

APPROVED
Northridge West Neighborhood Council (NWNC)
General Public Board Meeting
Tuesday, June 9, 2015 – 6.30PM
Calahan Elementary School Library
18722 Knapp Street, Northridge 91324

1. Call to Order
 - President Tom Johnson called the meeting to order at 6.42PM
2. Roll call
 - Secretary John Mah called a roll call. Nine members of the board, along with fifteen stakeholders were in attendance; a quorum was declared.

Here (9)	Tom Johnson, Steven Koch, Peter Lasky, John Mah, Alex Orozco, Debbie Penman, Colleen Pick, David Uranga, and Glen Wilson
Absent (2)	Pamela Gentry and Freddie Rymond

3. Flag Ceremony
 - Tom Johnson led us in the Pledge of Allegiance.
4. Reports & Presentations by Public Officials
 - a. LAPD Officer John Parker
Mr. Parker was unable to attend.
 - b. City Attorney - Alin Sahagian
Ms. Sahagian was unable to attend.
 - c. CD 12 - Jonathan Coto
 - 16,000 to 17,000 lbs of fresh fruit were collected during Citrus Sunday.
 - The Los Angeles City Council recently approved Councilman Englander’s efforts to make LAFD fire trucks safer by adding back-up and right-turn cameras.
 - The City Council voted to support Councilman Englander’s initiatives to make it easier to apply for a turf rebate. Councilman Englander is asking the LADWP to increase the rebates for turf replacement.
 - Mr. Englander sent out a letter to the board asking the NWNC to express their opinions regarding sidewalk vending; Jonathan wanted to confirm that the NWNC received that letter.
 - Saturday, June 20, Councilman Englander presents Movies Under the Stars “The Lego Movie”. The free movie starts at sundown at Porter Ranch Community School, 12450 Mason Avenue. Popcorn, and face painting will also be free. Attendees are encouraged to bring gently used Lego toys for distribution to needy children.
 - The next Movie Under the Stars will be Paddington, shown on July 18 at Shadow Ranch Park.
 - There are a few dead trees along Key West and Tampa Avenues; Jonathan has sent a notice to the Bureau of Street Services.
5. Special Guest Speaker – Newly Elected LAUSD Board Member Scott Schmerelson
 - Scott appreciates the support received from so many and looks forward to visiting as many schools as possible. His inauguration to serve on the LAUSD will be held on July 1 in downtown Los Angeles.
 - Last night, Scott attended the Sherman Oaks NC; they asked about the presence of an Education Committee. For NWNC, that is Alex Orozco, who identified himself.
 - John Mah asked how many staff members Scott had; he did not know, as he has not yet been given money or office keys. Scott will have a valley office, near the intersection of Victory and Balboa

Boulevards, near Birmingham High School and the Daniel Pearl Memorial Magnet School, as well as an office at Beaudry Center. Scott and one other person will be stationed full-time at the valley office.

- Alex Orozco mentioned that Scott's first press release mentioned Social Promotion and asked, "What does that mean?" Regardless of what you do at school, you move on to the next grade. The big trick is in the 8th grade; if one does not have enough credits for 9th grade, they do not pass on to high school.
- Someone asked if all junior high schools have Saturday classes; Scott replied that many do, but not all. When Scott taught Saturday school, many of the attendees did not need to be there, they already had straight A's.
- Mid-day, there may be a special class for those who need assistance in a field that they are not proficient with. For example, a math student may need extra help with fractions.
- Glen Bailey recommended that Scott attend the June 11 (Thursday) meeting of the Valley Alliance of the 34 San Fernando Valley NCs; this will be held at the Sherman Oaks Hospital.
- Scott would like to see that each school has a good "Parent Center" where the parents can find out what their kids are learning.
- Tom Johnson added that NWNC is thankful for the support from the LAUSD, including Principal Michelle Wells and the previous administrator here at Calahan School.

6. General Public Comments on Non-Agenda items.

- David Honda addressed the NWNC. He is President of the Fernando Awards; this is a 57-year-old organization for volunteers who have an interest in philanthropy. September 26, they will have an Award Dinner at the Valley Performing Arts Center at CSUN. Visit their website at fernandoawards.org for additional information.
- A CSUN Golf Tournament is scheduled for June 22 at North Ranch Country Club, Westlake Village. This event is to support CSUN's Construction Management studies.
- David Honda is also volunteering with the Special Olympics. For three days, CSUN will house 700 participants. He is seeking corporate donations for this event. Tom mentioned that a Neighborhood Purpose Grant (NPG) would need to be completed, and recommended that David meet with Glen Wilson. A stakeholder asked if this was the same donation that would go to Kiwanis, as discussed during the May NWNC meeting. David Honda mentioned that all the money collected would go to Special Olympics.
- Glen Bailey is working on the September 26 Congress of NCs; including additional workshops.
- The Empower LA awards, citywide recognition for the 96 NCs, will be presented Friday, September 11 (instead of at the Congress) at City Hall. They hope to have representatives from all NCs in attendance.
- They are reviewing policy regarding the website, stakeholder definition, code of conduct enforcement, possibly increasing the budget, allowing for roll-over, and other topics that must be determined prior to next Spring's NC elections.
- Budget Day at City Council will be held Saturday, June 27, beginning at 7.30AM until 12.30PM. At this meeting, they will elect budget advocates.
- Stakeholder WK is active in making certain that NCs are familiar with the Brown Act.
- An NC did not use the proper Early Notification System for their meeting. WK mentioned this to DONE, and the NC felt that WK filed a complaint against DONE.
- WK has recently learned of councils that have been overly critical of stakeholders. If NWNC finds out that someone is issuing a complaint, WK requests that the issuer's name not be publicized.
- WK concluded with a quote from Teddy Roosevelt.

7. President Johnson's comments

- a. NWNC Ad Hoc committee accomplishment
 - Thanks to Colleen Pick and Steven Koch for their efforts in this regard.
- b. October 3, 2015 8th Annual Valley Disaster Preparedness Fair at LAFD Station 87

- This will be held at LAFD Station 87, at 10124 Balboa Boulevard, south of Devonshire Street.

8. Discussion and motion to approve May NWNC meeting minutes

- A correction was entered in Chapter 29; Monday, June 22 should state Saturday, June 27.
- Tom Johnson made a motion to accept the minutes; John Mah seconded this motion and the motion passed unanimously.

9. Discussion and motion to approve Treasurer's monthly expense report for May 2015

- The following expenses were incurred in May 2015:

Date	Item	Category	Vendor	Amount
May 4	Postage	Operations	USPS	\$ 5.75
May 4	Chips and Water	CIP	Smart & Final	39.46
May 8	Minute Taker	Operations	Apple One	51.98
May 8	Minute Taker	Operations	Apple One	57.75
May 12	AD Check	Outreach	Decision Publications	315.00
May 12	Office Rent/Storage	Operations	Decision Publications	150.00
May 14	Sandwich Platter	Outreach	Subway	60.00
May 19	Minute Taker	Operations	Apple One	92.40
May 26	Loading Boards for Lawnmower	CIP	Marco's Hardware and Garden	54.49
May 26	Gardening Supplies	CIP	Lowe's	243.82
May 26	Maintenance	CIP	American Landscape	200.00
May 26	Website Maintenance	Outreach	Aaron DeVandy	250.00
May 26	Congress of NCs	NPG	City Transfer	1,000.00
May 26	NC Budget Advocates	NPG	City Transfer	1,000.00
May 27	Office Rent/Storage	Operations	Decision Publications	150.00
May 27	Advertising	Outreach	Decision Publications	315.00
May 27	Postage	Operations	USPS	5.75
			TOTAL	<u>\$3,991.40</u>

- Tom Johnson made a motion to accept the Treasurer's Report and Expenses of May 2015; Peter Lasky seconded this motion and the motion passed unanimously.

10. Discussion and motion to approve a \$500 NPG for the Special Olympics

- A stakeholder asked that NCNW identify which entity will receive the funds, whether Kiwanis or whoever.
- Stakeholder WK was concerned if hand-written expenditures were supposed to be reflected in the MERS report.
- Tom Johnson made a motion to accept this NPG for Kiwanis for the benefit of the Special Olympics; David Uranga seconded this motion and the motion passed unanimously.
- A few stakeholders had a concern that Debbie Penman's original "abstain" vote should equal "yes"; Debbie officially changed her vote to "yes".

11. Discussion and Motion to approve funding line of up to \$4,000 for an Outreach/Election mailer seeking to notify stakeholders of three empty seats on the board (Renter, Senior, and At-Large), and upcoming NWNC Election next March

- Glen offered that the Senior position is until 2016, Renters and At-Large will be until 2018.
- David Uranga will collect information, and present the findings to the board.
- Stakeholder WK expressed his support for alert of these vacancies and upcoming election; he recommends that they increase the funding.
- Tom Johnson made a motion to approve this funding; Debbie Penman seconded this motion and the motion passed unanimously.

12. Discussion and Motion to approve recommendation of the Web Master Ad Hoc Committee of Wendy Moore as the new NWNC Webmaster
- Tom Johnson thanked Steven Koch and Colleen Pick for all their hard work in the search for a Webmaster.
 - Steven and Colleen attended a boot camp; they also reviewed bids from multiple potential webmasters.
 - Upon review, the current website is okay, but the committee would like to change the effects, make it more interactive, include more social media, and add a “hot button” at the top.
 - Webmaster Wendy Moore introduced herself, mentioned that she currently works with multiple NCs throughout Los Angeles. Many of her designs were customized or no-designs (merely a few photos and text). She mentioned that BONC recently came up with templates, as well as making the website interactive so that everyone can prepare for meetings.
 - Stakeholder WK asked about her fee structure; Wendy replied that she works on an hourly basis, with no minimum.
 - Steven Koch made a motion to approve Wendy Moore as the new Webmaster; Colleen Pick seconded this motion and the motion passed unanimously.

13. Discussion and motion to approve up to \$4,900 for the migration services of new web master
- Steve mentioned that Wendy does not know how long this will take to migrate to the new website. Among the determining factors is the cooperation from the previous Webmaster. Tom asked Wendy to immediately inform him if there is any issue with achieving passwords, codes or information.
 - Steven recommends a review of Wendy’s progress after six-months.
 - Steven Koch made a approve \$4,900 for the migration services; Colleen Pick seconded this motion and the motion passed.

Yes (8)	Johnson, Koch, Lasky, Orozco, Penman, Pick, Uranga, and Wilson
No (1)	Mah
Absent (2)	Gentry and Rymond

14. Discussion and motion to approve the expenditure of \$500 for tool storage and supplies.
- Peter Lasky requested that this agenda item be tabled.
15. Motion to approve the transfer of \$250 from Outreach Category 200 to NPG Category 400
- This agenda item should reflect \$750 (instead of \$250) and be from Category 300/Community Improvement (instead of Category 200/Outreach) to Category 400/NPG
 - Glen Wilson made a motion to approve this transfer; David Uranga seconded this motion and the motion passed unanimously.
16. Motion to transfer \$4,000 from beautification/Community Improvement Category 300 to Category 200/Outreach
- Glen Wilson made a motion to approve this transfer; David Uranga seconded this motion and the motion passed unanimously.
17. Motion to Approve the Revision of the 2014-2015 Budget to cover any and all motions voted upon tonight.
- This allows that the motions approved tonight will be reflected in a modification of the 2014-15 budget (which was submitted a year ago).
 - Glen Wilson made a motion to approve this budget revision; Peter Lasky seconded this motion and the motion passed unanimously.

18. Adjournment
- Glen mentioned that a budget advocate was not placed on the agenda.
 - Steven Koch had no news regarding Public Safety, but thanked NWNC for approving the new Webmaster.
 - Tom Johnson mentioned that robberies have increased, including crimes whereby the thieves ring a doorbell. If no one answers, they will go around the back and attempt to break-into the house. Tom

recommends people visit the website nextdoor.com. Tom and his neighbors are registered here, and they text each other when they see a suspicious individual in their neighborhood.

- Peter Lasky mentioned that he has been working with the San Fernando Valley History Museum.
- Tom Johnson called for an adjournment at 8.32PM.

THESE MINUTES WERE APPROVED DURING THE MEETING OF TUESDAY, 14 JULY 2015.