3.50 Transportation	= \$33.50 / person
X 7 workers	= \$234.50 / activity
X Twice a week	= \$469.00 / week
Six weeks	= \$2,814.00
• After their clean-up activities, the “navigator” helps the homeless get jobs and housing.	
• Don originally requested \$5k for this program. Jon Manuel added that with this \$3k, NWNC would have granted \$7k to the Clean Streets program during this fiscal year, which is nearly 17% of the annual budget.	
• Colleen Pick and Bill Fox are 100% in support of this as Don is a known entity and the money stays in Northridge.	
• Bill Fox made a motion to approve this NPG expenditure; Colleen Pick seconded the motion, and it passed: Aye (7) Dent, Fox, Kromhout, Lapaz, Lasky, Pick, and Wilson. No (2) Heckscher and Manuel. Abstain (1) Bolin Absent (1) Williams	
• THESE MINUTES WERE APPROVED DURING THE MEETING OF TUESDAY, 8 MAY 2018	

NWNC requested an update on project status multiple times to include dates, locations and number of workers to ensure work had been completed

- Email dated June 21st, 2019 from Peter Lasky to Don Larson requesting documentation of work completed as well as future work being funded. (attachment 3)
- Email dated July 4th from Peter Lasky to Don Larson requesting work records for NPG. (attachment 4)
- Email dated August 13th to Linda Dunham, Don Larson associate, providing clarification to questions. Additional emails confirming Don Larson and NBF received the NPG funding. (attachment 5)
- Email dated August 30th from Don Larson to Peter Lasky (Attachment 6)
- In person meeting requested by NWNC Board for September 23rd Beautification Committee Meeting. Mr. Larson did not attend but sent Chris Sales, NBF board member, to represent him. Mr. Sales did not come prepared to address the issue or provide support

for work completed. He suggested we go to Don's Facebook page and look for pictures. He, nor Mr. Larson followed up with pictures or documentation of work performed. (Beautification Meeting Minutes – attachment 7. https://northridgewest.org/wp-content/uploads/docs/BeautM_2019-09-23.pdf)

NPG #2 Dated May 3rd, 2019 (attachment 8)

May 14th, 2019 General Board Meeting Minutes (attachment 9. https://northridgewest.org/wp-content/uploads/docs/Minutes_2019-05-14.pdf) reflect the following:

#17. Discussion, presentation and motion to approve \$5,000 NPG on six-week program on cleaning and improving in areas to be determined with funds going to Northridge Beautification Foundation (NBF). SFV homeless folks receive gift cards for roughly three hours of work a day, twice a week. The program runs three hours a week/twice a week for six to ten individuals. This is modified if there are fewer participants. All participants must sign in to ensure accountability and transparency.

- The NBF's Clean Streets/Clean Starts Program started along Reseda Boulevard in Northridge to assist the homeless and beautify Northridge. This program has since been requested throughout the San Fernando Valley to help improve communities and alleviate homelessness.
- Don Larson works with five to fifteen homeless individuals who clean the parks, paint the hydrants, and other tasks that are not handled by the city. Realtor Chris Williams also helps with street clean-up activities.
- The NBF receives funding via NPGs from all the area's neighborhood councils.
- Gail expressed concern about \$5,000 calculates to \$23/hour. Don replied that the homeless receive \$30/day in the form of a grocery gift card (which cannot be used for alcohol, cigarettes, or lottery tickets). If there is money left over, he extends this service to another week, or banks the money for future endeavors.
- Bill Fox made a motion to approve this agenda item; Rana Sharif seconded this motion, and it passed. Aye (8) Dent, Edwards, Fernandez, Fox, Lapaz, Lasky, Sharif, and Wilson Abstain (2) Krowne and Toscano No (1) Bolin Ineligible (1) Sooter
- THESE MINUTES WERE APPROVED DURING THE MEETING OF TUESDAY, 11 JUNE 2019 Page 6

NWNC requested an update of when work would be completed to fulfill the new NPG.

- Reference email discussions from above
During the September 23rd Beautification Meeting Chris Sales requested a list of what work the NWNC Board would like completed for the \$5,000 NPG. The Board followed up with a detailed list of expectations including streets, hours, and timeline. (attachment 10, https://northridgewest.org/wp-content/uploads/docs/Minutes_2019-10-08.pdf included in both the October General Board Meeting minutes item #9 as well as an email to NBF and Don Larson)
- Correspondence dated October 8th, 2019 between Peter Lasky and Don Larson regarding the Tampa Median Topiary project and the Clean Streets program. (attachment 11). This correspondence contradicts his NPG request for Clean Streets on May 14th, 2019.
 - Per email dated Oct 8th, response from Don Larson
#9. Discussion and Motion from the Beautification Committee of a work request for cleaning major streets in Northridge West by the Northridge Beautification

Foundation to satisfy the NPG received by NBF in May of 2019. The following streets are the streets selected, Reseda, Wilbur, Tampa, Corbin, Nordhoff, Plummer, Lasson, Devonshire and Chatsworth. Cleaning would consist of removing debris, leaves, trimming trees, and shrubs and weeding. (Sooter 10 minutes)

(Don Larson response): To be clear, all of the streets mentioned have been cleaned in the past, some multiple times. Another detail to remember is that this program is a homeless work and improvement project. I have not cleaned streets in the Valley for the last number of years because I decided to start a second job as a gardener or even as a contractor for clean ups. This is an entire program that has proved successful all over the valley and which your NC understood when you "hired" me for the job. Linda Dunham, who is currently visiting family in the East, will continue to organize financial data from the last cleanup in preparation for enlightening you, your BoD members, and stakeholders as to what goes into a successful clean up.

Again, your future clean ups can be coordinated, as required, but they will not be taking place until my current projects are finished.

- As of December, Don Larson and NBF have not responded to the work request with a commitment to completing the NPG.

NPG #3 Dated May 3rd, 2019 (attachment 12)

May 14th, 2019 General Board Meeting Minutes (attachment 9. https://northridgewest.org/wp-content/uploads/docs/Minutes_2019-05-14.pdf) reflect the following:

#18. Discussion, presentation and motion to approve \$4,000 NPG to be used to maintain the topiary installed in 2018 by trimming, weeding, and watering as necessary to fund Northridge Beautification Foundation.

- Kelly mentioned that this was extensively discussed on NextDoor. Many criticized Don because they felt the topiary did not look like horses. Per Don, he owns horses and he knows what they look like.
- Rana and Lloyd asked about the maintenance, watering, and the length of this financial commitment. Don replied that NWNC might need to contribute money for this upkeep for the next few years.
- Kathleen asked how long the topiary would take to grow; this may take three years. Don may add moss to fill in the horse's chest cavity to expedite matters.
- Councilman Krekorian has asked Don to extend his topiary activities into his district, including North Hollywood and along Sepulveda Boulevard.
- Bill Fox made a motion to approve this agenda item; Peter Lasky seconded this motion, and it passed. Aye (9) Edwards, Fernandez, Fox, Krowne, Lapaz, Lasky, Sharif, Toscano, and Wilson Abstain (1) Dent No (1) Bolin Ineligible (1) Sooter
- THESE MINUTES WERE APPROVED DURING THE MEETING OF TUESDAY, 11 JUNE 2019 Page 6

NWNC met with Mr. Larson regarding adjustments needed to the existing topiary as well as future topiary work for the new \$4,000 NPG. Mr. Larson agreed to the recommended changes but has, to date, made limited adjustments to the agreed-on changes.

- In person meeting with Peter Lasky and Don Larson, Saturday, July 20th.
- In person meeting July 22nd with Peter Lasky, Don Larson, Kelly Sooter, Bill Fox, stakeholders Randy Sanchez and Edie Lundeen, NBF Linda Dunham.
- Email dated July 23rd, detailing agreed upon topiary changes (attachment 13)

Final correspondence was emailed to Mr. Larson and NBF on December 9th and again December 18th requesting response and action for the three (3) NPG's

- Attachment #14
- Attachment #15

APPLICATION for Neighborhood Purposes Grant (NPG)

NEIGHBORHOOD EMPOWERMENT

Attachment 1

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Northridge West Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) Northridge Beautification Foundation 81-5463842 California 5/1/18
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*
- 1b) 8901 Rathburn Avenue Northridge CA 91325
Organization Mailing Address *City* *State* *Zip Code*
- 1c) same as above _____
Business Address (If different) *City* *State* *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**
Don Larson 818-401-5522 don8819@gmail.com
Name *Phone* *Email*
- 2) **Type of Organization- Please select one:**
☐ Public School *(not to include private schools)* or ☒ 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Grant Request on School Letterhead **Attach IRS Determination Letter**
- 3) Northridge Beautification Foundation (Clean Streets, Clean Starts 8901 Rathburn Ave CA 91325
Name / Address of Affiliated Organization *City* *State* *Zip Code*
(If applicable)

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.

A grant in the amount of \$3000.00 for building and landscape materials, for the purpose of cleaning and improving in areas to be determined modeled after the Northridge Great Street project.

- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

The grant money will be used for a 6 week program designed for 10 to 15 people. Items include Food (Breakfast, water) during a morning pre-homeless navigation meeting on each morning before work begins. Other items include Tools , Garden Materials and Paint.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Food, tools, garden materials, and paint		\$3000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application:

\$3,000.00

10a) Start date: May 30, 2018 10b) Date Funds Required: June 10, 2018

10c) Expected completion date: June 30, 2018 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?

☒ No ☐ Yes - Please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☐ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Don Larson	President		5/1/18
PRINT Name	Title	Signature	Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Peter Larson	Secretaary		5/1/18
PRINT Name	Title	Signature	Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Board Action Certification Form

Agenda Item No: 8

Motion to approve a recommendation by the Education Committee of an NPG for \$3000 for the Northridge Beautification Foundation for the purpose of cleaning and improving areas to be determined by the board such as Devonshire, Tampa or other busy and highly visible thoroughfares in our boundaries.

Recused Board members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Peter Lasky	At-Large 1	x					
Glen Wilson	Community & Faith Based	x					
Jon Manuel	At Large 4		x				
Jenni Heckscher	Open At Large		x				
Colleen Pick	General Business-2	x					
Mikkie Loi	At Large 2				x		
Bill Fox	At Large 3	x					
Lloyd Dent	Senior 2	x					
Gail Lapaz	At Large 3	x					
Pam Bolin	At Large 10			x			
Jacalyn Williams	At Large 11				x		
Greg Kromhout	Community Interest Stakeholder 1	x					
Totals		7	2	1	2		

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Date: 04/10/18

APPROVED

**Northridge West Neighborhood Council (NWNC)
General Public Board Meeting
Tuesday, 10 April 2018
Calahan Elementary School Auditorium
18722 Knapp Street, Northridge 91324**

1. Call to order, roll call, and pledge of allegiance

- President Peter Lasky called the meeting to order at 6.23PM, welcomed over ten stakeholders, ten board members, and led us in the Pledge of Allegiance.

Here (10)	Pamela Bolin, Lloyd Dent, Bill Fox, Jenni Heckscher, Greg Kromhout, Gail Lapaz, Peter Lasky, Jon Manuel, Colleen Pick, and Glen Wilson
Absent (1)	Jacalyn Williams
Resigned (1)	Mikkie Loi

2. Comments by Public Officials

- Matt Hernandez, Public Safety Field Deputy for CD12, is the liaison who advocates for the stakeholder's behalf while interfacing with the Departments of Building, Safety, Transportation, as well as the LAFD, LAPD, etc.
- In March, the city council's Budget and Finance Committee approved Councilman Englander's legislation to establish a seismic retrofit loan program for at-risk wood-framed properties.
- Colleen Pick expressed concern about wayward shopping carts. It is recommended that one contact the council office. Via text, they will communicate with those who can oftentimes remove the carts within hours.
- Saturday, April 21 will be the 25th Annual Supporters of Law Enforcement in Devonshire (SOLID) All You Can Eat Pancake Breakfast beginning at 8AM for \$9/person, and the LAPD Devonshire Division's Annual Open House beginning at 10AM. This will be held at 10250 Etiwanda Avenue. You will get to meet your Senior Lead Officers and tour the Devonshire Station. Additional information can be found on their website at <https://www.soliddevonshire.org/>.
- Matt had two available tickets to SOLID's pancake breakfast, and coordinated a trivia contest. Among the questions asked were "how many sub-committees are part of the NWNC?" (too complicated) and "which neighborhood council put on an outstanding town hall on Thursday, March 29?" (too obvious). The final trivia question was "What do you fill out to address the council?" The answer was "a speaker card".
- Jose Galdamez from the Department of Neighborhood Empowerment (DONE) reported the following:
 - Sunday, April 15 is the deadline for Neighborhood Councils to amend their bylaws.
 - The funding deadlines for this fiscal year (ending Saturday, June 30) is Sunday, May 20, with Wednesday, June 20, being the last day for credit card transactions.
 - In April, DONE will host Planning 101 Project Planning workshops; this training will provide an overview of the basic elements of planning, land use, and zoning. The valley classes will be as follows:

North Valley	South Valley
Monday, April 16	Monday, April 30
6PM to 8.30PM	6PM to 8.30PM

- Congratulations to the board for the great job everyone did at the March 29 town hall meeting.
 - The NWNC received a letter from landscape architect Robert Gutierrez addressed to the city's Office of Community Beautification; the proposed topiary has been approved.
 - Peter asked who is the most responsible element for how committees operate? President? Board? It was a trick question, as it is dependent upon the stakeholders. In accordance with the NWNC bylaws, a committee can have merely three board members, but it can have many stakeholders.
6. Discussion and motion to require all Neighborhood Purpose Grant (NPG) Applicants to have a representative attend and speak for the proposed grant at the general board meeting where the board will vote on the grant
- Lloyd Dent mentioned that this allows for transparency, as well as the opportunity for board members and stakeholders to ask questions. He then made a motion to approve this agenda item; Jenni Heckscher seconded the motion, and it passed unanimously.
7. Discussion and motion to approve a recommendation by the Education Committee to approve the NPG of \$1,000 for the Oakridge Foundation for the planting of a large Oak Tree. This was approved in February but rejected by the City Clerk NC Funding Division because of an improper date
- Peter Lasky and Stakeholder Brian expressed concern about the date shown on the NPG.
 - Although there was no one from the Oakridge Foundation, Pamela Bolin requested that we vote on it anyway, as it was already approved in February.
 - Stakeholder Peter Wei asked about the source of the \$1k estimate; the Oakridge Foundation received several cost comparisons and determined that number was valid. A second presented opinion was not warranted.
 - Pamela Bolin made a motion to approve this agenda item, provided that the corrected NPG be returned to the NWNC within thirty days, by May 10; Lloyd Dent seconded the motion, and it passed unanimously.
8. Discussion and motion to approve a recommendation by the Education Committee of an NPG for \$3,000 for the Northridge Beautification Foundation for the purpose of cleaning and improving areas to be determined by the board such as Devonshire Street, Tampa Avenue, or other busy and highly visible thoroughfares in our boundaries
- Don Larson would like to focus on Reseda Boulevard, from Nordhoff to Devonshire Streets.
 - Stakeholder Peter Wei asked for the budget breakdown.

Expense			Totals
Each worker receives	\$ 5.00	Breakfast	\$ 33.50
	25.00	Vons Gift Card	
	3.50	Transportation	
X		7 workers	234.50
X		Twice a week	469.00
For Six weeks			2,814.00

- After their clean-up activities, the "navigator" helps the homeless get jobs and housing.
- Don originally requested \$5k for this program. Jon Manuel added that with this \$3k, NWNC would have granted \$7k to the Clean Streets program during this fiscal year, which is nearly 17% of the annual budget.
- Colleen Pick and Bill Fox are 100% in support of this as Don is a known entity and the money stays in Northridge.

Attachment #3



Kelly Sooter <ksooternorthridgewest@gmail.com>

Fwd: NPG Audit

1 message

Peter Lasky <PLasky@northridgewest.org>
To: Kelly Sooter <ksooternorthridgewest@gmail.com>

Mon, Dec 16, 2019 at 6:35 AM

Kelly,

I think this is the first email I sent to Don and NBF requesting documentation of the work done for the \$3,000 NPG.

Peter Lasky*President**Northridge West Neighborhood Council**818-363-8468*

Begin forwarded message:

From: don larsen <don8819@gmail.com>

Subject: Re: NPG Audit

Date: June 21, 2019 at 2:50:05 PM PDT

To: Peter Lasky <pdlaskyco@gmail.com>

Yes

Sent from my iPhone

On Jun 21, 2019, at 2:40 PM, Peter Lasky <pdlaskyco@gmail.com> wrote:

Don,

At our Executive Committee Meeting yesterday the following was discussed.

One of the things that we are supposed to do as a NC is to audit all of our NPG's and make sure that the project and or activity specified in the NPG has been done.

Last year you were given \$3000 for Clean Streets, Clean Starts for work in our boundareis working on the main intersections.

Could you please provide a report detailing the hours, and days when such work occurred? Such a report could be either done in person at our next board meeting or you could email the materials and I will be happy to provide it to the board.

On the same subject could you please give us the days and times when you anticipate working in Northridge West this year 2019/20 and what locations you plan on servicing if it is currently known.

Thanks,

Peter Lasky*President**Northridge West Neighborhood Council**818-363-8468*



Attachment #4

Kelly Sooter <ksooternorthridgewest@gmail.com>

Fwd: report on 2018/19 CSCS work and 2019/20 NPG

1 message

Peter Lasky <PLasky@northridgewest.org>
To: Kelly Sooter <ksooternorthridgewest@gmail.com>

Mon, Dec 16, 2019 at 6:49 AM

Peter Lasky*President**Northridge West Neighborhood Council**818-363-8468*

Begin forwarded message:

From: Peter Lasky <pdilaskyco@gmail.com>**Subject:** report on 2018/19 CSCS work and 2019/20 NPG**Date:** July 4, 2019 at 12:56:23 PM PDT**To:** don larson <don8819@gmail.com>**Cc:** Rana Sharif <rsharif@northridgewest.org>, Kelly Sooter <ksooter@northridgewest.org>, Alma Fernandez <afernandez@northridgewest.org>

Hi Don,

As previously discussed, the board would like to see a report on the work done on the 2018/19 CSCS NPG. You had mentioned that you keep detailed records of work done, and hours worked by each participant and your plans for the new 2019/20 NPG of \$5000 on your intended work plans if known at this time.

I know you had said Linda was working on putting together a report for 2018/19.

Here are a few suggestions for you on how you might consider delivering this report.

1. Report in person at the meeting, if you choose this method let me know because I would like to agendize it and put it on the August Agenda.
2. Something like an Excel Spreadsheet sent to the whole board.
3. A report you forward to me in which I would likely give it during Presidential Comments.

I would recommend #1 because it puts you in direct contact with the board which I think is always good for you and the board.

While #2 and #3 might seem simpler it is possible that there could be questions that board members and stakeholders might have that a spreadsheet would not sufficiently answer. I would suggest including photo's as well, as you've done a great job in detailing the work you are currently doing around the Van Nuys City Hall, Sepulveda Basin and in North Hollywood.

However, I leave the decision to you on what you feel is the best way to proceed.

Our next meeting is July 9th.

Thanks,

Peter Lasky

President

Northridge West Neighborhood Council

818-363-8468



Attachment #5

Kelly Sooter <ksooternorthridgewest@gmail.com>

Fwd: 2nd email Re: report on 2018/19 CSCS work and 2019/20 NPG

1 message

Peter Lasky <pdlaskyco@gmail.com>

To: Kelly Sooter <ksooternorthridgewest@gmail.com>

Tue, Dec 31, 2019 at 5:56 AM

Peter Lasky

Begin forwarded message:

From: Linda Dunham <lindad@northridgebeautification.foundation>**Subject:** 2nd email Re: report on 2018/19 CSCS work and 2019/20 NPG**Date:** August 12, 2019 at 4:29:06 PM PDT**To:** Peter Lasky <pdlaskyco@gmail.com>**From:** Linda Dunham**Sent:** Sunday, August 11, 2019 12:39 PM**To:** don8819@gmail.com**Subject:** RE: report on 2018/19 CSCS work and 2019/20 NPG

Dear Peter,

Good afternoon. Please be advised we have a conflict for August 13 and must reschedule to September. And, would You please qualify "work done on the 2018/19 CSCS NPG"? I am looking at two NPGs from NWNC, both dated 06/01/2018; \$3000 and \$4000. Thank You. Best Regards,
Linda

Addendum: Would You please acknowledge receipt of this email?

Virus-free. www.avast.com



Attachment #5

Kelly Sooter <ksooternorthridgewest@gmail.com>

Fwd: Very helpful TU Re: report on 2018/19 CSCS work and 2019/20 NPG

1 message

Peter Lasky <pdlaskyco@gmail.com>

Tue, Dec 31, 2019 at 5:54 AM

To: Kelly Sooter <ksooternorthridgewest@gmail.com>

Peter Lasky

Begin forwarded message:

From: Linda Dunham <lindad@northridgebeautification.foundation>
Subject: Very helpful TU Re: report on 2018/19 CSCS work and 2019/20 NPG
Date: August 13, 2019 at 10:38:10 AM PDT
To: Peter Lasky <pdlaskyco@gmail.com>

Thank You, Peter. Very good. Best of my knowledge, we have not received a \$5000 check from NWNC 2019-2020.

From: Peter Lasky
Sent: Tuesday, August 13, 2019 10:15 AM
To: Linda Dunham
Subject: Re: 2nd email Re: report on 2018/19 CSCS work and 2019/20 NPG

Hi Linda,

August is not a problem, you were not on the agenda. If you would like to be on the agenda for September that is fine.

The work referred to is what Northridge Beautification did for the \$3000 that was for Clean Streets, Clean Starts.

The \$4000 was for the topiary which everyone knows was done. The other question the Executive Committee has is what and when is NBF planning on doing with the \$5000 that they received for fiscal year 2019/2020. for CSCS.

It is not necessary for anyone to come to the meeting and make a presentation, that is something I suggested to Don, as I felt it's always a good idea to get with your customers and let them know all the good things that you are doing for them. Sometimes customers forget or take things for granted.

Again that is a NBF choice, but what our Executive Committee wants to know is what was done for the \$3000 for 2018/19 and what is planned for this year.

If you would like to talk or get together for coffee we can talk about this in greater detail.

Thank you for getting back to me. I hope this is helpful.

Peter Lasky

President

Northridge West Neighborhood Council

818-363-8468



Attachment #5

Kelly Sooter <ksooternorthridgewest@gmail.com>

Fwd: Very helpful TU Re: report on 2018/19 CSCS work and 2019/20 NPG

1 message

Peter Lasky <PLasky@northridgewest.org>
To: Kelly Sooter <ksooternorthridgewest@gmail.com>

Mon, Dec 16, 2019 at 6:47 AM

Peter Lasky*President**Northridge West Neighborhood Council**818-363-8468*

Begin forwarded message:

From: Peter Lasky <pdlaskyco@gmail.com>**Subject:** Re: Very helpful TU Re: report on 2018/19 CSCS work and 2019/20 NPG**Date:** August 13, 2019 at 11:38:55 AM PDT**To:** Linda Dunham <lindad@northridgebeautification.foundation>

Linda,

According to our Monthly Expense Report for June, it shows that NBF received 3 NPG checks for May. They all cleared from our checking account on May 31. The 3 received were \$2500 for the Bronze Plaque for Oakridge, \$4000 for the topiary and \$5000 for Clean Streets, Clean Starts.

Please discuss with Don and let me know if you want to be on the agenda for September. August 27 is our next Executive Committee Meeting, this sets the agenda for the September Meeting. If you can let me know by August 26, I will make sure I put that on the Executive Committee Agenda.

Again this isn't a summons, this is an NBF decision as to whether NBF feels it would be in their best interest to be in front of the board and tell us or shows where the money went and good things you are doing that you feel would be good for the board to know.

An email documenting what was done and plans for 2019/20 will also be fine.

Thanks,

Peter Lasky*President**Northridge West Neighborhood Council**818-363-8468*

On Aug 13, 2019, at 10:38 AM, Linda Dunham <lindad@northridgebeautification.foundation> wrote:

Thank You, Peter. Very good. Best of my knowledge, we have not received a \$5000 check from NWNC 2019-2020.

From: Peter Lasky

Sent: Tuesday, August 13, 2019 10:15 AM

To: Linda Dunham

Subject: Re: 2nd email Re: report on 2018/19 CSCS work and 2019/20 NPG

Hi Linda,

August is not a problem, you were not on the agenda. If you would like to be on the agenda for September that is fine.

The work referred to is what Northridge Beautification did for the \$3000 that was for Clean Streets, Clean Starts.

The \$4000 was for the topiary which everyone knows was done. The other question the Executive Committee has is what and when is NBF planning on doing with the \$5000 that they received for fiscal year 2019/2020. for CSCS.

It is not necessary for anyone to come to the meeting and make a presentation, that is something I suggested to Don, as I felt it's always a good idea to get with your customers and let them know all the good things that you are doing for them. Sometimes customers forget or take things for granted.

Again that is a NBF choice, but what our Executive Committee wants to know is what was done for the \$3000 for 2018/19 and what is planned for this year.

If you would like to talk or get together for coffee we can talk about this in greater detail.

Thank you for getting back to me. I hope this is helpful.

Peter Lasky

President

Northridge West Neighborhood Council

818-363-8468

Attachment #6



Kelly Sooter <ksooternorthridgewest@gmail.com>

Fwd: talk

1 message

Peter Lasky <pdlaskyco@gmail.com>

To: Kelly Sooter <ksooternorthridgewest@gmail.com>

Tue, Dec 31, 2019 at 5:50 AM

Peter Lasky

Begin forwarded message:

From: Peter Lasky <PLasky@northridgewest.org>**Subject:** Re: talk**Date:** August 30, 2019 at 6:02:22 PM PDT**To:** don larson <don8819@gmail.com>

Got it.

Peter Lasky*President**Northridge West Neighborhood Council**818-363-8468*

On Aug 30, 2019, at 6:00 PM, don larson <don8819@gmail.com> wrote:

Peter. It is only your board that has problems. If those around you don't see the tremendous benefits I have given you then just stop doing business with me. I am working my ass off around this valley. You know that. I have done everything you have asked of me. If you can't see that and appreciate all my back breaking efforts then we should just part ways. I will finish this years work, but then maybe that should be it.

Sent from my iPhone

On Aug 30, 2019, at 5:43 PM, Peter Lasky <PLasky@northridgewest.org> wrote:

Don,

I'm not sure you realize this but NBF has problems with regard to how they are perceived.

As a friend, and as a past contributor to NBF both personally and in terms of driving board support I'd like to talk to you about this.

I'm going away this weekend but I hope we can sit down and talk when I get back.



Attachment #7
Link to complete Minutes
"Unity in Our Community"



Northridge West Neighborhood Council

**Joint Beautification Committee and
Whole NWNC Board Meeting Minutes**

Monday Sept. 23, 2019 from 6:30PM to 8:30PM

**Craft Room - Northridge Recreation Center
18300 Lemarsh St, Northridge CA 91324**

Executive Officers

Peter Lasky, President

Alma Fernandez, VP of Administration

Rana Sharif, VP of Outreach & Communication

Kelly Sooter, Secretary

Glen Wilson, Treasurer

Board Members

Pamela Bolin, Gail Lapaz

Lloyd Dent, Bill Fox

Jennifer Krowne, Josue Toscano

Kathleen Edwards, Abigail Bailes

This meeting is noticed as Joint Board Meeting out of an abundance of caution with the Brown Act. The purpose is for these committees to meet and make recommendation to the full Board.

LEGALLY REQUIRED OFFICIAL POSTING: Please do not remove until AFTER above date and time.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived or additionally restricted by the presiding officer of the Board.

The NWNC Agenda is posted for public review at, 9401 Reseda Blvd, in the clear box, to the left of the gate adjacent to the parking lot & posted on NWNC website www.northridgewest.org

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting Northridge West NC @ 818-697-0639, or email us at <http://www.northridgewest.org>

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed, at our website by clicking on the following link: www.northridgewest.org or at the scheduled meeting. If you need a copy of any record related to an item on the agenda, please contact Peter Lasky (via) email plasky@northridgewest.org



"Unity in Our Community"

Northridge West Neighborhood Council

Joint Beautification Committee and Whole NWNC Board Meeting Minutes

Monday Sept. 23, 2019 from 6:30PM to 8:30PM

Craft Room - Northridge Recreation Center

18300 Lemarsh St, Northridge CA 91324



1. Meeting Call to Order at 6:35. Roll Call: Glen Wilson, Peter Lasky, Kelly Sooter, Bill Fox, Abby Bailes, Gail Lapaz, Brian Reff, Chris Sales (NBF), Jason Hector (PRNC), Jeremie McFee (Pacific Outdoor Living)
2. Public Comments on non-agenda items: None
3. Updates on NWNC Project List for NBF / Don Larson on three approved NPGs:
 - A. \$3k for NBF's Clean Streets/Clean Starts Program dated April, 2018: \$3k grant for building and landscape materials for purpose of cleaning & improving areas to be determined modeled after Northridge Great Street project. Grant money will be used for 6-week program designed for 7 people.
 - Per Chris Sales, Don has covered Reseda from Nordhoff to 118 freeway. Reseda has always been the focal point for work as it connects the 3 Northridge Councils.
 - Chris recommends we look on Facebook to get updates on NBF / Don's work.
 - Per Jason, PRNC funded CSCS \$5k for 2 cycles each of 6 weeks. Don had approximately 5 people per cycle to work. PRNC requested specific work be done during the clean-up days.
 - ⇒ Peter requested Chris provide documentation of 2018 NPG: either photos or other documentation.
 - ⇒ Brian reminded Chris that NPG language states that "Upon completion, applicant must submit a follow up form to the Neighborhood Council and Department of NC" which has not been done.
 - ⇒ Chris asked that NWNC put in writing specific work being requested with approximate dates recognizing we will need to be somewhat flexible given Don's schedule.
 - B. \$4k for NBF for maintaining the Tampa Median, dated May, 2019. Maintenance includes weeding, trimming and shaping the topiary and fixing and repairing the sprinkler system if needed and for additional topiary to be installed if permits are obtained.
 - Per Peter, Don had said that he wanted to be responsible for getting permits for future topiaries.
 - ⇒ The Board requested an update to the changes Don agreed to on the existing topiaries dated July 23, 2019
 - ⇒ The Board would like to understand what steps Don is taking to secure permits for future topiaries.
 - ⇒ The Beautification Committee needs to determine if there will be additional topiaries for the Tampa median. If yes, a recommendation will be needed to



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determine if the topiary frames are purchased or built by Don. Regardless, Don would install them per the terms of the NPG.



- Per Chris, if we decide that we don't want to move forward with topiaries, then the money should either be refunded or reallocated to another project.
 - ⇒ Peter requested Chris ask Don to confirm in writing that he is willing to refund / reallocate if we don't move forward.
- Peter requested that Don come back with a recommendation of what the next topiary would be. He has the money, the materials – he should make the presentation.
- Per Chris, Don has been able to manipulate the city to do things that we would not normally get done.

C. \$5k NPG for NBF Clean Street, Clean Starts program dated May 3, 2019. \$5k grant for a 6-week program on cleaning and improving in areas to be determined with funds going to NBF. SFV homeless folks receive gift cards for roughly 3 hours of work. The program runs three hours a week/twice a week for group of 6-10 people.

⇒ NWNC Beautification Committee will come back with specific asks for 2019 NPG of \$5k for NBF.(see below)

4. Update on Clean Street ideas

- KS walked through a variety of ideas including Adopt A Street, Neighborhood Watch volunteer style program, reach out to schools and other organizations to assist as well as better utilizing West Valley Alliance and NBF /Don Larson to routinely clean streets
- Per Jason, PRNC has seen success working with the various agencies including Bureau of Street Services, Bureau of Street Lighting, and West Valley Alliance in maintaining sidewalks, trees and parkways.
- Bureau of Street Lighting: Advocate for resources to come to neighborhood
- File violations with 311 and put in street cleaning (Rinaldi to Sesnon on Tampa)

5. Updates on NWNC Operation Clean Ups: Next date is Thursday, September 26, 2019 at Tampa and Devonshire.

6. Update on Tampa Median landscaping options

Pacific Outdoor Living: Jeremie McAfee from Pacific presented a landscape concept for the Tampa median where the topiaries are located:

- Would require the City to add mulching
- Approximately 62 plants total

APPLICATION for Neighborhood Purposes Grant (NPG)

NEIGHBORHOOD EMPOWERMENT

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Northridge West Neighborhood Council

SECTION I- APPLICANT INFORMATION

1a) <u>Northridge Beautification Foundation</u>	<u>81-5463842</u>	<u>California</u>	<u>3/17/17</u>
Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicable)
1b) <u>8901 Rathburn Avenue</u>	<u>Northridge</u>	<u>CA</u>	<u>91325</u>
Organization Mailing Address	City	State	Zip Code
1c) <u>same as above</u>			
Business Address (if different)	City	State	Zip Code
1d) PRIMARY CONTACT INFORMATION:			
<u>Don Larson</u>	<u>818-401-5522</u>	<u>don8819@gmail.com</u>	
Name	Phone	Email	
2) Type of Organization- Please select one:			
<input type="checkbox"/> Public School (not to include private schools)		or <input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions)	
Attach Grant Request on School Letterhead		Attach IRS Determination Letter	
<u>Northridge Beautification Foundation (Clean Streets, Clean Starts</u>	<u>8901 Rathburn Aven</u>	<u>CA</u>	<u>91325</u>
3) Name / Address of Affiliated Organization (if applicable)	City	State	Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

A grant in the amount of \$5000.00 for building and landscape materials, for the purpose of cleaning and improving areas to be determined modeled after the Northridge Great Street project.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

The grant money will be used for a 6 week program designed for 10 to 15 people. Items include Food (Breakfast, water) during a morning pre-homeless navigation meeting on each morning before work begins. Other items include Tools, Garden Materials and Paint.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Food, tools, garden materials, and paint		\$5000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
☒ No ☐ Yes, please list names of NCs: (please see attachment A)

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application:

\$5,000.00

10a) Start date: May 15, 2019 10b) Date Funds Required: May 15, 2019

10c) Expected completion date: June 2, 2019 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
☒ No ☐ Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☒ No (Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Don Larson President Don Larson May 3, 2019
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Peter Larson Secretaary Peter Larson May 3, 2019
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form

NC Name: Northridge West NC
Meeting Date: May 14, 2018
Agenda Item No: 17

Discussion, presentation and motion to approve \$5,000 NPG on six-week program on cleaning and improving in areas to be determined with funds going to Northridge Foundation (NBF). Sixty homeless folks receive gift cards for roughly three hours of work a week. The program runs three hours a week/twice a week for six people for a group of ten individuals. This is modified if there are fewer participants. All participants must sign in to ensure accountability and transparency.

Method of Payment (Select One)
☐ Check
☐ Credit Card
☐ Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Peter Lasby	At-Large 7	X					
Kelly Sooter	At-Large 2					X	
Gail Lopez	At-Large 3	X					
Alma Fernandez	At-Large 4	X					
Rana Shaff	At-Large 5	X					
Glen Wilson	At-Large 1	X					
Vacant	Currently Vacant Position 1						
Jennifer Krowne	At-Large 6					X	
Lloyd Dent	Senior 2	X					
Bill Fox	At-Large 8	X					
Pamela Bellin	At-Large 10		X				
Jesus "Josh" Toscano	At-Large 11	X					
Kathleen Edwards	Currently Vacant Position 2					X	
Total:		6	1	0	0	0	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: Glen Wilson
 Print/Type Name: Glen Wilson
 Date: May 28, 2018
 Authorized Signature: Peter Lasby
 Print/Type Name: Peter Lasby
 Date: May 28, 2018

NCP 101 BAC Rev020118

APPROVED
Northridge West Neighborhood Council (NWNC)
General Public Board Meeting
Tuesday, 14 May 2019
Northridge Christian Church (NCC)
18901 Chatsworth Street, Northridge 91326

1. Meeting Call to Order
 - Jose Galdamez from the Department of Neighborhood Empowerment (DONE) called the meeting to order at 6.27PM.
2. Welcome to all stakeholders and Pledge of Allegiance
 - Jose welcomed over twenty-three stakeholders, ten board members, and led us in the Pledge of Allegiance.
3. Recognition of, and comments from, Outgoing Board Member which is Matt McPherson
 - Matt was unable to attend tonight's meeting; he was thanked [in absentia] for all that they did.
4. Seating of New Board Members
 - Jose administered the oath of office to Jennifer Krowne and Kelley Sooter and they took their seats at the head table.
5. Discussion and Possible Action to Appoint Stakeholders to Community Interest Stakeholders (CIS) Seats (2021 and 2023) and At-Large Seats (2021)
 - Josue "Josh" Toscano was interested in filling the CIS seats valid until 2023. He was born in Lakeview Terrace and attended the Nobel Middle School. His experience in social networking and accounting could make him as asset to the NWNC.
 - Kathleen Edwards was interested in the other CIS seat valid until 2021. She grew up in the San Fernando Valley and moved to Northridge in 1998. She is retired, having worked on the Drug Abuse Resistance Education program in Beverly Hills, as well as with homeless fire victims in Tennessee. She has also worked with Erin Brockovich and Attorney Ed Masry in their arguments against Pacific Gas and Electric.
 - Peter Lasky made a motion for Josue Toscano to take the CIS seat, valid until 2023; Pam Bolin seconded this motion, and it passed unanimously.
 - Peter Lasky made a motion for Kathleen Edwards to take the CIS seat, valid until 2021; Bill Fox seconded this motion, and it passed unanimously.
 - Jose administered the oath of office to Josue and Kathleen and they took their seats at the head table.
6. Election of new officers
 - Bill Fox made a motion for Peter Lasky to serve as president of the NWNC; Pam Bolin seconded this motion, and it passed unanimously.
 - Peter Lasky made a motion for Alma Fernandez to serve as Vice President, Administration of the NWNC; Rana Sharif seconded this motion, and it passed.

Aye (11)	Dent, Edwards, Fernandez, Fox, Krowne, Lapaz, Lasky, Sharif, Sooter, Toscano, and Wilson
No (1)	Bolin

- Peter Lasky made a motion for Rana Sharif to serve as Vice President, Outreach; Bill Fox seconded this motion, and it passed.

Aye (11)	Bolin, Dent, Edwards, Fernandez, Fox, Krowne, Lapaz, Lasky, Sharif, Sooter, and Wilson
Abstain (1)	Toscano

- Glen Wilson made a motion to serve as Treasurer; Pam Bolin seconded this motion, and it passed unanimously.
- Pam Bolin made a motion for Kelly Sooter to serve as Secretary; Peter Lasky seconded this motion, and it passed unanimously.

7. Motion to Approve NWNC Card Holder and NWNC Second Signer

- Glen Wilson made a motion to be the bank card holder and Peter Lasky to be the second signer; Rana Sharif seconded this motion, and it passed unanimously.

8. Roll Call and Determination of Quorum

- A silent roll call was performed which determined that a quorum, with 100% of the board in attendance, was seated.

Here (12)	Pamela Bolin	Alma Fernandez	Gail Lapaz	Kelly Sooter
	Lloyd Dent	Bill Fox	Peter Lasky	Josue Toscano
	Kathleen Edwards	Jennifer Krowne	Rana Sharif	Glen Wilson

9. Comments by Public Officials

- Danni Wang, Communications Director for Assemblywoman Christy Smith, thanked and congratulated the new NWNC board.
 - Saturday, April 20, Ms. Smith hosted "Coffee and Conversation" at the Porter Ranch Starbucks. This event was very well attended and she looks forward to hosting additional networking opportunities.
 - Saturday, May 18, State Assembly Speaker Anthony Renden will co-host a meeting with Ms. Smith and constituents at the Santa Clarita City Hall, 23920 Valencia Boulevard; mental health, small businesses, and other topics will be discussed.
 - Assemblywoman Smith currently has thirteen bills going through committees, including bills related to extending homeowner's protection, college affordability, and mental health. She hopes to address more accountability and transparency regarding where money is spent.
 - Please reach out to Danni for anything related to state agencies, outreach, or communications assistance.
 - In response to Lloyd's question, Ms. Smith chairs the Joint Legislative Committee on Emergency Management, and sits on the following Select Committees:
 - Career Technical Education and Building a 21st Century Workforce
 - Early Childhood Development
 - Jobs and Innovation in the San Fernando Valley
 - Veteran Employment and Education
 - Youth Mental Health
- Jose Galdamez from DONE reported the following:
 - DONE will conduct Leadership Academy Workshops on the "10 Things to Know as a Neighborhood Council Board Member" and facilitate panel discussions on how to run a

	Lasky, Sharif, Sooter, Toscano, and Wilson
Abstain (1)	Dent

15. Discussion and motion to approve a \$2,500 NPG for a bronze plaque for the Oakridge Estate Park with funds going to Northridge Beautification Foundation for the Oakridge Estate Park provided that recognition of both Neighborhood Council's (NWNC and NENC) is visible on the plaque
- Currently, people walk into the Oakridge Estate Park and merely see statues of horses, tractors, and the Barbara Stanwyck/Jack Oakie mansion.
 - Patricia LoPresti from the Friends of Oakridge reported that the NENC has appropriated \$2,500 towards a plaque at the park.
 - Prior to the plaque's installation, Patricia will process a six-page application, including making certain that it is covered with anti-graffiti material and that the stakeholders have the opportunity to review the artwork. This will be followed by the signage's approval from CD12 and the city's Planning and Parks and Recreation Departments. The city requests that someone take on the responsibility of the maintenance of this plaque. This entire process may take four or five months.
 - Patricia is working with an insured fabricator in Tarzana who has a great deal of experience generating these plaques.
 - Andrew Krowne asked why the increase in the estimate. Last month, the request was for \$2,000. At that time, the estimate was \$4,000; this has now increased to \$4,700.
 - Glen Wilson mentioned that he has not yet received the NPG. Patricia offered to read the NPG; this was unnecessary.
 - Peter Lasky expressed concern that the roof and wallpaper are deteriorating. Patricia reported that Councilman Smith has Quimby funds available for the Oakridge Estate's roof and interior repairs.
 - Rana Sharif made a motion to approve this agenda item; Bill Fox seconded this motion, and it passed.

Aye (11)	Bolin, Dent, Edwards, Fernandez, Fox, Krowne, Lapaz, Lasky, Sharif, Toscano, and Wilson
Ineligible (1)	Sooter

16. Discussion and motion to approve \$620 for a board retreat with training and a speaker from Empower LA. This retreat is to be held tentatively Saturday, June 8th. This is geared to all board members. Location to be determined. Funds from Office Expense

- Pam Bolin made a motion to approve this agenda item, with the retreat to possibly be held from 2PM until 4PM on Saturday, June 8th; Glen Wilson seconded this motion, and it passed.

Aye (10)	Bolin, Dent, Edwards, Fernandez, Fox, Krowne, Lasky, Sharif, Toscano, and Wilson
Ineligible (1)	Sooter
Abstain (1)	Lapaz

17. Discussion, presentation and motion to approve \$5,000 NPG on six-week program on cleaning and improving in areas to be determined with funds going to Northridge Beautification Foundation (NBF). SFV homeless folks receive gift cards for roughly three hours of work a day, twice a week. The program runs three hours a week/twice a week for six to ten individuals. This is modified if there are fewer participants. All participants must sign in to ensure accountability and transparency.
- The NBF's Clean Streets/Clean Starts Program started along Reseda Boulevard in Northridge to assist the homeless and beautify Northridge. This program has since been requested throughout the San Fernando Valley to help improve communities and alleviate homelessness.

- Don Larson works with five to fifteen homeless individuals who clean the parks, paint the hydrants, and other tasks that are not handled by the city. Realtor Chris Williams also helps with street clean-up activities.
- The NBF receives funding via NPGs from all the area's neighborhood councils.
- Gail expressed concern about \$5,000 calculates to \$23/hour. Don replied that the homeless receive \$30/day in the form of a grocery gift card (which cannot be used for alcohol, cigarettes, or lottery tickets). If there is money leftover, he extends this service to another week, or banks the money for future endeavors.
- Bill Fox made a motion to approve this agenda item; Rana Sharif seconded this motion, and it passed.

Aye (8)	Dent, Edwards, Fernandez, Fox, Lapaz, Lasky, Sharif, and Wilson
Abstain (2)	Krowne and Toscano
No (1)	Bolin
Ineligible (1)	Sooter

18. Discussion, presentation and motion to approve \$4,000 NPG to be used to maintain the topiary installed in 2018 by trimming, weeding, and watering as necessary to fund Northridge Beautification Foundation.

- Kelly mentioned that this was extensively discussed on Next Door. Many criticized Don because they felt the topiary did not look like horses. Don owns horses and he knows what they look like.
- Rana and Lloyd asked about the maintenance, watering, and the length of this financial commitment. Don replied that NWNC might need to contribute money for this upkeep for the next few years.
- Kathleen asked how long the topiary would take to grow; this may take three years. Don may add moss to fill in the horse's chest cavity to expedite matters.
- Councilman Krekorian has asked Don to extend his topiary activities into his district, including North Hollywood and along Sepulveda Boulevard.
- Bill Fox made a motion to approve this agenda item; Peter Lasky seconded this motion, and it passed.

Aye (9)	Edwards, Fernandez, Fox, Krowne, Lapaz, Lasky, Sharif, Toscano, and Wilson
Abstain (1)	Dent
No (1)	Bolin
Ineligible (1)	Sooter

19. Discussion and motion to revised the NWNC budget for 2018-19 with changes on allocation to cover the expense of the second mailer and including other budgetary changes. Motion items will change allocations on revised NWNC Budget for 2018-19

- Prior to this meeting, there was approximately \$15,024 leftover from the annual \$42,000 budget.
- The following unspent amounts can be transferred to NPGs:

From	
Elections	\$776.50
Community Improvement Projects	1,800.00
Outreach	3,800.00
Total	<u>\$6,376.50</u>

- These newly transferred NPG funds will be used to support Northridge Beautification Foundation and the Senior Dinner/Dance of May 31.

APPROVED
Northridge West Neighborhood Council (NWNC)
General Public Board Meeting
Tuesday, 8 October 2019
Northridge Christian Church
18901 Chatsworth Street, Northridge 91326

1. Meeting Call to Order, Pledge of Allegiance, Roll Call, and Determination of a Quorum
 - President Peter Lasky called the meeting to order at 6.26PM.
 - Peter welcomed over twenty-five stakeholders, [eventually] ten board members, and led us in the Pledge of Allegiance,
 - A quorum was declared via the following roll call:

Here (10)	Abigail Bailes, Pamela Bolin, Lloyd Dent, Kathleen Edwards, Gail Lapaz, Peter Lasky, Rana Sharif, Kelly Sooter, Josh Toscano, and Glen Wilson
Absent (3)	Alma Fernandez, Bill Fox, and Jennifer Krowne

2. Comments by Public Officials
 - Newly inaugurated Councilman John Lee addressed the NWNC
 - John started working with the area neighborhood councils while supporting Councilman Joel Wachs in the mid-90s.
 - He recently submitted a motion to fund overtime to support extra manpower for the LAPD at the Devonshire and Topanga Divisions. He also started a task force to deal with local street racing in the northwest valley. This effort has resulted in forty racing cars being removed from our streets. He also had cameras installed at major intersections.
 - John, along with Supervisor Barber, made a motion for the Hidden Creeks open space to remain undeveloped, rather than having 100+ homes built on that site.
 - John hopes to schedule a meeting with Governor Newsom to discuss the permanent closure of Aliso Canyon. There may be a major announcement regarding this by the end of October.
 - Lloyd asked about a requirement that new houses capture rainwater; John replied that they are working on that issue.
 - Gail Lapaz asked about a new homelessness supportive housing project that is being built along Topanga Canyon Boulevard. This can be built as three stories; however, the developers would like it to be a four-story structure. John added that the Los Angeles Homeless Services Authority states that 25% of the area's homeless are mentally handicapped who need institutional assistance; that statistic may be closer to 70%.
 - A stakeholder asked about a potential bridge across Sesnon Boulevard from Reseda Boulevard to Granada Hills; that bridge could cost \$25m and there is no plan to develop it.
 - Glenn Bailey asked about sidewalk vendors who are blocking sidewalks and hurting small businesses. Many citizens have reached out to Building and Safety as well as Street Services, who have done nothing since 2018. John told the story of Emle's Restaurant at 9250 Reseda Boulevard. A complaint was issued that someone got food poisoning from eating fried chicken from the sidewalk vendor in front of this restaurant. Emle's had to undergo an inspection, even though it was not their food.
 - For further issues, John recommended that people reach out to him via email at councilman.lee@lacity.org.
 - Danni Wang, communications director for Assemblywoman Christy Smith addressed the NWNC.

- The state assembly is out of session until January. If you want Ms. Smith to partner with your association, please reach out to their office.
 - Ten bills from Ms. Smith were considered by the senate, with seven awaiting Governor Newsom's signature:
 - Assembly Bill (AB) 543 makes school sexual harassment resources accessible
 - AB 629 helps victims of human trafficking get back on their feet
 - ABs 967 and 1507 update the California Charter Schools Act, creating clarity and equity
 - AB 1233 waives AP exam fees for low-income students and foster youth
 - AB 1637 streamlines the unclaimed property request process
 - AB 1729 increases high school enrollment in summer community college courses.
 - Governor Newsom already signed the following four bills from Assemblywoman Smith:
 - AB 853 expands college affordability by allowing ScholarShare to pay for expenses associated with college, such as rent and textbooks
 - AB 1051 updates the course load cap for nursing faculty to build the pipeline of nurses
 - AB 1106 extends the Enhanced Homeowner's Notification Program to save homes from foreclosure
 - AB 1336 champions child safety by funding more childhood injury prevention programs.
 - Abigail Bailes expressed concern about sex education curriculum and how this class material will be relayed to parents.
- Tara Vahdani, School Engagement and Data Specialist for LAUSD Board Director Scott Schmerelson, addressed the NWNC:
- She joined Scott's team three months ago, and supports 510 schools throughout the San Fernando Valley.
 - Scott is chairing the LAUSD Committee on Special Education, including monthly meetings with an advisory committee comprised of forty parents. He wants to ensure that they are happy with the special education that their kids are receiving. If anyone is interested in serving on this committee, please reach out to Scott and Tara's office.
 - Saturday, October 12, beginning at 9AM, will be a Choices School Fair at the Mulholland Middle School, 17120 Vanowen Street. Attendees will learn about their school choices, including

Admissions Criteria	Magnet Programs
Affiliated Charter Schools	Schools with Advanced Programs
Dual Language Options	Transportation Permits
 - The open enrollment application period is October 1st through November 15th for the 2020-21 school year. Please visit their website at goto.LAUSD.net or call 818-654-3600 for additional information.
 - Monday, October 14, beginning at 9AM, Tara and Scott will host a workshop on Dyslexia at their office at 6621 Balboa Boulevard. This workshop is designed to increase awareness of neurodiversity, the idea that our brains work and learn differently. Participants will explore the identification, strengths, and challenges of such learners.
 - Wednesday, October 23, 3.30PM to 6PM, they will host a Halloween themed Open House at their field office at 6621 Balboa Boulevard.
 - Friday, October 25, beginning at 5.30PM, our local Topeka Drive Elementary School will host their annual Fall Festival, including pumpkin carving, treats, etc.

8. Discussion and Motion from the Beautification Committee requesting a funding line of up to \$5,000 to be used for Public Art. The funds will be used to paint electrical boxes at traffic lights or other Public Art projects yet to be identified. The Beautification Committee will present locations, cost per box, and samples of the art, or ideas for other projects at a future meeting, funding to come from the Community Improvement Budget.

- Kelly mentioned that the following communities have several painted electrical boxes:

Glendale	100
North Hollywood	50
Chatsworth	10

- Nearly every intersection has one of these utility boxes, including a beautifully painted one at the corner of Mason Avenue and Devonshire Street.
- Gail asked how they came up with the \$5k; this seemed like a nice round number.
- If awarded the contract, 11:11 A Creative Collective of Chatsworth will coordinate permits, artists, graffiti-repellant paint covering, etc. They have experience in this sort of thing as they recently completed several utility boxes in North Hollywood and Chatsworth. 11:11's cost is \$1,200 per utility box.
- Rana Sharif made a motion to approve this agenda item; Gail Lapaz seconded this motion and it passed.

Aye (7)	Bailes, Bolin, Dent, Lapaz, Lasky, Sharif, and Sooter
Abstain (2)	Edwards and Toscano
Ineligible (1)	Wilson
Absent (3)	Fernandez, Fox, and Krowne

9. Discussion and Motion from the Beautification Committee of a work request for cleaning major streets in Northridge West by the Northridge Beautification Foundation (NBF) to satisfy the NPG received by the NBF in May 2019. The following streets are selected:

Chatsworth Street	Lassen Street	Reseda Boulevard
Corbin Avenue	Nordhoff Street	Tampa Avenue
Devonshire Street	Plummer Street	Wilbur Avenue

Cleaning would consist of removing debris, leaves, trimming trees, and shrubs and weeding.

- Someone mentioned that water would not be included.
- Rana Sharif made a motion to approve this agenda item; Kelly Sooter seconded this motion and it passed unanimously.

10. Motion to Approve the September 10, 2019 Minutes

- Kelly Sooter made a motion to approve this agenda item; Rana Sharif seconded this motion and it passed unanimously.

11. Discussion and Motion from the Outreach Committee for a funding line of up to \$2,000 for the purchase of water bottles, reusable totes, reusable straws, hand sanitizer, flashlights, pens to be used as premiums at NWNC Outreach events, funding to come from the Outreach Budget.

- Kelly shopped for these products at Amazon Promotional Items, WalMart Promo Shop, Innovation Promotions, as well as seven other vendors. These items will be delivered within six weeks, with free shipping and no set-up fee.
- Items selected should build NWNC awareness, reinforce priorities, provide a real stakeholder value, renewable [if possible], and be easy to store. All promotional items will include the NWNC logo and tagline "your community voice in the mayor's office" wherever possible.

- The NWNC's 2019-20 Operational Plan [as decided at the August retreat] will be voted upon at the November NWNC meeting. This plan includes key priorities, budget highlights, observations, committee statements, process improvements, budget questions, next steps, and the following four goals:
 - Provide value to our stakeholders by being an informed resource and advocate for the community
 - Build a cohesive team of strong and active board members
 - Increase committee activity and engagement with the community
 - Drive stakeholder awareness and involvement with the NWNC

5. Public Comments

- Glenn Bailey mentioned that the Northridge East Neighborhood Council (where he serves as president) received a variance request from Norm's Restaurant (which will open at 9400 Reseda Boulevard). The city restricts hours to 7AM to 11PM, yet Norm's hopes to be open 24/7.
- As one of the organizers of the Congress of Neighborhood Councils, Glenn thanked everyone for participating. The NWNC's contribution was listed on the inside cover. A survey was emailed to registrants. The organizers are aware and disappointed in the caterer's inability to meet the 11.30AM lunchtime goal.
- DONE's new General Manager, Raquel Beltran will be the featured speaker at the October 10th meeting of the Valley Alliance of Neighborhood Councils (VANC).
- VANC's November planning forum will be held at the CBS Studios, Studio City whereupon they will discuss land use issues. This year's meeting has a sponsor, so they are not requesting neighborhood council's contributions.
- Victoria Estrada spoke earlier with Tara regarding the upcoming sex education curriculum coming to the LAUSD in 2020. She does not believe that the LAUSD wants parents to know what they will teach the children. Children as young as kindergarten will learn about masturbation, children in 4th grade will receive birth control information (including condom usage), and 7th graders will learn about sex with all genders. She would like the NWNC to agendize this issue.
- Grace, the mother of three boys, agrees with Victoria and is alarmed by what is taught in the LAUSD. She feels this material is not appropriate for 9-and 11-year-olds and yet she was told that she could not opt out. The school told her that she is one of a very few people who are concerned about this. She agrees with Victoria that this should be agendized at an NWNC meeting.

6. Discussion and Motion to approve the following committee changes, add Bill Fox to the Government Affairs Committee, add Abigail Bailes to the Public Safety Committee, per Article VII, Sections 3:B and 3:C of our bylaws.

- Peter Lasky made a motion to approve this agenda item; Abigail Bailes seconded this motion and it passed unanimously.

7. Discussion and Motion from the Government Affairs Committee to approve Abigail Bailes as a Community Impact Statement (CIS) signer and filer.

- Josh asked what this task would entail. Peter explained that if and when NWNC issues a CIS, Abigail could sign and file this document.
- Rana Sharif made a motion to approve this agenda item; Abigail Bailes seconded this motion and it passed unanimously.

1/1/2020

Gmail - Don response.rtf

Attachment #11



Kelly Sooter <ksooternorthridgewest@gmail.com>

Don response.rtf

1 message

don larson <don8819@gmail.com>

Mon, Oct 7, 2019 at 12:16 PM

To: ksooternorthridgewest@gmail.com, rotaryzorro@dslextreme.com, Peter Lasky Aol <peterdlasky@aol.com>

Sent from my iPhone



Don response.rtf

5K

Peter:

Just wanted to let you know that I will not be able to attend the meeting described below because of my need to be "early to bed, early to rise" for my clean up program. Also, whatever is agreed on in the future, in terms of dates for carrying out any work, will need to take into account the other demands on my time that are represented by requests from CD 12, other council members, and from our county supervisor and her staff.

8. Discussion and Motion from the Beautification Committee requesting a funding line of up to \$5,000 to be used for Public Art. The funds will be used to paint electrical boxes at traffic lights or other Public Art projects yet to be identified. The Beautification Committee will present locations, cost per box, and samples of the art, or ideas for other projects at a future meeting, funding to come from the Community Improvement Budget. (10 minutes, Sooter)

Item #8 is a bit of a different process than what had been previously discussed (median topiary). Normally, "painting" the mechanical boxes or identifying other locations for public art would require you to work with an artist or public art group, through an NPG. The public art that we had agreed on was for development of median topiary. I understand that you would prefer to have store bought topiary shells and other plants for the planting. I would remind you that the plants chosen for the first topiary were those suggested by the city street services folks, of which you "insisted" that we follow their suggestions. However, we can plant other plants in the future. I cannot guarantee the long term survival of these structures since the store purchased versions are very flimsy. I am also in the process of making good on a request to alter the "heads" of the horses. The time frame for continuing on the project will be late December or early next year.

9. Discussion and Motion from the Beautification Committee of a work request for cleaning major streets in Northridge West by the Northridge Beautification Foundation to satisfy the NPG received by NBF in May of 2019. The following streets are the streets selected, Reseda, Wilbur, Tampa, Corbin, Nordhoff, Plummer, Lasson, Devonshire and Chatsworth. Cleaning would consist of removing debris, leaves, trimming trees, and

shrubs and weeding. (Sooter 10 minutes)

To be clear, all of the streets mentioned have been cleaned in the past, some multiple times. Another detail to remember is that this program is a homeless work and improvement project. I have not cleaned streets in the Valley for the last number of years because I decided to start a second job as a gardener or even as a contractor for clean ups. This is an entire program that has proved successful all over the valley and which your NC understood when you "hired" me for the job. Linda Dunham, who is currently visiting family in the East, will continue to organize financial data from the last cleanup in preparation for enlightening you, your BoD members, and stakeholders as to what goes into a successful clean up.

Again, your future clean ups can be coordinated, as required, but they will not be taking place until my current projects are finished.

Thanks for taking a moment read this. I hope we understand where we all stand now. If you or your stakeholders continue to be concerned about the quality or the reliability of my work, I suggest that you contact John Lee, Supervisor Kathryn Barger, Councilmember Blumenfield, or any number of notables to ask for a recommendation.

Don Larson

APPLICATION for Neighborhood Purposes Grant (NPG)

NEIGHBORHOOD EMPOWERMENT

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council (NC), upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of NC from which you are seeking this grant: Northridge West Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) <u>Northridge Beautification Foundation</u>	<u>81-5463842</u>	<u>California</u>	<u>3/17/17</u>
<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b) <u>8901 Rathburn Avenue</u>	<u>Northridge</u>	<u>CA</u>	<u>91325</u>
<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c) <u>same as above</u>			
<i>Business Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d) PRIMARY CONTACT INFORMATION:			
<u>Don Larson</u>	<u>818-401-5522</u>	<u>don8819@gmail.com</u>	
<i>Name</i>	<i>Phone</i>	<i>Email</i>	
2) Type of Organization- Please select one:			
<input type="checkbox"/> Public School (not to include private schools)		or <input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions)	
Attach Grant Request on School Letterhead		Attach IRS Determination Letter	
<u>Northridge Beautification Foundation (Clean Streets, Clean Starts</u>	<u>8901 Rathburn Ave</u>	<u>CA</u>	<u>91325</u>
<i>3) Name / Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

A grant in the amount of \$4,000.00 will be used to maintain the topiary installed in 2018, by trimming, feeding, weeding, and watering as necessary

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

The grant will be used to do the following items:

1. Keep the drip system operating by repairing any leaks; if problems develop with the timers or any of the city installed equipment notify Northridge West NC, CD 12 and Urban Forestry.
2. Maintain the other medians along Tampa Ave. between the 118 and Devonshire Street.
3. If permits are obtained for putting additional topiary on the medians, install additional topiary animals per the California Rancho theme, such as goats, chickens, sheep, cows etc.
4. Northridge Beautification will use their best efforts to work with the Bureau of Sanitation to have them reapply compost material to the medians.

SECTION III - PROJECT BUDGET OUTLINE

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Food, tools, garden materials, and paint		\$4,000.00

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
☒ No ☐ Yes, please list names of NCs: (please see attachment A)

8) Is the implementation of this specific program or purpose described in box 4 above contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes, please describe:

Source of Funding	Amount	Total Projected Cost

9) What is the TOTAL amount of the grant funding requested with this application:

\$4,000.00

10a) Start date: May 25, 2019 10b) Date Funds Required: May 21, 2019

10c) Expected completion date: Dec. 31, 2019 (After completion of the project, the applicant must submit a follow-up form to the Neighborhood Council and the Department of Neighborhood Empowerment)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a former or existing relationship with a Board Member of the NC?
☒ No ☐ Yes - Please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application? ☐ Yes ☒ No (Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the Department will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Don Larson President Don Larson May 3, 2019
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Peter Larson Secretary Peter Larson May 3, 2019
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the Department at (213) 978-1551 for instructions on completing this form

Office of the City Clerk							
Administrative Services Division							
Neighborhood Council (NC) Funding Program							
Board Action Certification (BAC) Form							
NC Name: Northridge West NC				Meeting Date: May 14, 2019			
Budget Fiscal Year: 2018-2019				Agenda Item No: 18			
Board Motion and/or Public Benefit Statement (CIP and NPG):		Discussion, presentation and motion to approve \$4,000 NPG to be used to maintain the topiary installed in 2018, by trimming, weeding, and watering as necessary to fund Northridge Beautification Foundation.					
Method of Payment: (Select One)		<input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement					
Vote Count							
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Peter Lasky	At-Large 7	X					
Kelly Sooter	At-Large 2					X	
Gail Lapaz	At-Large 3	X					
Alma Fernandez	At-Large 4	x					
Rana Sharif	At-Large 5	X					
Glen Wilson	At-Large 1	X					
Vacant	Community Interest Stakeholder 1						
Jennifer Krowne	At-Large 6					X	
Lloyd Dent	Senior 2			X			
Bill Fox	At-Large 9	X					
Pamela Bolin	At-Large 10		X				
Josue "Josh" Toscano	At-Large 11	X					
Kathleen Edwards	Community Interest Stakeholder 2					X	
Board Quorum: 7	Total:	7	1	1	0	3	0
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.							
Authorized Signature: <i>Glen Wilson</i>		Authorized Signature: <i>Peter Lasky</i>					
Print/Type Name: Glen Wilson		Print/Type Name: Peter Lasky					
Date: May 28, 2019		Date: May 28, 2019					

Attachment # 13



Kelly Sooter <ksooternorthridgewest@gmail.com>

Re: Tampa Topiary - Don Larson comments

1 message

Don Larson <don8819@icloud.com>

Tue, Jul 23, 2019 at 6:06 PM

To: Kelly Sooter <ksooternorthridgewest@gmail.com>

This is ok

Sent from my iPhone

On Jul 23, 2019, at 6:04 PM, Kelly Sooter <ksooternorthridgewest@gmail.com> wrote:

Don,

I took a stab at ghost writing some comments that would help "fill in" what is happening with the horses. I tried to pull from your comments, but I don't know if I got everything. I kept it to aesthetic and did not attempt to address structure (A frame, etc) as I felt that was more in line with what people are looking for. Feel free to use this as a starting point.

The horses were designed to allow for growth. In order to do that

- Manes and tails are temporary and will be replaced with wire mesh that will allow the plants to fill in the shapes
- Legs are left open so that the plant can grow. As it grows the legs will be shaped to allow for better skeletal definition
- The topiaries are anchored in cement to allow for stability to withstand our high winds.
- The black container at the base of the legs are water pipes to allow for watering, not the plant containers
- The ears are a little oversized to allow for growth. It will be less evident once the plant begins to adhere to the wire
- Moving forward, I will make some adjustments to the nose and ears that will give more definition to the facial characteristics

Hope this helps

Kelly Sooter
Northridge West Neighborhood Council
Secretary
ksooter@northridgewest.org
IG: @northridgewestnc
FB: @northridgewest
www.northridgewest.org



Attachment #13

Kelly Sooter <ksooternorthridgewest@gmail.com>

RE: Tampa Topiary - Don Larson comments

1 message

Linda Dunham <dunham@aol.com>

Fri, Jul 26, 2019 at 7:09 AM

To: Peter Lasky <pdilaskyco@gmail.com>, Kelly Sooter <ksooternorthridgewest@gmail.com>, Bill Fox <rotaryzorro@dslexreme.com>

Cc: Don Larson <don8819@icloud.com>

Thank You, All. Great ghost writing, Kelly.

Please CHANGE MY EADDRESS to: lindad@northridgebeautification.foundation.

Am phasing out of AOL. Thank You.

From: Peter Lasky
Sent: Tuesday, July 23, 2019 8:01 PM
To: Kelly Sooter; Bill Fox
Cc: Don Larson
Subject: Re: Tampa Topiary - Don Larson comments

Thank you Kelly,

I'm sure Don or Linda can more to this to help round it out.

I think Edie's suggestion was very good that Don provide some insight to the design process. Helping our stakeholders understand this will benefit everyone.

It shows how impressed she was as she listened to the thought and detail that Don had put into the design. Until she and Randy sat down with Don these points were not understood.

When one buys a store bought topiary it's made so it can't be customized to keep it simple. When you buy something custom made by the designer and he will be around to maintain it, it allows for much freedom and customization throughout the process of the growth.

Peter Lasky

On Jul 23, 2019, at 6:04 PM, Kelly Sooter <ksooternorthridgewest@gmail.com> wrote:

Don,

Attachment #14



Kelly Sooter <ksooternorthridgewest@gmail.com>

NPG's 2018/19

1 message

Peter Lasky <PLasky@northridgewest.org>

Mon, Dec 9, 2019 at 12:37 PM

To: Don Larson <don8819@gmail.com>

Cc: board <board@northridgewest.org>

Don,

I'm writing to you to clarify the board position on matters regarding Neighborhood Purpose Grants (NPG's) given to Northridge Beautification Foundation (NBF).

As you know there have been some concerns raised by the board about 3 of the 5 Neighborhood Purpose Grants that NBF has received from the Council in the last 2 years.

The first question concerns the grant received in May of 2018 for \$3,000. The issue raised by the board is whether this work was done. NBF's Application Request states that "The grant money will be used for a 6 week program designed for 10-15 people."

Page 2 of the Grant Request, *Section III, 10c* states that ("After the completion of the project, the applicant must submit a follow up form to the Neighborhood Council and the Department of Neighborhood Empowerment")

In spite of several requests for proof showing that this work has been done, said proof has not been furnished.

In a previous email you stated that you had turned over the request to Linda Dunham who would furnish the above evidence. Ms. Dunham has not offered this evidence. We've been very patient in waiting for this evidence to be furnished, approximately 6 months. If no evidence is furnished we will have to assume that the terms of the NPG have not been met.

More recently at the May 14, 2019 Meeting, NBF received an additional 3 Neighborhood Purpose Grants of which the board has concerns regarding 2 of them.

"\$5,000 was approved for the purpose of "cleaning and improving in areas to be determined modeled after the Northridge Great Street project".

You stated in response to a question from Pam Bolin that night that NBF accounts for the grant money received from the council with time cards showing the location worked, the name of each recipient, and the hours worked. With this method of accounting it should be easy to document the work referred to above has been completed.

At the September 23rd Beautification Committee Meeting, Chris Sales, appeared per your request as a representative for NBF. He requested that the board submit to NBF a request of what work NWNC would like done to satisfy this grant. The Beautification Committee has created this work list and the Council has approved it. The intent is to provide guidance to NBF as to the board's priorities. We are asking that NBF provide an approximate date of when this work will be completed.

The minutes from the September Meeting show that the board unanimously approved this work list below.

"Discussion and Motion from the Beautification Committee of a work request for cleaning major streets in Northridge West by the Northridge Beautification Foundation (NBF) to satisfy the NPG received by the NBF in May 2019. The following streets are selected: Chatsworth Street, Corbin Avenue, Devonshire Street, Lassen Street, Nordhoff Street, Plummer Street, Reseda Boulevard, Tampa Avenue, Wilbur Avenue. Cleaning would consist of removing debris, leaves, trimming trees, and shrubs and weeding. Someone mentioned that water would not be included. Rana Sharif made a motion to approve this agenda item; Kelly Sooter seconded this motion and it passed unanimously."

The other NPG approved at the May Meeting was for \$4,000 for Tampa Median work. Among several items enumerated it states "if permits are obtained for putting additional topiary on the medians, install additional topiary animals per the California Rancho theme, such as goats, chickens, sheep, cows etc."

"Northridge Beautification will use their best efforts to work with the Bureau of Sanitation to have them reapply compost material to the medians."

In previous discussions you (Don) have stated that you would like to take over the responsibility of obtaining permits for additional topiaries and adopting the medians. You have stated that you could obtain these permits faster than the board with your "connections" and it would give you more direct control over the future topiary projects. It would also make it easier for the Council not to have to do the work to adopt the medians, obtain the permits and remove the Council from the responsibilities in accepting permits from the city.

As of now you have not disclosed to the council any intention to move ahead with adopting additional Tampa Medians, permits or to install additional topiaries.

The following are from the minutes of the September 23rd Beautification Committee Meeting where Mr. Sales spoke on your behalf:

"The Beautification Committee would like to understand what steps Don is taking to secure permits for future topiaries.

"The Beautification Committee needs to determine if there will be additional topiaries for the Tampa Median. If yes, a recommendation will be needed to determine if the topiary frames are purchased or built by Don. Regardless Don would install them per the terms of the NPG."

"Per Chris, if we decide that we don't want to move forward with topiaries, then the money should either be refunded or reallocated to another project."

"Peter requested that Don come back with a recommendation of what the next topiary would be. He (*Don*) has the money, the materials- he should make the presentation."

Per Chris, Don has been able to manipulate the city to do things we would not normally get done."

I am reaching out in this email as there has been little conversation between you and I or the Council since NBF received the funding for the last 2 Grants. I hope that questions regarding the past and present NPG's can be resolved in a way that is satisfactory to the Council and NBF.

We all acknowledge that you and NBF have done amazing work and are well deserving of the recognition and accolades received. Non the less there can be honest differences of opinion between people/organizations and they should be dealt with in a straight forward manner.

We look forward to hearing your response regarding these issues.

Sincerely,

Peter Lasky

President

Northridge West Neighborhood Council

818-363-8468

Attachment #15



Kelly Sooter <ksooternorthridgewest@gmail.com>

Fwd: Final Notice

1 message

Peter Lasky <PLasky@northridgewest.org>

Wed, Dec 18, 2019 at 7:54 PM

To: Rana Sharif <rsharif@northridgewest.org>, Kelly Sooter <ksooternorthridgewest@gmail.com>, glen Wilson <gwilson@northridgewest.org>

Opps, forgot to copy you on the original.
Here is the email I just sent.

Peter Lasky*President**Northridge West Neighborhood Council**818-363-8468*

Begin forwarded message:

From: Peter Lasky <PLasky@northridgewest.org>**Subject:** Final Notice**Date:** December 18, 2019 at 7:52:33 PM PST**To:** Don Larson <don8819@gmail.com>, "Sales, Christopher B" <chris.sales@csun.edu>, Andrea Alvarado <northridgebeautification@gmail.com>**Northridge Beautification Foundation**

8901 Rathburn Avenue

Northridge CA., 91324

Mr. Larson,

The Northridge West Neighborhood Council has reached out to you numerous times over the last 7 months asking for documentation of the work allegedly done by your organization, on a Neighborhood Purposes Grant, received by Northridge Beautification Foundation in May of 2018. We've offered to sit down with you and Ms. Dunham and discuss this problem, with no response.

Despite your statement that said documentation would be provided by Ms. Dunham that has not happened.

If said documentation is not furnished by 12/27/2019 the board will have no choice but to refer this matter to the Los Angeles Department of Neighborhood Empowerment and the Los Angeles City Clerk Neighborhood Council Funding Division

Peter Lasky

President

Northridge West Neighborhood Council

818-363-8468