

Department of Neighborhood Empowerment

Reporting Month:	FEBRUARY	MONTHLY EXPENDITURE REPORT
NC Name:	Northridge West	Submitted: 3/14/2017 10:31:15
Budget Fiscal Year:	2016-2017	



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Golden State Storage	41474		1/3/17 Storage rent from 1/2/17 to 2/1/2017	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$108.50
2	Apple One Employment	S6255944		1/4 Minute Taker Exp. 9/17 and 9/24 ck5067	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$115.50
3	Subway	1/A-226369		1/11 1 - Extra Large Sand. Tray for 1/10 G. M.	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$60.00
4	Decision Publications	7890		1/11 Advertising Jan. 2017 part payment	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$200.00
5	Moore Business Results	NWNC 2017 0101		1/11 Website/Maint. Exp. Dec. 2016	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$200.00
6	Apple One Employment	S6405405		1/17 Minute Taker Exp. 12/17 & 12/31 ck5071	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$138.60
7	Smart & Final	Trans #274		1/23 3-(12) Mrs. Fields cookies for Clean Up	CIP	<input type="checkbox"/>	<input type="checkbox"/>	\$26.97
8	Decision Publications	7890		1/26 Advertising Jan. 2017 balc. due ck5069	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$115.00
9	Goldern State Storage	41909		1/28 Prepaid for 6 months from 2/2 to 8/1/17	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$600.50
10				^ and Save \$50.50 for 6 months.		<input type="checkbox"/>	<input type="checkbox"/>	
11				Feb. 2017 DRAFT		<input type="checkbox"/>	<input type="checkbox"/>	
12						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)								\$1,565.07
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)							\$4,335.14
C	OUTSTANDING COMMITMENTS (OBLIGATIONS)							
1	Apple One			Staffing Sevices 5 x \$125 +/- per month	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$625.00
2	LAUSD			Rent for every 4 months is \$393.48	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$884.96
3				Balc. Nov. \$98, Mar.-June and July - Oct.		<input type="checkbox"/>	<input type="checkbox"/>	
4	Moore Business Results			Website service 5 x \$200 per month	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$1,000.00
5	American Heritage			Tampa Medians (#2-5) water drip system	CIP	<input type="checkbox"/>	<input type="checkbox"/>	\$9,800.00
6	^ Landscaping					<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Outstanding Commitments (Includes total on page 3)								\$12,309.96
D	Total Expenditures & Commitments							\$18,210.17
E	Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (use '-' for credits, '+' for deductions)							\$0.00
F	Approved Budget 2016-2017							\$42,000.00
G	Balance of Budget 2016-2017							\$23,789.83

Reporting Month:	FEBRUARY
NC Name:	Northridge West

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$5,007.25	\$9,250.00	\$14,257.25	\$1,565.07	\$12,692.18

MONTHLY CASH FLOW ANALYSIS						
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$12,318.00	\$824.50	\$0.00	\$904.92	\$10,588.58
200	Outreach	\$9,890.00	\$713.60	\$0.00	\$2,716.61	\$6,459.79
300	Community Improvement	\$13,292.00	\$26.97	\$0.00	\$713.61	\$12,551.42
400	NPG	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00
500	Elections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$42,000.00	\$1,565.07	\$0.00	\$4,335.14	\$36,099.79

NEIGHBORHOOD COUNCIL DECLARATION			
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.			
Treasurer Signature		Signer's Signature	
Print Name	Glen Wilson	Print Name	Peter Lasky
Date		Date	
NC Additional Comments	Only 2 pages this time. Feb. 2017 DRAFT		

Reporting Month:	FEBRUARY
NC Name:	Northridge West

ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)								
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
13						<input type="checkbox"/>	<input type="checkbox"/>	
14						<input type="checkbox"/>	<input type="checkbox"/>	
15						<input type="checkbox"/>	<input type="checkbox"/>	
16						<input type="checkbox"/>	<input type="checkbox"/>	
17						<input type="checkbox"/>	<input type="checkbox"/>	
18						<input type="checkbox"/>	<input type="checkbox"/>	
19						<input type="checkbox"/>	<input type="checkbox"/>	
20						<input type="checkbox"/>	<input type="checkbox"/>	
21						<input type="checkbox"/>	<input type="checkbox"/>	
22						<input type="checkbox"/>	<input type="checkbox"/>	
23						<input type="checkbox"/>	<input type="checkbox"/>	
24						<input type="checkbox"/>	<input type="checkbox"/>	
25						<input type="checkbox"/>	<input type="checkbox"/>	
26						<input type="checkbox"/>	<input type="checkbox"/>	
27						<input type="checkbox"/>	<input type="checkbox"/>	
28						<input type="checkbox"/>	<input type="checkbox"/>	
29						<input type="checkbox"/>	<input type="checkbox"/>	
30						<input type="checkbox"/>	<input type="checkbox"/>	
31						<input type="checkbox"/>	<input type="checkbox"/>	
32						<input type="checkbox"/>	<input type="checkbox"/>	
33						<input type="checkbox"/>	<input type="checkbox"/>	
34						<input type="checkbox"/>	<input type="checkbox"/>	
35						<input type="checkbox"/>	<input type="checkbox"/>	
36						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Expenditures by Line Item								\$0.00

Reporting Month:	FEBRUARY
NC Name:	Northridge West

ADDITIONAL OUTSTANDING COMMITMENTS BY LINE ITEM (Optional, do not print page 3 unless you use it)								
A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
11						<input type="checkbox"/>	<input type="checkbox"/>	
12						<input type="checkbox"/>	<input type="checkbox"/>	
13						<input type="checkbox"/>	<input type="checkbox"/>	
14						<input type="checkbox"/>	<input type="checkbox"/>	
15						<input type="checkbox"/>	<input type="checkbox"/>	
16						<input type="checkbox"/>	<input type="checkbox"/>	
17						<input type="checkbox"/>	<input type="checkbox"/>	
18						<input type="checkbox"/>	<input type="checkbox"/>	
19						<input type="checkbox"/>	<input type="checkbox"/>	
20						<input type="checkbox"/>	<input type="checkbox"/>	
21						<input type="checkbox"/>	<input type="checkbox"/>	
22						<input type="checkbox"/>	<input type="checkbox"/>	
23						<input type="checkbox"/>	<input type="checkbox"/>	
24						<input type="checkbox"/>	<input type="checkbox"/>	
25						<input type="checkbox"/>	<input type="checkbox"/>	
26						<input type="checkbox"/>	<input type="checkbox"/>	
27						<input type="checkbox"/>	<input type="checkbox"/>	
28						<input type="checkbox"/>	<input type="checkbox"/>	
29						<input type="checkbox"/>	<input type="checkbox"/>	
30						<input type="checkbox"/>	<input type="checkbox"/>	
31						<input type="checkbox"/>	<input type="checkbox"/>	
32						<input type="checkbox"/>	<input type="checkbox"/>	
33						<input type="checkbox"/>	<input type="checkbox"/>	
34						<input type="checkbox"/>	<input type="checkbox"/>	
SUBTOTAL: Expenditures by Line Item								\$0.00