

APPROVED
Northridge West Neighborhood Council (NWNC)
General Public Board Meeting
Tuesday, 8 November 2016
Calahan Elementary School Library
18722 Knapp Street, Northridge 91324

Call to Order and Roll Call

- President Peter Lasky called the meeting to order and welcomed fifteen stakeholders, along with ten board members. Lloyd Dent performed the roll call.

Here (10)	Lloyd Dent, Hrug DerManuelian, Bill Fox, Peter Lasky, Mikkie Loi, John Mah, Colleen Pick, Freddie Rymond, Michelle Wells, and Glen Wilson
Absent (3)	Tom Johnson, Brent Robinson, and David Uranga

1. Pledge of Allegiance

- Peter Lasky led us in the Pledge of Allegiance.

2. Reports and Presentations by Public Officials

- Jessie Strobel, Field Deputy from Councilmember Englander’s Office, reported the following:
 - Thank you to those who attended Conversations with Councils
 - The city council recently approved a motion to increase neighborhood council funding by an additional \$5k this year.
 - The council also approved the Citywide Comprehensive Jobs Plan; this removes many impediments to creating local jobs and seeks to define "local" as within the City of LA rather than the current LA County region. This also establishes Jobs and Economic Development Incentive (JEDI) zones. This will help key sectors in our economy grow, such as the biotech and biomed industries.
 - The City Planning Department invites you to take the OurLA2040 Vision Survey to share your thoughts about the city. You can find the survey at <https://ourla2040.org>. This survey focuses on six themes:

Community	Environment	Parks and Open Space
Economy	Geography	Safety
 - Colleen Pick mentioned the return of a homeless man on Winnetka Avenue.
 - Debbie Penman mentioned that a tree on the northwest corner of Tampa Avenue and Devonshire Street should be trimmed.

3. General Public Comments on Non Agenda Items

- Debbie Penman expressed concern about excessive trash along roadsides.
- The following useful telephone numbers were distributed:

Bulky Item Pick-Up	800-773-2489
Shopping Cart Retrieval	800-252-4613

4. Guest Speakers

- Chris Sales from Northridge Vision spoke about the new flagpole on Reseda Boulevard and the Tampa Avenue medians.
- The south end of CSUN’s campus, near the Orange Grove Bistro, will be the site of a new hotel.

- Don Larson from Northridge Sparkle thanked NWNC again for the \$1,500 contribution towards the new flag and flagpole. Northridge Sparkle raised nearly \$10k in twelve-days which they will be able to use in the next few months.
 - Chris added that they were able to get otherwise homeless gentlemen from Goodwill and the Chrysalis Foundation to assist with the street clean-up activities. Don mentioned that these ten to fourteen volunteers were the best crew that he has ever supervised.
 - Andrea added that the gentlemen appreciated the gift cards they received to purchase their lunches. In addition, they learned skills that they would not normally acquire.
5. President Peter Lasky Comments
- a. Decorum at our meetings
 - Let us try to maintain our decorum; please raise your hand and wait to be called before speaking.
 - b. Loss of use of office at the Northridge Chamber of Commerce, the posting location to remain the same
 - Although we have lost the office space at 9401 Reseda Boulevard, we will continue to use their address as a posting location.
 - c. DONE is asking us to appoint a Homelessness Liaison, to attend a meeting on Wednesday, November 30th from 6 to 8PM at City Hall
 - DONE would like each neighborhood council to appoint a homeless liaison (this appointee can be a board member or stakeholder); Lloyd Dent volunteered to serve.
 - d. Sober Living Home on Los Alimos Street
 - Peter has received many emails regarding this sober living home that is being prepared near Beckford Elementary School. Perhaps we can schedule a meeting with the Public Safety Committee, the NWNC, as well as the home's neighbors.
 - CBS recently did a news story about this home. Mr. Baruch lives near this home, and mentioned that he was the one who alerted CBS. He has a background in law enforcement, and knows what these parolees are capable of. He is deeply concerned about the safety of the children at Beckford Elementary School, including his daughter.
 - Currently, there are no restrictions on this halfway house, but it does raise a red flag for the neighbors. The LAPD and the community should know about this.
 - Another stakeholder is concerned that not all the neighbors are aware of this new halfway house; they recommended that everyone alert Councilman Englander of their concerns.
 - A mom added that the principal, the PTA, and a few parents of Beckford students knew about this, but they did not notify all the other parents.
 - William Larson from an adjacent neighborhood council added that he, as well as Peter, have reached out to Sam regarding this new halfway house.
 - Mikkie Loi added that several neighbors from Los Alimos Street have expressed their concerns to the LAPD regarding this new halfway house; the Senior Lead Officer urged them to organize a neighborhood watch system.
6. Discussion and Consideration of a motion to install a drip system on the Tampa Medians
- Peter Lasky made a motion to approve a proposal by American Heritage Landscaping (hereinafter referred to as "contractor") for the sum of \$9,800 for the installation of a landscaping water drip system on the Tampa Avenue Medians (Medians 2 to 5) south of the 118 Freeway to Germain Street/Tunney Avenue.

- If the NWNC Board approves this motion, there will be no action taken by the contractor until such time as the Urban Forestry Division (a division of the City of Los Angeles Bureau of Street Services) approves the contractor's proposal for the installation of said drip system.
 - The Division will have 75 days to approve the proposal, commencing from the date of the submission of the contractor's proposal to NWNC; approval will be as to both function and purpose. The function of the drip system is that it is to be compatible with the Los Angeles city infrastructure of pipes, fittings, and other apparatus leading to the drip system, and the purpose of the drip system is to increase the likelihood of saving the trees on said medians.
 - In the event the Division does not approve the proposal as to both function and purpose within the 75-day period, this motion will be rendered null and void.
 - In the event the Division approves the proposal, contractor will commence work on installing the drip system as soon as possible with completion within 60-days of commencement of work, with allowance for acts of God.
 - Stakeholder Marcie asked who would pay for this; will it always be the responsibility of the NWNC? It will be not always be the financial responsibility of the NWNC.
 - Debbie Penman has contacted over twenty landscapers to achieve bids. Caliente Landscaping replied to her request, but felt that the scope of work was too much for them to handle.
 - Hrug DerManuelian asked if NWNC will attain a third bid; the response was negative.
 - There are two medians that we cannot do because of piping beneath the street.
 - Freddie Rymond seconded Peter's motion, and it passed unanimously.
7. Discussion of a Recommendation by the Executive Committee to have a December Mixer at the December Meeting; no Budget was Suggested by the Executive Committee or Who Would be Responsible for Organizing the Mixer
- Glen Wilson volunteered to coordinate this, and made a motion to have this mixer during the December 13 NWNC meeting, in the auditorium of the Calahan School, with a budget of \$600, and estimated attendance of 45-people; Mikkie Loi and Colleen Pick seconded the motion, and it passed unanimously.

SPECIAL MEETING

Call to Order and Roll Call

- *President Peter Lasky called the meeting to order and welcomed approximately nine stakeholders, along with ten board members. Lloyd Dent performed the roll call.*

<i>Here (10)</i>	<i>Lloyd Dent, Hrug DerManuelian, Bill Fox, Peter Lasky, Mikkie Loi, John Mah, Colleen Pick, Freddie Rymond, Michelle Wells, and Glen Wilson</i>
<i>Absent (3)</i>	<i>Tom Johnson, Brent Robinson, and David Uranga</i>

1. *Public Comments on non-agenda items.*
 - *There was no public comment*
 2. *Peter Lasky made a motion to approve the recommendation of the Executive Committee for Mailbox World, located at 18543 Devonshire Street, Northridge 91324 to be the new location for the NWNC to receive mail. The cost will be approximately \$200 to \$225 per year. We may choose to rent on a shorter-term basis.*
 - *There was a concern about the Chamber of Commerce at 9401 Reseda Boulevard; the Chamber will post the agenda, but will not collect mail.*
 - *Michelle Wells seconded Peter's motion, and it passed unanimously.*
 3. *Adjournment*
 - *Peter Lasky adjourned the Special Meeting.*
8. Treasurer's Report and Motion to approve the Treasurer's Monthly Expense Report

- Hrug DerManuelian asked about the upcoming \$10k expenditure for drip irrigation; this has not yet been voted upon.
- Glen added a comment that there is no page three.
- Peter Lasky made a motion to approve the October Treasurer’s Report and MER; Bill Fox and Freddie Rymond seconded the motion, and it passed unanimously.

Date	Item	Category	Vendor	Amount
October	Candy and Deluxe Mix	Outreach	Ralph’s	\$ 6.96
October 3	Storage	Operations	Golden State Storage	103.50
October 13	Pizzas for General Meeting	Outreach	Pizza Hut	101.30
October 18	VANC Planning Meeting and Mixer	Outreach	JCS Catering	500.00
October 18	Communications/Website	Outreach	Moore Business Results	200.00
October 24	Advertising	Outreach	Decision Publications	315.00
October 24	NWNC Domain Name	Outreach	Netforms	12.95
October 28	Sandwich Platter	Outreach	Subway	34.00
			TOTAL	<u>\$1,273.71</u>

9. Consent Agenda

- Peter Lasky briefly read the explanation of a consent agenda, which can be a big time savings.
- At every board meeting, at least a few items come to the agenda that do not need any discussion because they are routine procedures or are already unanimous consent. A consent agenda (Roberts Rules of Order, call it a consent calendar) allows the board to approve all these items together without discussion or individual motions. Depending upon the organization, this can free up anywhere from a few to thirty minutes. Items may be removed from the consent agenda on the request of any member. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda. From C. Alan Jennings, PRP from Roberts Rules for Dummies.
- John Mah explained why this is necessary.
- Someone requested that the minutes (pending correction) be pulled from the Consent Calendar.
- Discussion and Motion for the board to ratify the following committee members, per Article 7, Section 3 B. of NWNC bylaws, “Committee members shall be appointed by the President and ratified by the board”

Name	Committee(s)
Tom Johnson	Budget & Finance, Education, Tampa Median Ad Hoc
Peter Lasky	Budget & Finance, Outreach, Election, Bylaws, Tampa Median Ad Hoc
Glen Wilson	Outreach, Public Land Use & Zoning, Bylaws, Standing Rules
Freddie Rymond	Beautification
Mikkie Loi	Public Safety
Michelle Wells	Public Safety
Ron Wengler	Beautification, Outreach
Debbie Penman	Beautification, Tampa Median Ad Hoc
Brian Reff	Budget & Finance, Outreach, Beautification
Steve Harris	Tampa Median Ad Hoc
Colleen Pick	Tampa Median Ad Hoc

- Peter Lasky made a motion to approve the consent agenda; Bill Fox seconded the motion, and it passed unanimously.
- Peter Lasky made a motion to approve the October minutes, provided that the following corrections are made:
 - Lloyd Dent was credited with a bullet point that he did not make

- Affect/Effect confusion
- Brian Reff's last name was omitted
- The website of <http://www.northridge.org> should appear as <http://www.northridgewest.org>
- Colleen Pick seconded Peter's motion, and it passed unanimously.

10. Budget Advocates Report

- David Uranga was not at this meeting; Glen Wilson has been very busy with many things, so he was unable to attend meetings.

11. Northridge Vision Report

- Chris Sales covered the Northridge Vision Report during agenda item 4.

12. Reports by Committee Chairs

- Michelle Wells reported that the Education Committee will have their first meeting in November.
- Bill Fox mentioned that the Public Safety Committee will plan a meeting to discuss the halfway house on Los Alimos Street.
- Glen Wilson reported that this Thursday's clean-up will be along the north side of Chatsworth Street, between Wilbur and Crebs Avenues. This clean-up activity will include sweeping and raking along the sidewalk and parkways.
- John Mah mentioned that the Planning and Land Use Zoning Committee will meet here at the library of the Calahan School on Wednesday, November 9 to review two applications:
 - An assisted living center, between Corbin and Shirley Avenues.
 - A Conditional Use Permit for Chick-fil-A to occupy the current Coco's Restaurant at the northwest corner of Reseda Boulevard and Devonshire Street.

13. Comments by Board Members on non -agenda items

- A stakeholder asked about the extra \$5k that each neighborhood council would receipt; Jessie Strobel replied that it would be for this fiscal year. Each neighborhood council will need to revise their budgets for submittal to DONE.
- Mikkie Loi mentioned that there is a Citizen's Advisory Committee with Southern California Gas Company; the next meeting will be held on Monday, November 14. This is by invitation only and not open to the public.
- Mikkie Loi presented a certificate to the NWNC for their support of the LAPD's Devonshire Community Police Station.
- Michelle Wells mentioned that last Saturday, November 5, 39-people attended CPR training here at Calahan School; many remarked that it was the best CPR training they had ever received. Free CPR training is also offered on the 3rd Saturday of each month, at 10AM, on the 2nd level of Flyaway Van Nuys, 7610 Woodley Avenue.
- Lloyd Dent expressed concern about the accumulation of pine needles that are clogging the storm drains. Jessie recommended reaching out to the Bureau of Street Services.

14. Adjournment

- Peter Lasky made a motion to adjourn the meeting at 7.50PM; Bill Fox seconded the motion, and it passed unanimously.

THESE MINUTES WERE APPROVED DURING THE MEETING OF TUESDSAY, 13 DECEMBER 2016.