

Monthly Expenditure Report



Reporting Month: June 2020

Budget Fiscal Year: 2019-2020

**NC Name: Northridge West
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$24283.32	\$9122.17	\$15161.15	\$0.00	\$0.00	\$15161.15

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$23510.84	\$784.46	\$5761.15	\$0.00	\$5761.15
Outreach		\$1837.71		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$7770.00	\$5000.00	\$2400.00	\$0.00	\$2400.00
Neighborhood Purpose Grants	\$13500.00	\$1500.00	\$7000.00	\$0.00	\$7000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$20497.52	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	IN BADGE BUSTERS INC	06/04/2020	Badges for new presiden + 2 new board members	General Operations Expenditure	Office	\$47.42
2	OFFICE DEPOT #889	06/15/2020	Printer toner and paper	General Operations Expenditure	Office	\$259.84
3	SQ BVI APPAREL USA IN	06/16/2020	Polo shirts for new board members - set up fee for logo	General Operations Expenditure	Outreach	\$60.00
4	SQ BVI APPAREL USA	06/16/2020	Polo shirts for new board members to wear during NWNc supported events and activities	General Operations Expenditure	Outreach	\$406.54
5	DELUXE	06/19/2020	Hand Sanitizer (250 2oz bottles) and First Aid Kits (100)	General Operations Expenditure	Outreach	\$1197.48
6	SAFETYPRODUCTS	06/19/2020	Ordered Light Sticks (100) and Face Masks (100) for disaster preparedness and clean streets programs	General Operations Expenditure	Outreach	\$173.69

7	Southern California Preparedness Foundation	05/22/2020	Discussion and motion to approve an NPG of \$1000 towards the Southern California Preparedness Foundation (501c3) towards the Valley Disaster Preparedness Fair and related effort...	Neighborhood Purpose Grants		\$1000.00
8	YMCA of Metropolitan Los Angeles	05/22/2020	Discussion and motion to approve an NPG of \$500 to the West Valley YMCA (501c3) towards the organization's shower program, childcare efforts, and pop-up food pantry for sc...	Neighborhood Purpose Grants		\$500.00
9	11:11 A Creative Collective	05/22/2020	Street Box - Utility Box Art Project Vote & Approval at NWNC General Meeting Jan. 14, 2020 agenda item #9 Make Electrical Boxes have art on some boxes in NWNC area for stak...	Community Improvement Project		\$5000.00
10	APPLEONE EMPLOYMENT SERVICES	06/08/2020	Minute Taker Service for period of 3-7-2020.	General Operations Expenditure	Office	\$103.95
11	WENDY L. MOORE / MOORE BUSINESS RESULTS	06/01/2020	Communications services for NWNC May 2020.	General Operations Expenditure	Office	\$200.00
12	APPLEONE EMPLOYMENT SERVICES	06/08/2020	Minute Taking Services for Tue. 2/11/2020 and Tue. 28, 2020.	General Operations Expenditure	Office	\$173.25
Subtotal:						\$9122.17

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

Badge Busters, Inc.

21400 Ventura Blvd. Unit A
Woodland Hills, CA 91364

Invoice

Date	Invoice #
5/29/2020	10494

Bill To
Northridge West Neighborhood Council Kelly Sooter 818 807-5109

Ship To

Due Date	Project

P.O. Number	
-------------	--

Item Code	Description	Price Each	Quantity	Amount
badges	gold metal sublimated badges 3 x 1.5 magnet back 2 logos plus name and title	12.00	3	36.00T
Shipping	shipping ground 1. Joel Lowell, Treasurer 2. Yi Ding, Secretary 3. Rana Sharif, President	8.00		8.00

Customer is responsible for approved artwork including spelling/grammar.. Customized products are not refundable. Consider your shipping options carefully. No credit for shipping changes if you decide to pick up. \$25.00 return check fee. Phone: 818 340-4778 www.badgebusters.com

Subtotal	\$44.00
Sales Tax (9.5%)	\$3.42
Total	\$47.42
Payments/Credits	\$0.00
Balance Due	\$47.42

Office DEPOT OfficeMax

NORTHRIDGE - (818) 727-7090
06/15/2020 6:56 PM



V2VT7Y5P3M35XCBB6

SALE 889-1-4032-757696-20.5.2

334901 TNR, HYLD, BRTHR

3 @ 82.49 247.47

Business Solutions Prc 196.32

You Pay 196.32SS

348037 PAPER, COPY, OD, 57.59SS

Instant Savings -20.60

Retail After Discounts 36.99

Business Solutions Prc 39.990

You Pay 36.99SS

5478871 CARD, SYMPATHY, 3.99SS

Business Solutions Prc 3.99

You Pay 3.99SS

Subtotal: 237.30

Sales Tax: 22.54

Total: 259.84

MasterCard 9007: 259.84

AUTH CODE 069879

TDS Chip Read

AID A0000000041010 MASTERCARD

TVR 0400088000

CVS No Signature Required

Total Savings:

\$71.75

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com

and enter the survey code below:

45QD CMV7 ORG7

Sales Quote

Number: SQ-17

Issue Date: 05/27/2020

Expiry Date: 06/26/2020

Deliver To

Norridge West Neighborhood CA

BVI
Apparel
USA

PRINTING & EMBROIDERY

www.bviapparelusa.com

Norridge West Neighborhood (Kelly)

Norridge West Neighborhood CA

BVI Apparel USA INC
2513 Tapo St. Suite 1
SIMI VALLEY CA 93063
United States
8055229071

Description	Qty	Price	Tax Rate	Amount
Screen Printing logo set up	1.00	60.00	Simi Valley, CA 7.25%	60.00
emb Embroidery I100 & K100 polos - Carolina Blue	13.00	25.00	Simi Valley, CA 7.25%	325.00
emb Embroidery L100 & K100 polo 2xl- Carolina Blue	2.00	25.00	Simi Valley, CA 7.25%	50.00
Subtotal				435.00
Tax				31.54
Total				466.54
Amount Due				\$466.54

Thank you for your business!

Sales Quote

Number: SQ-17

Issue Date: 05/27/2020

Expiry Date: 06/26/2020

Deliver To

Norridge West Neighborhood CA

BVI
Apparel
USA

PRINTING & EMBROIDERY

www.bviapparelusa.com

Norridge West Neighborhood (Kelly)

Norridge West Neighborhood CA

BVI Apparel USA INC
2513 Tapo St. Suite 1
SIMI VALLEY CA 93063
United States
8055229071

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emb Embroidery L100 & K100 polo 2xl- Carolina Blue	2.00	25.00	Simi Valley, CA 7.25%	50.00
Subtotal				435.00
Tax				31.54
Total				466.54
Amount Due				\$466.54

Thank you for your business!



Deluxe <CustomerHelp@deluxe.com>
to ksooter ▾

Fri, Jun 19, 1:37 PM (11 days ago) ☆ ↶ ⋮

Hi Kelly, Thank you for your order! Below is a copy of your order acknowledgement.

Can't see images? [View web version.](#)

deluxe.

Shop Your Account 855.833.5893

Apparel Bags Drinkware Journals Office Outdoor Writing More

Order In Process

Art & Proof Approval

Order In Production

Order Shipped

Order Acknowledgment
Order #579458

Hello Kelly,

We are happy to inform you that your order with **Deluxe** has been received successfully and is in the process of being filled.

Custom Product Orders

- Once we've received your design, our art department will email you a [virtual proof](#) within 2 business days.
- **You must approve your virtual proof before we'll send your order to production.**
- Please confirm your shipping address is complete and accurate. **Deluxe** cannot ship to PO boxes, so please ensure a physical shipping address has been provided.

Ordered a Service?

- You will be contacted by one of our expert consultants at the phone number provided soon. For questions about your service please call **855-724-3969**.



- You will be contacted by one of our expert consultants at the phone number provided soon. For questions about your service please call **855-724-3969**.

If you have any questions, please [contact us](#).

Order Date

Friday, June 19, 2020

Your Account Manager

KJ Richardson

kj.richardson@deluxe.com

855.833.5893 x 826

Pro Care First Aid Kit



Shipping To

Kelly Sooter
9941 Melvin Ave
Northridge, CA 91324
United States of America



ITEM	DESCRIPTION	COMMENTS	PRICE	QTY	TOTAL
Pro Care First Aid Kit	Item Number 18321 (3555-EMG)		\$5.23	100	\$523.00
Imprint Color	White				
Side 1	Imprint Text				
Item Color	Aqua, Translucent				
Imprint Method	Silk Screen		\$55.00		\$55.00
Production Type	Standard				

Sub Total \$578.00

5.jpg



2 oz. Hand Sanitizer - Square Bottle



Shipping To
Kelly Sooter
9941 Melvin Ave
Northridge, CA 91324
United States of America



ITEM	DESCRIPTION	COMMENTS	PRICE	QTY	TOTAL
2 oz. Hand Sanitizer -...	Item Number 30455 (9069-HIT)		\$1.86	250	\$465.00
Imprint Color	Full Color				
Side 1	Imprint Text				
Item Color	Clear with Clear Label				
Imprint Method	Four Color Process		\$45.00		\$45.00
Production Type	Standard				

Sub Total \$510.00
Shipping \$66.84
Tax (9.5%) \$54.80

Sub Total \$1,088.00
Discount (\$78.45)
Shipping \$84.04
Tax \$103.89
TOTAL \$1,197.48
06/19/2020 CC MasterCard *007 (\$1,197.48)
ORDER BALANCE \$0.00





FirstAid Product.com™

THANK YOU FOR YOUR ORDER FROM FIRST-AID-PRODUCT.COM!

Once your package ships we will send an email with a link to track your order. Your order summary is below.
Thank you again for your business.

Order Questions?

Email: Info@First-Aid-Product.com


Toll Free: [\(800\) 933-8495](tel:(800)933-8495)

6AM - 6PM PST / 9AM - 9PM EST:
Monday - Friday

We appreciate your business at First-Aid-Product.com - Wholesale Direct to the Public! Why Pay Retail?™ – know, too that you can sign up for an [Account](#) or our First-Aid-Product.com - Wholesale Direct to the Public! Why Pay Retail?™ Newsletter and get special pricing and Member deals on your next order!

Your First-Aid-Product.com - Wholesale Direct to the Public! Why
Pay Retail?™ order #200136374

Placed on June 19, 2020 1:47:43 PM PDT

Item	Item # / SKU	Qty	Subtotal
 3 Ply Disposable Procedural Style Breathing Face Mask, Pack of 50, FDA Certified	1810	2	\$59.98





[3 Ply Disposable Procedural Style Breathing Face Mask, Pack of 50, FDA Certified](#)

1810

2

\$59.98



[Light Stick \(Green\) - 50 Pack](#)

L88IM-50

2

\$93.10

Subtotal \$153.08

Shipping & Handling \$8.75

Grand Total (Excl.Tax) \$161.83

Tax \$11.86

Grand Total (Incl.Tax) \$173.69

BILL TO:

Kelly Sooter
9941 Melvin Ave
Northridge, California, 91324
United States
T: 8188075109

SHIP TO:

Kelly Sooter
9941 Melvin Ave
Northridge, California, 91324
United States
T: 8188075109

SHIPPING METHOD:

Shipping Methods - Standard Shipping

PAYMENT METHOD:

Credit Card

Credit Card Type:

MasterCard

Credit Card Number:

xxxx-9007



Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Northridge West

SECTION I - APPLICANT INFORMATION

- 1a) Southern California Preparedness Foundation 47-2811120 CA 01/21/2015
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*
- 1b) 19300 Rinaldi St. Unit 7333 Northridge CA 91327-8818
Organization Mailing Address *City* *State* *Zip Code*
- 1c) _____
Business Address (If different) *City* *State* *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**
William (Bill) Hopkins, Jr. 818-835-5384 Bill.Hopkins@SoCalPrep.us
Name *Phone* *Email*
- 2) **Type of Organization- Please select one:**
☐ Public School *(not to include private schools)* or ☒ 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**
- 3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.

Participation in the 13th Annual Valley Disaster Preparedness Fair on or about Saturday, October 10, 2020, sponsored by the Southern California Preparedness Foundation. A 10ft x10ft space will be provided to the neighborhood council for Outreach operations. Neighborhood Council name, meeting location, and website address will appear on the event flyer and Fair website (www.ValleyDisasterFair.com). Neighborhood Council participation and information may also appear on various additional Fair promotional materials. Family registration information is requested of Fair attendees, and to the extent it is obtained, will be provided to participating neighborhood councils to assist with NC Outreach efforts. Venue is ADA compliant.

- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

This Emergency and Disaster Preparedness Fair, which typically sees 7,000+, benefits the Neighborhood Council stakeholders and surrounding communities by increasing family and neighborhood awareness, providing education and training, and enhancing whole community disaster preparedness. This event is family-friendly, open to the public, and free to attendees. Complimentary Family Emergency Preparedness (EP) Starter kits (while supplies last), will be given to registered families attending the Fair. Additionally, a free lunch is offered while supplies last. The grant money will be used to procure supplies, services, and rentals in support of the Annual Valley Disaster Preparedness Fair which provides Family Emergency Preparedness Starter Kits, informative presentations, displays and basic trainings, in a family-friendly and accessible environment.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	None	\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Supplies, services, and rentals for Annual Valley Disaster Preparedness Fair	\$ 1000.00	\$ 64,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☒ Yes If Yes, please list names of NCs: Various Neighborhood Councils

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1000.00

10a) Start date: 02 / 1 / 20 10b) Date Funds Required: 06 / 1 / 20 10c) Expected Completion Date: 10 / 10 / 20
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

William J. Hopkins, Jr.

President & Director

PRINT Name

Title



Signature

2/12/20

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Linda M. Pruett

Corporate Secretary & Director

PRINT Name

Title



Signature

2/12/20

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



**Southern
California
Preparedness
Foundation**
A 501(c)(3) nonprofit

Valley Disaster Preparedness Fair 2020



WWW.VALLEYDISASTERFAIR.COM

Saturday, October 10, 2020 (10/10/20) 9:00 am – 1:00 pm

QUESTIONS? INFO@VALLEYDISASTERFAIR.COM

FASTER FAIR CHECK-IN WITH ONLINE REGISTRATION • OPENS JULY 1
REGISTRATION ALSO AVAILABLE AT THE FAIR

Northridge Fashion Center—Pacific Theaters Parking Lot
(9400 Shirley Ave., south of Plummer St.)

**A FUN AND FREE FAMILY EVENT THAT JUST MIGHT SAVE YOUR
LIFE, YOUR PET'S LIFE, OR THE LIFE OF A LOVED ONE.**



**Exhibits • Demonstrations • Displays • Speakers • Special Events • Bloodmobile
Pet Preparedness • Free Parking • Free Admission • Free Lunch* • It's All Free!**

Complimentary **Family Emergency Preparedness (EP) Starter Kit*** for registered families
attending the Fair. One kit per registered family. (While supplies last.)



*While supplies last. EP Kits to attending registered families only.

Events, exhibitors, and features subject to availability and may change.

This annual event is managed and produced by: www.SoCalPrep.us • Info@SoCalPrep.us



**Southern
California
Preparedness
Foundation**
A 501(c)(3) nonprofit

Valley Disaster Preparedness Fair 2020



WWW.VALLEYDISASTERFAIR.COM

Sábado, 10 de Octubre, 2020 (10/10/20) 9:00 am – 1:00 pm

¿TIENE PREGUNTAS? INFO@VALLEYDISASTERFAIR.COM

REGISTRESE EN LÍNEA PARA UN REGISTRO RÁPIDO EL DÍA DE LA FERIA • REGISTRACION SE ABRERA JULIO 1

HABRA REGISTRACION DISPONIBLE EL DIA DE LA FERIA

Northridge Fashion Center—En el estacionamiento del Pacific Theaters
(9400 Shirley Ave., al sur de Plummer St.)

**UN EVENTO FAMILIAR, DIVERTIDO Y GRATUITO QUE PODRIA SALVARLE LA VIDA,
LA VIDA DE SU MASCOTA, O LA VIDA DE UN SER QUERIDO.**



Exhibiciones • Demostraciones • Presentadores • Eventos Especiales • Bloodmobile • Preparación para Mascotas • Estacionamiento Gratuito • Entrada Gratuita • Almuerzo Gratis* • ¡Todo es Gratis!

Kit de Inicio de Preparación para Emergencias Familiares (EP)* para familias registradas a asistiendo la Feria. Un kit por familia registrada. (Mientras duren las reservas.)



***Mientras duren las reservas. Kits EP para asistir solo a familias registradas.**

Eventos, expositores y características sujetas a disponibilidad y pueden cambiar.

Este evento anual es gestionado y producido por: www.SoCalPrep.us • Info@SoCalPrep.us



February 12, 2020

To Whom It May Concern:

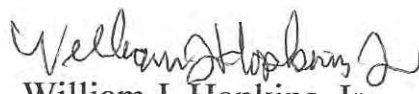
Re: Neighborhood Purposes Grant Request by Southern California Preparedness Foundation in Support of the 13th Annual Valley Disaster Preparedness Fair

Please be advised that the following persons are on the Board of Directors of the Southern California Preparedness Foundation, a 501(c)(3) nonprofit corporation (EIN: 47-2811120):

Name	Foundation Position	Neighborhood Council
William J. Hopkins, Jr.	President and Director	Granada Hills North board member
Dave Brown	Logistics and Director	North Hills West board member
Linda M. Pruett	Corporate Secretary and Director	Lake Balboa board member

Please direct any questions to William Hopkins at Bill.Hopkins@SoCalPrep.us.

Sincerely,


William J. Hopkins, Jr.
President and Director

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 21 2015**

SOUTHERN CALIFORNIA PREPAREDNESS
FOUNDATION
19300 RINALDI ST UNIT 7333
NORTHRIDGE, CA 91327-8818

Employer Identification Number:
47-2811120
DLN:
26053420004015
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
December 29, 2014
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

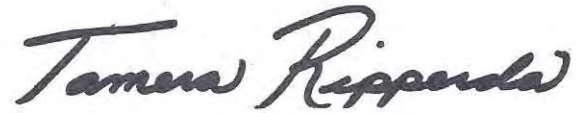
If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436

SOUTHERN CALIFORNIA PREPAREDNESS

Sincerely,

A handwritten signature in black ink that reads "Tamera Rippanda". The script is fluid and cursive, with the first name "Tamera" and last name "Rippanda" clearly distinguishable.

Director, Exempt Organizations

☐ Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Total:

Date:

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Northridge West Neighborhood Council

SECTION I - APPLICANT INFORMATION

- 1a) YMCA of Metropolitan Los Angeles 95-1644052 California January 1988
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**
- 1b) 625 S. New Hampshire Ave. Los Angeles CA 90005
Organization Mailing Address **City** **State** **Zip Code**
- 1c) _____
Business Address (if different) **City** **State** **Zip Code**
- 1d) **PRIMARY CONTACT INFORMATION:**
Brent Finlay 818 668 2600 BrentFinlay@ymcaLA.org
Name **Phone** **Email**
- 2) **Type of Organization- Please select one:**
☐ Public School (not to include private schools) **or** ☒ 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**
- West Valley Family YMCA, 18810 Vanowen Street, Reseda, CA 91335
- 3) _____ _____ _____ _____
Name / Address of Affiliated Organization (if applicable) **City** **State** **Zip Code**

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

West Valley Family YMCA requests funds to support the continued COVID-19 pandemic response activities, including food and essentials assistance, emergency childcare, and blood drives:
 Food Drives: bi-weekly food drive to community members to help those who are isolated, who may be experiencing food insecurity, or who have reduced access to food due to the national emergency.
 Senior Wellness Checks: calls to seniors to check in on their mental well-being.
 Emergency Childcare: at 2 sites in the San Fernando Valley, for parents working on the frontlines of crisis response at no cost while schools and other facilities are closed.
 Food Drives: to replenish the blood supply during a time when high schools and colleges have closed, causing over 300 blood drive cancellations, and 200,000 units of blood supply need met across LA County.
 Hygiene Center for People who are Unsheltered: In coordination with the Mayor's office and LA City Sanitation, the Y has leveraged and repurposed its facilities to offer free shower and other amenities to families and individuals who are unsheltered. Through this opportunity, the Y is able to re-employ furloughed staff for program management, coordination, and implementation.
 Financial support would enable the Y to continue to staff its facilities for emergency programming and enable the Y to reopen, once able, without any hurdles.

**5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
 (Grants cannot be used as rewards or prizes for individuals)**

Established as a branch of YMCA of Metropolitan Los Angeles in 1954, West Valley Family YMCA exists to empower all people to lead fuller lives. We offer the resources and support to improve health and wellness of every member in our community. Our youth development programs enable children to develop healthy habits that will carry them throughout their lives.
 On an annual basis, we serve over 13,000 program participants. This is accomplished through membership and effective community-partnerships.
 In difficult times, the Y pivots in response to community needs, adapting programming and mobilizing resources to offer community-wide solutions. Through its emergency programs, the Y will ensure that the homebound are fed, the homeless have access to showers, families have the infant care supplies they need, hospitals have life-saving blood, and our community's frontline workers can fight the pandemic knowing their children are being safely cared for.
 West Valley Family YMCA has complied with the Mayor's and Governor's order to temporarily close our programs and classes. Given the Y's trusted status within the community and our broad spectrum of programming, the Y has been called on to be a resource during this national crisis and operate outside our regular programming. We have been honored to fill the needed gaps to serve the broader LA community during this generation-defining moment. Financial support would enable the Y to continue to staff the facility for emergency programming mentioned above and enable the Y to reopen, once able, without any hurdles, in order to serve the community members in the San Fernando Valley.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Pop-up Food Pantry, Child Care and shower program at the West Valley Family YMCA	\$ 1,000.00	\$ 185,000.00
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,000

10a) Start date: 05 / 12 / 2020 10b) Date Funds Required: 06 / 01 / 2020 10c) Expected Completion Date: 05 / 31 / 2021
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Brent Finlay

Executive Director

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Khathy Hoang

Senior Director of Development

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Internal Revenue Service

Department of the Treasury

District
Director

P.O. Box 2350 Los Angeles, Calif, 90053

Young Mens Christian Association of
Metropolitan Los Angeles
625 S. New Hampshire Ave.
Los Angeles, CA 90005-1371

Person to Contact:
Gilda Lewis
Telephone Number:
(213) 894-2336
Refer Reply to:
EO (1109) 93
Date:
NOV 16 1993

RE: Young Men's Christian Association of Metropolitan
Los Angeles - BIN: 95-1644052

Gentlemen:

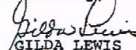
This letter is in response to your request for a copy of
the determination letter for the above named organization.

Our records indicate that this organization was recognized
to be exempt from Federal Income Tax in January 1988 as
described in Internal Revenue Code Section 501(c)(3). It is
further classified as an organization that is not a private
foundation as defined in Section 509(a) of the code, because it
is an organization described in Section 170(b)(1)(A)(vi).

The exempt status for the determination letter issued
in January 1988 continues to be in effect.

If you need further assistance, please contact our office
at the above address or telephone number.

Sincerely,


GILDA LEWIS

Disclosure Assistant

☐ Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Quorum:	7	Total:	10	8	1	5	4	8
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Authorized Signature:	Peter D Laskey
Print/Type Name:	Peter D Laskey
Date:	5-15-20

11:11 A Creative Collective Inc
17644 Hatteras St
Encino, CA 91316

Invoice

Bill To
Kelly Sooter Northridge West Neighborhood Council 18543 Devonshire St. # 437 Northridge, CA 91324

Date	Invoice No.	P.O. Number	Terms	Project
03/05/20	1545			

Item	Description	Quantity	Rate	Amount
StreetBox	Street Box - Utility Box Art Project Vote & Approval at General Board Meeting Jan 14th Agenda item #9	1	5,000.00	5,000.00
			Subtotal	\$5,000.00
			Sales Tax	\$0.00
			Total	\$5,000.00



AppleOne Employment
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email:
TIN 95-2580864

City of LA DONE
Accounts Payable
200 N. Spring St. Room 2005
Los Angeles, CA 90012

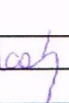
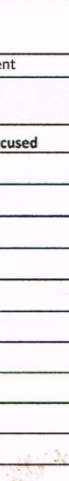
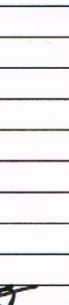
Invoice

Customer 00950101
Site No: 0077
Period 03/07/2020
Invoice No: S8245595
Amount Due: \$103.95
Payment UPON RECEIPT

Contract #	Requestor	Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	Misc Rate	Amount
C-132956	Wilson, Glen	Northridge West Nc	Pollock, Frances	03/07/2020	03/11/2020	4.50	\$23.10	0.00	\$0.00	0.00	\$0.00	\$103.95
Sub Total For:						4.50		0.00		0.00		\$103.95
Grand Total Invoice Amount						4.50		0.00		0.00		\$103.95

Please remit payment to:
Appleone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

You can now pay electronically through
 **ApplePay**
Visit www.ApplePay.com or Call (866)898-7152 for details

Office of the City Clerk							
Administrative Services Division							
Neighborhood Council (NC) Funding Program							
Board Action Certification (BAC) Form							
NC Name: Northridge West NC	Meeting Date: June 20, 2019 Special Meeting						
Budget Fiscal Year: 2018-2019	Agenda Item No: 3						
Board Motion and/or Public Benefit Statement (CIP and NPG):	3) Discussion motion to approve the NWNC Neighborhood Council Funding Program Fiscal Year 2019-2020 Administrative Packet includes financial officers letter of acknowledgment & agreement, NWNC 2019-2020 Budget and leases & agreements. ☐						
Method of Payment: (Select One)	<input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement						
Vote Count							
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Peter Lasky	At-Large 7	X					
Kelly Sooter	At-Large 2	X					
Gail Lapaz	At-Large 3	X					
Alma Fernandez	At-Large 4			X			
Rana Sharif	At-Large 5	X					
Glen Wilson	At-Large 1	X					
Vacant	Community Interest Stakeholder 1				X		
Jennifer Krowne	At-Large 6				X		
Lloyd Dent	Senior 2				X		
Bill Fox	At-Large 9	X					
Pamela Bolin	At-Large 10				X		
Josue "Josh" Toscano	At-Large 11				X		
Kathleen Edwards	Community Interest Stakeholder 2				X		
Board Quorum: 7	Total:	6	0	1	5	0	0
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.							
Authorized Signature:				Authorized Signature:			
Print/Type Name: Glen Wilson				Print/Type Name: Peter Lasky			
Date: June 20, 2019				Date: June 20, 2019			



Invoice #NWNC 2020 0601
Number

Date June 1, 2020

Ms. Rana Sharif
Northridge West NC
18543 Devonshire St. #437
Northridge, CA 91324

Please remit to:

Wendy L. Moore
Moore Business Results
19300 Rinaldi, #7524
Northridge, CA 91327

818 252-9399
City of LA Tax #549794-29

Communications services for Northridge West May 2020	200.00
Now Due	\$200.00

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

[illegible]



AppleOne Employment
P.O. Box 29048
Glendale CA 91209-9048
Tel: 818-240-8688
Email:
TIN 95-2580864

City of LA DONE
Accounts Payable
200 N. Spring St. Room 2005
Los Angeles, CA 90012

Invoice

Customer 00950101
Site No: 0077
Period 02/01/2020
Invoice No: S8204237
Amount Due: \$173.25
Payment UPON RECEIPT

Contract #	Requestor	Location	Name	Weekend	Invoice Date	Reg Hrs	Reg Rate	OT Hrs	OT Rate	Misc Hrs	Misc Rate	Amount
C-132956	Wilson, Glen	Northridge West Nc	Pollock, Frances	02/01/2020	02/05/2020	4.50	\$23.10	0.00	\$0.00	0.00	\$0.00	\$103.95
C-132956	Wilson, Glen	Northridge West Nc	Pollock, Frances	02/15/2020	02/19/2020	3.00	\$23.10	0.00	\$0.00	0.00	\$0.00	\$69.30
Sub Total For: S8204237						7.50		0.00		0.00		\$173.25
Grand Total Invoice Amount						7.50		0.00		0.00		\$173.25

Please remit payment to:
Appleone Employment Services
P.O. Box 29048
Glendale, CA 91209-9048

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 ApplePay
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