

Minutes for the September 16, 2014 Board Meeting of the Northridge West Neighborhood Council

The meeting was called to order at 5:07 PM in the auditorium of Calahan Elementary School located at 18722 Knapp St. in Northridge, CA 91324.

The Pledge of Allegiance was led

Roll Call

NWNC Board members present: **Tom Johnson** (president), **Peter Lasky** (VP of administration), **David Uranga** (acting secretary), **Glen Wilson** (treasurer), **Pamela Gentry**, **Steven Koch**, and **Freddie Rymond**.

NWNC Board member not present: **Daniel Luna**, **John Mah**

With 7 members present, there was a quorum

Reports by Public Officials

Jonathan Coto representing Councilmen Mitch Englander

Introduction of **Jonathon Coto** as our new liaison with CD12

General Public Comments:

There were no general public comments made

I. Old Business

1. Motion to approve NWNC Treasurer's June 2014 Report submitted to DONE including purchase of ink cartridges for a board members personal printer.

The board unanimously voted to Table approval of NWNC Treasurers June 2014 Monthly Expense Report due to the fact that the Print Cartridge expense had not been removed; it was further motioned and approved to remove the PRINT CARTRIDGE expense before the next Executive board meeting and that failure to comply with the boards wish would mean non-agendizing the June 2014 Treasurers report within the October meeting.

II. New Business

1. Motion to approve of August, 2014 NWNC Meeting Minutes:

Vote: Johnson made the motion to approve the August 12th minutes, Steve Koch seconded the motion. **Motion passed:** 7 yeses

2. Motion to approve August, 2014 NWNC Monthly Treasurers Report approving expenditures of \$91.05 spent in August.

3. Motion to fund up to \$800 from operations for DONE Retreat (and training) during October at a location and date to be determined.
Vote: **Tom Johnson** made the motion to approve the \$800.00 for training at a venue to be determined, **Steve Koch** seconded the motion. Discussion followed to support the training of board members with training from DONE open to stakeholders. **Tom Johnson** called the question, **Pamela Gentry** seconded. **Motion passed:** 7 yeses
4. Motion to approve \$2000 from community improvement for American Heritage Landscape to maintain the Reseda median located between Kinzie and Superior Streets for 10 months @ \$200 per month.
Vote: **Tom Johnson** made the motion to approve \$2000.00 from community improvement for American Heritage Landscape to maintain the Reseda median, **Fred Raymond** seconded the motion. **Motion passed:** 7 yeses
5. Motion to approve up to \$750 for the Town Hall Election Forum to held in October, with funding to be transferred from Operations Category 100.
Vote: **Tom Johnson** made the motion to approve the motion, **Peter Lasky** seconded the motion. Brief discussion of the work involved into the project. **Motion passed:** 7 yeses
6. Motion to fund up to \$1000 (\$500 for EQ materials for kits and \$500 for food) from the Community Improvement budget for the September 27, 2014 Disaster Preparedness Fair
Vote: **Tom Johnson** made the motion to approve the Disaster Preparedness Fair, **Pamela Gentry** seconded the motion. **Motion passed:** 7 yeses
7. Motion to spend \$500 for advertising promotional items such as NWNC Note Pads, Bag Clips, Magnets, etc. Such expenditures will first have to have 3 price quotes and either sample or pictures for non-food items and submitted to the General Board for approval. Brief discussion on the impact and usefulness of spending monies on magnets and notepads versus reusable bags.
Vote: **Pam Gentry** made the motion to approve the motion, **David Uranga** seconded the motion. **Motion passed:** 7 yeses

8. Motion to fund up to \$1000 from the Community Improvement budget for the Beautification budget for equipment and supplies, and \$500 from the Community Improvement budget for volunteer snacks and refreshments.
- Vote: **Tom Johnson** made the motion to approve up to a \$1000 for beautification equipment, **Fred Raymond** seconded the motion. **Motion passed** 7 yeases
- a) Motion to fund up to \$500 from Community Improvement for volunteer snacks and refreshments.
- Vote: **Tom Johnson** made the motion to approve \$500.00 for snacks and refreshments, **Fred Raymond** seconded the motion. **Motion passed:** 7 yeases
9. Motion for a funding line from the Operations budget for the purchase of tables and chairs for NWNC events. Such expenditures will first have to have 3 price quotes and either samples or pictures for non-food items and submitted to the General Board for approval.
- Vote: **Tom Johnson** made the motion to approve a funding line for chairs and tables, **Fred Raymond** seconded the motion. **Motion passed:** 7 yeases
10. Recommendation by the President and Executive Board to remove Daniel Luna as chair of the Planning, Land Use and Zoning Committee. Ratification by the Board.
- Vote: **Tom Johnson** made the motion to send Daniel Luna a letter, **Fred Raymond** seconded the motion. **Motion passed:** 7 yeases
11. Appointment by President of David Uranga to chair of the Planning, Land Use and Zoning committee. Confirmation by the Board needed.
- Vote: **President Tom Johnson** made the motion to approve the appointment of David Uranga to chair the Planning, Land Use, and Zoning committee, **Pamela Gentry** seconded the motion. **Motion passed:** 7 yeases
12. Appointment by President of Steven Koch as chair of Ad Hoc Public Safety Committee in place of David Uranga. Confirmation by the Board.
- Vote: **Tom Johnson** made the motion to approve the appointment of Steve Koch as the new chair of Ad hoc Public Safety committee, **David Uranga** seconded the motion.

Discussion ensued about the new emphasis on improving the quality of life in Northridge and how the ad hoc committee and its new Chair would promote this. **Motion passed:** 7 yeses

13. Appointment by President of Peter Lasky as chair of the Ad Hoc Tampa Median Committee. Confirmation by the Board.

Vote: **Tom Johnson** made the motion to approve the appointment of Peter Lasky as chair of the Ad hoc Tampa Median committee, **Steve Koch** seconded the motion. Explanation of the idea to develop the Tampa Median plan into a reality. Discussion on seed monies and estimated costs of private donors and public grants of up to \$700,000.00 to accomplish the Tampa Median improvement. **Motion passed:** 7 yeses

14. Discussion regarding sending notification letter to Board Member Daniel Luna seeking his resignation. He has already missed two (2) regularly scheduled consecutive NWNC Governing Board meetings (July 8, 2014 and August 12, 2014) and can be removed under Article V, Section 7 of the NWNC Bylaws

Vote: **President Tom Johnson** made the motion to approve the letter **Pamela Gentry** seconded the motion. **Motion passed:** 7 yeses

15. Instituting a policy whereby each NWNC Board member is encouraged to make 3 appearances per year for 2 hours per event at NWNC sponsored public events.

Vote: **none taken, by consensus**

16. Adoption of a policy of using a random drawing for the distribution of promotional items with 20% being premium items such as T-shirts and reusable bags and 80% being the less expensive items such as magnets, note-pads, pens, bag clips, etc.

Vote: **President Tom Johnson** made the motion to approve the motion, **Pamela Gentry** seconded the motion. **Motion passed:** 7 yeses

17. Motion to approve NWNC President as the 2nd Signatory on all treasurers' and official NWNC documents and reports.

Vote: **Pamela Gentry** made the motion to approve NWNC President **Tom Johnson** as 2nd signatory on all treasurers' and official documents and reports, **Steve Koch** seconded the motion. **Motion passed:** 7 yeases

18. Motion to re-assign Parking Passes from Pam Bolin and Glen Wilson to Pamela Gentry and Glen Wilson

Vote: **Peter Lasky** made the motion to approve the reassignment of Parking Passes, **Fred Raymond** seconded the motion. **Motion passed:** 7 yeases

19. Featured Presentation by CSUN Representatives on new campus developments—

No CSUN representatives showed up;

President Comments: Johnson announced resignations of Pamela Bolin and Matthew Vallecilla. Discussion regarding stakeholder interest in serving on the board and all

Interested parties should contact Secretary John Mah at jm88.nwnc@aol.com.

20. Adjournment at 6:30pm

David Jason Uranga

Prepared on September 21st 2014