

Northridge West Neighborhood Council

Public Meeting Agenda

Tuesday, February 14, 2012 at 7:00 PM

Beckford Elementary School in Auditorium

19130 Tulsa Street, Northridge, CA 91326



LEGALLY REQUIRED OFFICIAL POSTING: Please do not remove until AFTER above date and time.

<p>Gerry Malais <i>President</i> – At-Large-1 (2012)</p> <p>Glen Wilson <i>VP Administration</i> - Community/Faith Based (2014)</p> <p>Juativa Spurlock <i>VP Outreach & Communication</i> – Homeowner - 2 (2014)</p> <p>Craig Michayluk <i>Secretary</i> - Homeowner– 1 (2012)</p> <p>Tom Johnson <i>Treasurer</i> - General Business-1(2014)</p> <p>Freddie Rymond Open-At-Large (2012)</p>	<p>Pamela Bolin At-Large-2 (2014)</p> <p>Jerry Bloom Senior-1 (2012)</p> <p>Ken Futernick Senior-2 (2012)</p> <p>Don Ward At-Large-3 (2012)</p> <p>Vacant Renter (2012)</p> <p>Chris Williams General Business-2 (2012)</p> <p>Robert Graf At-Large-4 (2012)</p>
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PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived or additionally restricted by the presiding officer of the Board.

The NWNC Agenda is posted for public review at the following Northridge locations below and posted on NWNC website www.NorthridgeWest.org .

Northridge Fashion Center (Information Desk)
The Discovery Shop 9719 Reseda Blvd.
Beckford Avenue Elementary School 19130 Tulsa St.
Albertsons Market 18555 Devonshire St.
Gelson’s Market 19500 Plummer St.
Shell Service Station 8900 Corbin Ave.
North Valley Regional Chamber of Commerce 9401 Reseda Blvd.

For more information about NWNC call (818) 886-3534 and ask for Glen.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 4 business days prior to the meeting you wish to attend by contacting Neighborhood Council Support Help Line (213) 485-1360 or email NCSupport@lacity.org and best not on Friday for now.

BASIC NEIGHBORHOOD COUNCIL MEETING RULES

ALL MEETINGS ARE CONDUCTED IN ACCORDANCE WITH THE RALPH M. BROWN ACT AND ROBERT'S RULES OF ORDER. The basic council rules listed here are contained either in that act, the governing bylaws of this Council or in rules adopted by the Governing Board.

All Neighborhood Council meeting locations shall be compliant with the Americans with Disabilities Act.

DEFINITION OF STAKEHOLDER: *[Old NWNC Bylaws Article 3 (G)]* STAKEHOLDER shall mean all persons who live, work, or own property in the neighborhood and also those who declare a stake in the neighborhood and affirm the factual basis for it. The affirmation may require verification of said stake. Furthermore, each stakeholder class within the NWNC's boundaries has the ability to vote and run for office on the board. The geographic area of this council is from the 118 - Simi Valley Freeway south to Nordhoff and Reseda west to Corbin with the centerline of each street as the boundary. *(Old NWNC Bylaws Article 5)*

AGENDAS – Unless otherwise posted, the Northridge West Neighborhood Council meets the 2nd Tuesday of every month at 7:00 PM at the Beckford Avenue Elementary School Auditorium. The agendas for Neighborhood Council meetings contain a brief general description of those items to be considered at the meetings.

Items on the "Consent Agenda" may be voted on as a group unless a councilmember or stakeholder wishes to be heard on that item. In the event a councilmember or stakeholder wishes to be heard on an item, it will be called special and heard under the "Public Hearing" section of the agenda.

The presence of at least seven Council members shall constitute a quorum for the transaction of business. The Council may consider an item not on the agenda only if it is determined by a two-thirds vote of the existing council that the need for action arose after the posting of an Agenda.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at: 9401 Reseda Blvd. Ste. 100, Northridge, CA 91324, at our website by clicking on the following link: www.northridgewest.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Gerry Malais at (818) 517-5207 or via email at: gmalais@northridgewest.org.

COUNCIL DISCUSSION AND TIME LIMITS – Council members requesting to address the Council will be recognized by the Council President in the order requested. A motion calling the "previous question" may be introduced by any member during a Council debate. If adopted, this motion will terminate debate and the Chair will instruct the Secretary to call the roll on the matter.

Other Board Rules will be put in place and this section will be updated as necessary.

The Council is always looking for volunteers to organize speakers, educate our stakeholders on new property developments, and discuss community issues. If you are interested in volunteering on a Committee, please contact: Gerry Malais at (818) 517-5207 or email gmalais@northridgewest.org. Events and Calendar Postings should be sent to Glen Wilson and email to vpadmin@northridgewest.org. **For information about the Council, and Your Community see our website: www.NorthridgeWest.org.** If you want something put on the agenda, make sure the request is submitted in writing and email it to gmalais@northridgewest.org, vpadmin@northridgewest.org and one of NWNC Committee chairs that item are about on their committee agenda prior about two weeks or more before next month so it will be on that NWNC Committee agenda.

Process for Reconsideration – The Board may reconsider and amend actions listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: 1) make a Motion to Reconsider and, if approved, 2) hear the matter and take an action. If the Motion to Reconsider is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: 1) a Motion to Reconsider on the described matter and, 2) a Proposed] Action should the Motion to Reconsider be approved. A Motion-to-Reconsider can only be made by a Board Member who has previously voted on the prevailing side of the original action. If a Motion-to-Reconsider is not made on the date the action was taken, then a Board Member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall be in compliance with the Brown Act.

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1. **Call to order** (2 minutes)
2. **Flag ceremony and Pledge of Allegiance** - Cub Scout 911 or Girl Scouts (3 minutes)
3. **Roll call** (2 minutes)
4. **Acceptance of Minutes** – (5 minutes)
Motion on General Board Meeting of January 10, 2012.
5. **Senior Lead Officer, LAPD Devonshire Division** – New Senior Lead Officer Ken Cioffi (also now assigned to LAPD Basic Car 17A81) (2 minutes)
6. **CD12 Councilman Mitchell Englander's Representative** – Semee Park (3 Minutes)
7. **CSUN Brittny McCarthy Director, Government & Community Relations with updates from CSUN** (3 Minutes)
8. **Guest Speaker today is Nazario Saucedo the Interim Director for Bureau of Street Services (60 minutes)**
9. **Other Public Officials not listed (3 minutes each)**
10. **Public Comments:** Comments from the public on non-agenda items within the Board's Jurisdiction and this is a **"NO Discussion Period"**. *Limited to 2 minutes per speaker (Total time is 15 minutes)
11. **Acting President's Report for this meeting – Glen Wilson (VP of Administration)(6 minutes)**
 - a. **New Budget Guidelines for Agenda Motions for NWNC Committee Chairs.**
 - b. **Update on NC Elections for 2012.**
 - c. **Ethics & Open Government training required of all NWNC board members every two years.** You can do it online at DONE website www.empowerla.org then click on "NC Ethics Training.", wait for the next NC Ethics Training or contact the Department's Help Line at (213) 485-1360 for hard copy of NC Ethics Training with quiz send by mail. **Note next DONE's Ethics & Open Government training for valley in March with information on it later but only two NWNC Board Members needs to take it which will expire in spring of 2012.**
 - d. **NWNC Committee chairs please have your NWNC Committee meetings more than one week ahead of NWNC General Meeting so that you can make the cut off for your NWNC Committee agenda items be on next regular NWNC General Meeting agenda for second Tuesday of month meeting.**
 - e. **NWNC Committee meetings can be list on NWNC calendar if I know about week ahead with the date, time and location of your next NWNC Committee meetings will be.**
 - f. **NWNC Budget & Finance Committee will be having meeting about revising NWNC Budget for 2011/2012 sometime before the NWNC March 13, 2012 meeting.**
 - g. **NWNC still has a vacant for NWNC Renter Board Member seat.**
 - h. **NWNC Board Members need to read and know what the Brown Act is!**
 - i. **Need a NWNC Executive meeting with Committee Chairs before NWNC March 13, 2012 general meeting.**

12. Treasurer's Report and Budget & Finance Committee Report: (Johnson)

Motion: NWNC 2nd. Quarter Audit Report 2011/2012.

Motion: NWNC Feb. 2012 Budget Report for Jan. 2012.

13. Committee Reports: (2 minutes each)

NWNC Committee Chairperson's will select the committee members and went to have their NWNC Committee meetings. Items for NWNC Agendas now come from NWNC Committee Chairs.

- a. Beautification – Chris Williams
- b. Bylaws – Robert Graf
- c. Community Outreach – Juativa Spurlock
- d. Education – Ken Futernick
- e. Elections – Gerry Malais
- f. Executive – Gerry Malais
- g. Government Affairs –Glen Wilson
- h. Grievance – Craig Michayluk
- i. Planning / Land Use / Zoning – Don Ward
 - 1) Update on new proposed 47 units 4 story condos on 9554 Reseda Blvd. north of main Northridge Post Office.
 - 2) Update on Shell Gas Station at 8900 Corbin Ave and Nordhoff Way.

14. Report on Meetings: Most meetings are listed on NWNC website with date and time of the meetings. (2 minutes each)

- a. **Oakridge Estate Park Advisory Board (Oakie House) - Steve Harris**
Next meeting Thursday, March 22, 2012 at 3PM at Fire Station #87 10124 Balboa Blvd., Granada Hills, CA
- b. **Northridge Vision – Glen Wilson**
Meets the three Wednesday of month at 2PM at Fire Station #87 10124 Balboa Blvd., Granada Hills, CA
- c. **LA DWP MOU or DWP Committee – Glen Wilson**
- d. **Los Angeles Neighborhood Council Coalition (LANCC) – Glen Wilson**
- e. **Valley Alliance of Neighborhood Councils (VANC) – Glen Wilson** (Feb 9, 2012 meeting was canceled)
The VANC Anniversary Mixer, Thursday, March 8, 2012 at Carla's Café, CBS Studios, Studio City from 5:30PM to 9PM RSVP to attend this event.
Regular meetings are the second Thursday each month at 6:30 p.m. at Sherman Oaks Hospital.
- d. **Valley Vote – Glen Wilson**
Meets the third Monday each month at 6:30PM at Galpin Ford.

15. Old Business (2 minutes each)

16. New Business (2 minutes each)

- a. **Resolution: The NWNC urges the DWP and the NC DWP MOU Oversight Committee to extend the current MOU as soon as practicable. Originally from NC DWP MOU Oversight Committee. (Government Affairs – Wilson)**
- b. **Resolution: The NWNC hereby affirms its participation in the existing MOU with City of LA DWP and Glen Wilson as its NC Representative with Gerry Malais as NC Alternate to the LADWP. Originally from NC DWP MOU Oversight Committee. (Government Affairs – Wilson)**
- c. **Resolution: The NWNC hereby affirms its participation in the DWP Committee, and names Glen Wilson as its NC Representative with Gerry Malais as NC Alternate to the committee. Originally from DWP Committee. (Government Affairs – Wilson)**
- d. **Resolution: The NWNC requests the Office of Public Accountability/ Ratepayers Advocate to negotiate a MOU with NC's. Originally from DWP Committee. (Government Affairs – Wilson)**
- e. **Resolution: NWNC opposes reduction or elimination of Adult Education by the Los Angeles Unified School District (LAUSD) that would create a political and educational debacle. (Government Affairs – Wilson)**

- f. **Discussion of Mayor's Budget Survey and understanding of the budget priorities for both board members and stakeholders. (Government Affairs – Wilson)**
- g. **Discussion regarding the Devonshire Volunteer Surveillance Team (VST) and their funding needs. (Government Affairs – Wilson)**
- h. **NWNC motion to fund up to \$160 for one HP Laser Jet #05X Toner and two cases of Copy Paper for NWNC to be used for printing NWNC agendas and NWNC handouts like Budget Reports, Resolutions, events, information sheets, etc. for Glen Wilson to use for printing NWNC items. NWNC funding from line item #110 Office Supply (Other) which is under #100 Operations. (Executive – Malais)**
- j. Motion from Outreach proposes a Volunteer e-Publisher in charge of website content. This person will manage the calendar, send out news releases, and update Facebook and Twitter. The Volunteer e-Publisher will assist in improving the web site that will include adding web links that are important to the local community (like schools).

The Volunteer e-Publisher will assist outreach in designing a survey or blog that will encourage the stakeholders to communicate and be involved in their community. The Volunteer e-Publisher and Outreach Chair will be trained by the Webmaster on all necessary pertinent items and tools. This will assist the NWNC in sending out information more quickly as information or news releases become available that applies to our community or concerns.

This proposal will assist in bridging communication between Stakeholders, Community and the NWNC. (Outreach – Spurlock)

- k. Motion from Outreach proposes funding of up to \$200 in support of the VANC Mixer to be held Thursday March 8, 2012. Funding to come from line #250 Outreach Events Unallocated. (Outreach – Spurlock)
- l. Motion from Outreach proposes funding for advertising space on Topeka Elementary School fence in the amount of \$163 for a year. The banner will be placed and will remain on the fence off Labrador Street for an entire year. (12 month period) The fee to be paid to the Topeka Drive Elementary PTA. Funding to come from line #250 Outreach Events Unallocated. (Outreach – Spurlock)
- m. Motion from Outreach proposes for Land Use Committee to use up to \$200 for printing petitions and handouts. Content to be approval by Outreach Chair. Funding from line #220 Outreach Printing & Copy. (Outreach – Spurlock)
- n. Motion to fund \$630 for the months of November 2011, December 2011& January 2012 Web Master Services plus services to turn former logo into a digital vector format for large-scale printing needs for Outreach. The funds will come from Outreach line item 217 with a present balance of \$1,340. (Outreach – Spurlock)
- o. Motion to fund and cover a previous invoice for \$600.00 for NWNC Webmaster expenses related to the NWNC Web Master Services for the months of October, November& December 2010 where services were provided but never paid. The funds will come from Outreach line item 217 Web Maintenance. (Outreach – Spurlock)
- p. Motion to add funding up to \$100 to SK Landscape's if NWNC will be paying for by NWNC P-Card to accommodate the extra cost of taking NWNC P-card for already board-approved \$3,000 contract on Line #340.2 Median Main Tampa Blvd. project or no extra cost if pay with NWNC Demand Warrants for it. Funding to come from Line # 310 Community Based Events Unallocated fund. (Beautification - Williams)
- q. Motion to add funding up to total of \$1,720 for the Reseda Blvd eight tree planting project for labor to install the trees and do stump removal. Already have funding for 8 trees from NWNC board on line # 323 Plants & trees Reseda Blvd. for \$800 (8 trees at \$90 each in a 24' box plus sales tax) from Four Seasons Nursery. The added extra cost for labor to excavation and install the 8 trees at \$115 each tree is \$920 from Four Seasons Nursery. The added extra cost for stump removal of 8 trees at \$150 per trees for \$1,200 and we will find a contractor to do that at NTE \$150 per tree or less. Recap on extra cost of labor to excavation & installation of 8 trees plus extra cost of stump removal of 8 trees at \$1,200 for total added cost of \$1,720 to do the planting of 8 trees. Funding to come from Line # 310 Community Based Events Unallocated fund. (Beautification - Williams)

- r. Motion to add funding up to \$300 to existing Board Approved volunteers' refreshment item line # 351 Clean Sweep volunteer Refreshment which will cover most of up coming large March & June clean up events this fiscal year or make new line item for this. Note will use the money from Line #351 Clean Sweep volunteer Refreshment and this motion for two large March & June clean up events with part of it on current Clean Sweep volunteer refreshment funding for TH. Clean Up for 2011/2012. Funding to come from Line # 310 Community Based Events Unallocated fund. (Beautification - Williams)

17. Board Member Comments - Comments from the Board on subject matters within the Board's jurisdiction. *Limited to 2 minutes per board member.*

18. Request for items to be placed on the agenda must be made in writing and emailed to the NWNC Committee chair that the item is about, copy to NWNC President gmalais@northridgewest.org and a copy to NWNC VP of Administration vpadmin@northridgewest.org about two weeks or more prior to the first of the month of next NWNC general meeting so the NWNC Committee chair can put your agenda item on their NWNC Committee's agenda.

19. Adjournment

20. Current Los Angeles City Surveys are:

- a. L. A. City Council Redistricting Commission public hearing schedule and updated map on www.redistricting2011.lacity.org or call (213) 922-7740
- b. The Los Angeles Business and City Improvement Survey link is www.surveymonkey.com/s/lacontrollersurvey. Visit the City Controller's website for more information: www.controller.lacity.org/index.htm
- c. Ending Feb. 22 is Mayor's Budget Survey link is www.Budgetsurveyla.com which asks what Neighborhood Council you live in.

21. Up Coming Events

- a. The Board of Neighborhood Commissioners (Commission) will be meeting at Beckford Elementary School on Tuesday, March 6, 2012 at 6:30PM. NWNC is stalwart in beautification projects whereby you have created community pride, collaborative relationships with stakeholders groups, and have served as a role model and mentor to other neighborhood councils.
- b. LAFD CERT Level 1 Training starts March 6, 2012 for Seven (7) Tuesday Nights on 3/6, 3/13, 3/20, 3/27, 4/3, 4/10 and 4/17 (Takes 7 nights to get CERT level-1 Certificate of Completion) Time from 7PM to 9:30PM, Battalion 15 CERT, Contact Name & to Register for class is Mitch McKnight, Contact Phone (818)756-9674, Training Room at Fire Station #87 in Community Room at 10124 Balboa Blvd., Granada Hills, CA
CERT = Community Emergency Response Team

22. NWNC Guest Speakers for March 13, 2012 is from Parks & Recreation and the Oakridge Estates.

