

Northridge West Neighborhood Council

Public Meeting Agenda

Tuesday, May 8, 2012 at 7:00 PM

Beckford Elementary School in Auditorium

19130 Tulsa Street, Northridge, CA 91326



LEGALLY REQUIRED OFFICIAL POSTING: Please do not remove until AFTER above date and time.

<p>Gerry Malais <i>President</i> – At-Large-1 (2012)</p> <p>Glen Wilson <i>VP Administration</i> - Community/Faith Based (2014)</p> <p>Juativa Spurlock <i>VP Outreach & Communication</i> – Homeowner - 2 (2014)</p> <p>Craig Michayluk <i>Secretary</i> - Homeowner– 1 (2012)</p> <p>Tom Johnson <i>Treasurer</i> - General Business-1(2014)</p> <p>Freddie Rymond Open-At-Large (2012)</p>	<p>Pamela Bolin At-Large-2 (2014)</p> <p>Jerry Bloom Senior-1 (2012)</p> <p>Ken Futernick Senior-2 (2012)</p> <p>Don Ward At-Large-3 (2012)</p> <p>Vacant Renter (2012)</p> <p>Chris Williams General Business-2 (2012)</p> <p>Robert Graf At-Large-4 (2012)</p>
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PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived or additionally restricted by the presiding officer of the Board.

The NWNC Agenda is posted for public review at the following Northridge locations below and posted on NWNC website www.NorthridgeWest.org .

Northridge Fashion Center (Information Desk)
The Discovery Shop 9719 Reseda Blvd.
Beckford Avenue Elementary School 19130 Tulsa St.
Albertsons Market 18555 Devonshire St.
Topeka Drive Elementary School 9815 Topeka Drive
Shell Service Station 8900 Corbin Ave.
North Valley Regional Chamber of Commerce 9401 Reseda Blvd.

For more information about NWNC call (818) 886-3534 and ask for Glen.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting Neighborhood Council Support Help Line new main phone (213) 978-1551 (as of Feb. 27, 2012) or email NCSupport@lacity.org .

BASIC NEIGHBORHOOD COUNCIL MEETING RULES

ALL MEETINGS ARE CONDUCTED IN ACCORDANCE WITH THE RALPH M. BROWN ACT AND ROBERT'S RULES OF ORDER. The basic council rules listed here are contained either in that act, the governing bylaws of this Council or in rules adopted by the Governing Board.

All Neighborhood Council meeting locations shall be compliant with the Americans with Disabilities Act.

DEFINITION OF STAKEHOLDER: NWNC Bylaws ARTICLE IV STAKEHOLDER - *Neighborhood Council membership is open to all Stakeholders. "Stakeholders" shall be defined as those who live, work, or own property in the neighborhood and also to those who declare a stake in the neighborhood and affirm the factual basis for it. Members of the NWNC shall be referred to as "Community Stakeholders."*

NWNC Bylaws ARTICLE III BOUNDARIES Section 1: Boundary Description - *The boundaries about the boundaries of adjacent Neighborhood Councils and include those areas of the City within the following lines of demarcation: North – southern side of the 118 Freeway; East – western side of Reseda Boulevard; South – northern side of Nordhoff Street and Nordhoff Way; and West – eastern side of Corbin Avenue.*

AGENDAS – Unless otherwise posted, the Northridge West Neighborhood Council meets the 2nd Tuesday of every month at 7:00 PM at the Beckford Avenue Elementary School Auditorium. The agendas for Neighborhood Council meetings contain a brief general description of those items to be considered at the meetings.

Items on the "Consent Agenda" may be voted on as a group unless a councilmember or stakeholder wishes to be heard on that item. In the event a councilmember or stakeholder wishes to be heard on an item, it will be called special and heard under the "Public Hearing" section of the agenda.

The presence of at least seven Council members shall constitute a quorum for the transaction of business. The Council may consider an item not on the agenda only if it is determined by a two-thirds vote of the existing council that the need for action arose after the posting of an Agenda.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at: 9401 Reseda Blvd. Ste. 100, Northridge, CA 91324, at our website by clicking on the following link: www.northridgewest.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Gerry Malais at (818) 517-5207 or via email at: gmalais@northridgewest.org.

COUNCIL DISCUSSION AND TIME LIMITS – Council members requesting to address the Council will be recognized by the Council President in the order requested. A motion calling the "previous question" may be introduced by any member during a Council debate. If adopted, this motion will terminate debate and the Chair will instruct the Secretary to call the roll on the matter.

Other Board Rules will be put in place and this section will be updated as necessary.

The Council is always looking for volunteers to organize speakers, educate our stakeholders on new property developments, and discuss community issues. If you are interested in volunteering on a Committee, please contact: Gerry Malais at (818) 517-5207 or email gmalais@northridgewest.org . Events and Calendar Postings should be sent to Glen Wilson and email to vpadmin@northridgewest.org. **For information about the Council, and Your Community see our website: www.NorthridgeWest.org.** If you want something put on the agenda, make sure the request is submitted in writing and email it to gmalais@northridgewest.org , vpadmin@northridgewest.org and one of NWNC Committee chairs that item are about on their committee agenda prior about two weeks or more before next month so it will be on that NWNC Committee agenda.

Process for Reconsideration – The Board may reconsider and amend actions listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: 1) make a Motion to Reconsider and, if approved, 2) hear the matter and take an action. If the Motion to Reconsider is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: 1) a Motion to Reconsider on the described matter and, 2) a Proposed] Action should the Motion to Reconsider be approved. A Motion-to-Reconsider can only be made by a Board Member who has previously voted on the prevailing side of the original action. If a Motion-to-Reconsider is not made on the date the action was taken, then a Board Member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall be in compliance with the Brown Act.

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1. **Call to order** (2 minutes)
2. **Flag ceremony and Pledge of Allegiance** - Cub Scout 911 or Girl Scouts (3 minutes)
3. **Roll call** (2 minutes)
4. **Senior Lead Officer, LAPD Devonshire Division – Senior Lead Officer is Ken Cioffi and LAPD Basic Car 17A81** (2 minutes)
5. **Acceptance of Minutes** – (5 minutes)
Motion on General Board Meeting of April 10, 2012.
6. **CD12 Councilman Mitchell Englander’s Representative** – Seme Park (3 Minutes) The new main phone number of CD12 District Office is (818) 882-1212 and new CD12 District Office address is 9207 Oakdale Ave., Chatsworth, CA.
7. **CSUN Brittny McCarthy Director, Government & Community Relations with updates from CSUN** (3 Minutes)
8. **No Guest Speakers for May 8, 2012 this month.**
9. **Other Public Officials not listed** (3 minutes each)
10. **Public Comments:** Comments from the public on non-agenda items within the Board’s Jurisdiction and this is a **“NO Discussion Period”**. *Limited to 2 minutes per speaker (Total time is 15 minutes)
11. **Report from acting President (VP of Administration) for this meeting is Glen Wilson** (6 minutes)
 - a. NWNC still has one NWNC Renter Board Member vacant seat.
 - b. Update on NC Elections for 2012 and proposed NC Election Region 2 Election Week 8/6-8/12/2012 including Northridge West NC as one of this Region 2 area of 9 NC’s.
 - c. Empower LA Leadership Academy Training for Elections and other items for May and June 2012.
For more information or to reserve a seat at one of the Empower LA Leadership Academy trainings please email Stephen@ThirdEyeCreative.net or call (323) 864-7586.
 - d. **Ethics & Open Government training required of all NWNC board members every two years.** You can do it online at DONE website www.empowerla.org then click on “NC Ethics Training.”, wait for the next NC Ethics Training or contact the **Department’s Help Line new main phone (213) 978-1551** for hard copy of NC Ethics Training with quiz send by mail. **DONE’s Ethics & Open Government training maybe need for one or two of NWNC Board Members to take it which will expire in spring of 2012.**
 - e. **Check new Budget Guidelines for Agenda Motions for NWNC Committee Chairs on your email from NWNC.**
 - f. **NWNC Agenda Deadlines for Committee and General Meetings with how to Schedule NWNC Committee meetings.**
 - 1) **Now NWNC Committee Agenda Deadlines are 5 days ahead of NWNC Committee meeting with agenda items, date, time and location that so I can post the NWNC Committee meeting agenda within 72 hours before NWNC Committee meeting with agenda.**

- 2) NWNC Committee chairs please have your NWNC Committee meetings more than one week ahead of NWNC General Meeting so that you can make cut off for your NWNC Committee agenda items be on next regular NWNC General Meeting agenda for second Tuesday of month meeting and send to Gerry & Tom with cc to Glen by deadline Tuesday a week before that so NWNC Committee agenda items can be approved for next NWNC general meeting agenda.
 - 3) Notice all NWNC Committee agenda items not send in to be approval by Gerry and Tom with cc to Glen one week ahead Tuesday before NWNC General Meeting will be put on the next NWNC General Meeting agenda from now.
- g. Nice to have more NWNC Board Members and/or NWNC Stakeholders to attend meetings & events that are local &/or citywide.
 - h. NWNC Board Members need to read your NWNC board emails, DONE NC-News emails and others emails to be more informed about NWNC and DONE.

12. Treasurer's Report and Budget & Finance Committee Report: (Johnson)

- a. Motion: NWNC May 2012 Budget Report for April 2012.
- b. Motion: NWNC 3th Quarter P-Card Audit Report for 2011/2012.

13. Old Business (2 minutes each)

- a. Updated Motion: NWNC approve funding the Northridge Revitalization Project for first year on powder coating and maintenance for the 5 bus benches along Reseda Blvd. on NWNC side in the amount of \$1,250. The vendor is WAAG and lowest bidder. We understand that without such future funding, the City of Los Angeles retains the right to remove these benches if they are not properly maintained. Funding from line #310 Community Based Events Unallocated funds and new balance is \$2,987.49. (Beautification - Williams)

14. New Business (2 minutes each)

- a. Motion to confirm nominated NWNC Senior person to be Martha Wilson to get award at Senior Dance night June 1, 2012. Outreach (Spurlock)
- b. Executive committee motion to fund up to \$100.00 for a digital recorder. Funding from Category 100 – Operations. Motion sponsored by Malais.
- c. Motion to move NWNC Neighborhood Purpose Grants (NPG) fund from Beckford Family Fun Day 2012 of \$551 fund to Neighborhood Purpose Grants Unallocated funds. New Neighborhood Purpose Grants Unallocated funds balance is now \$1,320. Education (Futernick)
- d. Motion for NWNC to fund NWNC Neighborhood Purpose Grant (NPG) money up to \$ 1,050 for Callahan Elementary School PTA and/or school to pay for approximately for up to 30 music stands at \$20 each and provide up to 9 stipends at \$50 as a thank you to each of the CSUN Music Student teachers who teach the kids for free at Callahan. This is in support of CSUN School of Education Music Teachers Training. This program has been in existence for over 12 years at Callahan Elementary. It is open to all Fourth and Firth Grade Students at Calahan. There is no charge to the students at Calahan. Both the professor from CSUN and the CSUN student teachers volunteer their time. Neighborhood Purpose Grants Unallocated funds balance is now \$270. Education (Futernick)
- e. Motion for funding \$800 to pay Aaron the web master for the months of March, April, May, June 2012. It will come from the Outreach Web Master line item account balance of \$1404.74 and new balance to be \$604.74. Motion by Johnson NWNC Treasurer.
- f. Motion to move any unused NWNC Allocated Community Improvements/ Events 2011/2012 funds to NWNC Community Based Events unallocated 2011/2012 funds is \$_____. The total Community Based Events Unallocated fund with new balance is \$_____. (Beautification - Williams)
- g. Motion on \$3,300 quote for damaged, broken, material, aggregate, asphalt, concrete removing and hauling of trash for 38 tree wells from the lowest bid. Work on Devonshire St. between Corbin Ave. and Wilbur Ave. plus including hauling debris. Low bidder will perform work by May 15, 2012. Funding from Community Based Events Unallocated funds and new balance is \$_____. (Beautification - Williams)

- h. **Motion for Volunteer LA crew at \$350 per work day. The possible locations and work scope are subject to change based on conditions as these dates approach. Work basic on amount of un used funds from line #310 Community Based Events Unallocated funds and new balance is \$_____. (Beautification - Williams)**
- i. **Motion to fund removing stumps and asphalt from Chatsworth Street between Tampa Ave. and east of Wilbur Ave. and bid for is \$3,200. Use funds given to NWNC by NENC and/or any other available NWNC funds. Move such funds to Community Based Events Unallocated funds; new balance now is \$_____. (Beautification - Williams)**
- j. **Motion: Outreach proposes spending \$250 to support the LA Congress of Neighborhoods to come from line 200 from the 2012-2013 Budget. Outreach (Spurlock)**
- k. **Outreach motions to spend up to \$6,000 for the purposes of NC Elections. Funding to come from NWNC ending fund balance (figure not yet determined) at end of Fiscal year 2011/2012 and part of funds from 2012/2013 Fiscal year budget. This funding should not be by line item but by balance left in budget at end of fiscal year. Outreach (Spurlock)**
- l. **Motion: Outreach proposes that Election Chair and Committee be given authority to use the funding for Election as needed. The NWNC is in Region 2 Elections that will be held in August according to schedule. Region 2 Election Committees will work together in publicizing and distributing the information. Outreach/Elections (Spurlock)**

15. Discussion items only

- a. **Discuss on how to run for NWNC Election as NWNC candidate or volunteer as stakeholder person to help out for NWNC Election 2012. Governments Affairs (Wilson)**

16. Committee Reports: (2 minutes each)

NWNC Committee Chairperson's will select the committee members and went to have their NWNC Committee meetings. Items for NWNC Agendas now come from NWNC Committee Chairs.

- a. Beautification – Chris Williams
- b. Bylaws – Robert Graf
- c. Community Outreach – Juativa Spurlock
- d. Education – Ken Futernick
- e. Elections – Gerry Malais
- f. Executive – Gerry Malais
- g. Government Affairs – Glen Wilson
- h. Grievance – Craig Michayluk
- i. Planning / Land Use / Zoning – Don Ward
 - 1) Update on new proposed 43 units 4 story condos on 9554 Reseda Blvd. north of main Northridge Post Office.
 - 2) **Update on Shell Gas Station at 8900 Corbin Ave and Nordhoff Way and approved for LA City CUP for beer & wine now.**
 - 3) Update on Yard House Restaurant (was “Cost Plus World Market”) in Northridge Fashion Center.
 - 4) **Update on Buffalo Wild Wings restaurant 19500-19544 Plummer St. and with the Public Hearing Tuesday April 3, 2012 9:30AM at 6262 Van Nuys Blvd., Van Nuys, CA. Case # ZA 2011-3289(CUB)(CU)(ZV)**
 - 5) Update on Elephant Bar Restaurant at 9301 Tampa Ave, Unit 210 (was “On the Border Mexican Grill & Cantina”) in Northridge Fashion Center.
 - 6) **Update from Land Use committee meeting April 19, 2012 on CUP permit application only for 76 Station Center at Nordhoff St. and Tampa Ave. for beer and wine but already has ABC license in 2009.**
 - 7) **If you see public hearing posted for about alcohol or/& any other land use items please email Don and/or email or call Glen about it.**

17. Report on Meetings: Most meetings are listed on NWNC website with date and time of the meetings. (2 minutes each)

- a. **Oakridge Estate Park Advisory Board (Oakie House) - Steve Harris**
Next meeting on Thursday, June 28th at Fire Station 87 with a time to be determined.
- b. **Northridge Vision – Glen Wilson**
Meets the three Wednesday of month at 2PM at Fire Station #87 at 10124 Balboa Blvd., Granada Hills, CA
- c. **North Valley Emergency Preparedness event planning meeting for NVEP Oct. 2012 event – Glen Wilson**
Meets the three Wednesday of month at 4PM at Fire Station #87 at 10124 Balboa Blvd., Granada Hills, CA
- d. **LA DWP MOU or DWP Committee – Glen Wilson**

- e. **Los Angeles Neighborhood Council Coalition (LANCC)** – Glen Wilson
- f. **Valley Alliance of Neighborhood Councils (VANC)** – Glen Wilson
Meetings are the second Thursday each month at 6:30 p.m. at Sherman Oaks Hospital.
- g. **Valley Family Festival event planning meetings are mainly on Thursdays mornings. The Senior Dance night for Friday June 1, 2012 and one day Valley Family Festival Saturday June 2, 2012 which will start this year at 3PM and go to 9PM when the Movie ends. No Fireworks this year.** – Pam Bolin
- h. **Valley Vote** – Glen Wilson
Meets the third Monday each month at 6:30PM at Galpin Ford.
- i. **Beckford Family Fun Day was on Saturday April 28, 2012 from 10AM to 4PM at Beckford Elementary School** - Pam Bolin and Glen Wilson
- j. **NWNC Sunday Clean Up with Church of God was on Sunday April 29, 2012 from 1PM to 4PM and main location was Tunney Ave. and Devonshire St.** - Glen Wilson and others at clean up.

18. Board Member Comments - Comments from the Board on subject matters within the Board's jurisdiction. *Limited to 2 minutes per board member.*

19. Request for items to be placed on the agenda must be made in writing and emailed to the NWNC Committee chair that the item is about, copy to NWNC President gmalais@northridgewest.org and a copy to NWNC VP of Administration vpadmin@northridgewest.org about two weeks or more prior to the first of the month of next NWNC general meeting so the NWNC Committee chair can put your agenda item on their NWNC Committee's agenda.

20. Adjournment

21. Up Coming Events

- a. Topeka Drive Elementary School has open house on May 24, 2012 from 6PM to 8PM.
- b. The Senior Dance night is Friday June 1, 2012 at Northridge Recreation Center 18300 Lemarsh St. in Gymnasium from 5PM to 9PM.
- c. Valley Greek Festival May Sat. 26, Sunday 27 & Monday 28, 2012 from 1PM to 9PM.
- d. Valley Family Festival - Saturday June 2, 2012 from 3PM to 9PM at Northridge Park 10058 Reseda Blvd. with free parking includes Children's Activities, Art Pavilion, Live Performance & Music and ends with Free Outdoor Movie – Puss in Boots.
- e. North Valley Emergency Preparedness event Saturday Oct. 6, 2012.

22. NWNC Guest Speakers

- a. No speakers for NWNC May 8, 2012 meeting.
- b. NWNC June 12, 2012 speaker is David Lopez City Attorney manager of Real Estate Fraud Division (30 minutes).

