

Minutes of the  
**NORTHRIDGE WEST NEIGHBORHOOD COUNCIL (NWNC)**  
**GENERAL BOARD MEETING**  
**Tuesday, January 11, 2011**  
at Beckford Elementary School, 19130 Tulsa St., Northridge

**1. Call to Order**

President Tom Johnson called the meeting to order at 7:15 p.m.

**2. Cub Scout Pack 911 flag ceremony and Pledge of Allegiance.**

The Cub Scouts were unable to attend. The Pledge of Allegiance was said.

**3. Roll Call**

Roll Call was taken by Mr. Johnson. Board Members present: Jerry Bloom, Pamela Bolin, Ken Futernick, Tom Johnson, Craig Michayluk, Juativa Spurlock, Chris Williams and Glen Wilson. Board Members absent: Gerry Malais.

Eight of the nine Board Members were present and four Board seats were vacant at this time. The NWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is seven, so the Board could take such votes. Also attending: 21 Stakeholders and guests.

**4. Acceptance of Minutes**

**MOTION** (by Mr. Johnson, seconded by Mr. Michayluk): to approve the Minutes of the NWNC December 14, 2010 General Board Meeting, version "C" as distributed by Mr. Wilson, as written.

**MOTION PASSED** by a voice vote.

**5. Senior Lead Officer, LAPD Devonshire Division -- Officer Kathy Bennett.**

Kathy Bennett, LAPD Devonshire Division Senior Lead Officer (818-634-0495; 27437@LAPD.LACity.org), was welcomed back. She distributed copies of a "No Names – Please" flier encouraging anonymously reporting crime tips and reported that "we're looking good . . . This area is clear except for burglary from motor vehicles . . . Don't leave your purse in your car." Officer Bennett distributed copies of a "S.O.L.I.D. Fundraiser" flier for the SOLID (Supporters Of Law enforcement In Devonshire) fundraiser at Islands Restaurant at 11400 Porter Ranch Dr. They'll give a percentage of their dinner sales on Tuesday, February 22, 2011 from 5:00 – 9:00 p.m. to the LAPD Devonshire Division. She encouraged reporting "suspicious-looking persons" in parking lots and described how people are putting business cards on cars and checking if the doors are unlocked. The next Neighborhood Watch Meeting will be on the usual last Wednesday [January 26<sup>th</sup>] at 7:00 p.m. at Calahan Street Elementary School, 18722 Knapp St., Northridge, by Yolanda Ave. just north of Nordhoff St.

**6. CD12 Councilman Greig Smith's Representative – Semee Park.**

Semee Park, Field Deputy for L.A. City District 12 Councilman Greig Smith (818-756-8501; Semee.Park@LACity.org), distributed copies of a "Victory in Fight Against

Mobile Ad Trailers” press release and copies of a “Cash for College” flier for the Saturday, January 29, 2011 Workshops at Reseda High School, L.A. Mission College and other Schools. Ms. Park announced a City Budget and Finance Committee Meeting Monday, January 31<sup>st</sup> at 6:30 p.m. at St. Nichols Church at Balboa Blvd and Plummer St. The City Clerk (213-978-0363) is hiring Poll Workers; some stipend is available. “Unhitched trailers are officially banned from the City of L.A. . . . Call the Office.” Owners will be given a 24-hour notice, then the unhitched trailer towed; there won’t be any ticket given or further waiting.

**7. Other Speakers**

There were no other public officials' reports.

**8. Guest Speakers**

Mr. Johnson explained the two-minute time limit and the need to leave this facility by 9:00 p.m.

Brittany McCarthy, CSUN Director of Government and Community Relations (818-677-2123; Brittany.McCarthy@csun.edu), encouraged contacting her if you need help finding CSUN staff. A CSUN Newsletter is available. The new semester begins Friday, January 21<sup>st</sup> and the new Performing Arts Center will soon open.

**9. Treasurer’s Report**

Ms. Bolin distributed and reviewed the “[NWNC] Treasurer’s Report – 2<sup>nd</sup> Quarter October thru December FY 2010-2011 ” and “Proposed funding for this Meeting January 11, 2011” and reported that she’ll be sending audit information to the City. The Treasurer’s Report is “down to the penny” and “tells Stakeholders what [the NWNC] has spent for the last three months.” She described the Board Member reimbursement process and expenditures for this Saturday’s event. Ms. Bolin cautioned the Board that at the last General Board Meeting it voted on \$27,000 in allocations (not approving all of it). She noted that “it’s up to the Board to decide what they want to vote on,” not her. Contact her regarding expenses and the budget; also, the [www.NorthridgeWest.org](http://www.NorthridgeWest.org) website has downloadable information. Mr. Michayluk requested and Ms. Bolin agreed to break down the budget by the three main categories of Operations, Outreach, and Community Improvement.

**MOTION** (by Mr. Johnson, seconded by Mr. Futernick): The Northridge West Neighborhood Council approves the “[NWNC] Treasurer’s Report – 2<sup>nd</sup> Quarter October thru December FY 2010-2011

**MOTION PASSED** by a voice vote.

**10. Committee Reports**

**a. Budget / Finance – Bolin**

Ms. Bolin reported that the City is “trying to abolish the [NC] rollover funds.” Mr. Johnson observed that “we did not spend all the money that was given to us” last year.

b. Executive – Johnson

Mr. Johnson reported that the Committee met January 2<sup>nd</sup> and discussed potential Board Members; neighborhood signs and banners; Meeting Speakers' time; arts and crafts activities; and expenditures regarding the Minutes Writer.

c. ad hoc Wilbur Avenue – Johnson

Mr. Johnson reported that the LADOT [L.A. Department of Transportation] will have four lanes in each direction for part of Wilbur and one lane in each direction for another part. The DOT had previously agreed to two lanes in north/south directions from the 118 Freeway to south of Devonshire St.

d. Planning / Land Use / Zoning – Johnson

Mr. Johnson reported that the K-Mart has been demolished.

e. Bylaws – Glen Wilson

Mr. Wilson reported that he started re-ordering the Bylaws Table of Contents according to DONE [L.A. Dept. of Neighborhood Empowerment] guidelines.

f. Education – Ken Futernick

Mr. Futernick indicated that there was no Education report.

g. Elections – Mr. Johnson indicated that there was no Elections report.

h. Grievance – Mr. Johnson indicated that there were no Grievances to report.

i. Community Outreach -- Spurlock

Ms. Spurlock Distributed copies of an NWNC "Operation Clean Sweep event" flier for the Saturday, January 15, 2011 Cleanup and Described work with Hope Worldwide and CD12 for the event.

Ms. Spurlock noted concern from last meeting from a stakeholder that had concern for the NWNC ad and article in the North Valley News, the alternative that she looked into was the Daily News, which would charge \$475 per month for an ad/article. A stakeholder encouraged advertising in a more local news paper for about \$200. There was discussion about some alternatives, nothing definitive. Stakeholder Dick Ashnault suggested purchasing a newspaper flier insert. Ms Spurlock encouraged Stakeholders to complete a survey to help NWNC determine areas of importance to the Stakeholders. (Corrected 2/6/2011 and attach to minutes dated 1/11/2011)

j. ad hoc Neighborhood Enhancement / Beautification – Williams

Ms. Williams reported that they've "identified around 12 locations within [NWNC] boundaries . . . have pictures . . . contacted a sign maker . . . [and] want to . . . do something permanent." She encouraged feedback and information about "low-cost" ideas.

## **11. Public Comments**

Dinesh Lakhanpal, L.A. City Council District 12 Candidate (818-312-8920; Dinesh2011@live.com), introduced himself and described local issues and needs. Mr. Johnson reminded that there'll soon be a Candidate Forum.

Stakeholder Sherry Ramstead announced that tomorrow the City Council will discuss cutting the City beautification budget “by 50%,” including “graffiti removal.” She encouraged contacting CD12 to “let them know how you feel.” Ms. Park reported that “we’re looking at a lot of cuts . . . It’s not going to be pretty” and encouraged feedback and ideas to her at 818-756-8501.

Stakeholder Donna Smith distributed copies of a “Public School Choice Community Advisory Vote” flier for the January 20<sup>th</sup> 6:00 – 8:00 p.m. and January 29, 2011, 9:00 a.m. – 3:00 p.m. advisory non-binding votes at Monroe High School in North Hills regarding Valley Region High School #4. She described a proposed organization of the School, including arts and sciences.

Stakeholder Don Ward announced that he submitted a Wilbur Ave. re-design plan to CD12 and forwarded it to LADOT. He added that “it seems to be feasible to bring the four lanes down to Devonshire” St.

Stakeholder Paul Kirk encouraged putting the NWNC website [[www.NorthridgeWest.org](http://www.NorthridgeWest.org)] on the Agenda [Note: the website is already shown in three places on the Agenda] and listing the Agenda sooner on the website. Mr. Johnson replied “it will be done.”

Stakeholder Glenn Bailey described the “parking meter issue” for the CD12 area. Ms. Park described some history of the issue, saying “no parking meters are coming.” Mr. Bailey continued, the “sidewalk repair Ordinance . . . would transfer responsibility for repair . . . to homeowners.” The City would give “a 90-day notice . . . if you fail to do it within 90 days, the City would do it and add a 40% administrative fee.” Ms. Park offered to forward some information to the NWNC.

## **12. Discussion and possible action items**

a. [See below Motion.]

Mr. Wilson read the Motion. It was agreed that the Motion should say “2011,” not “2010.” Mr. Wilson noted that the Northridge East, Northridge South, North Hills West and West Hills NCs have each already allocated \$100 toward food and outreach for the event.

**MOTION** (by Mr. Wilson, seconded by Mr. Futernick): The Northridge West Neighborhood Council authorizes the expenditure of up to \$100 for a "CD12 Candidate Forum" hosted by NCs of CD12 on Monday, January 31, 2011; Reception at 6:00 p.m. and Forum starts at 7:00 p.m. (funds will be used for refreshments and outreach) and location will be at Community Integration Services, Inc. Senior Activities Center (CIS/SAC) 10100 Balboa Blvd., Granada Hills CA 91344 (between Devonshire & Lassen Street). Have NWNC logo on "CD12 Candidate Forum" flyers and spot to put NWNC handouts at event.

**DISCUSSION:** [Mr. Wilson had distributed copies of a “LA City Council 12th District Candidate Forum” flier for the event.]

**MOTION PASSED** by a voice vote with six in favor and two opposed.

- b. For discussion and come to consensus on the Top-10 Northridge West NC issues/concerns/interest you would like each candidate to address for "CD12 Candidate Forum" Jan. 31, 2011. The "Top-10" from each NC will then be compiled to create the "Top-10 CD12 Issues" for each candidate to understand and address and will be used for topics of discussion at the forum.  
Mr. Wilson said that this Item was only for information.

- c. [See below Motion.]

**MOTION** (by Mr. Wilson, seconded by Mr. Michayluk): The Northridge West Neighborhood Council reaffirms its support of the NCs DWP Memorandum of Understanding (MOU) Oversight Committee and appoints Glen Wilson as the NWNC Representative.

**MOTION PASSED** unanimously by a voice vote.

- d. Discussion and possible appointment of Don Ward and Robert Graf to the new two NWNC At-Large Board seats. (Johnson)  
Stakeholder Don Ward introduced himself as a long-term resident who has been attending NWNC Meetings for the last six months. He's most interested in helping with street safety, property values and traffic. Mr. Ward described his signature collection work regarding a crosswalk.

Stakeholder Robert Graf introduced himself. He's been helping with clean-ups and is interested in helping with increasing Meetings and clean-ups attendance and with the budget.

**MOTION** (by Mr. Johnson, seconded by Ms. Williams): The Northridge West Neighborhood Council appoints Don Ward to a two-year At-Large Board seat.

**MOTION PASSED** by a voice vote.

**MOTION** (by Mr. Johnson, seconded by Mr. Michayluk): The Northridge West Neighborhood Council appoints Robert Graf to a two-year At-Large Board seat.

**MOTION PASSED** by a voice vote.

- e. MOTION: To have NWNC Board Members training. (Johnson)  
Mr. Johnson clarified that this was not a motion and explained that DONE will provide Board Training & request a date for those wanting to attend
- f. MOTION: The Northridge West Neighborhood Council authorizes the expenditure of up to \$1,200 to train four Invent for Life science program teachers and purchase supplies. Paul MacNeal of Invent for Life presented at the NWNC Nov. 9, 2010 General Board Meeting.

Mr. Futernick indicated that no more information is available. Mr. Johnson recommended and it was agreed to INDEFINITELY POSTPONE this Item.

- g. MOTION: The Northridge West Neighborhood Council authorizes the expenditure of up to \$700 for the purchase of food for all NWNC Meetings through the June 30, 2011 end of the fiscal year and to be adding to current NWNC Budget. (Bolin) Ms. Bolin requested and it was agreed to REMOVE this Item from the Agenda.
- h. Motion: Cell Tower - AGF adjunct to 19650 Vintage St. on Corbin Ave. side of lot for 50-foot high monopole with antenna and a power meter cabinet. See letter dated Dec. 9, 2010 AGF City Reference # 2010008122. Mr. Wilson provided copy of LA City Mayor Antonio Villaraigosa letter to NWNC dated December 9, 2010. No actions taken
- i. Motion: Costs/Alternatives for Meeting Minute Writer.  
No motion was made - NWNC President Johnson addressed the board and stakeholders directly after Treasurer's Report (Item 9 above) expressing concerns for the lack of oversight and excessive costs NWNC are incurring for a meeting minute writer to attend a board meeting and preparing meeting minutes. Stated shocked by the 31.25 hours at a cost of \$837.50 for secretarial services that in many instances required corrections or completion. Johnson provided each NWNC board member with copies of Invoices he obtained directly from Kelly Temporary Services that reflected the hours billed and costs. President Johnson stated that he was unaware of the situation until the conclusion of the NWNC December 14, 2010 board meeting. Stated he takes full responsibility for the breach of over site and has since appointed NWNC board member Craig Michayluk to supervise and monitor Meeting Minute Writer to secure completed work and contain costs. A scope of work along with a requirement that the Meeting Minute Writer provide estimates of how much time he projects to complete NWNC board meeting minutes to Mr. Michayluk prior to performing the work.
- j. Motion: Signs & Banners for NWNC events  
Mr. Johnson recommended and it was agreed to TABLE this Item.

### **13. Meeting Reports**

- a. NE/W Vision Committee – Steve Harris/Glen Wilson  
Meets the third Wednesday each month at 2:00 p.m.; location TBD. Mr. Wilson and Mr. Harris indicated that there was no new information.
- b. LA DWP MOU and/or DWP Committee – Glen Wilson  
Meets the first Saturday of month at 8:45 a.m.; location TBD. The Meeting for January 2011 will be Jan. 15, 2011 instead of Jan. 1, 2011.  
Mr. Wilson described Meeting information.
- c. Valley Alliance of Neighborhood Councils (VANC) – Glen Wilson  
Meets the second Thursday each month at 6:30 p.m. at Sherman Oaks Hospital. Mr. Wilson announced that VANC will meet January 13<sup>th</sup> and described some Agenda Items.

- d. Los Angeles Neighborhood Council Coalition (LANCC) – Glen Wilson  
The Meeting for January 2011 will be Jan. 15, 2011 instead of Jan. 1, 2011.  
Meets the first Saturday each month at 10:00 a.m. with location TBD.  
Mr. Wilson indicated that there was no further information.
- e. Valley Vote – Glen Wilson  
Meets on third Mondays each month at 6:30 p.m. at Galpin Ford. The next meeting of Valley VOTE will be on Monday, January 17, 2011 at Galpin Ford.  
Mr. Wilson indicated that there was no Valley Vote December Meeting.
- f. BONC Meetings- Glen Wilson - About NCs and future DONE NC Bylaws changes.  
Mr. Wilson indicated that BONC was meeting at the same time as this Meeting.
- g. Oakridge Estate Park Advisory Board - Steve Harris  
Meets the fourth Thursday of every other month. Note was no December Meeting. Starting Jan. 27, 2011 the new time and location is 6:30 p.m. in Devonshire House (top of hill) at Northridge Park on Lemarsh Street east of Reseda Blvd.  
Mr. Harris reported that a Park Advisory Board subcommittee is “proposing what should be done with the ten acres.” They’ll meet as above adjacent to Northridge Park and meet every other month.
- h. PlanCheckNC  
Meets the second Saturday each month at Historic Downtown Outreach Center, 114 W. 5th St., Los Angeles, CA 90013.  
Mr. Wilson indicated that there was no further information.
- i. Northridge Festival meeting Th. Jan. 6, 2011 for June 2011 event (Wilson)  
Mr. Wilson indicated that there was no further information.

#### **14. Board Member Comments**

There were no further Board Member comments.

#### **15. Adjournment**

Mr. Johnson declared the Meeting **ADJOURNED** at 9:01 p.m.

#### **16. Upcoming Events**

- a. The new traffic signal at Vincennes St. (1 block south of Plummer St.) and Reseda Blvd. is now working as of Jan. 6, 2011 which replaces the crosswalk.  
This Agenda Item was not addressed.
- b. CSUN Performing Arts Center opening on January 29, 2011.  
See Item #8 above.
- c. "CD12 Candidate Forum" hosted by NCs of CD12 on Monday, January 31, 2010;  
Reception (refreshments) at 6PM & forum starts at 7PM and location will be at Community Integration Services, Inc. Senior Activities Center (CIS/SAC) 10100 Balboa Blvd., Granada Hills CA 91344 (between Devonshire & Lassen Street).

See Item #12. a. above.

- d. VANC 8th Anniversary Party Thursday, March 10, 2011 5:30 p.m. at CBS Studios, Studio City. Reservations are required.  
This Agenda Item was not addressed