

# Northridge West Neighborhood Council

## Public Meeting Agenda

Tuesday, December 13, 2011 at 7:00 PM

Beckford Elementary School in Auditorium

19130 Tulsa Street, Northridge, CA 91326



**Note the "Joint Meeting of NWNC Executive Committee & NWNC Committee Chairs" will meet at Beckford Elementary Tue. Dec. 13, 2011 from 6PM to 6:45PM and this will be before the NWNC Public Meeting Tue. Dec. 13, 2011 at 7PM.**

**LEGALLY REQUIRED OFFICIAL POSTING: Please do not remove until AFTER above date and time.**

<p><b>Gerry Malais</b> <i>President</i> – At-Large-1 (2012)</p> <p><b>Glen Wilson</b> <i>VP Administration</i> - Community/Faith Based (2014)</p> <p><b>Juativa Spurlock</b> <i>VP Outreach &amp; Communication</i> – Homeowner - 2 (2014)</p> <p><b>Craig Michayluk</b> <i>Secretary</i> - Homeowner– 1 (2012)</p> <p><b>Tom Johnson</b> <i>Treasurer</i> - General Business-1(2014)</p> <p><b>Freddie Rymond</b> Open-At-Large (2012)</p>	<p><b>Pamela Bolin</b> At-Large-2 (2014)</p> <p><b>Jerry Bloom</b> Senior-1 (2012)</p> <p><b>Ken Futernick</b> Senior-2 (2012)</p> <p><b>Don Ward</b> At-Large-3 (2012)</p> <p><b>Vacant</b> Renter (2012)</p> <p><b>Chris Williams</b> General Business-2 (2012)</p> <p><b>Robert Graf</b> At-Large-4 (2012)</p>
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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived or additionally restricted by the presiding officer of the Board.

The NWNC Agenda is posted for public review at the following Northridge locations below and posted on NWNC website [www.NorthridgeWest.org](http://www.NorthridgeWest.org)

Northridge Fashion Center (Information Desk)
The Discovery Shop 9719 Reseda Blvd.
Beckford Avenue Elementary School 19130 Tulsa St.
Albertsons Market 18555 Devonshire St.
Gelson's Market 19500 Plummer St.
Shell Service Station 8900 Corbin Ave. (was Alliance)
North Valley Regional Chamber of Commerce 9401 Reseda Blvd.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 4 business days prior to the meeting you wish to attend by contacting Neighborhood Council Support Help Line (213) 485-1360 or email [NCSupport@lacity.org](mailto:NCSupport@lacity.org) and best not on Friday for now.

## **BASIC NEIGHBORHOOD COUNCIL MEETING RULES**

**ALL MEETINGS ARE CONDUCTED IN ACCORDANCE WITH THE RALPH M. BROWN ACT AND ROBERT'S RULES OF ORDER.** The basic council rules listed here are contained either in that act, the governing bylaws of this Council or in rules adopted by the Governing Board.

All Neighborhood Council meeting locations shall be compliant with the Americans with Disabilities Act.

**DEFINITION OF STAKEHOLDER:** [Bylaws Article 3 (G)] STAKEHOLDER shall mean all persons who live, work, or own property in the neighborhood and also those who declare a stake in the neighborhood and affirm the factual basis for it. The affirmation may require verification of said stake. Furthermore, each stakeholder class within the NWNC's boundaries has the ability to vote and run for office on the board. The geographic area of this council is from the 118 - Simi Valley Freeway south to Nordhoff and Reseda west to Corbin with the centerline of each street as the boundary. (Bylaws Article 5)

**AGENDAS** – Unless otherwise posted, the Northridge West Neighborhood Council meets the 2nd Tuesday of every month at 7:00 PM at the Beckford Avenue Elementary School Auditorium. The agendas for Neighborhood Council meetings contain a brief general description of those items to be considered at the meetings.

Items on the "Consent Agenda" may be voted on as a group unless a councilmember or stakeholder wishes to be heard on that item. In the event a councilmember or stakeholder wishes to be heard on an item, it will be called special and heard under the "Public Hearing" section of the agenda.

The presence of at least seven Council members shall constitute a quorum for the transaction of business. The Council may consider an item not on the agenda only if it is determined by a two-thirds vote of the existing council that the need for action arose after the posting of an Agenda.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at: 9401 Reseda Blvd. Ste. 100, Northridge, CA 91324, at our website by clicking on the following link: [www.northridgewest.org](http://www.northridgewest.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Gerry Malais at (702) 285-9353 or via email at: [gmalais@northridgewest.org](mailto:gmalais@northridgewest.org).

**COUNCIL DISCUSSION AND TIME LIMITS** – Council members requesting to address the Council will be recognized by the Council President in the order requested. A motion calling the "previous question" may be introduced by any member during a Council debate. If adopted, this motion will terminate debate and the Chair will instruct the Secretary to call the roll on the matter.

Other Board Rules will be put in place and this section will be updated as necessary.

The Council is always looking for volunteers to organize speakers, educate our stakeholders on new property developments, and discuss community issues. If you are interested in volunteering on a Committee, please contact: Gerry Malais at (702) 285-9353 or email [gmalais@northridgewest.org](mailto:gmalais@northridgewest.org). Events and Calendar Postings should be sent to Glen Wilson and email to [vpadmin@northridgewest.org](mailto:vpadmin@northridgewest.org). **For information about the Council, and Your Community see our website: [www.NorthridgeWest.org](http://www.NorthridgeWest.org).** If you want something put on the agenda, make sure the request is submitted in writing and email it to [gmalais@northridgewest.org](mailto:gmalais@northridgewest.org), [vpadmin@northridgewest.org](mailto:vpadmin@northridgewest.org) and one of NWNC Committee chairs that item are about on their committee agenda prior about two weeks or more before next month so it will be on that NWNC Committee agenda.

**Process for Reconsideration** – The Board may reconsider and amend actions listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: 1) make a Motion to Reconsider and, if approved, 2) hear the matter and take an action. If the Motion to Reconsider is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: 1) a Motion to Reconsider on the described matter and, 2) a Proposed] Action should the Motion to Reconsider be approved. A Motion-to-Reconsider can only be made by a Board Member who has previously voted on the prevailing side of the original action. If a Motion-to-Reconsider is not made on the date the action was taken, then a Board Member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall be in compliance with the Brown Act.

*Note the "Joint Meeting of NWNC Executive Committee & NWNC Committee Chairs" will meet at Beckford Elementary Tue. Dec. 13, 2011 from 6PM to 6:45PM and this will be before the NWNC Public Meeting Tue. Dec. 13, 2011 at 7PM.*

## **Northridge West Neighborhood Council**

### **Public Meeting Agenda**

**Tuesday, December 13, 2011 at 7:00 PM  
Beckford Elementary School in Auditorium  
19130 Tulsa Street, Northridge, CA 91326**

- 1. Call to order** (2 minutes)
- 2. Flag ceremony and Pledge of Allegiance** - Cub Scout 911 (3 minutes)
- 3. Roll call** (2 minutes)
- 4. Acceptance of Minutes** – (5 minutes)  
Motions on General Board Meeting of Nov. 8, 2011 and Added Special Meeting of Nov. 8, 2011.
- 5. Senior Lead Officer, LAPD Devonshire Division** – Senior Lead Officer Ignacio Morillo (2 minutes)
- 6. CD12 Councilman Mitchell Englander's Representative** – Semee Park (3 Minutes)
- 7. CSUN Brittny McCarthy Director, Government & Community Relations with updates from CSUN** (3 Minutes)
- 8. Guest Speakers**
- 9. Other Public Officials not listed (3 minutes each)**
- 10. Public Comments:** Comments from the public on non-agenda items within the Board's Jurisdiction and this is a **"NO Discussion Period"**. \*Limited to 2 minutes per speaker (Total time is 15 minutes)
  - a.** Current Shell Gas Station at 8900 Corbin Ave. owner will be talking about the proposed Master Land Use Permit Application for Gas Station, Food Store with Beer & Wine for Off Sale, Auto Repair, Carwash and Propane Sales on proposed project and want current use is.
  - b.** Other public comments.
- 11. President's Report** – Malais (4 minutes)
- 12. VP of Administration Report** - Wilson (4 minutes)
  - a.** **Ethics & Open Government training required of all NWNC board members every two years.** You can do it online at DONE website [www.empowerla.org](http://www.empowerla.org) then click on "NC Ethics Training.", wait for the next NC Ethics Training or contact the Department's Help Line at (213) 485-1360 for hard copy of NC Ethics Training with quiz send by mail. Three NWNC board members may still need to take DONE Ethics & Open Government training for 2011.

- b. NWNC Committee chairs please have your NWNC Committee meetings more than one week ahead of NWNC General Meeting so that you can make the cut off for your NWNC Committee agenda items be on next regular NWNC General Meeting agenda for second Tuesday of month meeting.
- c. NWNC Committee meetings can be list on NWNC calendar if I know about week ahead with the date, time and location of your next NWNC Committee meetings will be.

**13. Treasurer's Report and Budget & Finance Committee Report: (Johnson)**

**Motion: NWNC 1th Quarter Audit Report 2011/2012.**

**Motion: NWNC Dec. 2011 Budget Report for Nov. 2011.**

**NWNC 2011/2012 Budget update.**

**14. Committee Reports: (2 minutes each)**

**NWNC Committee Chairperson's will select the committee members and went to have their NWNC Committee meetings. Items for NWNC Agendas now come from NWNC Committee Chairs.**

- a. Beautification – Chris Williams
- b. Bylaws – Robert Graf
- c. Community Outreach – Juativa Spurlock
- d. Education – Ken Futernick
- e. Elections – Gerry Malais
- f. Executive – Gerry Malais
- g. Government Affairs –Glen Wilson – L. A. City Council Redistricting Commission public hearings and other items.
- h. Grievance – Craig Michayluk
- i. Planning / Land Use / Zoning – Don Ward

**15. Report on Meetings: Most meetings are listed on NWNC website with date and time of the meetings. (2 minutes each)**

- a. Oakridge Estate Park Advisory Board (Oakie House) - Steve Harris  
Meets the fourth Thursday of every odd numbered month at 3PM at Fire Station #87 10124 Balboa Blvd., Granada Hills, CA. between Devonshire and Mayall Street.  
No meeting was for Nov. 2011 but next meeting is for Jan. 2012 only will be on Thursday Jan. 5, 2012 from 3PM to 5PM.
- b. Northridge Vision – Glen Wilson  
Meets the three Wednesday of month at 2PM at Fire Station #87 10124 Balboa Blvd., Granada Hills, CA. but had CSUN Tour & meeting instead on Tue. Dec. 6, 2011.
- c. LA DWP MOU or DWP Committee – Glen Wilson
- d. Los Angeles Neighborhood Council Coalition (LANCC) – Glen Wilson
- e. Valley Alliance of Neighborhood Councils (VANC) – Glen Wilson  
Meets the second Thursday each month at 6:30 p.m. at Sherman Oaks Hospital.
- d. Valley Vote – Glen Wilson  
Meets the third Monday each month at 6:30 p.m. at Galpin Ford. But no meeting for Dec. 2011.

**16. Old Business (2 minutes each)**

- a. **Motion: NWNC support of matching funds from other NCs, up to \$300 per NC, for Northridge Vision Launch Event on Northridge Vision Report for food and refreshments.** The date has been moved to **Feb. 2012** with time from 6pm to 8pm, venue and location to be determined later. **(Outreach - Spurlock)** Tabled from NWNC Sept. 13, 2011, Oct. 11, 2011 and Nov. 8, 2011 meetings.
- b. **Motion - Funding of \$600 for web master expenses for October, November, and December 2010. Cost at \$200 per month. (Johnson, Budget Committee Chair) Tabled from Nov. 8, 2011.**

**c. NWNC board to approve a resolution on Oakridge Estate Plan Quiet Zone Amendment Request.**

TITLE: Oakridge Estate Plan Quiet Zone Amendment Request

AUTHOR: Don Ward, Chair Planning, Land Use and Zoning Committee

REFERRED TO: Northridge West Neighborhood Council by Planning, Land Use and Zoning Committee

“WHEREAS The Oakridge Estate preliminary plans propose a “quiet zone” along the south end of the park adjacent to residential housing; and

WHEREAS constituents have expressed concerns the areas to the west side of the proposed plans are also adjacent to residential areas; and

WHEREAS the west side of the park is adjacent to a wash that can serve as an echo chamber that can amplify and distribute sound; be it

RESOLVED that the Northridge West Neighborhood Council urges Oakridge Estate planners to provide for a quiet zone along the western border of the park equal in size and effectiveness as the southern border; and be it further

RESOLVED that the Northridge West Neighborhood Council urges Oakridge Estate planners to accomplish a quiet zone without the use of barriers that would attract graffiti or vandalism; and be it further

RESOLVED that the Northridge West Neighborhood Council urges Oakridge Estate planners to investigate a public access pedestrian / ADA compliant entrance to the proposed park on the south end using public easement available between areas labeled watershed demonstration area and quiet zone.”

Tabled from Nov. 8, 2011.

**d. NWNC to approve a Sidewalk Ordinance Resolution by NWNC Planning, Land Use and Zoning Committee.**

TITLE: Sidewalk Ordinance Resolution

AUTHOR: Don Ward, Chair Planning, Land Use and Zoning Committee

REFERRED TO: Northridge West Neighborhood Council by Planning, Land Use and Zoning Committee

“WHEREAS Wednesday, Oct. 19, a joint meeting of the Public Works and Budget and Finance Committees discussed a “Point-Of-Sale” sidewalk ordinance which calls for property owners to accept responsibility for sidewalk repair; and

WHEREAS Los Angeles city has accepted responsibility for the sidewalks for nearly 40 years; and

WHEREAS the sidewalks are part of the public right of way and a significant component of the transportation system; be it

RESOLVED that the Northridge West Neighborhood Council urges the city of Los Angeles to continue to with current policy and accept responsibility to maintain the public right of way; and be it further

RESOLVED that the Northridge West Neighborhood Council urges the city of Los Angeles to work in conjunction with LADOT to better apply for federal Safe Routes to School grants to improve and repair sidewalk infrastructure; and be it further

RESOLVED that the Northridge West Neighborhood Council urges the city of Los Angeles to investigate and exhaust all options including seeking Federal ADA program grants to assist sidewalk infrastructure improvement and repair.” Tabled from Nov. 8, 2011.

**17. New Business (2 minutes each)**

- a. Motion - Funding of \$360.00 for beautification expenses related to the Reseda median located south of Lassen for the months of May & June 2011 where services were provided and payments not made.  
Funds are to be drawn from Beautification line item 310 Unallocated funds \$6180.00, balance = \$5820. (Johnson, Budget Committee Chair)
- b. Motion - Funding of \$400.00 for NWNC Webmaster expenses related to the NWNC Web Master Services for the months of November & December 2011 where services were provided.

Funds are to be drawn from Outreach line item 217 Web Maintenance funds \$2,140.00, balance = \$1,740. Previous Board approval was \$800.00 for July, August, September and October 2011. (Johnson, Budget Committee Chair)

- c. Motion: NWNC to approve funding for 7 Computer Lab Chairs with funding up to \$350 for Topeka Drive Elementary School in Computer Lab room. Funding from Neighborhood Purpose Grants (Education) unallocated funds with old balance is \$2,231 and assuming item is approved then the new unallocated balance is \$1,881. Education (Futernick)
- d. Motion: NWNC to approve funding Topeka Drive Elementary School so 14 teachers can go to the Teachers GATE Conference on Dec. 17, 2011 up to \$1,330 (\$95 cost each x 14 teachers). Funding from Neighborhood Purpose Grants (Education) unallocated funds with old balance is \$1,881 and assuming item is approved then the new unallocated balance is \$551. Education (Futernick)
- e. NWNC does not oppose Buffalo Wild Wings CUP application as a Resolution by NWNC Planning, Land Use and Zoning Committee.

*"TITLE: Buffalo Wild Wings 19500 Plummer St. Northridge CUP application  
AUTHOR: Don Ward, Chair Planning Land Use and Zoning Committee  
REFERRED TO: Northridge West Neighborhood Council by Planning Land Use and Zoning Committee*

*WHEAREAS Blazin Wing Inc. intends to operate a full service restaurant with the sale of alcoholic beverages under a Type 47 (On-Sale General for Bona Fide Public Eating Place) issued by the California Department of Alcohol Beverage Control at 19500 Plummer St Northridge, CA 91324;  
and*

*WHEREAS a presentation by a representative of Blazin Wing Inc has been made to the Northridge West Planning Land Use and Zoning Committee;  
and*

*WHEREAS the Northridge West Planning Land Use and Zoning Committee recognizes the positive economic benefits of the operation to the community; therefore be it*

*RESOLVED that the Northridge West Neighborhood Council does not oppose the application for a CUP (Conditional Use Permit) enabling the sale of alcoholic beverages under a Type 47 permit or license."*

- f. Discussion in general and input for NC Stakeholders Election Alternatives Survey and NC Board Election Alternatives Approved Survey. Handouts for both surveys at this meeting. (Government Affairs - Wilson)
- g. Motion (board action): Want the NWNC Board wants on our NC Board Election Alternatives Approved Survey and then vote on and then send the NWNC NC Board Election Alternatives Approved Survey motion to L. A. City Clerk before Jan. 6, 2012.

NWNC Action on want alternative method(s) that NWNC wants on next NWNC NC Elections. City Clerk has been instructed by the City Council to perform a study on alternative methods for conducting NC Elections. The purpose of this study is to ascertain what each NC's true preferences are for conducting elections in the near and long-term future, and to lay out all options for the City Council and Mayor to review. ***This NC Board Election Alternatives Approved Survey must be completed and submitted to the City Clerk no later than Friday, January 6, 2012 in order to ensure its inclusion in the final report to the Mayor and City Council.***

[http://cityclerk.lacity.org/election/ncdocs/NC\\_Board\\_Election\\_Alternatives\\_Survey\\_10.26.pdf](http://cityclerk.lacity.org/election/ncdocs/NC_Board_Election_Alternatives_Survey_10.26.pdf)

NWNC Government Affairs Committee recommends for NWNC Board questions and draft answers (using    underline on draft answers below) on NC Board Election Alternatives Survey form to LA City Clerk) is:

***"Possible 2012-2013 NC Elections***

1) ***Is your NC willing to postpone elections until 2014, as determined by the City's 2-11-2012 Budget and Administrative Code restrictions placed on the City Clerk?***

***Draft answer is NO (Background only with four NWNC board members will be up for 2014 and with nine NWNC board members elected or was appointed will be up for 2012).***

2) ***If your NC Board would like to hold a non-City Clerk election prior to 2014, what is your Board willing to consider in terms of the election?***

***(Yes) Contribute a limited amount of funds toward the cost of the election (e.g., outreach)***

***( ) Cover the full cost of the election***

***( ) Utilize the Town Hall selection process and forgo the election process***

***(According to the City Attorney's Office, an election requires a mandatory secret ballot where a selection only requires an open or public ballot.)***

***Future NC Elections***

3) ***Who would your NC Board prefer to administer your elections in the future? Please rank the options below in the order you would most prefer.***

***Draft answer is 1st' [E] 2nd. [C] 3rd [D]***

***A) Your NC (using a Town Hall Selection Process)***

***B) The Office of the City Clerk***

***C) The Department of Neighborhood Empowerment (DONE)***

***D) Independent Election Administrator (Supervised by City Clerk or DONE)***

***E) Hybrid administrator (Any combination of options. Please specify.)***

***{IEA with Vote By Mail}***

***F) Other: Most effective and less costly***

4) ***Which method does your NC Board prefer for electing board members?***

***[ ] At-Polls Elections***

***[ ] Vote-By-Mail (VBM) Elections with Neighborhood Voting Centers (Pre-registration required)***

***[ ] Internet Voting Elections with Neighborhood Voting Centers (Pre-registration required)***

***[ ] Telephone Voting Elections with Neighborhood Voting Centers (Pre-registration required) [ ] Hybrid method (Any combination of options). Please specify***

***[Yes] Other Townhall Election***

5) ***As an alternative to the methods above, would your NC Board prefer a Town Hall Election or Town Hall Selection?\****

***[Yes] Town Hall Election (Mandatory secret ballot)***

***[ ] Town Hall Selection\* (Open or public ballot)***

***\* Due to logistical restrictions, the City Clerk is unable to oversee the Town Hall "selection" method***

*6) Please include specific comments from your stakeholders or Bard Members that you feel would be valuable as part of this survey:  
Draft answer is other Alternate that will work and the cost is low to do it."*

Note City Clerk has special form for NC Board Action and Approval Information (Required) which is the "NC Board Approved Survey" one that is send to City Clerk. (Government Affairs - Wilson)

18. Board Member Comments - Comments from the Board on subject matters within the Board's jurisdiction. \*Limited to 2 minutes per board member.\*
19. Request for items to be placed on the agenda must be made in writing and emailed to the NWNC Committee chair that the item is about, copy to NWNC President [gmalais@northridgewest.org](mailto:gmalais@northridgewest.org) and a copy to NWNC VP of Administration [vpadmin@northridgewest.org](mailto:vpadmin@northridgewest.org) about two weeks or more prior to the first of the month of next NWNC general meeting so the NWNC Committee chair can put your agenda item on their NWNC Committee's agenda.
20. Adjournment
21. Upcoming Events
  - L. A. City Council Redistricting Commission public hearing schedule for valley. Website [www.redistricting2011.lacity.org](http://www.redistricting2011.lacity.org) Phone (213) 922-7740
  - a. Saturday, Dec. 10, 2011 Alicia Broadous-Duncan Senior Center 11300 Glenoaks Blvd., Pacoima, CA 91331 meeting at 11am in CD 7 area.
  - b. Monday, Dec. 12, 2011 North Valley City Hall 7747 Foothill Blvd., Tujunga, CA 91042 at 6:30pm in CD 2 area.
  - c. Sat. Dec. 17, 2011 West Valley Christian Church 22450 Sherman Way, West Hills, CA 91307 at 11am in CD3 area.
  - d. Tuesday, Jan. 3, 2012 Van Nuys City Hall 14410 Sylvan St. Van Nuys, CA 91401 at 6:30pm in CD 6 area. City Street Parking Meters near meeting.
22. NWNC Guest Speakers for 1<sup>st</sup> Quarter of 2012 are:
  - a. January 10<sup>th</sup>, CD 12 - Councilman Mitchell Englander
  - b. February 14<sup>th</sup>, Department of Public Works - Bureau of Street Services
  - c. March 13<sup>th</sup>, Parks & Recreation and the Oakridge Estates

