

APPROVED
Northridge West Neighborhood Council (NWNC)
General Public Board Meeting
Tuesday, 12 July 2016
Calahan Elementary School Auditorium
18722 Knapp Street, Northridge 91324

As we awaited a quorum, Urban Wildland conservation specialist Cathy Schoonmaker did a presentation before the NWNC.

- Ms. Schoonmaker has been with the National Park Service and Land Trust for over ten years; her specialty is researching coyotes, mountain lions, bobcats, and other wild animals.
- There has recently been a significant increase in coyote sightings throughout Los Angeles, including within ½-mile of downtown Los Angeles, as well as near the Veteran’s Hospital/Sepulveda Ambulatory Care Center in North Hills.
- Among the coyotes tracked by the National Park Service and Land Trust is number 028, who has moved from Thousand Oaks to the San Fernando Valley.
- If the wild animals become a nuisance, they are killed, rather than relocated.
- The coyote’s diet, as detected by their poo in Agoura Hills, is 39% rodents, 30% fruit (they love figs), and 6% garbage, animal food, and small animals.
- While walking your dog, do not allow yourself to be distracted. Maintain a leash that is 6’ long; a long (20’) leash does not provide adequate protection.
- If a coyote walks by, do not ignore it. Get loud, big and make them know that they are unwelcome. Make the coyotes nervous so they do not come around. Think about loud things that you can carry to frighten the coyotes, or throw pinecones at them. Do not throw rocks at them, as we do not want to kill them, merely scare them.
- Suggestions from the National Park Service to avoid wildlife squatters include:
 - Bring pets in at night
 - Keep your yard clean
 - Feed your pets indoors
 - Clean BBQs after usage
 - Install proper and high fencing
 - Do not permit overloaded trash
 - Do not feed the wildlife; they have survived without us for generation
 - Be prepared to haze them. Spray water, yell, use an air horn, bang metal pots/pans, or put some coins into a metal can and shake it. Wild animals hate those noises.
- For additional information, please contact hoang.dinh@lacity.org for animal services, kent.smirl@wildlife.ca.gov for wildlife watch, or visit the website at <http://go.usa.gov/3W5Xz>
- If anyone wanted to talk with her, Ms. Schoonmaker stayed in the back of the room to answer questions.

Call to Order & Roll Call

- President Peter Lasky called the meeting to order at 7PM (following Katherine’s presentation) and welcomed over twenty-seven stakeholders, along with the nine board members.

Here (9)	Lloyd Dent, Hrug DerManuelian, Bill Fox, Tom Johnson, Peter Lasky, Mikkie Loi, John Mah, Brent Robinson, and Glen Wilson
Absent (2)	Colleen Pick and Freddie Rymond

1. Pledge of Allegiance

- Peter Lasky led us in the pledge of allegiance.

2. Reports and Presentations by Public Officials

- Jessie Strobel, Field Deputy from Councilmember Englanders Office addressed the NWNC.
 - The city council is currently in recess until Friday, July 22.
 - Mayor Garcetti and the Board of Public Works recently introduced the Clean Streets Initiative; this will provide quarterly, block-by-block assessments of the city to build data and identify trends in street cleanliness. The system uses dash-cam video footage and GIS data to map, assess, and grade the degree of cleanliness of each street, alley, and sidewalk.
 - Wednesday, August 10, Councilman Englander's office will host a workshop at their office on 9207 Oakdale Drive.
 - Tuesday, August 2 is National Night Out; CD12 and the LAPD will host the Star Wars movie, Episode VII, the Force Awakens, beginning at sundown at the Northridge Park, 18300 LeMarsh Street.
 - The 2nd annual Drive-In Movie, hosted by Councilman Englander, is in the works. We will let everyone know as soon as we know the date, title, and location.
- Ankur Patel, Field Representative for Scott Schmerelson, LAUSD Board Member for District 3, addressed the NWNC
 - Friday, September 30, Mr. Schmerelson will host the first of his educational round-table. If interested, please contact Ankur.

3. General Public Comments on Non Agenda Items

- Tom Massimino and Barbara Hernandez from Crunch Fitness are looking to open another facility in the Northridge Center at 19500 Plummer Street. This new gym will only be accessible from the 2nd floor parking area; it will not interfere with the parking on the ground level, used by clientele of Super King and DSW Shoes. Another tenant will occupy the ground level of the two-story structure (previously occupied by Linen and Things). This new gym will be open 7AM to 7PM, but not 24-hours, as their gym at 10155 Reseda Boulevard is open all the time. They just wanted to come before the NWNC prior to their request for a Conditional Use Permit (CUP).
- Glen Bailey of the Northridge East Neighborhood Council (NENC) had a few committee and calendar announcements:
 - The Neighborhood Council Sustainability Alliance had their valley meeting last Saturday, July 9; they request that each neighborhood council have a representative on this subcommittee.
 - He serves on the executive council of the Valley Alliance of Neighborhood Councils (VANC); their monthly meeting on Thursday, July 14, will include a visit from the General Manager of the Department of Neighborhood Empowerment (DONE).
 - Saturday, July 30 will be Budget Day at the city hall. Council President Herb Wesson and City Controller Ron Galperin will be there; later, attendees will breakout into regional committees. Everyone is welcome at these meetings.
 - Saturday, September 24, will be the annual Congress of Neighborhood Councils at city hall. There will be over forty workshops for beginners as well as for experienced board members. Mayor Garcetti will also address the attendees.

4. President Peter Lasky Comments:

- Glen Wilson and Peter prepared and distributed a list of eight organizations that offer opportunities for both board members and stakeholders who may wish to participate. Board approval is not required.
 - Los Angeles Department of Water and Power (LADWP) Memorandum of Understanding (MOU)

- LADWP Committee
- Neighborhood Council Plan Check LA
- Neighborhood Council Sustainability Alliance
- Valley Alliance of Neighborhood Councils (VANC)
- Neighborhood Council Emergency Preparedness Alliance
- Los Angeles Neighborhood Council Coalition (LANCC)
- Board of Neighborhood Commissioners (BONC)
- Peter, John Mah, and Brent Robinson were invited to a BBQ at Mayor Garcetti’s residence. The mayor’s wife, Amy Wakefield spoke about the accomplishments of the Garcetti Administration in increasing the number of women in key leadership roles within the city departments.
- Mayor Garcetti challenged the Neighborhood Councils to take an active role in helping to solve the problem of homelessness within each area.

5. Presentation by Quality Mapping on the Zoning Application for a Starbucks to replace the Union Oil Station on the Northwest Corner of Tampa and Nordhoff, and approval of the recommendation by the Executive Committee to approve said application

- Peter Elias of Quality Mapping reported that Starbucks would replace the Union Oil gas station at the northwest corner of Nordhoff Street and Tampa Avenue. A restaurant will be permitted on this commercially zoned property. The site will have to be delivered to Starbucks as a clean-site. Hence, Union Oil will need to remove the underground storage tanks and replace with clean soil prior to Starbuck’s acquisition.
- In five months, they will apply for a CUP, based on the following two elements:
 - They are very close to a residential apartment building across the street, and would like to be open from 5AM until midnight (rather than the accepted 7AM to 11PM).
 - This new Starbucks will have drive-through. The two driveways closest to the intersection will be closed, and there will be space for ten cars in the queue.
- Starbucks will perform a traffic study; however, patrons will not be allowed to make a left turn across the double-yellow lined entrance.
- The building will have stucco and wood siding with metal trim. The existing sign for the service station will remain, and be refaced to reflect Starbuck’s logo.
- This new Starbuck will have 65 seats, 53-inside and 12-outside.
- Onsite deliveries will be made in the off-hours.
- This Starbucks will not have a beer/wine license (as many Starbucks currently have).
- The existing Starbucks inside the mall, as well as the one near Super King will remain; these are all owned by Starbucks, which does not have franchises.
- This site is privately owned and leased to Union 76; it will be then be leased by Starbucks, it is not owned by the General Growth Properties (GGP) Mall Management.
- Lloyd Dent made a motion stating that NWNC has no objection to the changeover from Union 76 to Starbucks; John Mah seconded the motion, and it passed.

Approve (6)	Dent, Fox, Lasky, Loi, Mah, and Wilson
Abstain (3)	DerManuelian, Johnson, and Robinson
Absent (2)	Pick and Rymond

6. Approval of the recommendation by the Executive Committee to make a change of Webmaster’s from Wendy Moore to Kristina Smith of The Mailroom

- Wendy Moore addressed the NWNC. She serves approximately twelve neighborhood councils, and requests that this motion be tabled. She would like to reduce her service fee from approximately \$400/month (via her hourly rate) to a flat \$250/month. In addition to web hosting, Wendy writes a monthly article posted in the “North Valley Community Connection” newsletter and then reprinted

onto to the website.

- Wendy requested that we have a member of the NWNC community dedicate 30-minutes a week to maintaining the Facebook (with 246 friends) and Twitter accounts.
- The new proposal from Kristina Smith would not include e-blasts (key to NWNC’s civic engagement), which Wendy provides.
- Hrug DerManuelian asked what caused this action; Peter Lasky replied that in 2015, NWNC risked losing their funding by using an unauthorized vendor.
- John Mah made a motion to table this agenda item until the August meeting; Hrug DerManuelian seconded the motion, and it passed unanimously.

7. Consideration and motion to approve the recommendation of the Executive Committee regarding the Strategic Budget Package for fiscal year 2016/17

- There were no comments from stakeholders regarding the Strategic Plan.
- Glen Wilson made a motion to change the wording from “Strategic Budget Package” to “Complete Budget Package” and “Strategic Plain” to “ Strategic Plan”; Peter Lasky seconded the motion, and it passed unanimously.
- The proposed FY 2016/17 budget is as follows:

100	Operations	Training and Board Retreat	\$ 100	\$15,520	41.9%
		Golden State Storage	1,138		
		LAUSD Calahan Charter School	1,182		
		Postage	72		
		Temporary Staff	2,400		
		Miscellaneous Expenses	10,628		
200	Outreach	Advertising	3,780	11,280	30.5%
		Food/Expenses for Meetings	1,500		
		Outreach Events	1,800		
		Web Maintenance, Enhancement, Creation	4,200		
300	Community Improvement	Reseda Blvd	2,400	6,000	16.2%
		Operation Clean Sweep	1,200		
		Miscellaneous	2,400		
400	Neighborhood Purpose Grants (NPG)	NPG	4,200	4,200	11.4%
		Grand Total	37,000	37,000	100.0%

- At this time, the annual budget is expected to be \$37k, with no plans for the city council to give neighborhood councils an extra \$5k (as they did in 2015/16).
- Tom Johnson had a concern regarding 72.44% spent on Outreach and Operations, and yet merely 11.35% for NPGs
- In addition, 27% of the 2015/16 annual budget was spent in June. It would have been nice to spread it out more.
- Peter Lasky replied that in 2015/16, the budget was revised over five times, including the eventual resignation of a board member.
- Peter Lasky made a motion to approve the budget package; John Mah seconded the motion, and it passed.

Approve (7)	DerManuelian, Fox, Lasky, Loi, Mah, Robinson, and Wilson
Oppose (1)	Johnson
Abstain (1)	Dent
Absent (2)	Pick and Rymond

8. Treasurer’s report by Glen Wilson and motion to approve the Monthly Expense Report
- Following extensive discussion regarding what was allowed, Brent Robinson made a motion to approve the June MER; Peter Lasky seconded this motion and it passed.

Approve (8)	Dent, DerManuelian, Fox, Lasky, Loi, Mah, Robinson, and Wilson
Abstain (1)	Johnson
Absent (2)	Pick and Rymond

Date	Item	Category	Vendor	Amount
June 3	Storage Rental	Operations	Golden State Storage	\$ 103.50
June 6	Dum Dum Pops	Outreach	Rite Aid	5.00
June 8	Communications Services for Website	Outreach	Moore Business Results	250.29
June 13	Chain, Boxes, Masks, Tire Tubes and Hand Truck	CIP	Lowes	82.15
June 15	Chicken and Steak Fajitas for Meeting	Outreach	Baja Fresh	141.68
June 17	Spin to Win Wheel with Dry Erase Sections	Outreach	Spinning Designs	312.00
June 17	Neighborhood Watch Signs	Outreach	Ashnault High Tech Signs	995.00
June 21	Tree Removal	CIP	American Heritage Landscape	3,650.00
June 21	Office Space/Storage	Operations	Design Publications	150.00
June 21	Advertising	Outreach	Design Publications	315.00
	Reseda Boulevard Maintenance	CIP	American Heritage Landscape	200.00
June 23	Trimmer, Rakes, and Shovels	CIP	Lowes	117.61
June 23	Office Space/Storage	Operations	Design Publications	150.00
June 23	Advertising	Outreach	Design Publications	315.00
June 24	Pizza and Salad for Beautification and Budget Meetings	Outreach	Maria’s Italian Kitchen	57.19
June 24	Storage Rental	Operations	Golden State Storage	103.50
June 24	NWNC Brochures	Outreach	Print Firm	217.54
June 24	4’ Signs and Stands	CIP	Traffic Sign Store	467.45
June 27	Sodas, Water, Chips and Candy	Outreach	Smart and Final	213.35
June 27	Congress and Budget Advocates	Outreach	City of Los Angeles	2,000.00
June 27	NWNC Grocery Bags	Outreach	Innovative Promotions	611.54
June 27	NWNC Pens	Outreach	Innovative Promotions	335.88
June 30	Minute Taker	Operations	Apple One Employment	138.60
June 30	Water and Dry Erase Markers	Outreach	Smart and Final	38.85
June 30	Towels, Cartridge, Staples, and Windex	Operations	Office Depot	174.96
June 30	Paper and Water	Outreach	Office Depot	194.17
			TOTAL	<u>\$11,340.26</u>

9. Consent Calendar

- a. Motion to approve a funding line of \$300 for the purchase of business cards for all new board members, and new Executive Committee members with a change of office, and other board member needing new cards. The cards will be in the same form as previous cards.
 - o Brian Reff requested that this item be pulled from the Consent Calendar.
 - o This should state “up to \$300”.

- Tom Johnson asked that he NOT receive cards, as he already has several.
- Peter Lasky made a motion to approve this agenda item; John Mah seconded this motion and it passed unanimously.

b. Motion to approve a funding line of \$100 for the purchase of a Roberts Rules of Order and a simplified version or other such tools to help the meetings run more efficiently as recommended by the Executive Committee.

- Brian Reff requested that this item be pulled from the Consent Calendar.
- This should state “up to \$100”.
- Mikkie Loi mentioned that this is available online for free. However, Lloyd and Brent mentioned that the online version is not complete and is copy written. Peter added that it would be nice to have a hard copy at meetings.
- Stakeholder Bryan recommended that everyone’s Robert’s Rules of Order be the same version, rather than multiple different copies.
- A stakeholder mentioned that the Van Nuys Neighborhood Council purchased several copies of Roberts Rules of Orders, and most members have not read it. Perhaps familiarity with Rosenberg’s Rules of Order or the Brown Act may supersede it.
- Peter Lasky made a motion to approve this agenda item, including “Roberts Rules for Dummies” and flashcards; Hrug DerManuelian seconded this motion and it passed.

Approve (6)	Dent, DerManuelian, Fox, Lasky, Mah, and Wilson
Oppose (3)	Johnson, Loi, and Robinson
Absent (2)	Pick and Rymond

c. Motion to approve the recommendation of the Executive Committee naming Peter Lasky as the recipient of the 2nd parking pass when he parks at City Hall

- Peter Lasky made a motion to approve this agenda item; Tom Johnson seconded this motion and it passed unanimously.

d. Motion to approve the June 14th minutes

- Brian Reff requested that this item be pulled from the Consent Calendar.
- Hrug DerManuelian mentioned that he never received the June 14 minutes.
- There was a concern whether Lloyd Dent had completed his funding training, it was determined that his training was complete.
- Peter Lasky made a motion to approve this agenda item; William Fox seconded this motion and it passed.

Approve (6)	Dent, Fox, Lasky, Loi, Robinson, and Wilson
Abstain (3)	DerManuelian, Johnson, and Mah
Absent (2)	Pick and Rymond

e. Motion to approve John Mah as the representative to discuss with NENC the possibility of sharing the cost of maintaining the Reseda Median that runs from Kinzie to Superior Streets. The last two years we have done this exclusively at a cost of \$200 per month

- Brian Reff requested that this item be pulled from the Consent Calendar.
- Glen Bailey added that NENC is happy to team regarding this expense.
- Peter Lasky made a motion to approve this agenda item; Lloyd Dent seconded this motion and it passed unanimously.

10. Motion to approve allowing NENC to share fire station #70 on the Southwest Corner of Lassen Street and Reseda Boulevard as recommended by the Executive Committee.

- Glen Bailey from NENC addressed the NWNC.
- The neighborhood councils of the San Fernando Valley share many facility services, such as the libraries, parks, and fire station #87 on 10124 Balboa Boulevard, Granada Hills.
- The local Battalion Chief based out of fire station #70; requests a washer/dryer. As this station serves CSUN and the NENC, NWNC and NENC will split the cost. As this is a shared cost, it must be reviewed by BONC.
- William Fox made a motion to approve this shared expenditure; Mikkie Loi seconded this motion and it passed unanimously.

11. Motion to approve the recommendation of the Executive Committee for the transfer of \$250 from the Outreach Budget to support the DONE Awards Ceremony honoring Neighborhood Councils that have done exemplary and meritorious service for their communities.

- John Mah made a motion to approve this expenditure; Tom Johnson seconded this motion and it passed.

Approve (7)	DerManuelian, Fox, Johnson, Lasky, Loi, Mah, and Wilson
Abstain (2)	Dent and Robinson
Absent (2)	Pick and Rymond

12. Comments by Budget Reps

- There were no comments from the budget representatives.

13. Comments by Northridge Vision Rep

- Per Glen Bailey, the Northridge Vision meets on the 2nd Wednesday of each month at 2PM at Councilman Englander’s Office, 9207 Oakdale Drive.

14. Comments by Committee Chairs

- William Fox from the Safety Committee reported that Neighborhood Watch signs are available.
- He will reach out to our Senior Lead Officer, Patti Peteque, to have her address our monthly meetings whenever she is available. In addition, William will reach out to fire station #70 for their firemen to address the NWNC.
- William is working with Mikkie Loi to assemble emergency preparedness packets at the local Northridge Christian Church at 18901 Chatsworth Street.
- In addition, he is working on a pothole blitz; if anyone knows of any potholes that should be repaired, please contact Peter Lasky, Glen Wilson or William Fox
- The Tampa Avenue Median Committee will meet on Tuesday, July 19. However, there is no money in the 2016/17 NWNC budget for these Tampa Medians.

15. Comments by Board Members on Non-Agenda Items

- There were no comments from board members.

16. Adjournment

- Peter Lasky made a motion to adjourn the meeting at 9PM; Tom Johnson seconded the motion, and it passed unanimously.

THESE MINUTES WERE APPROVED DURING THE MEETING OF TUESDAY, 9 AUGUST 2016